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Title: AN ORDINANCE establishing a planning framework to define the process to develop a King County regional 911 strategic plan.

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Date	Ver.	Action By	Action	Result
10/26/2015	1	Metropolitan King County Council	Hearing Held	
10/26/2015	1	Metropolitan King County Council	Passed	Pass
10/21/2015	1	Committee of the Whole	Recommended Do Pass Consent	Pass
10/14/2015	1	Regional Policy Committee	Recommended Do Pass	Pass
10/12/2015	1	Metropolitan King County Council	Introduced and Referred	

Clerk 10/12/2015

AN ORDINANCE establishing a planning framework to define the process to develop a King County regional 911 strategic plan.

STATEMENT OF FACTS:

1. King County's E-911 system is delivered through two integrated functions:
 - a. The regional systems, infrastructure and databases to route 911 calls, which is delivered through King County E-911 program office; and
 - b. The dispatch of resources from the police, fire or emergency service agencies, or any combination thereof, which is delivered through public safety answer points ("PSAPs") as determined by local jurisdictions.
2. The King County E-911 system is funded by E-911 excise taxes throughout the county and

local PSAP funding.

3. King County distributes a portion of the E-911 excise tax to the local PSAPs to support technology investments and impacts relative to call routing; however, the majority of PSAP funding is provided by their jurisdictions and contract agencies through sources other than the E-911 excise tax.

4. Stewardship of the E-911 system and excise taxes requires balancing of the regional role of the E-911 program office with the role and responsibility of the local PSAPs to ensure that E-911 service is provided throughout the county.

5. The King County E-911 system is facing a number of financial, strategic and technological challenges with the implementation of the Next Generation E-911 technology.

6. The King County council desires to establish, in partnership between the King County E-911 program office and the PSAPs, a King County E-911 strategic plan that will:

- a. Collaboratively identify the priorities of the King County E-911 system;
- b. Guide the ongoing processes for decision making, funding and implementing those priorities; and
- c. Mutually respect the county's regional and PSAPs' local roles and responsibilities within the system.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. A. The King County E-911 strategic plan scoping committee, consisting of a leadership group and a project coordination team, is hereby established.

B. The committee's purpose is to recommend a strategic planning process report by May 31, 2016. The report shall be filed in the form of a paper original and an electronic copy with the clerk of the council who shall retain the original and provide an electronic copy to all councilmembers, members of the regional policy committee, the executive and the policy staff director. If the committee does not transmit the report by May 31,

2016, the executive is requested to transmit a report, meeting the criteria defined in this section, by August 30, 2016. If the executive is filing a report, the report shall be filed in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers and members of the regional policy committee and the policy staff director.

C. The report shall recommend a collaborative process to develop a King County E-911 strategic plan to address priorities for the regional portions of the King County E-911 system and guide the ongoing process for decision making, funding and implementing those priorities, including:

1. The organizational structure for the strategic planning process;
2. A timeline and milestones for completion of the plan;
3. A regular reporting process to project stakeholders;
4. A recommended work group or groups and team or teams, or any combination thereof; and
5. Other issues as identified by the committee.

D. The report shall define the roles, shared vision and measurable goals of the regional King County E-911 system that is reflective of national best practices. In addition, the report shall also, at a minimum, address the planning processes and questions needed to:

1. Integrate with the state's E911 system and the responsibilities of local jurisdictions in their delivery of E-911 dispatch services;
2. Develop a ten-year technology investment strategy for the regional King County E-911 system with tactics and a process for adapting to evolving technology and service conditions;
3. Develop a ten-year sustainable financial plan for the regional King County E-911 system with tactics and a process for adapting to evolving financial conditions; and
4. Define an ongoing decision making or governance structure for implementing and achieving the vision and goals of the regional King County E-911 system, including a conflict resolution process.

SECTION 2.

A. The leadership group of the E-911 strategic plan scoping committee will finalize the recommendations to be included in the report. These recommendations shall be made by consensus, to the extent possible. In the absence of consensus, each member shall have one vote unless otherwise noted in this section.

The leadership group shall consist of:

1. Three King County councilmembers, consisting of the chair of the budget and fiscal management committee, the chair of the law, justice and emergency management committee and the council vice chair of regional coordination, or their successors;
2. Two city of Seattle councilmembers, recommended by the city of Seattle;
3. Three elected officials recommended by the Sound Cities Association;
4. One Bellevue councilmember, recommended by the city of Bellevue;
5. One fire district elected commissioner designated by the King County Council in the appointing motion;
6. The King County sheriff;
7. The King County executive;
8. One representative of public safety answering points ("PSAPs") recommended by Valley Communications and NORCOM;
9. One representative of the PSAPs recommended by the city of Bothell, city of Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington and Washington State Patrol;
10. One representative of the PSAPs recommended by the city of Seattle; and
11. One representative of the E-911 program office, recommended by the executive, to be the nonvoting ex officio member and technical advisor to all committee deliberations.

B. The council shall appoint the members of the leadership group by motion. Within 14 days of the effective date of this ordinance the recommending agencies shall transmit an electronic copy of their

appointment recommendations to the clerk of the Council, who shall retain the original and provide an electronic copy to the chair of the Council. In the appointment of leadership group members, the King County council should strive to balance the geographic distribution of members, including specific representation for the unincorporated areas of King County.

C. The leadership group shall transmit a progress report to the King County council by March 31, 2016, identifying the committee's decisions to date and work remaining before completion of the strategic planning process report. The report shall be filed in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers and members of the regional policy committee and the policy staff director or the policy staff director's successor.

SECTION 3. A. The project coordination team of the E-911 strategic plan scoping committee shall:

1. Develop options related to or recommendations for items on the leadership group's agendas;
2. Provide recommendations to the King County executive regarding scopes of work, requests for proposals and selection of consultants to support the E-911 scoping, strategic planning and interim advisory committee processes; and
3. Develop draft agendas, review materials and identify the resources needed to support leadership group deliberations.

B. The project coordinating team shall make recommendations by consensus, to the extent possible. When consensus cannot be achieved, then options shall be identified and transmitted to the leadership group. In the absence of consensus, decisions shall be made by majority vote. The members of the project coordination team and their voting authority shall consist of staff recommended by their respective organizations, including:

1. One representative of the PSAPs operated by Valley Communications and NORCOM;
2. One representative of the PSAPs operated by the city of Bothell, city of Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington and Washington State Patrol;

3. One representative of the PSAPs operated by the city of Seattle;
4. One representative of the PSAPs recommended by the King County sheriff;
5. One representative of the King County council; and
6. One representative of the King County E-911 program office recommended by the King County executive.

C. The council shall appoint the members of the project coordination team by motion. Within 14 days of the effective date of this ordinance the recommending agencies shall transmit an electronic copy of their appointment recommendations to the clerk of the Council, who shall retain the original and provide an electronic copy to the chair of the Council.

SECTION 4. A. The King County interim E-911 advisory group is hereby established. The advisory group's purpose is to advise and consult with the King County E-911 program office regarding technology, financial and system operational issues until completion of the E-911 strategic plan and implementation of an ongoing decision making and/or governance system. The advisory group shall provide comment and recommendations on the county's E-911 program office 2017-2018 budget proposal and financial, capital, operating, technology, and other issues as they emerge associated with the regional King County E-911 system, but shall not provide recommendations regarding the day-to-day operational issues of the E-911 program office. The advisory group may create subcommittees, working groups, or both, as needed. The advisory group's recommendations shall be made by consensus to the extent possible. In the absence of consensus, decisions will be made by majority vote. The members of the advisory group and their respective voting authority shall consist of staff designated by their respective organizations, including:

1. One representative from the King County E-911 program office shall serve in a nonvoting capacity;
2. One representative of the PSAPs operated by Valley Communications and NORCOM may exercise one vote;
3. One representative of the PSAPs operated by the city of Bothell, city of Enumclaw, city of

Issaquah, Port of Seattle, city of Redmond, University of Washington and Washington State Patrol may exercise one vote;

4. One representative of the PSAPs operated by the city of Seattle may exercise one vote;
5. One representative of the PSAP operated by the King County sheriff may exercise one vote;
6. Each PSAP without a designated voting member may designate a nonvoting member.

B. The King County executive shall provide written notice including rationale for the actions to the advisory group and the King County council prior to the next scheduled meeting of the advisory group implementing any actions contrary to an advisory group-voted recommendation or impasse. The notice shall be filed in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers and members of the regional policy committee and the policy staff director.

C. This advisory group shall remain in effect until an ordinance is enacted repealing this section.

SECTION 5. A. The strategic plan scoping committee shall be supported by a nonvoting project manager designated by the executive and an independent professional facilitator who is not an employee of King County or any of the PSAPs. The facilitator shall present recommendations and options from the project coordination team and provide a fair representation of the project coordination team's deliberations.

B. The strategic plan scoping committee may also be supported by an independent technical advisor who has expertise in national emergency number association standards for governance, Next Generation E-911 technology and PSAP operations, national, state and regional authorities such as the Federal Communications Commission, and the Association of Public-Safety Communications Officials International.

C. The strategic plan scoping committee may request that the executive retain other persons or organizations with additional subject matter expertise, as needed, which may include a strategic planning advisor or other persons.

D. The independent facilitator, independent technical advisor, or other resources per Section 5.C.

requested to support the scoping committee shall be retained under contract by the executive, as recommended by the project coordination team and through the county procurement process.

SECTION 6. For the purposes of this ordinance, "consensus" means a decision that all members can generally support, even if it is not the preferred or specific choice of an individual member or members. For all groups with consensus voting established in this ordinance, any voting member may reject consensus and require a vote.