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Title: AN ORDINANCE establishing an accountability structure to guide the county in implementing its vision articulated in the accountable business transformation program charter approved by Motion 12364; and adding a new section to K.C.C. chapter 2.36.

Sponsors: Pete von Reichbauer

Indexes: Accountable Business Transformation ABT

Code sections: 2.36 -

Attachments: 1. Ordinance 17699.pdf, 2. 2013-0224 transmittal letter.docx, 3. 2013-0224 Report - attachment to transmittal letter.doc, 4. 2013-0224 fiscal note.xls, 5. Attachment 2 Amendment 1.doc, 6. REVISED Staff Report 2013-0224 Accountability Structure.docx, 7. Staff Report 2013-0224 Accountability Structure.docx, 8. Attachment 3 proviso.docx, 9. Attachment 4 Report on Recommendations.doc, 10. Attachment 6 Transmittal Letter.docx, 11. Attachment 5 Updated Report on Recommendations.docx

Date	Ver.	Action By	Action	Result
12/2/2013	2	Metropolitan King County Council	Hearing Held	
12/2/2013	2	Metropolitan King County Council	Passed	Pass
11/19/2013	1	Government Accountability and Oversight Committee	Recommended Do Pass Substitute Consent	Pass
6/10/2013	1	Metropolitan King County Council	Introduced and Referred	

AN ORDINANCE establishing an accountability structure to guide the county in implementing its vision articulated in the accountable business transformation program charter approved by Motion 12364; and adding a new section to K.C.C. chapter 2.36.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Findings:

A. The accountable business transformation ("ABT") program established a single enterprise system for King County to manage its financial, human resource, payroll, time and labor and budget business and operations.

B. The implementation of Oracle EBS, Hyperion Budgeting and PeopleSoft HR and Payroll moved all agencies to a shared and, for the first time, an integrated enterprise system ("ERP"). This system enables the county to modernize and standardize its business practices and provide opportunities for continued business process improvements and efficiencies.

C. Following the implementation of the ERP on January 3, 2012, support and technical change management transitioned from the ABT program to the county's business resource center ("BRC") located in the department of executive services. The BRC is a competency center model comprised of functional and technical resources that support, stabilize and improve the applications based on direction recommended by central and agency business owners and approved by the BRC leadership team.

D. The ERP system is operational and supports the county's daily business processes.

E. In the 2013 King County Budget Ordinance, Ordinance 17476, Section 62, business resource center, Proviso P1, the council requested an ordinance be transmitted establishing an accountability structure. The executive concurs with the council on the need to establish an accountability structure to guide and support effective planning, tracking and continuous improvement of the county's central business systems.

NEW SECTION. SECTION 2. There is hereby added to K.C.C. chapter 2.36 a new section to read as follows:

A. The central business systems steering committee is hereby created. The committee's purpose shall be to:

1. Maximize benefits from the accountable business transformation program;
2. Achieve the proper functioning and integration of the countywide systems for human resources, payroll, time and labor, finance and budget; and
3. Provide for communication and accountability.

B. The members of the committee shall be:

1. The deputy county executive or designee;

2. The assistant deputy county executive;
3. The county administrative officer;
4. The director of the office of performance, strategy and budget; and
5. The chief information officer.

C. The committee shall:

1. Make recommendations to the executive;
2. Coordinate work, set priorities and guide how technical and business process issues with the countywide system are addressed to achieve the proper functioning and integration of the countywide policies, business processes and systems for human resources, payroll, time and labor, finance and budget. The committee shall also align and integrate work plans for allocation of resources and budget;
3. Create a structured process for regular end-user engagement, involvement, communication and training;
4. Promote continued business process improvements and business rule standardization, and eliminate obstacles to adopting best practices;
5. Maximize benefits of the integrated enterprise system through business process and system standardization, optimization and transformation, and monitor performance measurement and reporting including benefit realization; and
6. Provide an annual performance report to the council on the benefits achieved and their contributions to the county's service excellence, financial stewardship and quality workforce goals. The annual report should describe how the benefit measurement process was used by the human resources division, office of performance strategy and budget, and finance and business operations division to improve county operations. The annual report should also propose potential corrective actions to achieve benefit targets where needed. The report shall also include exemplary accomplishments countywide and at the agency level in leveraging the new tools to streamline and standardize business processes and improve county operations. The report shall be filed

annually on June 1, in

the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers.