



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Claudia Balducci, Chair;
Joe McDermott, Vice-Chair;
Rod Dembowski, Reagan Dunn, Jeanne Kohl-Welles,
Kathy Lambert, Dave Upthegrove, Pete von Reichbauer, Girmay
Zahilay*

*Staff: Carolyn Busch, Chief of Staff (206-477-2194)
Melani Pedroza: Committee Clerk (206-477-1025)*

1:30 PM

Tuesday, September 15, 2020

Virtual Meeting

REVISED AGENDA - Added item

PUBLIC NOTICE: To help prevent the spread of the COVID-19 virus, all Councilmembers and staff will be participating in this meeting remotely.

HOW TO WATCH/LISTEN TO THE MEETING:

- 1) To stream online paste the following in your browser:
<https://livestream.com/accounts/15175343/events/4485487>
- 2) To watch on King County TV tune to Channel 22 (Comcast Channel 22 and 322(HD) or Wave Broadband Channel 22).

To join the meeting click the following link or paste the link address into the address bar of your web browser: <https://zoom.us/> Select "Join a Meeting" and enter the Meeting ID and Password provided below.

Join by Telephone
Dial: 1 253 215 8782
Meeting ID: 937 6671 9748
Passcode: 643726

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 2:33 p.m.

2. **Roll Call**

Present: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. von Reichbauer, Mr. Upthegrove and Mr. Zahilay

3. **Approval of Minutes of August 18, 2020**

Councilmember McDermott moved to approve the minutes of the August 18, 2020, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Review and possible action to recommend approval of a Clerk/ Executive Director, Board of Appeals and Equalization position description.**

Janine Weihe, Director of Operations, briefed the Council and answered questions.

Ron Bosi, Chair, Board of Appeals and Equalization, made remarks and briefed the Council.

Michelle Geiger, Clerk, Board of Appeals and Equalization, made remarks.

Briefing

5. **Chief of Staff Update**

Carolyn Busch, Chief of Staff, gave an update on COVID-related impacts to the legislative branch and employee survey results.

Other Business

6. [Proposed Motion No. 2020-0303](#)

A MOTION approving a job description for the position of clerk and executive director of the board of appeals and equalization.

Sponsors: Ms. Balducci

A motion was made by Councilmember McDermott that this Motion be recommended to full Council for consideration. The motion carried by the following vote:

Yes: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. von Reichbauer, Mr. Upthegrove and Mr. Zahilay

Adjournment

Approved this _____ day of _____

Clerk's Signature