



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Claudia Balducci, Chair;
Joe McDermott, Vice-Chair;
Reagan Dunn, Jeanne Kohl-Welles, Kathy Lambert,
Joe McDermott, Dave Upthegrove, Pete von Reichbauer,
Girmay Zahilay*

*Staff: Carolyn Busch, Chief of Staff (206-477-2194)
Melani Pedroza: Committee Clerk (206-477-1025)*

3:00 PM

Monday, December 2, 2019

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 3:08 p.m.

2. **Roll Call**

Present: 3 - Mr. Dembowski, Mr. Gossett and Ms. Kohl-Welles

Excused: 2 - Ms. Balducci and Mr. Dunn

3. **Approval of Minutes of November 18, 2019**

Councilmember Kohl-Welles moved to approve the minutes of the November 18, 2019 meeting as presented. Seeing no objection, the Chair so ordered.

Briefing

4. **Chief of Staff Update**

Carolyn Busch, Chief of Staff, updated the Committee on the Equity and Social Justice Coordinator hiring process and discussed Citizens' Election Oversight Committee expectations and staffing resources.

Discussion and Possible Action

5. Update on Request for Proposal (RFP) to examine pay equity and the compensation system at King County Council

Ms. Busch briefed the Committee on selected request for proposal applicant Gallagher Consulting.

6. Review and possibly appointment an applicant to the Citizen Elections Oversight Committee

Samantha Porter, Legislative Analyst, and Erin Arya, External Relations Manager, briefed the Committee and answered questions.

Councilmember Gossett moved to recommend appointing Quynh Pham to the Citizens' Elections Oversight Committee to represent the Vietnamese-speaking community. The motion carried. This is final action by the Employment and Administration Committee.

Briefing

7. Chief Policy Officer Update

Jeff Muhm, Chief Policy Officer, provided an update on policy staff hiring process planning and upcoming promotions.

Other Business

The Chair recessed the meeting into Executive Session under RCW 42.30.110(1)(g) to review the performance of a public employee and to discuss with legal counsel litigation or potential litigation to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county at 3:08 p.m. The Chair reconvened the meeting at 3:33 p.m.

Adjournment

The meeting was adjourned at 4:02 p.m.

Approved this _____ day of _____

Clerk's Signature