



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice  
Chair;  
Claudia Balducci, Rod Dembowski, Jeanne Kohl-Welles  
Staff: Melani Pedroza (477-1025) Committee Clerk*

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3:00 PM

Monday, July 23, 2018

SW Conference Room

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 3:03 p.m.*

2. **Roll Call**

**Present:** 5 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles and Mr. McDermott

3. **Approval of Minutes of July 9, 2018**

*Councilmember Dunn moved approval of the minutes of the July 9, 2018, meeting as presented. Seeing no objection, the Chair so ordered.*

### Discussion and Possible Action

4. **Discussion and possible recommendation to hire a Senior Legislative Analyst**

*Patrick Hamacher, Acting Director of Legislative Analysis, briefed the Committee on the recommendation to hire a Senior Legislative Analyst.*

*The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 3:06 p.m. The Chair reconvened the meeting at 3:28 p.m.*

*Councilmember Dunn moved to recommend hiring Quinn Majeski as a Senior Legislative Analyst. The motion carried.*

5. **Review and recommendation to approve a Deputy Ombuds for Transit position description in the King County Office of the Ombuds**

*Amy Calderwood, Ombudsman, provided background and presented a Deputy Ombuds for Transit position description.*

*Councilmember Dunn moved to recommend approval of a Deputy Ombuds for Transit position description in the King County's Ombuds Office. The motion carried*

**6. Review and recommendation to approve a Legislative Records Specialist position description in the King County Office of the Ombuds**

*Ms. Calderwood provided background and presented a Legislative Records Specialist position description.*

*Councilmember Dunn moved to recommend approval of a Legislative Records Specialist position description in the King County's Ombuds Office. The motion carried*

## **Discussion**

**7. Update and discussion of the Director of Legislative Analysis hire**

*Carolyn Busch, Chief of Staff, provided an update on the hiring process for the Director of Legislative Analysis position.*

*The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 3:44 p.m. The Chair reconvened the meeting at 4:11 p.m.*

*Chair McDermott directed Ms. Busch to readvertise the position and continue the selection process.*

## Briefings

**8. Acting Director of Legislative Analysis update**

*Mr. Hamacher provided an update on policy staffing and workloads.*

**9. Chief of Staff update**

*Ms. Busch updated the Committee on the work of Creative Ground Consulting and the Policy staff.*

## Other Business

## Adjournment

*The meeting adjourned at 4:17 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_

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Clerk's Signature