



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice
Chair;
Claudia Balducci, Rod Dembowski, Jeanne Kohl-Welles
Staff: Melani Pedroza (477-1025) Committee Clerk*

3:00 PM

Monday, June 11, 2018

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 3:50 p.m.

2. **Roll Call**

Present: 4 - Ms. Balducci, Mr. Dembowski, Ms. Kohl-Welles and Mr. McDermott

Excused: 1 - Mr. Dunn

3. **Approval of Minutes of May 14, 2018**

Councilmember Kohl-Welles moved approval of the minutes of the May 14, 2018, meeting as presented. Seeing no objection, the Chair so ordered.

4. **Interview and possible recommendation to hire a Communications Specialist in the King County Auditor's Office.**

KyMBER Waltmunson, King County Auditor, briefed the Committee on the new Communications Specialist position and provided background on the hiring process.

Carolyn Busch, Chief of Staff, answered questions of the Committee.

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of an applicant for public employment at 3:58 p.m. The Chair reconvened the meeting at 4:12 p.m.

Councilmember Balducci moved to recommend hiring Meg Sykes as a Communications Specialist. The motion passed unanimously.

Briefing

5. A briefing on the Office of Law Enforcement Oversight staffing analysis (OLEO).

Deborah Jacobs, Director, Office of Law Enforcement Oversight (OLEO), and Liz DuBois, Principal, The Athena Group, presented the results of the OLEO staffing analysis.

6. Review and possible recommendation to approve an Investigative Monitor position description in King County's OLEO office.

Ms. Jacobs briefed the Committee on the new Investigations Monitor position description.

Councilmember Kohl-Welles moved to recommend approving an Investigations Monitor position description in King County's Office of Law Enforcement Oversight. The motion passed unanimously.

Discussion and Possible Action

7. Discussion and possible recommendation to reclassify a Legislative Analyst to a Senior Legislative Analyst in Central Policy Staff.

Ms. Busch briefed the Committee on Policy Staff concerns and future staffing plans.

Wendy Soo Hoo, Supervising Analyst, briefed the Committee on the potential reclassification of a Legislative Analyst to a Senior Legislative Analyst in Central Policy Staff.

Councilmember Balducci moved to recommend reclassifying Terra Rose from a Legislative Analyst to a Senior Legislative Analyst. The motion passed unanimously.

8. Discussion and possible recommendations to reclassify two Senior Legislative Analysts to Principal Legislative Analysts.

Wendy Soo Hoo, Supervising Analyst, briefed the Committee on the potential reclassification of two Senior Legislative Analysts to Principal Legislative Analysts in Central Policy Staff.

Councilmember Balducci moved to recommend reclassifying Leah Krekel-Zoppi from a Senior Legislative Analyst to a Principal Legislative Analyst. The motion passed unanimously.

Councilmember Balducci moved to recommend reclassifying Andrew Kim from a Senior Legislative Analyst to a Principal Legislative Analyst. The motion passed unanimously.

The Chair recessed the meeting into Executive Session at 5:35 p.m. to review the performance of a public employee pursuant to RCW 42.30.110(g). The Chair reconvened the meeting at 5:46 p.m.

Discussion

9. Discussion - Council Organizational changes.

This item was not held.

10. Chief of Staff Update

No report was given.

Other Business

Adjournment

The meeting adjourned at 5:54 p.m.

Approved this _____ day of _____

Clerk's Signature