



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Girmay Zahilay, Chair;
Sarah Perry, Vice-Chair; Jorge Barón, Teresa Mosqueda*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Hay: Committee Clerk (206-477-1025)*

2:00 PM

Tuesday, April 1, 2025

Hybrid Meeting

DRAFT MINUTES

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

CONNECTING TO THE WEBINAR

Webinar ID: 828 5993 8005

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477 9259 or Tera.Chea2@kingcounty.gov, three (3) days prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 2:54 p.m.

2. **Roll Call**

Present: 4 - Zahilay, Perry, Mosqueda and Barón

3. **Approval of Minutes of March 4, 2025**

Councilmember Perry moved to approve the minutes of the March 4, 2025, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Proposed Motion No. 2025-0099**

A MOTION confirming the appointment of LeAnn Blanco to the citizens' elections oversight committee as a representative sponsored by a junior taxing district or a city with a population of under twenty thousand.

Sponsors: Zahilay

LeAnn Blanco made remarks and answered questions.

Nick Jensen made remarks and answered questions.

Sherrie Hsu, Council Staff, briefed the Committee and answered questions.

Tania Mondaca, Special Projects Administrator, briefed the Committee and answered questions.

Councilmember Baron made a motion to insert "LeAnn Blanco" on Lines 1, 8, 20, and 26; and insert on Line 7 "City of Enumclaw". The motion carried.

Councilmember Baron moved Title Amendment T1. The motion carried.

A motion was made by Councilmember Perry that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:

Yes: 4 - Zahilay, Perry, Mosqueda and Barón

5. [Proposed Motion No. 2025-0100](#)

A MOTION approving a job description for the position of director of the office of law enforcement oversight; and rescinding Motion 15790 and Motion 15790, Attachment A.

Sponsors: Zahilay

Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.

A motion was made by Councilmember Perry that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:

Yes: 4 - Zahilay, Perry, Mosqueda and Barón

6. [Proposed Motion No. 2025-0101](#)

A MOTION relating to the organization of the council; and amending Motion 15998, Section I, as amended, and OR 3-120.

Sponsors: Zahilay

The Chair announced that Proposed Motion 2025-0101 would be deferred to the May 6, 2025, Employment and Administration Committee meeting.

This matter was Deferred

Briefings

7. **2025 District Budgets**

Janine Weihe, Chief Operating Officer, briefed the Committee and answered questions.

Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.

Monique Cohen, Legal Counsel, made remarks and answered questions.

This matter was presented.

8. **Human Resources Update**

Deandra Stanley, Human Resources Manager, briefed the Committee and answered questions.

This matter was presented.

9. Chief of Staff Update

Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.

This matter was presented.

Other Business

At 4:05 p.m., the Chair announced the meeting would go into Executive Session as allowed by RCW 42.30.110(1)(g); (i); and (f), to receive and evaluate complaints brought against a public officer or employee and review the performance of a public employee and discuss with legal counsel legal risks of a proposed action to which the county is or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequences to the county, for approximately 40 minutes, until 4:45 p.m.

The Chair extended the Executive Session for approximately 10 minutes, until 4:55 p.m.

The Chair extended the Executive Session for approximately 20 minutes to 5:15 p.m.

The Chair extended the Executive Session for approximately 15 minutes to 5:30 p.m.

The Chair extended the Executive Session for approximately 10 minutes to 5:40 p.m.

The Chair extended the Executive Session for approximately 3 minutes until 5:43 p.m.

The Chair extended the Executive Session for approximately 3 minutes until 5:49 p.m.

The Chair extended the Executive Session for approximately 12 minutes until 6:00 p.m.

The Chair reconvened the meeting at 6:00 p.m.

Adjournment

The meeting was adjourned at 6:00 p.m.

Approved this _____ day of _____

Clerk's Signature