**Legislative Review Form**



Agency: Exec/PSB Contact person Dwight Dively Phone 206-263-9687

Ordinance [x]  Motion [ ]  Proviso [ ]  Report [ ]  Other [ ]

Civil Division Prosecuting Attorney Review

Name Janine Joly Version Final Date 9/20/21

Dept. Director or Designee Review

Name Aaron Rubardt Version Final Date 9/24/21

Performance Strategy & Budget Office Review

Name James Walsh Version Final Date 9/23/21

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Bruce Ritzen Version Final Date 9/17/21

Executive Office Review & Transmittal Approval

Name Shannon Braddock Version Final Date 9/29/21

**ENTRANCE CRITERIA REVIEW**

**EEXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y [x]  NA [ ]  KW Y[x]  NA [ ]

KC Strategic Plan reference in letter? Y [x]  NA [ ]  KW Y[x]  NA [ ]

Proof read for spelling and grammar? Y [x]  NA [ ]  KW Y[x]  NA [ ]

All pertinent attachments listed/labeled? Y [x]  NA [ ]  KW Y[x]  NA [ ]

Costs identified/described in letter Y [ ]  NA [x]  KW Y[ ]  NO [x]

Regulatory Note Required and Complete? Y [ ]  NA [x]  KW Y[ ]  NO [x]

Formatted/Delivered in word-searchable doc format? Y [x]  NA [ ]  KW Y[x]  NA [ ]

Potential Annexation Area (PAA) impacts identified? Y [ ]  NA [x]  KW Y[ ]  NO [x]

Advertising required? if yes, cite all pertinent code/laws. Y [ ]  NA [x]  KW Y[ ]  NO [x]

Any special circumstances affecting processing time? Y [ ]  NA [x]  KW Y[ ]  NO [x]