**Legislative Review Form**



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**Ordinance** [x]  Motion [ ]  Proviso [ ]  Report [ ]  Other [ ]

Civil Division Prosecuting Attorney Review

Name Susan Slonecker Version Final Date 7/7/21

Dept. Director or Designee Review

Name Cynthia Bradshaw Version Final Date 8/11/21

Performance Strategy & Budget Office Review

Name Andrew Bauck Version Final Date 8/11/21

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Bruce Ritzen Version Final Date

Executive Office Review & Transmittal Approval

Name Karan Gill Version Final Date 8/19/21

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y [x]  NA [ ]  Y[x]  NA [ ]

KC Strategic Plan reference in letter? Y [x]  NA [ ]  Y[x]  NA [ ]

Proof read for spelling and grammar? Y [x]  NA [ ]  Y[x]  NA [ ]

All pertinent attachments listed/labeled? Y [x]  NA [ ]  Y[x]  NA [ ]

Costs identified/described in letter Y [ ]  NA [x]  Y[ ]  NO [x]

Regulatory Note Required and Complete? Y [ ]  NA [x]  Y[ ]  NO [x]

Formatted/Delivered in word-searchable doc format? Y [x]  NA [ ]  Y[x]  NA [ ]

Potential Annexation Area (PAA) impacts identified? Y [ ]  NA [x]  Y[ ]  NO [x]

Advertising required? if yes, cite all pertinent code/laws. Y [ ]  NA [x]  Y[ ]  NO [x]

Any special circumstances affecting processing time? Y [ ]  NA [x]  Y[ ]  NO [x]