



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### FCDEC Motion

**Proposed No.** FCDECM2021-04.1

**Sponsors**

1                   A MOTION authorizing the chair to enter into an  
2                   amendment to the agreement for Lower Green River  
3                   Corridor Plan and PEIS project manager services.

4                   WHEREAS, King County Flood Control Zone District ("the District") Executive  
5                   Committee Motion FCDECM20218-02 authorized the chair of the District to enter into  
6                   an amendment to the agreement for Lower Green River Corridor Plan and PEIS project  
7                   manager services with Lund Consulting Inc., and

8                   WHEREAS, the District desires to amend the agreement as set forth in  
9                   Attachment A to this motion;

10                  NOW, THEREFORE, BE IT MOVED BY THE EXECUTIVE COMMITTEE OF  
11                  THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

12                  SECTION 1. The chair of the King County Flood Control Zone District is

FCDEC Motion

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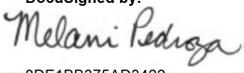
13 authorized to enter into the Second 2021 Amendment to Contract for Lower Green River  
14 Corridor Plan and PEIS Project Manager, Attachment A to this motion.  
15

KING COUNTY FLOOD CONTROL ZONE  
DISTRICT  
KING COUNTY, WASHINGTON

DocuSigned by:  
  
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Dave Upthegrove, Chair

ATTEST:

DocuSigned by:  
  
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Melani Pedroza, Clerk of the District

**Attachments:** A. Project Management for Programmatic EIS for Lower Green River Corridor Plan

**Lund Consulting Inc. Contract Scope of Work and Budget (6-28-21)**  
**Lower Green River Corridor Flood Hazard Management Plan and Programmatic Environmental Impact Statement Project Management Scope of Work**

The Lower Green River Corridor Plan (LGRCP “Corridor Plan”) and Programmatic Environmental Impact Statement (PEIS) represent the largest and most challenging flood risk reduction and environmental mitigation investment program envisioned for the central Puget Sound area in our state’s history. The expected outcomes of the Corridor Plan and PEIS are:

- A shared vision and goals for the river corridor related to flood risk reduction and multi benefits.
- A draft programmatic environmental impact statement for public review.
- A final environmental impact statement and Lower Green River Flood Hazard Management Plan for adoption by the District Board of Supervisors.

**Tasks**

Oversee the Lower Green River programmatic environmental impact statement and flood hazard management plan to ensure a transparent, accountable, and equitable process.

Manage the contracts for the technical consulting team to ensure work products meet the quality standards of the District.

Oversee the technical consulting team contract to review invoices, manage budget, and keep deliverables on track.

Coordinate with King County Rivers and Floodplain Management staff to obtain technical support related to hydraulic modeling, project history, capital project plans, repairs, US Army Corps of Engineers agreements and projects, and other information needed to inform the PEIS and Plan.

Provide direction to the technical team as questions arise, following the Executive Director’s instructions, on contract tasks.

Provide review of draft documents on behalf of the District, coordinate review by District Executive Director and oversee revisions to draft documents for final publication.

Meet weekly with technical team and Executive Director.

Meet with technical subcontractors as required to provide direction and feedback.

Work with Executive Director and technical consultants to resolve best use of technology in support of project goals such as online community asset mapping application, on-line open house, and visualization tools.

Coordinate with team to support Executive Steering Committee.

Facilitate Advisory Committee meetings.

Maintain project records.

Lund Consulting Inc.  
Project Management for Programmatic EIS for Lower Green River Corridor Plan

## **Schedule**

Project Management services would begin July 1, 2021, when the current scope of services expires. The duration of the contract is through August 31, 2021.

Key milestones are:

- 2021 Q2/Q3: Develop revised alternatives with SEPA official
- 2021 Q3:
  - Work with SEPA Official to prepare draft legislation for Board of Supervisors, begin evaluating impacts.
  - Work with Parametrix to prepare scoping documents
  - Outreach activities with Advisory Committee and stakeholders

## **Deliverables**

Milestone schedule – updates as needed

Project Management Plan - updates as needed

Monthly invoice packages in a format as specified by the District

Written notes from weekly strategy meetings or calls distributed to the project team for concurrence

Presentations and materials to support decisions by Executive Director and Board

Oversee and finalize work product from technical team including:

- Draft and final motion for Executive Director to obtain Board feedback on revised alternatives
- Draft and final materials for Executive Director consideration describing proposed revised alternatives
- Draft and final plan for Executive Director approval to conduct additional SEPA scoping and outreach
- Draft and final updated public engagement plan
- Draft and final technical report on hydraulic modeling of revised alternatives
- Draft and final impact analysis technical memos

Review of draft and final materials for Executive Steering Committee meetings

Logistics and materials for Lower Green Advisory Committee meetings

Lund Consulting Inc.  
Project Management for Programmatic EIS for Lower Green River Corridor Plan

**Tasks and Budget**

<b>Task</b>	<b>Assumptions</b>	<b>Deliverables</b>	<b>Monthly Estimated Hours</b>
Assist Executive Director with contract management, negotiation of amendments, contract compliance, and budget management	Keep Executive Director informed of project cost and schedule issues, resolve with contractor and District	PEIS contract and amendments	4
Assist Executive Director to ensure overall project scope is achieved on time and within budget and flag any issues	Weekly calls	Action log	8
Ensure EIS consultant fulfills contract scope, public meetings, work product deadlines, and budget	Weekly calls	Meeting summaries and action log	10
Review and provide comments on written reports, plans, communications, and strategies	Review preliminary and revised documents. Facilitate review with Executive Director	PEIS and Plan documents	18
Coordinate with Rivers and Floodplain Management technical staff on technical issues	Monthly follow-up	Appendix A Hydraulic Model Technical assumptions for alternatives Document reviews	1
Monitor agency, jurisdictional, and stakeholder concerns to identify issues and work with Executive Director to resolve	Monthly check-ins	Executive Steering Committee support Public involvement materials Media monitoring	4
Written communication to update Advisory Committee	Semi-annual status updates	Email communication Meeting agendas and meeting materials	1
Support Executive Director with presentations to Executive Committee and Board	As requested by Executive Director	Written reports Presentations Meeting attendance	7
			53

Monthly fee: \$12,775 based on assumption of \$241.04 per hour ; not to exceed \$23,350  
(Direct expenses are not included and will be billed separately if approved by Executive Director.  
Examples include any direct mail, printing or copying, room rental, public meeting costs.)

**Certificate Of Completion**

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Source Envelope:	
Document Pages: 5	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Russell Pethel
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	401 5th Ave
	Suite 100
	Seattle, WA 98104
	russell.pethel@kingcounty.gov
	IP Address: 198.49.222.20

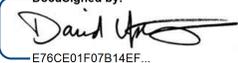
**Record Tracking**

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Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: King County General (ITD)	Location: DocuSign

**Signer Events**

Dave Upthegrove  
dave.upthegrove@kingcounty.gov  
Chair  
Security Level: Email, Account Authentication (None)

**Signature**

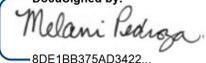
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**Electronic Record and Signature Disclosure:**  
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ID: d70728fe-5307-4620-900c-e7955ebbee00

Melani Pedroza  
melani.pedroza@kingcounty.gov  
Clerk of the Council  
King County Council  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
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Signature Adoption: Uploaded Signature Image  
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Signing Complete	Security Checked	7/9/2021 9:14:37 AM
Completed	Security Checked	7/9/2021 9:14:37 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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**Electronic Record and Signature Disclosure**

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bob.johnson@kingcounty.gov

**To advise Carahsoft OBO King County ITD of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at bob.johnson@kingcounty.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- ii. send us an e-mail to bob.johnson@kingcounty.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies
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\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO King County ITD as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO King County ITD during the course of my relationship with you.