**Legislative Review Form**



Agency: **DHR** Contact person  **Denise R. Pruitt**  Phone  **206-477-3230**

Ordinance  Motion  Proviso  Report  Other

Civil Division Prosecuting Attorney Review

Name Susie Slonecker Version Final Date April 15, 2021

Dept. Director or Designee Review

Name Jay Osborne, Director, Dept. of Human Resources Version Final Date April 30, 2021

Performance Strategy & Budget Office Review

Name N/A Version       Date

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Bruce Ritzen Version Final Date April 15, 2021

Executive Office Review & Transmittal Approval

Name: Karan Gill Version Final Date 5/24/21

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y  NA  Y NA

KC Strategic Plan reference in letter? Y  NA  Y NA

Proof read for spelling and grammar? Y  NA  Y NA

All pertinent attachments listed/labeled? Y  NA  Y NA

Costs identified/described in letter Y  NA  Y NO

Regulatory Note Required and Complete? Y  NA  Y NO

Formatted/Delivered in word-searchable doc format? Y  NA  Y NA

Potential Annexation Area (PAA) impacts identified? Y  NA  Y NO

Advertising required? if yes, cite all pertinent code/laws. Y  NA  Y NO

Any special circumstances affecting processing time? Y  NA  Y NO