## STAFF REPORT

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| **Agenda Item:** | 5 | **Name:** | Brandi Vena  Legislative Analyst Team |
| **Proposed No.:** | 2021-0179 | **Date:** | May 18, 2021 |

**SUBJECT**

Proposed Ordinance 2021-0179 (2021 1st Omnibus) would make a net supplemental appropriation of $27.9 million to General Fund agencies, a net supplemental appropriation of $300.1 million to Non-General Fund agencies, and a net supplemental disappropriation of $16.2 million to capital fund budgets.

**SUMMARY**

**Table 1.**

**Summary of Executive-Proposed 2021 1st Omnibus by Major Fund**

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| **Fund** | **2021-2022 Adopted Budget[[1]](#footnote-1)** | **2021-2022 Revised Budget[[2]](#footnote-2)**  ***(As of 5-11-21)*** | **Executive Proposed**  **Changes** |
| General Fund | $1,920,550,000 | $1,939,006,000 | $27,884,000 |
| Non-General Fund | $9,306,522,000 | $9,391,301,000 | $300,100,000 |
| Capital Improvement Programs | $1,364,328,553 | $1,430,082,677 | ($16,226,000) |
| **Total** | **$12,591,400,553** | **$12,760,389,677** | **$141,267,000** |

**Table 2.**

**Summary of Executive-Proposed 2021 1st Omnibus by Appropriation Unit**

| **Appropriation Unit** | **Appropriation** | **Revenues** | **Fund Balance Used** |
| --- | --- | --- | --- |
| Council Administration | $63,425 | - | $63,425 |
| County Auditor | $24,318 | - | $24,318 |
| Ombuds/Tax Advisor | $17,370 | - | $17,370 |
| Board of Appeals | $17,370 | - | $17,370 |
| Office of Performance, Strategy, and Budget | $242,500 | - | $242,500 |
| Office of Equity and Social Justice | $100,000 | - | $100,000 |
| Sheriff | $1,304,559 | $1,478,148 | ($173,589) |
| Executive Services - Administration | $31,266 | - | $31,266 |
| Human Resources Management | $400,000 | - | $400,000 |
| Office of Labor Relations | $352,423 | - | $352,423 |
| Prosecuting Attorney | $598,425 | - | $598,425 |
| Superior Court | $947,612 | $285,000 | $662,612 |
| Judicial Administration | $110,000 | - | $110,000 |
| Assessments | $640,351 | - | $640,351 |
| GF Transfer to DCHS | $16,000,000 | - | $16,000,000 |
| GF Transfer to DES | $908,757 | - | $908,757 |
| GF Transfer to DPH | $802,000 | - | $802,000 |
| GF Transfer to DES CIP | $4,415,533 | - | $4,415,533 |
| Jail Health Services | $2,047,551 | $1,533,815 | $513,735 |
| Medical Examiner | $328,305 | $370,491 | ($42,186) |
| Adult and Juvenile Detention | $1,218,947 | - | $1,218,947 |
| Public Defense | ($4,266,416) | - | ($4,266,416) |
| GF Transfer to KCIT | $300,000 | - | $300,000 |
| GF Transfer to PSB GF IT Capital | $1,279,000 | - | $1,279,000 |
| **GF Operating Total** | **$27,883,296** | **$3,667,454** | **$24,215,841** |
| Roads | $1,410,000 | - | $1,410,000 |
| Community and Human Services Administration | - | - | - |
| Behavioral Health – Recovery Division | $1,297,257 | $1,297,257 | - |
| Prosecuting Attorney MIDD | $48,636 | - | $48,636 |
| Mental Illness and Drug Dependency | - | - | - |
| Veterans, Seniors, and Human Services Levy | $7,002,693 | - | $7,002,693 |
| Surface Water Management – Local Drainage | $600,000 | - | $600,000 |
| Youth Sports Facilities Grants | $5,299,671 | - | $5,299,671 |
| Local Services Administration | $360,600 | $188,000 | $172,600 |
| Regional Animal Services | $132,707 | - | $132,707 |
| Parks and Recreation | $2,055,647 | - | $2,055,647 |
| Best Starts for Kids | $15,950,553 | - | $15,950,553 |
| Puget Sound Taxpayer Accountability Account | $2,852,939 | $2,852,939 | - |
| Puget Sound Emergency Radio Network | $1,283,576 | $1,283,576 | - |
| Flood Control | $140,275,090 | $140,275,090 | - |
| Public Health | $8,798,965 | $8,396,742 | $402,223 |
| Intercounty River Improvement | ($100,000) | - | ($100,000) |
| Environmental Health | $200,086 | $200,086 | - |
| Employment and Education Resources | $3,321,702 | $3,321,702 | - |
| Housing and Community Development | $90,854,000 | $16,000,000 | $74,854,000 |
| Wastewater Treatment | $5,371,049 | - | $5,371,049 |
| Business Resource Center | $908,757 | - | $908,757 |
| Facilities Management Internal Service | $438,638 | - | $438,638 |
| KCIT Services | $300,000 | - | $300,000 |
| Fleet Management Equipment | $11,436,937 | - | $11,436,937 |
| **Non-GF Operating Total** | **$300,099,503** | **$173,815,392** | **$126,284,111** |
| **Capital Improvement Programs** | **($16,225,747)** | **N/A** | **N/A** |

*Note: The King County Comprehensive Financial Management Policies (Motion 14110) state that the Council will adopt budgets at the appropriation unit level, and for operational funds rounded to the nearest $1,000, which is reflected in the proposed ordinance, as transmitted.*

**Table 3.**

**GF Summary of Executive-Proposed 2021 1st Omnibus by Decision Type**

| **GENERAL FUND** |  |  | | |  |  | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Decision Type** | **Expenditure** | | **% of Total** | **Revenue** | | | **FTE** |
| New Policy | $23,101,546 | | 83.0% | $19,382,454 | | | 8.0 |
| Reappropriation | $7,802,145 | | 28.0% | - | | | - |
| Technical Adjustment | ($3,020,395) | | (11.0%) | $285,000 | | | - |
| **TOTAL** | **$27,883,296** | | **100%** | **$19,667,454** | | | **8.0** |

**Table 4.**

**Non-GF Summary of Executive-Proposed 2021 1st Omnibus by Decision Type**

| **NON-GENERAL FUND** | |  | | |  |  | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Decision Type** | **Expenditure** | | **% of Total** | **Revenue** | | | **FTE** |
| New Policy | $20,251,261 | | 7.0% | $17,536,266 | | | 7.0 |
| Reappropriation | $276,501,754 | | 92.0% | $11,121,950 | | | - |
| Technical Adjustment | $3,346,488 | | 1.0% | $745,571 | | | 2.0 |
| **TOTAL** | **$300,099,503** | | **100%** | **$29,403,787** | | | **9.0** |

**Table 5.**

**CIP Summary of Executive-Proposed 2021 1st Omnibus by Decision Type**

| **CAPITAL IMPROVEMENT PROGRAM** | |  | |
| --- | --- | --- | --- |
| **Decision Type** | **Expenditure** | | **% of Total** |
| New Policy | $19,722,390 | | N/A |
| Technical Adjustment | ($35,948,187) | | N/A |
| **TOTAL** | **($16,225,747)** | | **N/A** |

**ANALYSIS**

This section provides analysis on the supplemental appropriations as proposed in the transmitted ordinance (2021 1st Omnibus).[[3]](#footnote-3) The analysis begins with the General Fund appropriation units, followed by appropriation units aligned to Non-General Funds, and lastly the Capital Improvement Program funds. For each appropriation unit, a header will provide the amount of the supplemental appropriation request, the amount revenue-backed, whether the supplemental appropriation is one-time or ongoing, and descriptions of each change.

The description of changes within each appropriation unit will be grouped by the following decision types:

1. New Policy:Appropriation request that would require new policy direction from council;
2. Reappropriation: Appropriation request of funds that were already approved for a previous biennial budget but that have not been spent, have lapsed, and would require council approval for use in the 2021-2022 biennium; and
3. Technical Adjustment: Appropriation request that make technical accounting changes necessary to carry out policy direction approved during the 2021-2022 Adopted Biennial Budget or correct any other technical errors.

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| **GENERAL FUND[[4]](#footnote-4)** | **$27.9 million** |

**Summary.** The total supplemental appropriation proposed for the General Fund appropriation units is $27.9 million, of which $3.7 million is revenue-backed. The remaining $24.2 million would come from fund balance. Of the total, $23.1 million (83%) of the increase would be for new policy changes and the remaining for reappropriations and technical adjustments.

**General Fund Update.** The 2020 4th Quarter Budget Management Report[[5]](#footnote-5), which the Office of Performance, Strategy, and Budget (PSB) transmitted to council on March 5, 2021, presents revenues and expenditures through December 31, 2020. It also provides an updated General Fund Financial Plan. The updated plan does not, however, incorporate all supplemental appropriations to date in 2021, nor does it incorporate the most recent March 2021 OEFA forecast which includes the latest COVID-19 pandemic revenue impacts. PSB has stated that the 2020 4th Quarter Budget Management Report includes the most up-to-date General Fund Financial Plan and PSB hopes to have an updated General Fund Financial Plan for the 2021 1st Quarter Budget Management Report which is scheduled to be transmitted to council at the end of May.

PSB’s 2020 4th Quarter Budget Management Report estimates an *Ending Fund Balance* of $171.1 million which is a $12.4 million increase from the 2020 3ʳᵈ Quarter Report. The General Fund update also estimates *Risk Reserves*[[6]](#footnote-6) at $29.4 million.

The report provides an updated *Ending Undesignated Fund Balance*[[7]](#footnote-7) of $66.2 million, which is above the 6% minimum reserve policy by $16.6 million and is equal to the 8% upper limit of the reserve policy. The County’s Comprehensive Financial Management Policies suggest a 6% to 8% target. The *Rainy Day Reserve[[8]](#footnote-8)* is nearly unchanged at $26.5 million. The Rainy Day Reserve Fund can only be used in the event of an emergency declared by the Council.

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| **Council Administration $63,425 (one-time)** |

**NEW POLICY**

***Public Engagement for KCSO Charter Implementation: $20,000***

In March 2021, the Council adopted Ordinance 19249 which established a Public Safety Advisory Committee made up of thirteen stakeholders tasked with providing the Executive and the Council with community input relating to the King County Sheriff's Office (KCSO) transition after voter approval of charter amendments 5 and 6.[[9]](#footnote-9) The proposed ordinance would appropriate $20,000 to cover costs associated with provided transition services and communications support to the Advisory Committee.

**TECHNICAL ADJUSTMENT**

***Flex Benefits Adjustment: $43,425***

The proposed ordinance would appropriate $43,425 to true-up flex benefit amount for part-time FTEs. Executive staff state that there was a technical error in the preparation of the 2021-2022 biennial budget which this appropriation is meant to correct.

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| **Auditor $24,318 (one-time)** |

**TECHNICAL ADJUSTMENT**

***Flex Benefits Adjustment: $24,318***

The proposed ordinance would appropriate $24,318 to correct a technical error in flex benefit costs for part-time FTEs. Executive staff state that there was a technical error in the preparation of the 2021-2022 biennial budget which this appropriation is meant to correct.

**Ombuds/Tax Advisor $17,370 (one-time)**

**TECHNICAL ADJUSTMENT**

***Flex Benefits Adjustment: $17,370***

The proposed ordinance would appropriate $17,370 to correct a technical error in flex benefit costs for part-time FTEs. Executive staff state that there was a technical error in the preparation of the 2021-2022 biennial budget which this appropriation is meant to correct.

**Board of Appeals $17,370 (one-time)**

**TECHNICAL ADJUSTMENT**

***Flex Benefits Adjustment: $17,370***

The proposed ordinance would appropriate $17,370 to correct a technical error in flex benefit costs for part-time FTEs. Executive staff state that there was a technical error in the preparation of the 2021-2022 biennial budget which this appropriation is meant to correct.

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| **Office of Performance Strategy and Budget $242,500 (one-time)** |

**NEW POLICY**

***Public Engagement for KCSO Charter Implementation: $242,500***

In March 2021, the Council adopted Ordinance 19249 which established a Public Safety Advisory Committee made up of thirteen stakeholders tasked with providing the Executive and the Council with community input relating to the KCSO transition after voter approval of charter amendments 5 and 6.[[10]](#footnote-10) The proposed ordinance would appropriate $242,500 to cover costs associated with the Advisory Committee and, in accordance with Section 6 of Ordinance 19249, fund additional community partner engagement by the Executive. According to executive staff, the appropriation will cover the following costs:

* $22,500 for Advisory Committee member stipends;
* $150,000 for facilitators assisting the Advisory Committee and writing the reports called for in Ordinance 19249;
* $40,000 for community advertising, translation services, technology services and venue costs; and
* $30,000 for additional community partner engagement.

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| **Office of Equity and Social Justice $100,000 (one-time)** |

**REAPPROPRIATION**

***Gender Identity and Sexual Orientation Inclusion Task Force: $100,000***

On June 2018, the council adopted Motion 15162 to establish the Gender Identity and Sexual Orientation Inclusion Task Force which is to be charged with making recommendations on how the county can be more accessible and inclusive of all genders and sexual orientations. Subsequently, on February 2020, the council adopted Motion 15603 approving an initial framework for the work that would be taken on by the Task Force. The initial framework was proposed by the Task Force with staff support from the Office of Equity and Social Justice and requested a budget range of $174,565 - $240,752 to hire a consultant with demonstrated experience working with historically marginalized communities (specifically LGBTQ+ populations), to support the work of the Task Force through the duration of its work, and to also hire a term-limited temporary employee to staff the Task Force.

Through the 2019 2nd Omnibus[[11]](#footnote-11), council appropriated $100,000 to fund either a consultant or one term-limited temporary position to support this work. However, due to competing priorities as a result of the COVID-19 pandemic, the Office of Equity and Social Justice did not have capacity to take on this work in 2020. The proposed appropriation would reappropriate $100,000 of unused General Fund moneys to begin the work in this biennium.

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| **Sheriff** **$1,305,000 ($1,478,000 revenue-backed, ongoing, 4.0 FTEs)** |

**NEW POLICY**

***Revenue-Backed Contracts: $1,305,000 and 4.0 FTEs***

The proposed ordinance would appropriate a total of $1,305,000 and 4.0 FTEs to support changes requested by various entities contracting with KCSO for law enforcement services. The costs are ongoing and are fully backed by revenue from the contract. The details for each contract change are provided in Table 6 below:

**Table 6.**

**Personnel Changes for KCSO Contract Entities (2021-2022 Figures)**

| **Jurisdiction** | **Expenditure** | **Revenue** | **FTEs** | **Positions** | **New Total FTEs** | **Description** |
| --- | --- | --- | --- | --- | --- | --- |
| SeaTac | $348,832 | $443,892 | 1 | 1 Deputy | 49 | Fully revenue-backed dedicated position as requested by the city. |
| Sammamish | $907,825 | $1,075,171 | 3.0 | 2 Deputy & 1 Sergeant | 34 | Fully revenue-backed dedicated positions as requested by the city. |
| King County Housing Authority | $356,328 | $396,148 | 1.0 | 1 Deputy | 2 | Fully revenue-backed dedicated position as requested by KCHA. |
| Burien | ($348,832) | ($443,892) | (1.0) | 1 SRO | 44 | Disappropriate revenue-backed dedicated position as requested by the city. |

**TECHNICAL ADJUSTMENT**

***Body-Worn Camera Pilot Program Proviso Report Deadline Extension: $0***

The proposed ordinance would extend the deadline for the Body-Worn Camera Pilot Program proviso report from April 30, 2021 to October 31, 2021. According to KCSO, the implementation of the body worn camera pilot program has been delayed due to continuing labor negotiations.  With negotiations still ongoing, KCSO has not been able to address key parts of the proviso including the frequency and location of patrols by deputies with a body-worn camera and a description of the outcomes and lessons learned.  KCSO anticipates the final bargaining will be resolved and we’ll have the information available for the report by the revised due date.

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| **Executive Services Administration $32,000 (one-time)** |

**TECHNICAL ADJUSTMENT**

***True-up the flex benefit amounts for part-time FTEs: $32,000***

Executive staff state that there was a technical error in the preparation of the 2021-2022 biennial budget and this corrects that error.

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| **Human Resources Management $400,000 (one-time)** |

**NEW POLICY**

***Nationwide Search for Sheriff: $150,000***

The proposed ordinance would provide funding to conduct a nationwide search for a new sheriff following the expiration of the current sheriff's term of office in accordance with recently passed charter amendments 5 and 6.

***Sheriff's Office Change Management: $250,000***

This proposal would fund a consultant to assist with change management to assist KCSO in managing the effects of its transition to biweekly pay as well as the broader changes arising from charter amendments 5 and 6. The Department of Human Resources will manage the contract and will also be involved in change management activities, which are likely to be focused on communications and outreach to employees.

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| **Office of Labor Relations $338,527 ($169,264 revenue-backed) (one-time)** |

**NEW POLICY**

***Term-Limited Temporary (TLT) Senior Labor Negotiator: $338,527 ($169,264 revenue-backed)***

This proposal would add a term-limited senior labor negotiator to accommodate increased Office of Labor Relations (OLR) workload associated with implementation of charter amendments 5 and 6 as approved by the voters in 2020[[12]](#footnote-12). As a result of these changes, OLR will take responsibility for all aspects of labor relations with the 11 bargaining units within the Sheriff's Office.

According to the executive, this term-limited position would be advertised following potential approval by the council and would serve for a duration of three years (from the summer of 2021 and into 2024). The executive plans to reassess the need for this position in the summer of 2022 to determine whether the position should be retained and converted into a career services position in the 2023-2024 Proposed Budget.

This position would be approximately 50% backed by contract city revenue charged by the Sheriff's Office.

**TECHNICAL ADJUSTMENT**

***Flex Benefits Adjustment: $13,896***

The proposed ordinance would appropriate $13,896 to correct a technical error in flex benefit costs for part-time FTEs.

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| **Prosecuting Attorney $598,425 (one-time)** |

**REAPPROPRIATION**

***Facilities Management Division Work Planned in 2020: $73,000***

The proposed ordinance would reappropriate resources to allow the Facilities Management Division to complete work previously planned for but not completed in 2020.

***Complete Geographic Information Systems Work Planned in 2020: $60,000***

The proposed ordinance would reappropriate funds to complete work not completed in 2020 as planned.

**TECHNICAL ADJUSTMENT**

***Computer Lease Costs: $177,084***

The proposed ordinance would add appropriation to cover a higher technology costs all necessitated by mandatory teleworking due to COVID-19.

***True-up flex benefit amounts for part-time FTEs: $288,341***

The proposed ordinance would make an appropriation to correct a technical error in flex benefit costs for part-time FTEs.

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| **Superior Court $1,589,388 (one-time)** |

**REAPPROPRIATION**

***Trial Court Improvement Funds: $662,612***

The Superior Court receives periodic distributions of funds from the State of Washington’s Trial Court Improvement Act (TCIA) Fund. Trial Court Improvement (TCI) funds are distributed to local courts by the state, using funds received by the state from local court filing fees. The court typically compiles these grants into a larger pot and then the bench makes recommendations for various projects and other court improvements. This proposed ordinance would reappropriate unspent TCIA funds from the state that had been received and appropriated prior to 2021. According to executive staff, projects supported by these funds are either in progress or will be implemented in 2021. Projects that are being carried over into the current year include various trainings (including ESJ programs), facilities projects, video conferencing for prosecutors at the Involuntary Treatment Act Court, funding for strategic planning, establishing a Children and Family Justice Center “Wayfinding” position, and a reserve for future needs.

**TECHNICAL ADJUSTMENT**

***Trial Court Improvement Funds: $285,000***

The Superior Court receives periodic distributions of funds from the State of Washington’s Trial Court Improvement Act (TCIA) Fund. As noted above, Trial Court Improvement (TCI) funds are distributed to local courts by the state, using funds received by the state from local court filing fees. The court typically compiles these grants into a larger pot and then the bench makes recommendations for various projects and other court improvements. This proposed ordinance would add expenditure authority for revenue which is anticipated from the state in 2021. According to executive staff, projects for the new 2021 funds are currently being vetted by the Court’s budget committee and a list is not yet available.

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| **Judicial Administration $110,000 (one-time)** |

**REAPPROPRIATION**

***Reappropriation for the Completion of FMD Space Plan: $110,000***

This proposed ordinance would reappropriate a total of $110,000 for the Facilities Management Division (FMD) to make facility modifications and create a space plan for the Department of Judicial Administration (DJA). According to executive staff, $75,000 of these requested funds would be used to reconfigure existing DJA workspace for the “E-working copies” staff to create a space for a manager and to also move the Domestic Violence and Protection Order Office from the 3rd floor to the 6th floor of King County Courthouse. According to the DJA, this reconfiguration will ensure that space for customers is improved and will allow for a more efficient use of staff. In addition, the request would allow for $35,000 to be used by FMD to begin a review of other potential office and space reconfigurations to further improve efficiency and customer access. According to executive staff, the scope of work associated with the $35,000 estimate for the space planning includes field verifications, researching and interviewing staff, along with providing technical advice for the improvement of DJA workspace but does not include design space plans and cost estimates. Staff notes that, depending on the size and scope of space changes identified, DJA may ask for additional support for these efforts in a future biennium request. According to representatives of DJA, the office has made quite a few adjustments within their own space, but FMD identified the need to have a more comprehensive view of DJA short- and long-term space needs that would be addressed with this request.

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| **Department of Assessments $640,351 & 4.0 TLTs (one-time)** |

**NEW POLICY**

***Department of Assessments: $640,351 and 4.0 TLT's***

The proposed ordinance would appropriate $640,351 to fund an additional 4.0 TLTs to help address the backlog of senior exemption applications. In May 2019, the Washington State legislature amended RCW 84.36.383 to increase the income threshold for the Senior Property Tax Exemption from $40,000 annually to $58,423, which became effective in 2020.

According to executive staff, the change to state law increased application submittals by approximately 300% and as of December 2020 the department received about 3,930 applications. The department also noted that, as of April 2021, there were an additional 1,761 applications received and the department has implemented a streamlined approach to processing senior exemption applications, which is designed to focus on processing the backlog.

The executive staff noted that based on concerns received from constituents and members of the King County Council, as well as previous discussions with the Office of Performance, Strategy and Budget, the department has already hired the TLTs to process backlogged applications. The department is currently reviewing the newly implemented processes, protocols, and procedures for resolving the backlogged applications to determine future staffing and budgetary needs for the TLTs.

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| **GF Transfer – DAJD Revenue to HCD & DCHS $16,000,000 (one-time)** |

**NEW POLICY**

***Transfer of Seattle Jail Revenue to Community Supports: HCD $16,000,000 & DCHS $16,000,000***

The Department of Adult and Juvenile Detention (DAJD) is required to jail all felons arrested in the county and presented for booking into jail. In addition, the county houses “county” misdemeanants, criminal offenders who are either arrested in the unincorporated parts of the county or have committed offenses that are adjudicated by the King County District Court (“state cases”). While the county is not required to house city misdemeanants or state “holds” (individuals under state Department of Corrections’ supervision who are in violation of community supervision orders) it does so under contract. The cities and the state pay King County for the booking and daily costs of housing inmates for which they are responsible.

The Council approved a new agreement between King County and the City of Seattle for housing municipal inmates on September 26, 2011.[[13]](#footnote-13) The agreement became effective in 2012 and extends through the end of 2030. As part of the agreement, Seattle pays for a gradually increasing number of beds, starting in 2012 with 175 beds and by 2030 the number increases to 258 inmates (known as the “Secure Bed Floor” in the agreement). Seattle will pay for a minimum number of beds regardless of the number of inmates actually being held in the facility, and the agreement also allows for the city to house more inmates than this number, but the excess population is subject to a “Secure Bed Cap.” The reason for requiring payment for a set number of beds ensured that DAJD was adequately staffed in anticipation of a set secure detention population.

The Executive is proposing that, under the terms of a contract between King County and the City of Seattle, Seattle will continue to pay King County for use of the King County Jail to incarcerate persons arrested, charged, or sentenced by entities of the City of Seattle. But, without modifying or disturbing that contract, the county would recognize Seattle’s contract-required payments as revenue, which would then, in part, be transferred from their current use within the jail to DCHS and HCD (when Seattle does not fully utilize its contracted jail beds). The Executive’s joint proposal with Seattle is reflected in this legislation as $8 million of those funds scheduled to be paid in 2021 and another $8 million of those funds scheduled to be paid in 2022 to be transferred from DAJD’s budget, and proposes that the combined $16 million be used to invest within Seattle for community-based programs “that promote health and housing for communities that are disproportionately affected by the legal system and incarceration.” The transfers would pay for programs which would be developed with the advice and guidance of the communities that are disproportionately affected by the legal system with a goal of investing “in ways specifically tailored to increase community-based supports for disproportionately incarcerated communities and to therefore decrease use of the King County Jail to incarcerate persons from those communities.”

According to executive staff, this proposal is the result of a multi-month series of meetings and negotiations amongst staff for the King County Executive, King County Council, Seattle Mayor, and Seattle City Council.  The agreement between the County and Seattle would establish that, "among the goals of investments informed by this announcement, shall be decreased use of criminal legal responses to poverty and poor health of disproportionately incarcerated racial-ethnic communities.” This proposal would allow the county to develop programs that provide community-based, integrated physical-behavioral health services to treat conditions or respond to crises in community settings and also allow for the creation and operations of community-based emergency housing with supportive services for disproportionately incarcerated racial and ethnic communities.

Executive staff notes that all funds invested as a result of this agreement shall be subject to a county-controlled procurement process.  However, the staff notes that while “King County retains responsibility and authority for administering procurements that result from the agreement, finalization of investment approaches and procurement will occur in consultation with the same groups and communities who have offered the existing community priorities listed in this agreement and with representatives from the King County Council, Seattle Mayor’s Office, Seattle City Council.”

The Executive proposes that the Council appropriate funds as proposed in this legislation.  According to executive staff, DCHS estimates that a procurement process would begin within 60 days of appropriation and that awards resulting from that procurement could be made by September 2021 with a period of performance to begin by the fourth quarter of 2021.

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| **GF Transfer to Department of Executive Services $908,757 (one-time)** |

**NEW POLICY**

***General Fund Support for KCSO Payroll Cycle Transition: $908,757***

This proposed transfer to DES corresponds to a proposed appropriation in the Business Resource Center (BRC) for the same amount. According to executive staff, KCSO is the last business unit in King County on a semi-monthly pay schedule. Executive departments wish to make the change as a way to decrease the burden for BRC staff as well as to decrease the chance of errors that could affect employee pay. Executive staff state that the total proposed for transfer will fund a project in BRC to make the PeopleSoft modifications necessary to implement biweekly pay. Because the PeopleSoft team already has a full 2021 workplan, this proposal would provide additional consulting and TLT/special duty resources to perform the work. This request also includes backfill funding for employees in KCSO and Benefits, Payroll, and Retirement Operations (BPROS) who will be taken from their regular duties to work on the project.

Executive staff state that these costs are included in the BRC appropriation to avoid any confusion that would arise by submitting separate decision packages in three organizations; BPROS and KCSO will transfer backfill costs to BRC. The project is intended to be completed by the end of 2021 so that the change can occur at the beginning of 2022. Table 7 below gives the full cost breakdown for this proposal.

**Table 7. Cost Breakdown of KCSO Payroll Cycle Transition**

| **Resource** | **Body of Work** | **Amount** | **Duration** |
| --- | --- | --- | --- |
| Project Administrator TLT– requested by Payroll Governance Committee, and Department Leadership (DES, DHR, OLR, & KCSO) | Project Administrator to support the work effort and coordinate between DHR/BRC/KSCO/ resources. | $123,200 | 1760 hours / 11 months |
| Payroll Operations backfill TLT | Backfill for the DHR Payroll Operations support dedicated to this effort. $30,000-$124,000, exact duration to be determined during assessment | $124,062 | 3 - 9 months (TBD) |
| KCSO Payroll backfill TLT | Backfill TLT for the KCSO Payroll team during the transition | $67,033 | 1440 hours / 9 months |
| Atlas Consulting Costs | Atlas scheduling system technical support | $76,800 | 480 hours / 3 months |
| Developer Consultant | PeopleSoft Developer to support/backfill for BRC operational support on this effort | $76,800 | 480 hours / 3 months |
| Functional Analyst backfill (BRC) TLT | PeopleSoft Functional Analyst to support the transition | $124,062 | 1760 hours / 11 months |
| Expert Time & Labor / Payroll Consultant | Lead the work efforts to support the transition | $316,800 | 1760 hours / 11 months |
|  | **TOTAL** | **$908,757** |  |

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| **GF Transfer to Department of Public Health $802,000 (one-time)** |

**REAPPROPRIATION**

***General Fund Transfer IT Project 1138797 (Jail Health Services Medication Packager): $802,000***

The proposed ordinance would reappropriate $802,000 for the Jail Health Services Medicine Packager project that was approved in the 3rd omnibus for the 2019-2020 biennial budget[[14]](#footnote-14). This IT Project will replace the existing medication packaging system in the King County Correctional Facility pharmacy that was installed in September 2010. Executive staff note that these systems typically have a lifespan of seven to ten years and the vendor will cease support of this system by the end of 2021. A contract with the vendor has been signed, new equipment is scheduled to be delivered in May 2021, and go-live is scheduled for June 2021.

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| **GF Transfer to Department of Executive Services CIP $4,415,533 (one-time)** |

**REAPPROPRIATION**

***General Fund Transfer to DES CIP: $4,415,533***

The proposed ordinance would transfer reappropriated general fund moneys for the projects listed in Table 8 below. These projects have all been approved in a previous supplemental or biennial budget ordinance in the Building Repair and Replacement Subfund.

**Table 8.**

**List of BRR Projects**

| **Project Number** | **Project Name** | **Requested Amount** | **Last Approved** |
| --- | --- | --- | --- |
| 1137322 | DES FMD SUB KC CONSOL WH PH2 | $190,882 | 2019 2nd Omnibus - this is a sub project |
| 1137257 | DES FMD KCCH SC VIDEO OPTN | $1,262,284 | 2019 2nd Omnibus |
| 1040874 | DES FMD CAPITAL PRJCT OVERSGHT | $22,986 | 21-22 biennial |
| 1124202 | DES FMD BRR EMERGNT NEED 3951 CONTINGENCY | $244,118 | 19-20 biennial |
| 1129759 | DES FMD PH COLUMBIA DENTAL CLINIC | $283,195 | 21-22 biennial |
| 1129760 | DES FMD PH NORTH DENTAL CLINIC | $177,309 | 21-22 biennial |
| 1129781 | DES FMD GENDER NEUTRAL RESTROOMS | $50,805 | 21-22 biennial |
| 1129783 | DES FMD WELLNESS ROOMS | $22,835 | 21-22 biennial |
| 1130262 | DES FMD KCSO S RANGE REMEDIATION | $75,966 | 17-18 biennial |
| 1130313 | DES FMD CIVIC CAMPUS PLANNING | $388,426 | 21-22 biennial |
| 1132353 | DES FMD KCCH SECURITY WINDOWS | $246,472 | 2019 2nd Omnibus |
| 1134621 | DES FMD KCCF WEST WING STUDY | $1,085,222 | 19-20 biennial |
| 1135008 | DES FMD PH DOWNTOWN DENTAL | $91,598 | 21-22 biennial |
| 1135009 | DES FMD PH RENTON DENTAL CLNI | $57,559 | 19-20 biennial |
| 1040765 | DES FMD ACCESSIBILITY PRJ MSTR | $79,812 | 15-16 Biennial |
| 1121771, 1124259, 1125009, 1125015 | (1124259, 1125009, 1125015 sub-project expenses only) | $136,062 | 21-22 biennial |
|  | **TOTAL** | **$4,415,533** |  |

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| **Jail Health Services $2,047,551 & 6.5 FTEs** |

**NEW POLICY**

***Coordinated Discharge Pilot and Buprenorphine Program Support:***

***$1,533,816 and 6.5 FTEs (ongoing)***

This request would add resources to provide coordinated discharge services and a supply of buprenorphine medication upon release from jail for inmates with Opiate Use Disorder to reduce the risk for relapse and overdose, improve compliance with referrals for continued treatment, and decrease risk for returning to jail. This program is in addition to other previously approved grant-funded programs (federal Coordinated Discharge Pilot and Buprenorphine Program and the Comprehensive Opioid Abuse Site-based Program Grant, along with the Washington state-funded “Overdose Data To Action” Grant) that are part of the Jail Health Services (JHS) “Treatment Connections Programs” to address the needs of inmates with Opiate Use Disorder and addiction issues. The current treatment programs start patients on medically assisted treatment, put release plans in place while patients are still in jail, and do some post-release treatment follow-up.  According to the Executive, the efforts supported by the current federal and state grants are underway, all positions are hired and working, and the funding for these programs is in place through the fall of 2022.  In data provided to staff, JHS notes that since 2018, over 1,000 unduplicated persons have received buprenorphine while incarcerated. (The Executive states that JHS does not have an ongoing source of funding for this activity but will apply for the renewal grant funding.) The new proposed Coordinated Discharge program is intended to fill an identified gap in the current process by providing a three-day supply of buprenorphine for patients as they are released from jail, and by having release planning, pharmacy, and Substance Use Disorder staff available to meet with patients as they leave the jail to ensure they know what to do to maintain treatment and where to continue services.  This new program is to be funded by a new grant from the federal Department of Justice and State Criminal Justice Treatment Act funding.

**TECHNICAL ADJUSTMENT**

***Part-Time Flex Adjustment: $513,735 (one-time)***

This request would be used to make adjustments that would make the JHS budgeted amounts for “flex benefits” for those employees who work part-time more accurate.

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| **Medical Examiner $329,000 & 1.0 TLT ($371,000 revenue-backed, one-time)** |

**NEW POLICY**

***Pathology Fellow in the Medical Examiner's Office (MEO): $159,000 and 1.0 TLTs***

The proposed ordinance would appropriate $159,000 to fund a pathology fellow for the MEO beginning July 2021 and add a TLT for the position. This allocation would be fully revenue backed by a U.S. Department of Justice (DOJ) Pathology Fellowship Grant. Executive staff state that the pathology fellowship grants are year-long grants for which the MEO applies annually and has received this grant in the past.

***Fatal Overdose Surveillance Network: $170,000***

The proposed ordinance would appropriate $170,000 of funding to continue the MEO's Fatal Overdose Surveillance Network project. This program is revenue backed by a $208,000 grant awarded by the Washington State Patrol. Executive staff stated that this grant is on a two-year funding period with the current grant running from March 1, 2021 through September 30, 2022.

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| **Adult and Juvenile Detention $1,218,947 & 4.0 FTEs** |

**NEW POLICY**

***Electronic Home Monitoring Workload: $770,000 & 3.0 FTEs (ongoing)***

This request would add funding for three caseworkers to provide sufficient capacity for 24-hour-a-day/seven-days-a-week (24/7) caseworker coverage for 125 additional Electronic Home Monitoring (EHM) participants. Among several alternatives to incarceration programs, the department’s Community Corrections Division operates the EHM program that allows offenders to serve all or some portion of their pre-trial and/or sentenced time at home rather than at the jail. Department of Adult and Juvenile Detention (DAJD) currently has six caseworkers assigned to the who are responsible for the EHM program who are budgeted to monitor 225 clients.  According to the Executive, the additional caseworkers will support an increased capacity for EHM participants as well as provide expanded coverage for reporting any participant violations.  With the approval of this request, the Execute notes that DAJD will have capacity for up to 350 participants and will continue to be able to report violations 24/7 to the Court.

***Equity, Inclusion & Belonging Manager: $309,987 & 1.0 FTE (ongoing)***

This request would add to the department an Equity, Inclusion, and Belonging Manager III. According to materials from the department, this position will work with the county’s Office of Equity and Social Justice to implement equity and social justice priorities within DAJD.The position will report to the Director of DAJD, and will be responsible for overseeing, developing, and implementing DAJD’s equity, racial and social justice (ERSJ) efforts to “drive organizational transformation.” In addition, the position will help lead the department “to center pro-equity and anti-racism in all efforts and in building pro-equity capacity at all levels of the department.” The manager will work with department leadership and the Office of Equity and Social Justice to “develop strategic direction, identify, and implement ERSJ initiatives, strategies and approaches, and ensure progress towards goal attainment, internally and to the communities served.”  According to executive staff, the position will be primarily focused on internal/department level ESJ priorities related to department staff rather than reviewing equity issues related to racial disproportionality and disparities related to the secure detention population but will likely be called upon to consider external impacts as well.

**TECHNICAL ADJUSTMENT**

***Part-Time Flex Adjustment: $138,960 (one-time)***

This request would be used to make adjustments that would make the JHS budgeted amounts for “flex benefits” for those employees who work part-time more accurate.

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| **Public Defense ($4,266,416) & 1.0 FTE (one-time)** |

**TECHNICAL ADJUSTMENT**

***Remove appropriation from 15.0 unbudgeted FTEs: ($4,571,160)***

The proposed ordinance would remove appropriation for 15 FTEs that are meant to be unbudgeted positions. The purpose of these FTEs is to allow for early job offerings to graduating law students.

***Add 1.0 FTE to the Family Defense Unit: $304,744***

The proposed ordinance would add appropriation for 1 FTE to the Family Defense Unit to match the Public Defense Staffing Model staff projections for the 2021-22 biennial budget.

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| **GF Transfer to KCIT $300,000 (one-time)** |

**REAPPROPRIATION**

***Criminal Justice Enterprise Data Hub Reappropriation: $300,000***

The proposed ordinance would transfer $300,000 from the general fund to KCIT in support of a proposed reappropriation to continue building the Criminal Justice Enterprise Data Hub to consolidate sharable data across the criminal justice focused agencies within King County. This reappropriation is further described in the KCIT Services section of the staff report.

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| **GF Transfer to PSB General Fund IT Capital Fund $1,279,000 (one-time)** |

**REAPPROPRIATION**

***Reappropriation for Three General Fund IT Projects: $1,279,000***

The proposed ordinance would reappropriate funds not spent in the last biennium for three previously approved IT projects that are funded out of the General Fund. According to executive staff, the projects listed below spent less than the approved budgets last biennium and this reappropriation would allow the authority to incur expenditures in the General Fund when they transfer cash from the General Fund to the capital fund where these projects reside:

* King County Superior Court Jury Management System Replacement project: $271,000;
* Department of Adult and Juvenile Detention Jail Health Services Epic Electronic Health Record project: $778,000; and
* Criminal Justice Digital Evidence Sharing project: $230,000.

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| **NON-GENERAL FUNDS** | **$300.1 million** |

**Summary.** The total supplemental appropriation proposed for the Non-General Fund appropriation units is $300.1 million, of which approximately $173.8 million is revenue-backed. The remaining $126.3 million would come from fund balance of the various non-general funds. Of the total, approximately $20.3 million (7%) of the increase would be for new policy changes. The majority (92%) of the proposal is for reappropriations and the remaining is for technical adjustments.

**Roads $1,410,000 (one-time)**

**REAPPROPRIATION**

***Fleet Division Replacement Equipment Upgrades: $1,410,000***

The proposed ordinance would reappropriate $1,410,000 for Fleet Division replacement equipment which Roads had previously been renting. At the end of 2020, there were outstanding purchase orders for equipment which had not yet been delivered. The appropriation authority for the equipment was originally granted in the 2019-2020 biennial budget.[[15]](#footnote-15)

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| **Department of Community and Human Services Admin $0** |

**NEW POLICY**

***Remove Expenditure Restriction ER1 and Proviso P1: $0***

The proposed ordinance would remove both Expenditure Restriction ER1 and Proviso P1 in Section 60 of the Community and Human Services Administration Fund. ER1 restricts $200,000 to be spent on developing a plan to expand the Public Defender Association (PDA) JustCARE and Co-LEAD programs. Executive staff indicates that resources still need to be identified to continue the existing programs. The Executive proposed continuation of the existing JustCARE and Co-LEAD programs through June 2021 in the COVID 7 supplemental budget[[16]](#footnote-16) and is asking to remove the proviso and expenditure restriction because sufficient funding is not available, and expansion is not a PDA priority at this time.

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| **Behavioral Health $1,298,000 (one-time)** |

**REAPPROPRIATION**

***Timely Response to Adverse Community Events (TRACE) and School-Based Screening, Brief Intervention, and Referral to Services (SBIRT): $1,298,000***

The proposed ordinance would reappropriate $1,298,000 of Best Starts for Kids levy funds for contracts related to the TRASE and SBIRT programs. TRACE is an enhancement of the Children’s Crisis Outreach Response System (CCORS) to provide crisis response capacity for community based traumatic events. TRACE enhancements to the CCORS model include training on trauma response and cultural humility as well as direct access of support for first responders. TRACE also provides community-based coordination between first responders, behavioral health service providers, Snoqualmie Valley School District, Riverview School District, and other community-based organizations through the Empower Youth Network in the area. Executive staff state that this reappropriation is expected to fund a position in the Snoqualmie and Riverview School Districts for a Spanish-speaking Family Connection Coordinator through Empower Youth Network. Further, Executive staff stated that initial BSK funding is expected to end for this program in 2021 and this reappropriation will allow the school districts to maintain program infrastructure through the end of the school year (June 2022) instead of ending support midway through the school year.

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| **Prosecuting Attorney MIDD $48,636 (one-time)** |

**TECHNICAL ADJUSTMENT**

***Part-Time Flex Adjustment: $49,000***

The proposed ordinance would allocate $49,000 to true-up the flex benefit amounts for part-time FTEs in the PAO that are funded by MIDD. Executive state that this was underbudgeted in the 2021-2022 adopted budget.

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| **Mental Illness and Drug Dependency (MIDD) Fund $0** |

**NEW POLICY**

***Remove Proviso P1: $*0**

The proposed ordinance would remove Proviso P1 in the MIDD fund that restricted $50,000 until the Executive transmitted a report on community-based substance use disorder services and mental health services in the rural unincorporated area. This report was anticipated to be transmitted in September 2021 but has not been completed. The Executive is proposing to replace this report with a related expenditure restriction and proviso for $4 million of rural behavioral health funds included in the COVID 7 supplemental budget. Executive staff state that this change would allow DCHS to invest new federal resources to address behavioral health needs in rural King County. DCHS has expedited community engagement that would have occurred as part of the report requirement and (upon Council approval) will instead transmit a letter articulating investments with these funds.

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| **VSHSL $7,002,693 (revenue-backed, one-time)** |

**REAPPROPRIATION**

***VSHSL Committed Strategies and Contracts: $4,000,000***

The proposed ordinance would reappropriate funds underspent due to COVID-19 impacts on procurements, program administration and roll-out. These funds are tied to levy strategies that have been awarded, or committed through contracts, MOAs or other VSHSL allocations.

***Technical Assistance and Community Outreach Commitments: $1,000,000***

The proposed ordinance would reappropriate funds underspend due to the impacts of COVID-19 on procurement and outreach activities. These funds are tied to contracted commitments for technical assistance and capacity building (TA/CB) as well as evaluation activities and community outreach.

**TECHNICAL ADJUSTMENT**

***Technical Adjustments for Council Changes: $2,002,693***

The proposed ordinance would reappropriate approximately $500,000 in committed underspend (from the resilient communities population allocation) for Career Connections in the Employment Education Resource (EER) fund to the VSHSL fund as it is set for procurement in the 2021-2022 biennium. The proposed ordinance would also reappropriate $1.5 million for use on Council denoted senior centers under VSHSL strategy SE3.[[17]](#footnote-17)

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| **Surface Water Management $600,000 (one-time)** |

**REAPPROPRIATION**

***Stormwater Services Contracts: $350,000***

The proposed ordinance would reappropriate $350,000 for contracts for stormwater services projects such as the Stormwater Retrofit project, the Green Stormwater Infrastructure Incentive Program, and the Stormwater Investment Plan and Summit. These projects have been impacted by delays related to the COVID-19 pandemic, such as the inability to meet with landowners and contractors. Additionally, there were delays related to the contracting process and permitting. These projects are currently anticipated to be completed by the end of 2021.

***Flood Hazard Management Plan Update: $250,000***

The proposed ordinance would reappropriate $250,000 for a contract in support of the update of the King County Flood Hazard Management Plan. The Flood Hazard Management Plan establishes a vision for the future status of flood plans within the county, assessing risks and identifying actions to improve floodplain conditions. The project will update technical information related to flood hazards and channel migration hazards, describe actions completed since the last plan update, and address policy issues. Consultant work will include scoping the stakeholder engagement process, facilitation, and technical writing. The updated Flood Hazard Management Plan will be transmitted to Council by the end of 2023.

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| **Youth and Amateur Sports Fund $5,299,671 (one-time)** |

**REAPPROPRIATION**

***Youth Sports Facilities Grants:* $*5,299,671***

The proposed ordinance would reappropriate $5,299,671 for youth sports facilities grants. These moneys were appropriated but unspent in 2020, and thus the balances are proposed to be reappropriated in 2021. No new projects are proposed to receive moneys as part of this reappropriation.

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| **Local Services Administration $360,600 ($188,000 revenue-backed, one-time)** |

**REAPPROPRIATION**

***Community Investment Reappropriation: $234,600***

The proposed ordinance would appropriate $234,600 to fund two community voices contracts in Skyway-West Hill and North Highline and metal kiosks in Skyway-West Hill. The community voices contract engages two local organizations, each in Skyway-West Hill and in North Highline, to support Department of Local Services (DLS) in public engagement during the subarea planning process, community needs list development, and other planning efforts.

***Fall City Wastewater Plan Support: $126,000***

The proposed ordinance would appropriate $126,000 to fund project management support for a wastewater planning and design effort in the Fall City business district. The effort would support decentralized on-site treatment and disposal of wastewater. This item is entirely revenue backed by a state commerce grant.

**TECHNICAL ADJUSTMENT**

***Townhouse Accessory Dwelling Unit Analysis Report: $0***

The proposed ordinance would extend the deadline for the townhouse accessory dwelling unit analysis proviso report from June 30, 2021 to June 30, 2022 to provide additional time for the department to complete the report. The proviso report is required to include a racial equity analysis of the changes to the accessory dwelling unit regulations specific to townhouses as adopted in the 2020 comprehensive plan update.

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| **Regional Animal Services of King County $132,707 (one-time)** |

**TECHNICAL ADJUSTMENT**

***Regional Animal Services of King County: $132,707***

The proposed ordinance would appropriate $132,707 to true-up flex benefit amount for part-time FTEs. According to executive staff, The “benefit funding rate”, sometimes referred to as “flex benefit rate”, is a per eligible employee per month amount that is charged to each budget with eligible positions on a monthly basis and transferred to the Employee Benefits fund.

The flex rate is $16,452 per year in 2021 and $18,288 in 2022 and the average adjustment per position in the proposed ordinance is $14,745 per position for the 9.0 part-time positions.

The department stated that there was a technical error in the preparation of the 2021-2022 biennial budget.

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| **Parks and Recreation $2,055,647 (one-time)** |

**REAPPROPRIATION**

***Targeted Equity Grants: $1,430,881***

The proposed ordinance would reappropriate $1,430,881 in targeted equity grant funding that was unspent in the previous biennium. Targeted equity grants were a new feature of the 2020-2025 Parks, Recreation, Open Space, and Trails Levy, and the criteria for the program and makeup of the advisory committee were approved by the King County Council in 2020 with Ordinance 19166. According to executive staff, the advisory committee has been formed and staff aims to open applications later this year.

***Vehicle and Equipment Requisition Reappropriation: $541,623***

The proposed ordinance would reappropriate $541,623 for vehicle and equipment requisition. The vehicles and equipment were ordered in 2020 using 2020 budget but were not delivered or paid for until 2021. According to executive staff, the carryover request covers eleven pieces of equipment ranging from a tractor, mowers, bobcats, pickup trucks, mowers, and a modular building trailer.

**TECHNICAL ADJUSTMENT**

***DLS Cost Pool for Unincorporated King County Area Services: $18,179***

The proposed ordinance would add $18,179 in budget authority to cover the additional unincorporated area service partner cost pool in the Department of Local Services overhead model adopted in the 2021-2022 budget. Per that model, Parks pays 5% of total cost pool. This change aligns the cost to the Parks with changes made during the 2021-2022 biennial budget process, keeping the cost pool percentage at 5%.

***Part-time Flex Adjustment: $64,964***

The proposed ordinance would appropriate $64,964 to true-up flex benefit amounts for part-time FTEs paid for through the Parks and Recreation fund.

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| **Best Starts for Kids $15,950,553 (revenue-backed, one time)** |

**REAPPROPRIATION**

***BSK Committed Contracts: $14,460,051***

The proposed ordinance would reappropriate approximately $14.5 million to extend BSK contracted programming (using previous underspending), including Invest Early and Sustain the Gain programs as well as Communities of Opportunity (COO) and Data & Evaluation internal to BSK and those programs managed by other county divisions and departments. Corresponding decision packages are included in the following appropriation units: Public Health, Environmental Health, Employment and Education Resources (EER) and Behavioral Health and Recovery Division (BHRD).

**TECHNICAL ADJUSTMENTS**

***Technical Adjustments to Align with Implementation Plan: $1,490,502***

The proposed ordinance would add $1.5 million in appropriation across BSK programs to correct a technical error in the adopted 2021-2022 biennial budget ordinance and align the 2021 budget with the BSK Implementation Plan. A corresponding decision package is included in the Employment and Education Resources (EER) appropriation unit.

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| **Puget Sound Taxpayers Accountability Account $2,852,939** |

**REAPPROPRIATION**

***Puget Sound Taxpayers Accountability Account: $2,852,939***

The proposed ordinance would reappropriate $2,852,939 of PSTAA funds to the Department of Community and Human Services that were not utilized in 2020. In September of 2020, the Council adopted an implementation plan regarding the allocation of PSTAA funds through the life of the fund (Motion 15673). The proposed ordinance would make allocations to different programs supported by PSTAA moneys in accordance with the adopted implementation plan including $1,379,530 to be used for Early Learning/Intervention Facilities projects; $1,008,118 to be used for the King County Promise; and $265,294 to be used for to support the Love and Liberation project within the K-12 community Based Support allocation.

**PSERN $1,283,576 & 5.0 FTEs (revenue-backed, ongoing)**

**NEW POLICY**

***PSERN Operations Staffing: $1,283,576 and 5.0 FTEs***

The proposed ordinance would add budget and FTE authority for 5.0 FTEs for PSERN operations staffing while the PSERN capital project is completed.[[18]](#footnote-18) According to executive staff, these positions (including an Executive Director, Operations Manager, Leasing Manager, Administrator and an Administrative Assistant) would be new for the PSERN Operator[[19]](#footnote-19), which would reimburse the county for staff salaries and benefits. As noted by executive staff, it is up to the PSERN Operator to finalize the scope of these positions and once the Executive Director is hired, this person will work with the PSERN Operator Board of Directors to develop a staffing plan. Of note, Ordinance 19256, approved by Council in March 2021, authorizes the County, as applicable, to enter into agreements with the PSERN Operator for the conduct of recruitment and hiring processes (for the PSERN Operator) and permits county employees to serve as the PSERN Operator Executive Director and staff.

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| **King County Flood Control District $140,275,090 (one-time)** |

**REAPPROPRIATION**

***Council Chambers Lighting Upgrades: $140,275,090***

The proposed budget would reappropriate the unspent appropriation for the capital portion of the Flood District's work program. This is required as the entire appropriation for the Flood District work program, capital and operating, resides in the Flood Control District Operating - Contract fund (1561).

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| **Public Health $8,798,965 & 2.0 FTEs, 1.1 TLTs**  **($8,396,742 revenue-backed, one-time)** |

**NEW POLICY**

***CDC Tuberculosis Trials Consortium (TBTC) Clinic Research Services:*** ***$1,056,000 and 2.0 FTEs, 1.1 TLTs***

The proposed ordinance would appropriate $1,056,000 to add funding for the biennium for a ten-year contract with the Centers for Disease Control (CDC) to support clinical trials and clinical research on the treatment, diagnosis and prevention of Tuberculosis (TB). The total for all ten years of the contract periods is not to exceed $10,747,213. Executive staff state that this is a new body of work and these grants will not support existing work. Public Health will conduct clinical trials in patients with latent TB infection, including screening, diagnosis, enrollment, treatment, data collection and follow-up after treatment. This contract began January 1, 2021. The positions requested through this appropriation are as follows:

*1 FTE Project Program Manager I:* This position would assist with maintaining study documentation, screen and assess patient eligibility, ensure valid informed consent is obtained, enter data into the research portal, and participate in CDC meetings and trainings.

*1 FTE Public Health Nurse:* This position would interact with study participants, report clinical tests to the Principal Investigator, dispense pharmaceuticals, and manage the Westat pharmacy audits.

*0.5 TLT Epidemiologist II:* This position would draft and oversee the implementation of the study plan and participate in Westat site monitoring visits and oversee recruitment and participant engagement.

*0.6 TLT Disease Research Intervention Specialist:* This position would obtain and document the informed consent process, conduct field study visits, report findings to the research nurse, conduct blood draw or other lap tests, and participate in the quality assurance process.

**REAPPROPRIATION**

***BSK-related Reappropriations: $6,986,476***

The proposed ordinance would reappropriate approximately $7.0 million to increase BSK 2021 contracts for community partners based on earlier underspending. The ordinance would also reappropriate $250,000 to increase BSK funding for evaluation report writing, levy renewal communications, and immunizations reminders using salary savings from 2019-2020. A corresponding decision package is included in the Best Starts for Kids appropriation unit.

**TECHNICAL ADJUSTMENT**

***Part-time Flex Adjustment: $757,291***

The proposed ordinance would appropriate $757,291 to true-up flex benefit amounts for part-time FTEs.

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| **Intercounty River Improvement ($100,000) (one-time)** |

**TECHNICAL ADJUSTMENT**

***Fund Close-out: ($100,000)***

The proposed ordinance would close the Intercounty River Improvement fund. This fund previously was used to manage flood control projects in King County in partnership with Pierce County. The agreement began in 1919 and was effective for 100 years. It was not renewed, and so the revenue is no longer being collected. According to executive staff, because this work is now conducted by the Flood Control District, the ending of the program does not represent any change to service levels.

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| **Environmental Health $200,086 (revenue-backed, one-time)** |

**REAPPROPRIATION**

***BSK-related Reappropriation: $200,086***

The proposed ordinance would reappropriate approximately $200,000 (a corresponding decision package is included in the BSK appropriation unit) to increase BSK contracts for community partners based on underspending in the 2019-2020 biennium.

**Employment and Education Resources $3,321,702 (revenue-backed, one-time)**

**REAPPROPRIATION**

***BSK-related Reappropriations: $2,576,131***

The proposed ordinance would reappropriate approximately $1.6 million to invest in BSK Invest Early and Sustain the Gain strategies that have been awarded or committed through contracts. Additionally, the ordinance would reappropriate approximately $964,000 in funds to invest in the BSK Out of School Time program[[20]](#footnote-20) relating to BSK Invest Early and Sustain the Gain strategies for youth employment internship programs.

**TECHNICAL ADJUSTMENTS**

***BSK Technical Adjustment to Align with Implementation Plan: $745,571***

The proposed ordinance would add approximately $746,000 in one-time appropriation to correct an error in the adopted 2021-2022 biennial budget and align with the BSK Implementation Plan. A corresponding decision package is included in the Best Starts for Kids appropriation unit.

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| **Housing and Community Development $90,854,000**  **($16,000,000 revenue-backed, one-time)** |

**NEW POLICY**

***Seattle Community Based Supports: $16,000,000***

This proposal corresponds to the transfer of Seattle jail revenue to the Housing and Community Development fund as was more fully explained in the write-up for the GF Transfer – DAJD Revenue to HCD & DCHS appropriation unit earlier in this staff report. This appropriation is for investment within Seattle for community-based supports that promote health and housing for communities that are disproportionately affected by the legal system and incarceration. Investments will draw upon the advice and guidance of communities disproportionately affected by the legal system and will be specifically tailored to decrease use of the King County Jail to incarcerate persons from those communities. Revenue is from the City of Seattle and is tied to a joint statement of intent by the Executive, Seattle Mayor, some City Councilmembers, and some County Councilmembers to reinvest revenue paid by the City of Seattle.

**REAPPROPRIATION**

***HCD Housing Finance Projects: $74,854,000***

The proposed ordinance would reappropriate $74,854,000 for housing finance projects in the Housing and Community Development fund. The reappropriation results from a slow in transit-oriented development (TOD) investments in 2019 and 2020 due to project implementation challenges, including delays in securing tax credit allocations, accessing capital markets and impacts of the COVID-19 pandemic. Executive staff state that revenues related to this spending were not expected until 2021 based on the TOD bond planning and the Hotel/Motel Sales Tax Revenues which the county would begin collection starting in 2021. The Executive anticipated interfund borrowing in 2020 to pay for TOD projects with payback by the TOD bond in 2021 using Hotel/Motel sales tax revenues.

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| **Wastewater Treatment $5,371,049 (one-time)** |

**NEW POLICY**

***Reclaimed Water Virus Study: $100,000***

The proposed ordinance would appropriate $100,000 to support a study of the effectiveness of disinfection processes for reclaimed water generated by the regional wastewater system, in response to the adoption by Washington Department of Ecology of a Reclaimed Water Rule (WAC 173-219-340). The Wastewater Treatment Division provides reclaimed water for irrigation, wetland enhancement and industrial purposes such as street cleaning and pipe flushing; WTD distributed 74.1 million gallons to reclaimed water customers in 2019. The new Reclaimed Water Rule is intended to assure an acceptable level of inactivation of bacteria and viruses, to a specified standard. South Plant’s reclaimed water permit is approaching its required renewal date; it is anticipated that a virus removal study requirement will be included as part of the new permit.

**REAPPROPRIATION**

***Orca Toxics Study: $350,000***

The proposed ordinance would reappropriate $350,000 for a study to assess the impacts of wastewater effluent on Puget Sound marine life including resident Orcas and the food chain they rely on, primarily Chinook Salmon. The study was delayed as the result of the COVID-19 economic slowdown and the reduction in business and industrial wastewater discharges, which could result in unrepresentative effluent sampling. Other COVID-19 impacts include limitations on access to treatment plants by consultants due to COVID-19 protocols, and the presence of COVID-19 virus residuals in effluent. The current project schedule provides for a final report to Council at the end of 2022.

***WaterWorks Grant Program: $4,564,049***

The proposed ordinance would reappropriate $4,564,049 in unspent WaterWorks grant funding. Funds awarded through WaterWorks grants are allocated to recipients over the two- to four-year period following the award decision on a quarterly basis either through reimbursement for work performed or advances for anticipated work. Most of the funds in this reappropriation are from the 2019 cycle. Of the $12,329,051 awarded between 2015 and 2019, $7,765,002 has been spent. These amounts include both Executive-side and Council-side projects. A significant number of projects were delayed by COVID-19 constraints, including community engagement and outreach projects that were impacted by changes in the education system and by limitations on community gatherings; additionally, capital projects sponsored by cities were unable to start or proceed due to COVID-19 related workload challenges and staffing limitations. Most projects are expected to be completed; no projects have been cancelled to date due to COVID-19.

***LOOP Biosolids Compost Pilot Study: $357,000***

The proposed ordinance would reappropriate funds for the development of a compost material using LOOP biosolids. This project involves the development of a compost pilot facility to produce a Class A LOOP compost product. The product is intended for sale to the public for use in gardens and landscapes. The project has completed market assessment, business planning, interagency collaboration, and research. The compost pilot facility is currently in the final design and permitting phase. The project has been delayed due to permitting; King County has not received the preliminary permit checklist from the Puget Sound Clean Air Agency, following a December 2020 submission of a notice of construction to the agency. The compost facility is currently scheduled for completion in June 2022.

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| **Business Resource Center $908,757 (one-time)** |

**NEW POLICY**

***General Fund Support for KCSO Payroll Cycle Transition: $908,757***

This proposed appropriation corresponds to a General Fund transfer to the Department of Executive Services for the same amount. As explained in the write-up for that appropriation unit, KCSO is the last business unit in King County on a semi-monthly pay schedule. Executive departments wish to make the change as a way to decrease the burden for BRC staff as well as decrease the chance of errors that could affect employee pay. The project is intended to be completed by the end of 2021 so that the change can occur at the beginning of 2022. Table 7 earlier in this staff report gives the full cost breakdown for this proposal.

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| **Facilities Management Internal Service $438,638 & 2.0 FTEs (one-time)** |

**REAPPROPRIATION**

***Asset Tagging Project: $250,000***

The proposed moneys would be reappropriated to hire a consultant to assist with building a sustainable process and program for inspecting, gathering information and barcode tagging all major equipment assets managed by FMD/BSS. Executive staff state that the project was delayed due to the COVID-19 pandemic and FMD is currently working with Procurement to select a vendor. Executive staff state that a vendor should be selected within a couple of weeks.

**TECHNICAL ADJUSTMENT**

***FMD Security FTE's: $0 and 2.0 FTEs***

The proposed ordinance would convert the adopted budget for this appropriation unit from a non-FTE budget to FTE budget for the costs of 2.0 Security FTE positions for the recently purchased Downtown Public Health Clinic. This is a net zero proposal.

***Part-Time Flex Adjustment: $188,638***

The proposed ordinance would appropriate $188,638 to correct a technical error in flex benefit costs for part-time FTEs.

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| **KCIT Services $300,000 (one-time)** |

**REAPPROPRIATION**

***Criminal Justice Enterprise Data Hub Reappropriation: $300,000***

The proposed ordinance would reappropriate $300,000 to continue building the Criminal Justice Enterprise Data Hub to consolidate sharable data across criminal justice focused agencies within King County. Executive staff indicate that this project was approved in the 2nd omnibus to the 2019-2020 biennial budget and that the reappropriation would allow the project to build and deploy the data hub solution, which is estimated to be operational by mid-2022. This appropriation request would be facilitated by a general fund transfer to KCIT described earlier in this staff report.

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| **Fleet Management Equipment $11,436,937 (one-time)** |

**REAPPROPRIATION**

***Encumbered Vehicle Purchases: $10,659,207***

The proposed ordinance would reappropriate moneys for vehicles procured in the prior biennium scheduled for purchase and budget utilization in the 2021-2022 biennium. These vehicles have an approved purchase order from last year and have not been delivered yet from the manufacture. The total list of 56 vehicles to be purchased with the proposed moneys includes heavy equipment such as dump trucks as well as passenger vehicles. Executive staff state that typical vehicle and equipment orders take a minimum of four months to almost a year from ordering to receiving.

**TECHNICAL ADJUSTMENT**

***Vehicle Upfitting Costs: $777,730***

The proposed ordinance would make a technical adjustment adding funding for costs associated with the additional work and items installed on a vehicle or piece of equipment. The added items may include light bars, emergency lights, gun racks, shelving, winches, stands for laptop computers to sit, tool box, cab guard, Tommy Lift, canopy, power invertor, bed slide, service body, crane, flat bed, dog box or other modifications. For example, a Ford police interceptor utility (PIU) for the Sheriff’s office deputies have a standard upfit, although some PIU’s may include a specific component for unique jobs that others do not. Executive staff state that this funding was inadvertently omitted from the biennial budget because there was so much focus directed to merging the three fleet funds into one fund.

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| **CAPITAL IMPROVEMENT PROGRAM** | **($16.3 million)** |

**Summary.** The total supplemental proposal for the Capital Improvement Program is a disappropriation of $16.2 million. Approximately $52.7 million in expenditures are offset by $68.8 million in disappropriations, primarily of projects in Water Quality Construction, Information Technology Services Capital, and County Road Major Maintenance.

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| **Conservation Futures Subfund $0 (one-time)** |

**TECHNICAL ADJUSTMENT**

***Project Closeout: $0***

The proposed ordinance would disappropriate the remaining money from five conservation futures projects that are complete and appropriate the money (total of $15,111) into the master project within the conservation futures subfund, to be distributed in the future to other conservation futures projects. The projects to be closed are:

* Wetland 14/Spring Lake
* Greenwood Park Addition
* Wayne Golf Course Back Nine
* West Duwamish Greenbelt
* Duwamish Waterway Park

According to executive staff, target parcels were acquired for all five projects.

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| **Parks Recreation and Open Space $600,000 (one-time)** |

**TECHNICAL ADJUSTMENT**

***Grant Contingency: $600,000***

The grant contingency subfund is used to expedite implementation of capital projects expected to receive grant revenues. Grant contingency moneys from this subfund were used in 2020 for an Historic Preservation grant for the Mukai Farm and Garden project, and this appropriation in the proposed ordinance would replace the money used for that project.

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| **Enhanced 911 Emergency Communication Capital ($142,335) (one-time)** |

**TECHNICAL ADJUSTMENT**

***E911 Call Reporting Upgrade Disappropriation: ($142,335)***

The E911 Call Reporting Upgrade project (CIP #1133687) to modernize the existing call reporting system at the public safety answering points was completed under budget. The proposed ordinance would disappropriate the remaining funds.

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| **Surface Water Management Construction $0** |

**TECHNICAL ADJUSTMENT**

***Small Habitat Program Disappropriation: ($244,358)***

The proposed ordinance would disappropriate $244,358, to be offset by a reappropriation in the same amount to the replacement program of the same name and purpose with a new project number. The Small Habitat Program undertakes a variety of functions to restore and improve wildlife habitat often associated with agricultural settings; these may include simple and modest plantings of native horticulture and similar small projects—each of which must be recorded and accounted for. Over time, the existing program accounting records have accumulated a large number of small project references, complicating the administrative function and increasing the chances of error. This close-out of the legacy program, with remaining funding reappropriated to its replacement, is a technical adjustment intended to simplify program records and minimize the chance for error.

***Small Habitat Program Appropriation: $244,358***

The proposed ordinance would appropriate $244,358 to the replacement Small Habitat Program, with a new project number, to offset the disappropriation in the same amount to the legacy program of the same name and purpose. The Small Habitat Program undertakes a variety of functions to restore and improve wildlife habitat often associated with agricultural settings; these may include simple and modest plantings of native horticulture and similar small projects—each of which must be recorded and accounted for. Over time, the existing program accounting records have accumulated a large number of small project references, complicating the administrative function and increasing the chances of error. This close-out of the existing program, with remaining funding reappropriated to its replacement, is a technical adjustment intended to simplify program records and minimize the chance for error.

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| **3581 Parks Capital $2,635,310 (one-time)** |

**TECHNICAL ADJUSTMENT**

***Capital Project Oversight: ($34,690)***

The proposed ordinance would disappropriate $34,690 from the biennial allocation of Council Auditor Capital Project Oversight costs. The narrative in the CAP summary states that the amount being disappropriated is not needed for this purpose.

***Regional Open Space Initiative: $21,020***

The proposed ordinance would appropriate $21,020 to the Regional Open Space Initiative fund. This would replace general fund-backed appropriation authority that was removed during the 2021-2022 biennial budget. This technical adjustment is to continue work requested in the 2019-2020 biennial budget.

***Wetland 14: ($1,020)***

The proposed ordinance would disappropriate the remaining money ($1,020) from this project that is complete. The project was recommended for funding by the conservation futures advisory committee for both parks levy and conservation futures levy funding.

***Public Trails Pass through $1,400,000***

The purpose of this project is to provide pass-through funding to work with city partners in support of developing regional and public trails within city limits. It is made up of five subprojects – Interurban Trail to Burke-Gilman Connector, Kirkland Green Loop Trail, Green River Trail Missing Link, Interurban Trail Connection - Milton, and City of Woodinville. The proposed ordinance would add a supplemental appropriation of $1.4 million to provide additional moneys for the Burke-Gilman/Interurban connector. This $1.4 million is part of a total expected appropriation of $7.5 million from Parks Capital over the life of the project. The $1.4 million does not represent additional new revenue but rather appropriates revenue already planned for the project.

***Wayne Golf Course Trail Connector Improvements: $1,250,000***

The purpose of the project is to preserve natural lands adjacent to the Wayne Golf Course through the acquisition of the Piper's Crest parcels, as well as to fund feasibility, design, and construction of a gravel pathway through the Wayne Golf Course property, connecting the Burke Gilman Trail to Blythe Park in Bothell. The proposed ordinance would appropriate an additional $1.25 million to the project to enable acquisition of the parcels. This does not represent additional new revenue but rather appropriates revenue already planned for the project.

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| **Water Quality Construction ($29,035,655) (one-time)** |

**NEW POLICY**

***Sammamish Plateau Conveyance Line Condition Assessment: $2,239,665***

The proposed ordinance would appropriate $2,239,665 to perform a condition and needs assessment to inform consideration of the acquisition of 9.7 miles of wastewater conveyance pipeline and associated facilities, currently owned by the Sammamish Plateau Water District. The District has submitted a request for the county to purchase portions of the Lake Line and Upper Trunk as regional facilities; following county review, a recommendation has been made that the county proceed with negotiations and evaluation of the condition of the assets, and the required undertakings to integrate the assets into the regional wastewater system. This funding would support the condition and needs assessment.

**TECHNICAL ADJUSTMENT**

***Project Completion--Disappropriations: ($31,275,320)***

The proposed ordinance would disappropriate funding for 28 wastewater capital projects in the Water Quality Construction account that have been completed with funding remaining or were misclassified as a capital project; in total, the disappropriations amount to $31,275,320.  Projects are listed below in Table 9 by project name and disappropriation amount

**Table 9.**

**Water Quality Construction Projects Completed & Disappropriated**

| **Project Title** | **Disappropriation Amount** |
| --- | --- |
| WEST POINT DIGESTION IMPROVEMENTS | ($1,394,485) |
| SOUTHWEST INTERCEPTOR | ($6,568,407) |
| RECLAIMED WATER COMP PLAN | ($732,330) |
| CARKEEK OVERFLOW REDUCTION | ($290,200) |
| SOUTH PLANT EXCESS WASTE GAS CNTRL | ($648,430) |
| ESI CHEMICAL INJECTION | ($519,358) |
| PL REHAB LINING CORROSION CONTROL | ($1,656,029) |
| WEST POINT DISINFECTION | ($1,799,092) |
| SOUTH PLANT DAFT TANK RESTORATION | ($185,932) |
| DENNY WAY COMBINED SEWER OVERFLOW | ($394,098) |
| TRANSFER TO SWM FUND | ($238,729) |
| ASSET MANAGEMENT SYSTEM | ($13,196) |
| WEST POINT BUILDING UPGRADES | ($78) |
| WEST POINT MISC COMPUTER SYSTEMS | ($350,709) |
| SOUTH PLANT CONTROL SYSTEM REPLACEMENT | ($994,159) |
| CONVERT PRISM MAINSERVER TO ABT | ($112,711) |
| WEST POINT VOLTAGE SAGS | ($349,136) |
| WTD ELECTRONIC DOCUENT MANAGEMENT | ($114,671) |
| WEST POINT RAW SEWAGE BUILDING | ($17) |
| MITIGATION PCL SMI REGION | ($499,120) |
| BARTON FORCE MAIN REPAIR | ($32) |
| M STREET TRUNK RELOCATION | ($458,307) |
| ARC FLASH HAZARD IMPROVEMENT | ($472,286) |
| WEST POINT REPLACE CENTRIFUGE | ($4,657,060) |
| WEST POINT REPLACE INTERMEDIATE & EFFLUENT PUMP SYSTEM VARIABLE FREQUENCY DRIVE | ($254,082) |
| WEST POINT REPLACE BIOSOLIDS | ($3,067,007) |
| WEST POINT CHLORINE BUILDING MODIFICATIONS | ($669,679) |
| ASSET MGMT WORK PLAN (this project was originally misclassified as a capital project; the project will proceed with funding as an overhead cpst) | ($4,835,980) |
| **TOTAL DISAPPROPRIATIONS** | **($31,275,320)** |
| **Public Transportation Infrastructure Capital $1,030,971 (one-time)** | | | |

**TECHNICAL ADJUSTMENT**

***RapidRide Passenger Facilities: ($23)***

The proposed ordinance would close out this master project and disappropriate the remaining funds, since all passenger facility projects for RapidRide lines A through E are complete.

***Emergent Need Contingency Fund: ($3,297,112)***

The emergent need contingency is proposed to be drawn down by $3.3 million to offset emergent capital needs since the 2021-2022 Budget was adopted and keep transit capital appropriations at the same level as was adopted in the 2021-2022 Budget.

***SR 520 Urban Partnership Agreement: ($5,784)***

The proposed ordinance would close out this completed project to increase transit capacity in the SR 520 corridor and disappropriate the remaining $5,764.

***Operating Facility Improvement Budget: $148,187***

The proposed ordinance would appropriate $148,187 to the operating facility improvement budget to complete the remaining work in the operating facility improvement master program. Once the work is completed the master program will be closed out and operating facility projects will be appropriated individually.

***Replacement of 4.9 Network and Routers: $2,700,000***

The proposed ordinance would appropriate $2.7 million to support the remaining work in replacing the wireless network on buses. Funding for the $17.8 million project to update to the next generation wireless on transit buses was first appropriated in the 2015-2016 budget, and the project is expected to be completed in the 2021-2022 biennium. Executive staff state that funding for the project was erroneously disappropriated in the 2021-2022 Budget.

***Access Alternative Fuels: $150,900***

The proposed ordinance would appropriate $150,900 to shift from gasoline to Liquid Petroleum Gas (LPG), at the Access contractor’s South Park operating base. Executive staff state that the project was erroneously disappropriated in the 2021-2022 Budget.

***NE Seattle Transfer Environment Improvement: $473,541***

The proposed ordinance would appropriate $473,541 to complete work on the $1.3 million project to make bus stop improvements to improve the transfer environment at University Link's University of Washington Station. Executive staff state that this project was erroneously disappropriated in the 2021-2022 Budget.

***Infrastructure Asset Management: ($300)***

The proposed ordinance would disappropriate the remaining $300 from the Infrastructure Asset Management master project as Executive staff state that all subprojects within the program have been completed. Moving forward infrastructure asset management projects would be appropriated through a different project called the Routine Building Envelope Repair.

***Site Asset Management: $517,145***

The proposed ordinance would appropriate $517,145 to the site asset management program to maintain assets installed on, below, or above transit property. Executive staff state that funds were erroneously disappropriated from the site asset management program and that the proposed appropriation is needed to complete the remaining work. Once the work is completed the master program will be closed out and site asset management projects would be appropriated individually.

***Building Asset Management: $333,207***

The proposed ordinance would appropriate $333,207 to the building asset management program. Executive staff state that funds were erroneously disappropriated from the site asset management program and that the proposed appropriation is needed to complete the remaining work. Moving forward building asset management projects would be appropriated through a different project called the Routine Building Envelope Repair.

***Equipment Asset Management: ($998,766)***

The proposed ordinance would disappropriate the remaining $998,766 from the Equipment Asset Management master project as Executive staff state that all subprojects within the program have been completed. Moving forward equipment asset management projects would be appropriated individually rather than through a master program.

***Trolley Overhead Ballard: $700,000***

The proposed ordinance would appropriate an additional $700,000 for a $3.35 million project to make changes to the trolley overhead to accommodate the City of Seattle's bike trail and road paving project in Ballard. The additional funding is needed due to the expanded scope of the project and would allow the project to be closed out.

***Electric Sign-in for Operators: $309,986***

The proposed ordinance would appropriate an additional $309,986 for a $755,433 project to complete an electronic sign-in/sign-out project agreed to in a settlement with the U.S. Department of Labor concerning pay practices. Executive staff state that funds were erroneously disappropriated from the project and that the proposed appropriation is needed to complete the remaining work.

***Non-Revenue Vehicle Battery Infrastructure: ($******1,498,293)***

The proposed ordinance would transfer the $1,498,293 appropriation for building charging infrastructure to support electrification of Metro's light duty fleet to the Electric Vehicle Charging Program. The project would become a subproject of that master project.

***Electric Vehicle Charging Program: $1,498,293***

The proposed ordinance would transfer the $1,498,293 appropriation for building charging infrastructure to support electrification of Metro's light duty fleet to the Electric Vehicle Charging Program. The project would become a subproject of this master project.

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| **Transit Revenue Fleet Capital ($1,030,971) (one-time)** |

**TECHNICAL ADJUSTMENT**

***60' Trolley 5 Door: ($1,030,971)***

The proposed ordinance would disappropriate the remaining moneys for purchasing 5-door electric trolley buses for the RapidRide G Line as the project was cancelled since electric trolley buses were found to be infeasible in the corridor and diesel hybrid buses are being purchased instead.

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| **Information Technology Services Capital ($4,384,833)(one-time)** |

**NEW POLICY**

***Completion of the DAJD Jail Management System Implementation: $2,671,107***

This request would provide General Fund support for the completion of Project 1129763 for the Jail Management System. As part of the 2017-18 Adopted budget, the Department of Adult and Juvenile Detention (DAJD) received approval to begin its Jail Management System (JMS) acquisition. The proposed new system would replace 38 to 43 of the department’s existing IT subsystem applications. During the completed mainframe re-host (moving DAJD off the county’s mainframe in 2015), the department identified over 300 business processes that could be improved with a new system. These include systems related to inmate data ranging from inmate classification, location, movements, property, trust fund, and diet. In addition, the systems proposed for replacement support employee management activities such as, quartermaster inventory, lockers, and facility access. The applications planned for replacement also will improve systems for tracking a variety of management information on inmates, community corrections participants, juvenile offenders, and staff. The original appropriation request of $12.2 million included, $4.6 million for vendor costs (hardware, software, and consulting), $4.8 million in staffing costs—which includes “subject matter experts” in DAJD to ensure system quality—and a contingency of $2.8 million. The department requested and received an increase in the overall budget authority for the JMS over what was originally approved as part of the 2nd Omnibus Budget Supplemental in 2018 bringing the estimated project total to $20 million.The estimated total cost at completion has increased to

This request would provide an additional $2.6 million, which the Executive estimates will be sufficient funding to cover the costs to complete the JMS project in 2021. According to executive staff, the project's total cost has increased due to a change in the “Go-Live” date and unanticipated challenges encountered during the project’s implementation. The project’s documents note that the Go-Live date has been extended from July 2020 to June 2021, which has resulted in unplanned additional DAJD and KCIT labor costs over a longer period than originally anticipated. Further, staff notes that the “migration of data to the new system to preserve 40 years of legacy data proved to be more complex and required additional KCIT resources.” For example, more resources were required to support consolidation of data across the adult, juvenile, and community corrections divisions and validate each table that was migrated.

KCIT materials indicate that these efforts were originally the vendor’s responsibility. However, the County agreed to take on this work in August 2019 to move the project forward. The impact to the County was that additional resources were required from KCIT’s Production Operations Support team to complete the mapping documentation and additional resources from KCIT’s Software Quality Assurance team were required to validate the data tables. In addition, critical issues were found during data migration testing that required change requests resulting in additional costs and an extension of the schedule. The data migration testing timeline was extended because many tables required more than two rounds of validation with some tables requiring as many as six rounds of validation.

The County also continues to incur an estimated monthly expenditure for the continued use of legacy systems of $92,000 per month because the system did not Go Live in 2020. The current request would fund the legacy systems through August 2021.

**Table 10.**

**Project’s Planned vs. Actual Expenditures by Project Phase.**

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| **Phase** | **Planned** | **Actual** |
| Planning | $468,654 | $367,772 |
| Preliminary Design | $1,227,676 | $1,115,675 |
| Final Design | $982,141 | $1,015,862 |
| Implementation | $13,729,052 | $10,938,862 (as of 4/29/21) |
| Closeout | $294,682 |  |

The project’s new cost estimate assumes a contingency of 16 percent, down from the original 20 percent.

According to executive staff, when this request was submitted, June 2021 was the JMS project’s revised planned Go-Live date.  That date has since changed to early August 2021. Staff notes that the County continues to negotiate with the contractor regarding various change orders, refunds, or reallocation of contractor payments to other elements of the contract.  Staff further notes that some of the slowdowns/changes were due to County efforts, while others were the responsibility of the vendor, and some were due to changes in scope as the project progressed. As a result, the final cost of the project and the liability of the vendor for certain costs will not be known until after closeout.

**TECHNICAL ADJUSTMENTS**

***King County Sheriff's Office (KCSO) Records Management System (IRIS/TESS) Replacement Disappropriation: ($321,642)***

The KCSO Records Management System Replacement project (CIP# 1111808) to replace the aging IRIS and TESS systems was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***Capital Project Residual Balance Transfer: $995,913***

The proposed ordinance would transfer $995,913 out of this fund to their original sources for completed projects with residual balances. The requested transfer amount reflects residual balances from the following completed projects:

* Records and Licensing Services Records Management System Upgrade (CIP #1129348): $2,337;
* King County Sheriff's Office Records Management System (IRIS/TESS) Replacement (CIP #1111808): $321,641;
* Finance and Business Operation Division Countywide Electronic Payment Implementation (CIP #1124170): $34,924;
* Risk Management Risk Master Replacement (CIP #1126546): $31,665; and
* Fleet Automatic Vehicle Location (AVL) for Non-Revenue Vehicles (CIP #1129703): $605,344.

***Department of Public Health (DPH) Health Information Technology (HIT) Disappropriation: ($5,089,242)***

The HIT project (CIP #113974) to plan, purchase, and implement an electronic health record system for DPH was completed under budget. The proposed ordinance would disappropriate the remaining funds. Council staff inquired about the size of the disappropriation and executive staff indicate that the full scope of the project and target benefits were achieved, and that the appropriation requested for the project included a portion of project costs that were covered by the DPH operating budget.

***Finance and Business Operations Division Countywide Electronic Payment Implementation Disappropriation: ($34,924)***

The Countywide Electronic Payment Implementation Support project (CIP #1124170) to consolidate payment functions across King County government under a single payment services provider was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***Records and Licensing Services (RALS) Records and Licensing Software Replacement Disappropriation: ($848,151)***

The Records and Licensing Software Replacement project (CIP #1124175) to replace the aging software used by the Recorder's Office was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***Business Resource Center (BRC) Reporting Disappropriation: ($773,807)***

The BRC Reporting project (CIP #1126545) to acquire and implement a countywide business intelligence and reporting solution for the County's backend personnel and financial systems (Oracle EBS, PeopleSoft, and Hyperion) was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***Risk Management Risk Master Replacement Disappropriation: ($31,666)***

The Risk Master Replacement project (CIP #1126546) to replace the aging software used for the County's claims and risk management processes was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***RALS Records Management System Upgrade Disappropriation: ($2,337)***

The Records Management System Upgrade project (CIP #1129348) to replace the aging county electronic records management system was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***Elections Tabulation System Replacement Disappropriation: ($343,018)***

The Elections Tabulation System Replacement project (CIP #1129465) to replace the ballot tabulation system was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***Department of Community and Human Services Physical Behavioral Health Integration Disappropriation: ($1,722)***

The Physical Behavioral Health Integration project (CIP #1129637) to expand the data system for the King County Behavioral Health Organization to support both physical and behavioral health care was completed under budget. The proposed ordinance would disappropriate the remaining funds.

***Fleet Automatic Vehicle Location (AVL) for Non-Revenue Vehicles Disappropriation: ($605,344)***

The Fleet AVL for Non-Revenue Vehicles project (CIP #1129703) to procure and implement a countywide automatic vehicle location solution was completed under budget. The proposed ordinance would disappropriate the remaining funds.

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| **Department of Information Technology Capital $6,211,618 (one-time)** |

**NEW POLICY**

***King County Website Upgrade: $6,211,618***

The proposed ordinance would appropriate approximately $6.2 million to the King County Website Upgrade project. According to project documentation, this appropriation would be used primarily for additional consulting resources to bring in technical expertise not available in-house and to support departments in completing the content redesign and migration work by the end of 2021, which is when the current extended support contract with the vendor expires.

This project received an initial appropriation of $1.35 million in the 2019-2020 biennial budget to update the backend platform supporting the County's website to a more current version supported by the vendor (Sitecore 7.2 to 9.2) and to migrate the existing content to the updated platform.[[21]](#footnote-21) Budget materials at that time indicated that the project was a technical necessity due to the website platform going out of vendor support and an additional benefit was to ensure that more website content was compliant with the Americans with Disabilities Act (ADA). According to executive staff, in early 2019, the Chief Information Officer made the decision to expand the project scope to include redesign of the website after it was determined to be needed to improve the information architecture and search capabilities, to allow for the translation of content into multiple languages, and improve ADA compliance. The Council approved an additional $2.5 million appropriation in a supplemental budget ordinance in 2020 to accommodate the redesign work that was already underway.[[22]](#footnote-22)

Executive staff indicate that KCIT is currently limited to supporting four departments at one time in redesigning and rewriting web content. Executive staff further note that the web content redesign effort is using best practices including aligning content with a new navigational structure based on how people use the web (e.g., links to specific services such as pet licenses rather than having to know and navigate to the department that provides pet licenses); rewriting content to a grade-level that is accessible to all and can be successfully translated with minimal cost; and reducing content to allow for improved "scan-ability" which is how people consume web content. KCIT's resource constraints, along with the content complexity of departmental webpages and constraints on the availability of key department staff have resulted in departmental efforts running longer than planned. According to executive staff, the county is in the process of securing a license extension with the platform vendor through June 2022 for some additional time. If the appropriation request is not approved, executive staff indicate that the schedule for a 2021 go-live will be at risk and it will delay the completion of the project.

Executive staff state that they considered migrating all web content as-is this year – in other words, not restructuring the website or removing outdated or ill-used content – since this would get the county onto a supported platform, however, rejected this approach because it would not accomplish anything beyond this. According to Executive staff, this approach would create a very large expense for translation of content with more than 20,000 pages at approximately $1.5M per language for 6 languages. However, it is currently unclear if, in this scenario, the translation work could be delayed until the redesign work was completed so that fewer pages would need to be translated and at a lower cost than the estimate above. Additionally, executive staff note that the option to migrate the content as-is would delay the alleviation of the current issues with the site including old content, bad organization, and lack of ADA compliance. Executive staff estimate that this option to migrate the content as-is would cost approximately $3.5 million and that additional costs related to supporting departments in completing the redesign work later may still be needed.

Project documentation indicates that the core platform portion of this appropriation request ($3.02 million) would be funded out of the KCIT Services fund balance, which comes from central rates, and the funding source for the agency support portion ($3.19 million) of this request would be determined during the mid-biennial supplemental process "based on further analysis of the KCIT operating fund balance and the actual scale of each agency's needs for support with content migration."

Executive staff indicate that KCIT is making plans to implement targeted updates to an even newer version of the platform (Sitecore 10.1) as part of its operating budget this biennium in hopes of making future upgrades less complex, time consuming, and expensive. The upgrade from Sitecore 9.2 to 10.1 is not included in the scope of this capital project but is estimated to be a one-time cost of $100,000. Additional costs of approximately $100,000 per year may be incurred for this project if the schedule is delayed and the existing content for some departments needs to be archived beyond 2022.

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| **Farmlands and Open Space Acquisition ($109,902) (one-time)** |

**TECHNICAL ADJUSTMENT**

***Fund Closure: ($109,902)***

The proposed ordinance would disappropriate the remaining $109,902 from the WLR Farmland Acquisition project. The fund was set up to track and hold bond proceeds from the 1979 King County Farmland and Open Space Bond, and no further revenue will be generated in the fund.

|  |
| --- |
| **County Road Major Maintenance: $8,000,000 (one time)** |

**NEW POLICY**

***Grant Contingency: $8,000,000***

The proposed ordinance would provide an additional $8,000,000 in grant contingency, which allows the Road Services Division to demonstrate sufficient budget authority required to apply for and receive grants. According to the Executive, Roads is depleting its current grant contingency appropriation due to 2020 Winter storms, as well as, receiving awards for grant-funded projects and additional funds awarded for currently planned projects that were not anticipated in the 2021-2022 Adopted Budget.

**TECHNICAL ADJUSTMENT**

***Reprograming Revenue for Bridge Safety Projects: $0***

The proposed ordinance would appropriate disappropriate approximately $22.5 million from the 2019-2020 bridge safety program and reprogram the revenue into individual bridge safety projects. Table 11 below shows the proposed revenue adjustments.

**Table 11.**

**Budget Adjustments to 2019-2020 Bridge Safety Projects**

| Project (Fund 3865) | Disappropriation | Appropriation |
| --- | --- | --- |
| 1135073: 2019-20 Bridge Safety (programmatic) | ($22,501,714) | $0 |
| 1135997: Coal Creek Bridge Replacement | $0 | $6,620,500 |
| 1135998: Ames Lake Trestle Bridge Replacement | $0 | $2,094,100 |
| 1135999: Upper Tokul Creek Bridge Replacement | $0 | $5,046,000 |
| 1136000: Baring Bridge Replacement | $0 | $1,600,014 |
| 1136001: 277th St Bridge Replacement | $0 | $2,2556,100 |
| 1138913: Boise X Connection Bridge Replacement | $0 | $2,891,000 |
| 1138914: Fifteen Mile Creek Bridge Replacement | $0 | $1,694,000 |
| TOTAL | **$0** | |

**TIMING**

The BFM Chair, in consultation with staff, has proposed a schedule for 2021 1st Omnibus activities which is provided in the table below. The timeline also complies with King County Code Section 1.24.155 Rule 16.C.1.d[[23]](#footnote-23) that allows the chair of the standing committee to select alternate deadlines for striking amendments and line amendments, provided that such alternate deadlines are distributed to all members of the council no later than the end of the day three business days after the date of introduction and referral of the legislation[[24]](#footnote-24).

**Table 12.**

**2021 1st Omnibus Schedule**

| **2021 1st Omnibus Schedule** | |
| --- | --- |
| May 18th (Tue) 9:30 am | BFM – 1st Briefing and no action |
| May 25th (Tue) COB | Striking amendment requests due to BFM Chair |
| June 1st (Tue) COB | BFM Chair’s striking amendment direction due to staff & district councilmanic grant allocations due to staff |
| June 8th (Tue) COB | Striking amendment finalized and distributed |
| June 9th (Wed) COB | Line amendment direction due to staff |
| June 15th (Tue) | BFM – Action on all amendments |
| June 18th (Fri) COB | Line amendment direction due to staff (if necessary) |
| June 22nd (Tue) 1 pm | Full Council – Final Action |

**INVITED**

* Dwight Dively, Director, Office of Performance, Strategy, and Budget (PSB)

**ATTACHMENTS**

1. Proposed Ordinance 2021-0179 and the following attachment:
   1. Capital Improvement Program Dated 3.31.2021
2. Transmittal Letter
3. All Fiscal Notes
4. All Financial Plans
5. 2021 1st Omnibus Crosswalk
6. 2020 4th Quarter Budget Management Report

1. Ordinance 19210. [↑](#footnote-ref-1)
2. Ordinance 19230, enacted February 12, 2021; Ordinance 19253, enacted March 25, 2021; Ordinance 19265, enacted April 2, 2021; Ordinance 19264, enacted April 2, 2021. [↑](#footnote-ref-2)
3. A change to the King County Code in April 2016 (Ordinance 18268) enables biennial budget ordinances to be amended (e.g. omnibus ordinance) showing only the incremental changes to each appropriation unit. As part of this change, reporting on budget amendments must be included in the quarterly budget management report filed by the Office of Performance, Strategy and Budget (PSB). [↑](#footnote-ref-3)
4. The County’s General Fund supports the traditional functions of a county government, much of which are required by State law. A significant portion of General Fund expenditures are supported by revenue from other governments or from other county funds. Approximately three-quarters of current total net General Fund appropriations are accounted for by public safety and criminal justice services. [↑](#footnote-ref-4)
5. 2021-RPT0033 [↑](#footnote-ref-5)
6. The Risk Reserve, as noted in the General Fund financial plan, sets aside fund balance to mitigate known and unknown risks. [↑](#footnote-ref-6)
7. For comparative context, Ending Fund Balance is the Beginning Fund Balance and revenues less expenditures and other fund transactions, and is not the same as Ending Undesignated Fund Balance, which additionally accounts for reserves. [↑](#footnote-ref-7)
8. Rainy Day Reserves are designed to offset unknown and known risks, variable costs, and unanticipated revenue fluctuations and should equal to 30-60 days of expenditures. [↑](#footnote-ref-8)
9. Charter Amendments 5 and 6, returned the position of County Sheriff to an appointed position, with a requirement for community stakeholder input during the selection, appointment and confirmation processes, and authorized the Council to establish the duties of the Sheriff and the structure and duties of the Sheriff's Office by county ordinance, respectively. [↑](#footnote-ref-9)
10. Charter Amendments 5 and 6, returned the position of County Sheriff to an appointed position, with a requirement for community stakeholder input during the selection, appointment and confirmation processes, and authorized the Council to establish the duties of the Sheriff and the structure and duties of the Sheriff's Office by county ordinance, respectively. [↑](#footnote-ref-10)
11. Ordinance 19021 Section 4 ER2. [↑](#footnote-ref-11)
12. Prior to the adoption of charter amendment 5, the King County Sheriff's Office was responsible for bargaining working conditions with the 11 bargaining units while OLR was responsible for bargaining wages and benefits. [↑](#footnote-ref-12)
13. Ordinance 17199. [↑](#footnote-ref-13)
14. Ordinance 19138 [↑](#footnote-ref-14)
15. 18835 [↑](#footnote-ref-15)
16. Proposed Ordinance 201-0155. [↑](#footnote-ref-16)
17. Ordinance 19210 (adopted 2021-2022 biennial budget), Section 70 (VSHSL), ER5 requires $1.5 million of the VSHSL biennial appropriation to be expended or encumbered solely for the Executive to contract for services with 13 entities (Black Diamond Community Center, Burien Community Center, City of SeaTac - Senior Programs, City of Tukwila – Older Adult Investments, Filipino Community of Seattle, Greater Maple Valley Community Center, Korean Women’s Association, North Bellevue Community Center, Renton Senior Activity Center, Sound Generations – Ballard Northwest Senior Center, Sound Generations – Senior Center of West Seattle, Sound Generations – Shoreline Lake Forest Park Senior Center and Vashon Maury Senior Center) that submitted proposals under Social Engagement Strategy 3 (Transform Senior Centers) as described in the VSHSL Implementation Plan, but were not initially selected as a senior hub to receive funding under that strategy. The Executive, in accordance with the expenditure restriction, transmitted a notification letter to Council confirming the funding allocation provided by Ordinance 19210 on March 1, 2020. [↑](#footnote-ref-17)
18. In April 2015, King County voters approved a nine-year property tax levy to fund the Puget Sound Emergency Radio Network (PSERN) project. Once completed, PSERN will replace and upgrade the county’s existing emergency radio communications system which is more than twenty years old. King County is responsible for leading and implementing the PSERN project. Project full system acceptance (FSA) is currently anticipated for March 2023 (as of April 23, 2021). [↑](#footnote-ref-18)
19. Ordinance 19165, approved by Council in September 2020, authorized the Executive to execute the PSERN Operator ILA with partner cities to create the PSERN Operator that will assume ownership and control of PSERN following project FSA. [↑](#footnote-ref-19)
20. This program, in partnership between BSK and School’s Out Washington, funds organizations that provide access to consistent, high-quality, and culturally relevant summer and afterschool programming to underserved communities and geographies. *Source*: School’s Out Washington. King County Best Starts for Kids Quality Out-of-School Time Initiative. URL: <https://schoolsoutwashington.org/grant-initiatives/king-county-best-starts-for-kids/>. Last accessed on May 7, 2021. [↑](#footnote-ref-20)
21. Ordinance 18835 [↑](#footnote-ref-21)
22. Ordinance 19138 [↑](#footnote-ref-22)
23. Ordinance 19221, passed on January5, 2021. [↑](#footnote-ref-23)
24. Proposed Ordinance 2021-0155 was introduced and referred at the April 6, 2021 Council meeting. [↑](#footnote-ref-24)