**Legislative Review Form**



Agency: EXEC Office Contact person Rick Ybarra Phone 206-263-9651

Ordinance [ ]  Motion [x]  Proviso [ ]  Report [ ]  Other [ ]

Civil Division Prosecuting Attorney Review

Name  John Gerberding Version Final Date 3/11/2021 @ 8:49am

Dept. Director or Designee Review

Name Rachel Smith Version Final Date 3/4/2021 @ 12:30pm

Performance Strategy & Budget Office Review

Name      Version       Date

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Bruce Ritzen, Council Staff Version Final Date 3/11/2021 @ 9:45am

Executive Office Review & Transmittal Approval

Name Shannon Braddock Version Final Date 3/4/2021 @ 12:30pm

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y [ ]  NA [x]  BB Y[ ]  NA [x]

KC Strategic Plan reference in letter? Y [x]  NA [ ]  BB Y[x]  NA [ ]

Proof read for spelling and grammar? Y [x]  NA [ ]  BB Y[x]  NA [ ]

All pertinent attachments listed/labeled? Y [ ]  NA [x]  BB Y[ ]  NA [x]

Costs identified/described in letter Y [ ]  NA [x]  BB Y[ ]  NO [x]

Regulatory Note Required and Complete? Y [ ]  NA [x]  BB Y[ ]  NO [x]

Formatted/Delivered in word-searchable doc format? Y [x]  NA [ ]  BB Y[x]  NA [ ]

Potential Annexation Area (PAA) impacts identified? Y [ ]  NA [x]  BB Y[ ]  NO [x]

Advertising required? if yes, cite all pertinent code/laws. Y [ ]  NA [x]  BB Y[ ]  NO [x]

Any special circumstances affecting processing time? Y [ ]  NA [x]  BB Y[ ]  NO [x]