

## EXHIBIT A

### King County Flood Control District Advisory Committee Facilitator Lund Consulting, Inc. 2020 Scope of Work and Budget

#### Assumptions:

- Five meetings each for Advisory Committee and Joint Basin Technical Committee
- Start up mid April Consultant to prepare and maintain Advisory Committee membership and contact information list and interested parties list
- Deliver final budget recommendation report by August 31, 2020
- Engagement through Flood District Budget process in the fall

#### Tasks:

Task 1. Start-up – Initial Advisory Committee contact <i>(includes contact lists)</i>	16 hours	4,000
Task 2. Develop meeting calendars <i>(includes doodle-polling)</i>	16 hours	4,000
Task 3. Agenda development <i>(includes work with Executive Director and Chair of Advisory Committee)</i>	14 hours	3,500
Task 4. Meeting facilitation <i>(includes preparation of meeting materials, meeting preparation, follow-up and travel)</i>	\$2,000 per meeting	20,000
Task 5. Meeting summaries <i>(includes draft and final versions)</i>	50 hours	2,500
Task 6. Final budget recommendation <i>(includes draft and final version with hard copies prepared by King County)</i>	14 hours	3,500
Task 7. Brief District <i>(At request of Executive Director)</i>	10 hours	2,500

**Total Cost** **\$40,000**

#### King County Flood District or King County Rivers Section responsible for the following costs:

Printed copies of agendas and handouts for meeting participants  
Copies of large format graphics such as maps, charts, presentation boards  
Production costs of name tents for Advisory Committee members and alternates  
Room rental  
Beverages and snacks  
Website posting of materials  
Translation and/or ADA accommodation  
Technology for on-line meetings

#### Professional Services Fees:

Kjristine Lund, \$250 per hour for tasks above with a facilitation fee of \$2,000 per meeting.  
Anne Noris, \$50 per hour for clerk services