



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

FCD Motion

Proposed No. FCD20-02.1

Sponsors

1 A MOTION authorizing the chair to enter into an
2 amendment to the agreement for Lower Green River
3 Corridor Plan and PEIS project manager services.

4 WHEREAS, King County Flood Control Zone District ("the District") Executive
5 Committee Motion FCDECM2018-02 authorized the chair of the District to enter into an
6 agreement for Lower Green River Corridor Plan and PEIS project manager services with
7 Lund Consulting Inc., and

8 WHEREAS, the District desires to amend the agreement as set forth in
9 Attachment A to this motion;

10 NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE
11 OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

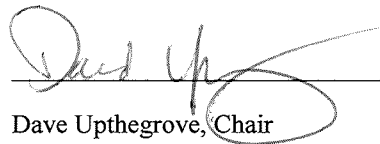
12 SECTION 1. The chair of the King County Flood Control Zone District is

13 authorized to enter into the 2020 Amendment to Contract for Lower Green River
14 Corridor Plan and PEIS Project Manager, Attachment A to this motion.
15

FCD Motion was introduced on and passed as amended by the King County Flood Control District on 1/14/2020, by the following vote:

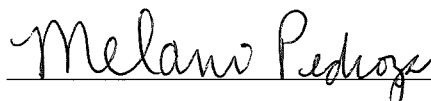
Yes: 9 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles, Ms. Balducci and Mr. Zahilay

KING COUNTY FLOOD CONTROL ZONE
DISTRICT
KING COUNTY, WASHINGTON



Dave Upthegrove, Chair

ATTEST:



Melani Pedroza, Clerk of the District

Attachments: A. Scope of Work and Budget Lower Green River Corridor Plan and Programmatic EIS Project Management

Attachment A: Scope of Work and Budget
 Lower Green River Corridor Plan & Programmatic EIS Project Management
 2020

Task	Assumptions	Deliverables
Project Management		
Monitor work plans, deliverables, and budget on weekly basis. Review invoices from consulting team for Executive Director. Weekly calls with PEIS consultant. Weekly calls with Executive Director. Bi-weekly calls with full team including Executive Director and consulting team leads.	Series of meetings with Executive Director, EIS Consultant, KCWLRD and others as determined by Executive Director	Meeting logs, monthly reports with invoice
Public Involvement		
Participate in planning and execution of public outreach meetings and communications strategies. Attendance at public scoping meetings, public hearings, meetings with elected officials, and others as defined by phase of work,	Participation in meetings will be determined in consultation with the Executive Director.	Sign-off on documents, meeting attendance.
Facilitate Advisory Committee meeting including agenda setting, framing discussion questions, and plan and review presentations to Advisory Committee	Assumes 2 Advisory Committee meetings in 2020; prep time; outreach to members; does not include direct costs.	Agendas, Final Presentations, Meeting Summary
Monitor agency, jurisdictional, and stakeholder concerns to identify issues and work with Executive Director to resolve.	Open communication channels with stakeholders including Advisory Committee members; have systematic approach to check-in prior to key decision points.	Summary reports with monthly invoice, verbal reports to Executive Director

Task	Assumptions	Deliverables
Planning		
Coordinate work effort between the EIS Consultant and KCWLRD on the Corridor Plan.	Bi-weekly check-in via phone calls and/or in-person meetings.	Meeting agendas, issues tracking list
Issues Management		
Flag issues for Executive Director, District Executive Committee, and Board of Supervisors and work with same to resolve.	Provide monthly written project management reports on schedule, budget, and issues. Follow-up as needed at Executive Committee meetings and help to orchestrate presentations to Board on progress by team.	Monthly Reports
Other tasks as assigned by Executive Director		

Fee: \$12,375 per month

Assumes between 40-50 hours per month