



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

September 24, 2007

Motion 12580

Proposed No. 2007-0369.2

Sponsors Gossett

1 A MOTION approving the King County executive's
2 response to the 2007 Budget Ordinance, Ordinance 15652,
3 Section 28, Proviso P2, regarding the King County animal
4 care and control citizen's advisory committee.

5
6 WHEREAS, the King County council created the King County animal care and
7 control citizen's advisory committee by Ordinance 9464 in 1990, as amended by
8 Ordinance 15801 in 2007, to "provide a mechanism for King County citizens and
9 consumers of animal care and control services to provide information and advice about
10 animal care and control needs, goals and services to the King County executive, council
11 and animal care and control section," and

12 WHEREAS, the former King County animal control citizen's advisory committee
13 met for many years but has not been meeting in recent years, and

14 WHEREAS, the King County council has directed that the advisory committee be
15 reconstituted, and

16 WHEREAS, in May 2007, the King County council passed Ordinance 15801
17 which updated responsibilities and membership of the advisory committee

18 WHEREAS, the reconstituted advisory committee will need adequate staff
19 support to accomplish the mission mandated by the King County council, and

20 WHEREAS, the council is considering approval as part of a supplemental
21 ordinance for the second quarter of 2007, the creation of a 0.5 FTE to staff the
22 committee, and

23 WHEREAS, the adequate staffing for the committee is necessary to provide
24 coordination and support for the meetings, and perform other necessary functions to
25 support the committee;

26 NOW, THEREFORE, BE IT MOVED by the Council of King County:

27 The executive's response to the 2007 Budget Ordinance, Ordinance 15652,
28 Section 28, Proviso P2, is accepted. The executive's plan for ongoing administrative

Motion 12580

29 support the animal care and control citizen's advisory committee, Attachment A to this
30 motion, is hereby approved.

31

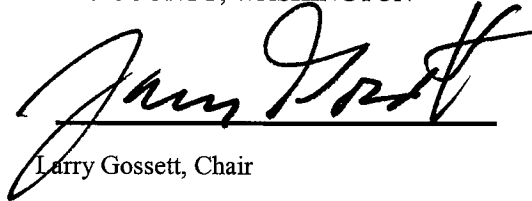
Motion 12580 was introduced on 7/2/2007 and passed by the Metropolitan King County Council on 9/24/2007, by the following vote:

Yes: 8 - Mr. Gossett, Ms. Patterson, Ms. Lambert, Mr. von Reichbauer, Mr. Dunn, Mr. Ferguson, Mr. Phillips and Mr. Constantine

No: 0

Excused: 1 - Ms. Hague

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



Larry Gossett, Chair

ATTEST:



Anne Noris, Clerk of the Council

Attachments A. Animal Control Citizen's Advisory Committee Staff Workplan

| Animal Control Citizen's Advisory Committee Staff Workplan | | | |
|---|------------------|------------------|--|
| Essential Duties | % of Time | Frequency | Level of Responsibility |
| <p>Research, analysis and report writing: Issues raised by Committee members; Issues raised by Animal Services/Executive; Issues from community input or through other avenues; Develop program recommendations.</p> | 35% | Daily | Work independently to research issues and develop reports. Keep Animal Services Management apprised of progress and preview report with Management prior to submission. |
| <p>Perform outreach to the community and stakeholder groups about issues/proposals generated by the Committee or as part of the process. Schedule and attend community meetings. Serve as public information specialist for the Committee.</p> | 25% | Daily | Work independently to research stakeholder groups and make contacts. Work with Animal Services Management and Committee to develop and deliver messages and receive community input. |
| <p>Perform administrative/operational tasks: Prepare Committee Agendas and meeting packets; Schedule Committee meetings and handle logistical support; Attend Committee meetings and take minutes; Distribute reports and meeting minutes; Maintain Committee files and data; Other administrative tasks as assigned.</p> | 35% | Daily | Work independently and with Animal Services Management and Committee to accomplish administrative tasks. |
| <p>Evaluate Advisory Committee processes and draft reports on such as necessary.</p> | 5% | Weekly | Regularly review processes and respond to concerns about processes. Recommend changes as necessary. |
| TOTAL TIME | 100% | | |