## STAFF REPORT

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| **Agenda Item:** | 5 | **Name:** | Nick Bowman |
| **Proposed No**.: | 2019-0205 | **Date:** | October 28, 2019 |

**SUBJECT**

Proposed Motion 2019-0205 would confirm the Executive’s appointment of Jennifer Keizer, who resides in Council District 5, to the Emergency Management Advisory Committee, as an alternate for a the city of Kent, for a partial term to expire on December 31, 2019.

**BACKGROUND**

The King County Emergency Management Advisory Committee (EMAC) acts in an advisory capacity to the county executive, council and office of emergency management on emergency management matters and facilitates the coordination of regional emergency planning in King County. The EMAC was formed by ordinance in 1999. King County Code 2A.310 establishes EMAC’s membership as follows:

“The committee shall be composed of members who represent the following emergency management interests, with each interest having one member except for the Sound Cities Association, which may have three members:

 1. The Central Region Emergency Medical Services and Trauma Care Council;

              2.  Each city with a population of over one hundred thousand;

              3.  Electric and gas utilities;

              4.  The financial community;

              5.  The King County Fire Chiefs Association;

              6.  The King County Fire Commissioners Association;

              7.  The King County Police Chiefs Association;

              8.  Local emergency planning committees;

              9.  The Port of Seattle;

              10.  Private business and industry;

              11.  The Puget Sound Educational Service District;

              12.  The King and Kitsap Counties Chapter of the American Red Cross;

              13.  Water and sewer districts;

              14.  The Sound Cities Association;

              15.  The Washington Association of Building Officials;

              16.  The King County executive or the executive's designee;

              17.  The King County department of natural resources and parks;

              18.  The King County department of transportation;

              19.  The King County Metro transit department;

              20.  The King County department of executive services;

              21.  The Seattle-King County department of public health;

              22.  The Muckleshoot Tribe;

              23.  The Snoqualmie Tribe;

              24.  The King County sheriff’s office;

              25.  The Northwest Healthcare Response Network; and

   26.  A faith-based organization prepared to provide emergency relief services to the public.”

Pursuant to county code, the scope and charge of the EMAC is to:

* Advise King County on emergency management issues and facilitate coordination of regional emergency planning in King County;
* Assist King County in the development of programs and policies concerning emergency management; and
* Review and comment on proposed emergency management rules, policies or ordinances before the adoption of the rules, policies or ordinances.

The members of the committee serve without compensation.

**APPOINTEE INFORMATION**

Jennifer Keizer is the Program Coordinator for the Puget Sound Regional Fire Authority. Jennifer is an eleven year employee with the PSRFA working all in Emergency Management.

**ANALYSIS**

Staff has not identified any issues with the proposed appointment. It appears to be consistent with the requirements of K.C.C. 2A.310.

**INVITED**

1. Jennifer Keizer, Program Coordinator, Puget Sound Regional Fire Authority.
2. Barnaby Dow, Emergency Management Program Manager, Office of Emergency Management, Department of Executive Services.

**ATTACHMENTS**

1. Proposed Motion 2019-0205
2. Transmittal Letter (attachments available upon request)