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1		AGREEMENT BETWEEN KING COUNTY	
2		AND	
3		WASHINGTON STATE COUNCIL OF	
4		COUNTY AND CITY EMPLOYEES, AFSCME, AFL-CIO	
5		LOCAL 21DC	
6	-	DISTRICT COURT EMPLOYEES	
7	ON WAGES		
8			
9	PREAMBLE		
10	ARTICLE 1:	PURPOSE2	
11	ARTICLE 2:	UNION RECOGNITION AND MEMBERSHIP	
12	ARTICLE 3:	RIGHTS OF MANAGEMENT4	
	ARTICLE 4:	WAGE RATES	
13	ARTICLE 5:	MEDICAL, DENTAL AND LIFE INSURANCE PROGRAMS	
14	ARTICLE 6:	GRIEVANCE PROCEDURE	
15	ARTICLE 7:	HOLIDAYS	
16	ARTICLE 8:	SICK LEAVE	
17	ARTICLE 9: ARTICLE 10:	SAVINGS CLAUSE	
18	ARTICLE 10: ARTICLE 11:	WAIVER CLAUSE	
19	ARTICLE 11: ARTICLE 12:	MISCELLANEOUS	
20	ARTICLE 12:	DURATION	
21		21 A: WAGES	
22			
23			
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*	Washington State C January 1, 2008 th 090C0109 Index	Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only) rough December 31, 2010	

1	AGREEMENT BETWEEN KING COUNTY	
2	AND	
3	WASHINGTON STATE COUNCIL OF	
4	COUNTY AND CITY EMPLOYEES, AFSCME, AFL-CIO	
5	LOCAL 21DC	
6	DISTRICT COURT EMPLOYEES	
7	ON WAGES	
8		
9	PREAMBLE	
0	These Articles Constitute an Agreement, the terms of which have been negotiated in good	
1	faith, between King County and the Washington State Council of County and City Employees,	
2	AFSCME, AFL-CIO, Local 21DC. This agreement shall be subject to approval by Ordinance of the	
3	King County Council and was entered into for the purpose of setting forth the mutual understandings	
4	of the parties regarding wages and directly wage related benefits as allowed by law.	
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1	ARTICLE 1: PURPOSE
2	The intent and purpose of this Agreement is to set forth the mutual agreement of the parties
3	regarding wages and benefits relating directly to wages.
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	Washington State Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only) January 1, 2008 through December 31, 2010 090C0109 Page 2

ARTICLE 2: UNION RECOGNITION AND MEMBERSHIP

Section 1. King County recognizes the Washington State Council of County and City
Employees, AFSCME, AFL-CIO, Local 21DC, as the exclusive bargaining representative of all
regular full-time and regular part-time employees of the King County District Court whose job
classifications are listed in PERC case numbers 7837-E-89-1329 and 8063-E-89-1366 (see Article 4
and Addendum A) in matters relating to wages and benefits directly related to wages.

7 Section 2. Dues Deduction. Upon receipt of written authorization individually signed by a
8 bargaining unit employee, the County shall have deducted from the pay of such employee, the amount
9 of dues (or agency fees, or donation to non religious charities as outlined in the collective bargaining
10 agreement between Local 21DC and the District Court, Article 1) as certified by the business manager
11 of the union.

The union will indemnify, defend and hold the County harmless against any claims made and
against any suit instituted against the County on account of any check-off of dues for the union. The
union agrees to refund to the County any amounts paid to it in error on account of the check-off
provision upon presentation of proper evidence thereof.

1	ARTICLE 3: RIGHTS OF MANAGEMENT
2	Section 1. The management of the King County District Court and the direction of the work
3	force is vested by both the Washington State Constitution and State law exclusively in the King
4	County District Court. All matters, other than wages and benefits directly related to wages, or
5	otherwise not specifically and expressly covered or referenced by the language of this Agreement,
6	shall be administered for its duration by the King County District Court.
7	Section 2. Bi-weekly pay: King County has the right to make changes to the payroll system,
8	including, but not limited to, the right to implement a bi-weekly payroll system, as long as such
9	changes are passed into ordinance by the King County Council or implemented uniformly throughout
10	the County. Such changes also include, but are not limited to those necessary to implement a new
11	payroll system and the conversion of wages and leave accrual to an hourly rate.
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Washington State Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only) January 1, 2008 through December 31, 2010 090C0109 Page 4

ARTICLE 4: WAGE RATES

Section 1a. The wage rates for the classifications listed below shall be as listed in Addendum A.

Class No.	Description
7723	District Court Clerk
7740	Probation Officer
7748	Probation Mental Health Specialist

Section 1b. Upon satisfactory completion of the probationary period, regular full time
employees shall receive annually, increases from one step to the next higher step within the range.
Regular part-time employees shall receive step increases based on a prorated basis, based on the
actual hours worked in relation to a full-time schedule.

An employee shall start at Step 1 for the classification unless she/he possesses qualifications 14 or experience above the minimum for the position. If a newly hired employee possesses one or more 15 of the listed qualifications which the Court decides justifies starting higher than Step 1, the employee 16 17 shall receive a salary above Step 1. Despite the qualifications and/or experience of the newly hired employee, however, she/he shall not be placed above Step 6 for a starting salary. However, 18 employees returning to District Court employment within a two-year period shall be placed at the 19 20 same salary step as when they left, provided they return to the same job classification. 1 Step 21 1). Fluent in approved Foreign Language/Signing 22 2). Alcohol/Drug Certified/Qualified 1 Step 3). For clerical employees, prior experience credit is given for clerical experience, job 23

24 || knowledge, skills, and abilities, as follows:

a). Two (2) years State of Washington Court of Limited Jurisdiction Clerical
experience - 1 Step for every 2 years (Limit 5 Steps);

b). Three (3) years other court clerical experience - 1 Step for every 3 years (Limit 5 Steps);

Washington State Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only) January 1, 2008 through December 31, 2010 090C0109 Page 5

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1	c). One (1) year of King County District Court Clerk experience - 1 Step for	
2	every year (Limit 5 Steps);	
3	d). Three (3) years of legal assistant and/or legal secretary experience - 1 Step	
4	for every 3 years (Limit 5 Steps);	
5	e). Educational degree from an accredited 4 year institution - 2 Steps;	
6	f). Educational degree from a specialty program related to the work of the	
7	Court from a vocational institution, 2 year degree from an accredited community college, or the	
8	equivalent job knowledge gained through a combination of experience and educational pursuits - 1	
9	Step. If a newly hired employee has either an educational degree from a specialty program in a	
10	vocational institution or a 2 year degree from an accredited community college AND an educational	
11	degree from an accredited 4 year institution, the employee will be credited a maximum of 2 steps.	
12	4). For Probation Officer employees prior experience credit is given for Probation	
13	Officer experience as follows:	
14	a). Two (2) years State of Washington Court of Limited Jurisdiction Probation	
15	officer experience - 1 Step for every 2 years (Limit 5 Steps);	
16	b). Three (3) years other Probation Officer experience - 1 Step for every 3	
17	years (Limit 5 Steps).	
18	5). Employees who receive an advanced educational degree (e.g. A.A., B.A.) beyond	
19	their high school diploma or G.E.D. while employed within the bargaining unit shall receive an extra	
20	step placement (based on the step entitlement set forth in Section 1b(3)(e-f) above) at their regular	
21	anniversary date following their receipt of the degree. Under no circumstances may employees be	
22	paid above Step 10 of their salary range under this provision.	
23	Section 2. Effective January 1, 2008, wage rates in effect on December 31, 2007 will be	
24	increased by 90% of the CPI-W All Cities Index, September 2006 - September 2007 base year;	
25	provided however, that the amount produced by the application of the foregoing shall not be greater	
26	than 6.0% of said wages in effect on December 31, 2007 nor less than 2.0%.	
27	Section 3. Effective January 1, 2009, wage rates in effect on December 31, 2008 will be	
28	increased by 90% of the CPI-W All Cities Index, September 2007 - September 2008 base year;	
	Washington State Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only) January 1, 2008 through December 31, 2010	

090C0109 Page 6 .

provided however, that the amount produced by the application of the foregoing shall not be greater
 than 6.0% of said wages in effect on December 31, 2008 nor less than 2.0%.

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Section 4. Effective January 1, 2010, wage rates in effect on December 31, 2009 shall be increased by 90% of the CPI-W All Cities Index, September 2008 - September 2009 base year; provided however, that the amount produced by the application of the foregoing shall not be greater than 6.0% of said wages in effect on December 31, 2009, nor less than 2%.

Section 5. Employees will be paid overtime at the rate of one and one-half times their regular rate of pay for all hours worked in excess of forty (40) hours in a week.

9 Section 6. Callback. All bargaining unit members who are called back to work after leaving
10 the workplace following completion of their regularly scheduled shift shall be paid for such at the one
11 and one-half times overtime rate. A minimum of two (2) hours shall be paid to the employee or,
12 where the actual hours worked exceeds two (2) hours, the employee shall be paid for actual hours
13 worked. Employees shall not be called out more than once in a twenty-four (24) hour period.

Section 7. Out of Class Pay. An employee who is temporarily assigned to function in a 14 higher classification for one (1) working day or more shall be paid five percent (5%) above the 15 employee's regular rate of pay. If the employee performs overtime work in the higher classification, 16 the overtime calculation shall be calculated on the out-of-class rate. When an out-of-class assignment 17 is expected to continue for one week (forty consecutive hours or thirty-two consecutive hours in a 18 holiday week or twenty-four consecutive hours in the Thanksgiving holiday week) or more, the 19 employee will be temporarily upgraded to the higher classification. Employees shall be considered 20 assigned to function in a higher classification for any assigned responsibility for training employees 21 and the minimum assignment for purposes of pay shall be one (1) day. Assignments of this training 22 23 responsibility shall be as determined by the court.

Section 8. Court Closures. Employees designated and directed to work in the event of
emergency court closures, pursuant to Article 19 of the working conditions agreement between the
District Court and the Union, shall be paid one and one-half times their base hourly rate, or accrue
compensatory time at time and one-half, for all hours worked during such closures, with a minimum
of five (5) hours.

1	ARTICLE 5: MEDICAL, DENTAL AND LIFE INSURANCE PROGRAMS	
2	Section 1. King County presently participates in group medical, dental and life insurance	
3	programs. The County agrees to maintain the level of benefits as currently provided by these plans	
4	during the life of this Agreement, unless otherwise agreed by the Joint Labor Management Insurance	
5	Committee.	
6	Section 2. The County agrees to continue the Joint Labor Management Insurance Committee	
7	comprised of representatives from the County and its labor unions. The function of the Committee	
8	shall be to review, study, make recommendations, and enter into agreements relative to medical,	
9	dental and life insurance programs.	
10	Section 3. The Union and County agree that the County may implement changes to employee	
11	insurance benefits as a result of agreements or recommendations of the Joint Labor Management	
12	Insurance Committee referenced in Section 2 above.	
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	Washington State Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only) January 1, 2008 through December 31, 2010 090C0109 Page 8	

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ARTICLE 6: GRIEVANCE PROCEDURE

2 The Employer and the Union recognize the importance and desirability of settling grievances promptly and fairly in the interest of good employee relations and morale and to this end the following procedure is outlined. To accomplish this, every effort will be made to settle grievances at the lowest possible level of supervision.

Employees will be unimpeded and free from restraint, interference, coercion, discrimination 6 7 or reprisal in seeking adjudication of their grievances.

Section 1. Grievance Definition. An issue raised by a party to this agreement relating to the 8 interpretation and application of the terms of this agreement. "Work days" are defined as Monday 9 10 through Friday, excluding holidays.

11 Section 2. A grievance must be presented within ten (10) work days after the occurrence or 12 knowledge of the occurrence of such grievance, provided that the burden is on the Union to prove that the Union or employee filing the grievance did not have knowledge of the occurrence of the grievance 13 14 within the ten (10) day period.

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Section 3. Procedure.

16 Step 1. A grievance as defined in Section 1 above, shall be presented in writing by the aggrieved party to the Labor Negotiator assigned to this contract or his/her designee. The Negotiator 17 or designee shall meet with the employee and his/her representative, and gain all relevant facts and 18 shall attempt to adjust the matter and notify the employee and the union within fifteen (15) work days 19 20 of notice of the grievance. The Negotiator shall respond to the Union within five (5) work days with 21 the County's response.

22 Step 2. If, after thorough discussion, the decision of the Negotiator has not resolved the grievance, either party may request arbitration within twenty (20) work days of the conclusion of 23 Step 1, specifying the exact question which it wishes to arbitrate. The parties shall select a third 24 disinterested party to serve as an arbitrator. In the event that the parties are unable to agree upon an 25 arbitrator, then the arbitrator will be selected from a list supplied by FMCS or PERC. The arbitrator 26 shall be asked to render a decision within thirty (30) days after the case is heard by the arbitrator and 27 the decision of the arbitrator shall be final and binding on both parties. The arbitrator shall have no 28

power to change, alter, detract from or add to the provisions of this Agreement, but shall have the power only to apply and interpret the provisions of this Agreement in reaching a decision.

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The arbitrator's fees and expenses shall be borne equally by both parties.

No matter may be arbitrated which the County, by law, has no authority over and has no authority to change. There shall be no strikes, cessation of work or walkouts during such conferences or arbitration. Each party to an arbitration proceeding shall bear the full cost of its representatives and witnesses. Regardless of the outcome, each party is responsible for their own attorney and representation fees. The arbitrator's decision shall be final and binding on all parties.

9 Section 4. Time limits set forth in this Article may be extended in writing by mutual
10 agreement.

Section 5. Grievances regarding wage related matters shall be heard during normal working
hours unless stipulated otherwise by the parties. Employee representatives essential to such hearings
and directly involved in such grievance meetings shall be allowed to do so without suffering a loss in
pay at a mutually agreeable time during their normal working hours.

15 Section 6. Arbitration awards or grievance settlements shall not be made retroactive beyond
16 the date of the occurrence or nonoccurrence upon which the grievance is based, that date being ten
17 (10) work days or less prior to the initial filing of the grievance.

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ARTICLE 7: HOLIDAYS

Regular employees shall be granted the following holidays with pay: those holidays recognized pursuant to RCW 1.16.050 as it currently exists and as it may be amended, and any day designated by public proclamation of the chief executive of the state as a legal holiday. For reference purposes, those holidays are currently as follows:

New Year's Day	January 1st
Martin Luther King Jr's Birthday	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4th
Labor Day	First Monday in September
Veteran's Day	November 11th
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	
Christmas Day	December 25th

In addition, all employees shall be granted two personal holidays to be administered through
the vacation plan. The first holiday shall accrue to all eligible employees employed by King County
on the first of October and the second holiday shall accrue to all eligible employees employed on the
first of November.

For those employees whose normal work schedule is Monday through Friday, whenever a
holiday falls upon a Sunday, the following Monday shall be observed as the holiday, and any holiday
falling on a Saturday shall be observed on the preceding Friday. Those employees working shifts on
other than a Monday through Friday schedule shall observe holidays on the actual day of the holiday.

Holiday benefits for part-time employees (including those who are temporarily on an on-going
part-time schedule) will be established based upon the ratio of hours in the employee's part-time
schedule to hours in a forty (40) hour workweek.

26 Employees on a schedule which exceeds 8 hours in a day shall make up the difference
27 between the holiday benefit and scheduled hours from vacation or compensatory time.

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ARTICLE 8: SICK LEAVE

Section 1. Every regular full-time and part-time employee shall accrue sick leave benefits at a monthly rate equal to .04615 hours for each hour in pay status exclusive of overtime; except that sick leave shall not begin to accrue until the first of the month following the month in which the employee commenced employment. The employee is not entitled to sick leave if not previously earned.

6 Section 2. Sick leave may be used in one-quarter (1/4) hour increments at the discretion of
7 the division manager or department director.

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Section 3. There shall be no limit to the hours of sick leave benefits accrued by an employee.

9 Section 4. The King County District Court is responsible for the proper administration of the
10 sick leave benefit. Verification of illness from a licensed physician may be required for any requested
11 sick leave absence.

Section 5. Separation from County employment, except by reason of retirement or layoff due
to lack of work or funds or efficiency reasons, shall cancel all sick leave currently accrued to the
employee. Should the employee resign in good standing or be laid off and return to the County
within two (2) years, accrued sick leave shall be restored.

16 Section 6. Employees shall be entitled to use sick leave as provided in King County Code
17 3.12.220, and according to those terms as defined within the Code. It is agreed that the terms of the
18 Code shall control and this provision is not intended to add or subtract from those entitlements. Sick
19 Leave may be used for the following reasons:

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a. An employee's bona fide illness or incapacitating injury;

b. An employee's exposure to contagious diseases and resulting quarantine;

c. An employee's temporary disability caused by or contributed to by pregnancy or
childbirth;

24 d. The birth or placement for adoption or foster care of a child of the employee or the
25 employee's domestic partner, as provided by King County Code 3.12.220;

e. An employee's medical, dental or optical appointments;

27 f. To care for the employee's child or the child of an employee's spouse or domestic
28 partner if the child has an illness or health condition which requires treatment or supervision by the

1 || employee;

g. Employees may use accrued sick leave or other paid time off to care for a family
member who has a serious health condition or emergency condition, in accordance with the R.C.W.
41.12.265, as amended, and King County Ordinance;

h. For all other reasons as provided for by King County Ordinance, state law and/or **federal** law.

7 Section 7. Sick leave because of an employee's physical incapacity shall not be approved
8 where the injury is directly traceable to employment other than with the County.

9 Section 8. County employees who have at least five (5) years County service and who retire
10 as a result of length of service, or who terminate by reason of death, shall be paid an amount equal to
11 thirty-five percent (35%) of their unused, accumulated sick leave. All payments shall be based on the
12 employee's base rate.

13 Section 9. Employees injured on the job may not simultaneously collect sick leave and
14 worker's compensation in a total amount greater than the net regular pay of the employee.

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Section 10. Bereavement Leave

a. Regular full-time employees shall be entitled to 24 hours of bereavement leave in
the calendar year due to death of members of their immediate family. Immediate family, for
bereavement leave purposes, is defined as persons related to the employee by blood, marriage, or
domestic partnership as follows: grandparents, parents, spouse, siblings, children, legally adopted
children and any persons for whose financial or physical care the employee is principally responsible.

b. Regular full-time employees who have exhausted their bereavement leave shall be
entitled to use sick leave in the amount of three days for each instance when death occurs to a
member of the employee's immediate family.

c. In cases of death where no sick leave benefit is authorized or exists, an employee
may be granted leave without pay, consistent with District Court Personnel Guidelines.

26 d. In the application of any of the foregoing provisions, holidays or regular days off
27 a falling within the prescribed period of absence shall not be charged.

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e. The King County District Court is responsible for the proper administration of this

Each request for bereavement leave shall include a written statement regarding: the ship of family members. A physician's verification may be required for any requested ment leave absence. f. Regular part-time employees shall receive prorated benefits. Section 11. Family Medical Leave Act: Family medical leave shall be provided in the with the King County Code, 3.12.220 as amended.	
nent leave absence. f. Regular part-time employees shall receive prorated benefits. Section 11. Family Medical Leave Act: Family medical leave shall be provided in	
f. Regular part-time employees shall receive prorated benefits. Section 11. Family Medical Leave Act: Family medical leave shall be provided in	
Section 11. Family Medical Leave Act: Family medical leave shall be provided in	
the with the King County Couc, 5.12.220 as amended.	
Section 12. Employees may donate sick leave as provided for in King County Code 3.12.223 (B).	
(2.225 (D).	

ARTICLE 9: VACATIONS

Section 1. Regular full-time employees shall receive vacation benefits for each hour in regular pay status exclusive of overtime as indicated in the following table:

Full Years of Service		Annual Leave in Days
Upon hire through end of Yea	r 5	12
Upon beginning of Year	6	15
Upon beginning of Year	9	16
Upon beginning of Year	11	20
Upon beginning of Year	17	21
Upon beginning of Year	18	22
Upon beginning of Year	19	23
Upon beginning of Year	20	24
Upon beginning of Year	21	25
Upon beginning of Year	22	26
Upon beginning of Year	23	27
Upon beginning of Year	24	28
Upon beginning of Year	25	29
Upon beginning of Year	26 and beyond	30

Section 2. Eligible employees shall accrue vacation leave from their date of hire, and shall
accrue on an hourly basis. Eligible employees shall not be eligible to take their accrued leave until
they successfully completed their first six months of County employment.

Section 3. Full-time regular employees may accrue up to sixty (60) days vacation leave, or
480 hours maximum. Part-time regular employees may accrue vacation leave up to sixty (60) days
prorated (or 480 hours prorated maximum) to reflect their normally scheduled workweek.

Section 4. Vacation benefits for part-time employees (including those who are temporarily on

an on-going part-time schedule) will be established based upon the ratio of hours in the employee's
 part-time schedule compared to hours in a forty (40) hour workweek.

3 Section 5. No employee shall work for compensation for the County in any capacity during
4 the time that the employee is on vacation.

5 Section 6. Vacation may be used in one-quarter (1/4) hour increments at the discretion of the
6 department director or appointed designee.

7 Section 7. Upon termination for any reason after the first six months of successful County 8 service, the employee will be paid for unused vacation credits up to the maximum allowed 9 accumulation; provided however, employees who are hired on or after January 1, 1986 who are 10 eligible for participation in the Public Employees' Retirement System Plan I, shall not be 11 compensated for more than two hundred forty (240) hours of accrued vacation at the time of 12 retirement. For employees hired on or after January 1, 1986, vacation hours accrued in excess of two 13 hundred forty (480) hours must be used prior to the employee's date of retirement or such excess 14 hours shall be lost. Employees shall not be eligible to be paid for vacation leave until they have 15 successfully completed their first six months of County service; if they leave County employment 16 prior to successfully completing their first six months of County service, they shall forfeit and not be 17 paid for accrued leave.

18 Section 8. In cases of separation by death, payment of unused vacation benefits shall be made
19 to the employee's estate, or in applicable areas, as provided by RCW, Title 11.

Section 9. Employees may continue to accrue additional vacation beyond the maximum specified herein if, as a result of cyclical workloads or work assignments, accrued vacation will be lost. Otherwise, employees shall forfeit the excess accrual prior to December 31st of each year.

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Section 10. Employees may transfer vacation hours as provided in King County Code 3.12.223 (A).

ARTICLE 10: SAVINGS CLAUSE Should any part hereof or any provision herein contained be rendered or declared invalid by	
reason of any existing or subsequently enacted legislation or by any decree of a court of competent	
jurisdiction, such invalidation of such part or portion of this Agreement shall not invalidate the	
remaining portions hereof; provided, however, upon such invalidation the parties agree immediately	
to meet and negotiate such parts or provisions affected. The remaining parts or provisions shall	
remain in full force and effect.	
· · ·	

ARTICLE 11: WAIVER CLAUSE The parties acknowledge that during the negotiations resulting in this Agreement each had the unlimited right and opportunity to make demands and proposals with respect to wages and benefits related directly to wages and that agreements arrived at by the parties after exercise of that right and opportunity are set forth in this Agreement. All rights and duties of both parties are specifically expressed in this Agreement and such expression is all inclusive. This Agreement constitutes the entire agreement between the parties and concludes collective bargaining for its terms, subject only to a desire by both parties to mutually agree to amend or supplement at any time, and except for negotiations over a successor collective bargaining agreement. Washington State Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only) January 1, 2008 through December 31, 2010 090C0109 Page 18

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ARTICLE 12: MISCELLANEOUS

Section 1. Personal Property Damage. Employees who unavoidably suffer a loss or damage to essential personal property worn on the body while working shall have same repaired or replaced by the employer at employer expense, provided that such reimbursement shall not exceed \$300 per incident.

6 Section 2. Military Leave. Military leave shall be granted in accordance with King County
7 policy.

8 Section 3. Automobile Expense. Bargaining unit members who have been authorized to use
9 their own transportation on Court business shall be reimbursed at the per mile rate as established by
10 County ordinance.

Section 4. Jury Duty. An employee required to serve on a jury shall continue to receive
his/her regular salary while so assigned. Fees paid by the court for jury duty shall be forwarded to the
employer.

Washington State Council of County and City Employees, Council 2, Local 21DC - District Court (Wage Related Only)
January 1, 2008 through December 31, 2010
090C0109
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ARTICLE 13: DURATION

Section 1. This Agreement shall become effective upon ratification by the Union of the Memorandum of Agreement with District Court Regarding 2009 Budget Crisis, as well as full ratification of this Agreement itself by the parties, except where specific provisions in this Agreement state a different effective date for that provision.

Section 2. Contract negotiations for a succeeding contract may be initiated by either party providing to the other written notice of its intention to do so at least thirty (30) days prior to the expiration date. Lack of such notice will terminate the terms and conditions set forth in this 8 9 Agreement as of the expiration date.

APPROVED this _____ day of March . 2009

Bv:

LKing County Executive

SIGNATORY ORGANIZATION: 21

22 23

Steve Wede, President LOCAL 21DC

26 27

Ethan Fineout, Staff Representative WSCCCE, AFSCME, AFL-CIO

cba Code: 090

Union Code: 0021D

Addendum A Wage Rates January 1, 2008

	Job Class		
9	Code	Job Class Title	Range*
10	7723	District Court Clerk	40
11	7740	Probation Officer	56
12	7748	Probation Mental Health Specialist	60
13 14		ations are paid from the King County Standa the 40 hour rate.	rdized Salary
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