## STAFF REPORT

|  |  |  |  |
| --- | --- | --- | --- |
| **Agenda Items:** | 10 through 36 | **Name:** | Mary Bourguignon |
| **Proposed No**.: | 2018-0334-2018-0360 | **Date:** | July 25, 2018 |

**SUBJECT**

Proposed Motions 2018-0334 through 2018-0360 would confirm the members of the 4Culture Task Force required by Ordinance 18684.

**SUMMARY**

King County’s arts and heritage programs are administered by King County’s Cultural Development Authority (also known as 4Culture). 4Culture was established by the Council in 2002, chartered in 2003 as a quasi-governmental public development authority,[[1]](#footnote-1) and restructured in 2018.[[2]](#footnote-2) As part of the 2018 restructure, the Council created a task force, to be made up of at least 14 members, representing:

* King County Council;
* King County Executive;
* 4Culture;
* Cultural Access Washington (CAWA);
* Sound Cities Association; and
* At least nine representatives of organizations supporting underrepresented populations or smaller arts, culture, heritage or historic preservation organizations in King County.[[3]](#footnote-3)

The Proposed Motions would confirm a total of 27 members to the task force. The task force is to, by February 1, 2019, prepare an assessment and evaluation of 4Culture's governance structure, processes and practices, including, but not limited to, its grant award processes, through an equity and social justice lens; and to make recommendations on 4Culture's practices, governance, and oversight structure to promote geographic, social, and racial equity in the allocation of funding and to promote development of cultural infrastructure across King County.

**BACKGROUND**

**4Culture.** King County’s arts and heritage programs are administered by King County’s Cultural Development Authority (also known as 4Culture). 4Culture was established by the Council in 2002, and chartered in 2003 as a quasi-governmental public development authority.[[4]](#footnote-4)

4Culture’s name was derived from its four cultural programs:

* **Arts.** 4Culture provides capital and operating grant funding for individual artists, groups, and community organizations.
* **Heritage.** 4Culture provides capital and operating grant funding for organizations focused on building the historical record, preserving and enhancing the character of the region, and sharing local heritage resources.
* **Preservation.** 4Culture provides project, capital, and operating support to aid in the historic preservation of buildings, neighborhoods, and landscapes. The organization also provides support for heritage tourism for King County communities.
* **Public Art.** 4Culture manages the County’s 1% for Art program, and manages arts installations throughout the county.

**4Culture Task Force.** In 2018, the Council made a number of structural changes[[5]](#footnote-5) to 4Culture. This restructure included a requirement for a task force to assess and report on 4Culture’s practices.[[6]](#footnote-6)

The task force is to be comprised of at least 14 members, including, but not limited to:

* One representative for the King County Council;
* One representative for the King County Executive;
* One representative for the cultural development authority;
* One representative for Cultural Access Washington;
* One representative for the Sound Cities Association; and
* At least nine representatives of organizations supporting underrepresented populations or smaller arts, culture, heritage or historic preservation organizations in King County.

Further, the task force members are required to:

* Represent organizations that are based in different parts of King County to provide geographically diverse perspectives;
* Reflect the diversity of the types of arts, culture, heritage and historic preservation disciplines in King County; and
* Reflect gender, cultural and ethnic diversity.

In terms of the timing of the task force’s formation, Ordinance 18684 stated that no later than 90 days after the adoption of the ordinance, the Executive was to both appoint the task force members by a letter of appointment and transmit a motion to the Council for each task force member confirming the appointment. The Executive was not able to meet this timeline and requested additional time to identify candidates and make the appointments.

The task force is to be staffed by an independent consultant with expertise in social and racial equity and justice. This consultant is to be selected by the task force and funded by King County and 4Culture. In addition, the County's Office of Equity and Social Justice and the King County Council are to provide technical assistance to the task force.

The task force is asked to prepare a report by February 1, 2019. This report is to include its assessment and evaluation of 4Culture's governance structure, processes and practices, including, but not limited to, its grant award processes, through an equity and social justice lens. The report is also asked to summarize the results of a community stakeholder process and make recommendations to 4Culture's practices, governance and oversight structure to promote geographic, social and racial equity in the allocation of funding and to promote development of cultural infrastructure across King County to improve accessibility to both patrons and practitioners of arts, cultural, heritage and historic preservation programming countywide.

To develop this report, the task force is asked to use processes and procedures recommended by the independent consultant to ensure input is received from stakeholders and members of the public from underrepresented populations.

**Proposed task force members.** The Executive has appointed a total of 27 people, through individual motions, to the task force. They are:

1. **Proposed Motion 2018-0334: Dominica Myers.** Dominica Myers is the Board President of the Shoreline-Lake Forest Park Arts Council and would be appointed as a representative of District 1.
2. **Proposed Motion 2018-0335: Sharon Williams.** Sharon Williams represents the Central District Forum for Arts and Ideas and would be appointed as a representative of District 2.
3. **Proposed Motion 2018-0336: Janell Johnson.** Janell Johnson represents the Village Theatre and would be appointed as a representative of District 3.
4. **Proposed Motion 2018-0337: Julie Ziegler.** Julie Ziegler represents Humanities Washington and would be appointed as a representative of District 4.
5. **Proposed Motion 2018-0338: Josef Krebs.** Josef Krebs is a partner at Scandiuzzi Krebs, a strategy firm for the arts, and would be appointed as a representative of District 5.
6. **Proposed Motion 2018-0339: Kelly Dylla.** Kelly Dylla is the Executive Director of the Kirkland Arts Center and would be appointed as a representative of District 6.
7. **Proposed Motion 2018-0340: Jeanne Burbidge.** Jeanne Burbidge is a former Federal Way Councilmember and Mayor, who currently serves on the Federal Way Performing Arts Foundation Board. She would be appointed as a representative of District 7.
8. **Proposed Motion 2018-0341: Tera Beach.** Tera Beach is a former staff member for Congressman Jim McDermott and would be appointed as a representative of District 8.
9. **Proposed Motion 2018-0342: Scott Gray.** Scott Gray represents the Enumclaw Expo Center and would be appointed as a representative of District 9.
10. **Proposed Motion 2018-0343: Jennifer Meisner.** Jennifer Meisner is King County’s Historic Preservation Officer and would be appointed to represent the King County Executive.
11. **Proposed Motion 2018-0344: Brian Carter.** Brian Carter is the proposed Executive Director of 4Culture and would be appointed to represent 4Culture.
12. **Proposed Motion 2018-0345: Dwight Gee.** Dwight Gee represents Cultural Access Washington.
13. **Proposed Motion 2018-0346: Ronda Billerbeck.** Ronda Billerbeck is the Cultural Programs Manager for the City of Kent and would be appointed to represent the Sound Cities Association on the task force.
14. **Proposed Motion 2018-0347: Shannon Halberstadt.** Shannon Halberstadt represents Artist Trust.
15. **Proposed Motion 2018-0348: Mari Horita.** Mari Horita represents ArtsFund.
16. **Proposed Motion 2018-0349: Manny Cawaling.** Manny Cawaling represents Youth Theatre.
17. **Proposed Motion 2018-0350: Patricia Cosgrove.** Patricia Cosgrove represents the City of Auburn.
18. **Proposed Motion 2018-0351: Kiji Kelly.** Kiji Kelly represents Historic Seattle.
19. **Proposed Motion 2018-0352: Laura Reynolds.** Laura Reynolds represents the Seattle Symphony.
20. **Proposed Motion 2018-0353: Marie McCaffrey.** Marie McCaffrey represents HistoryLink.
21. **Proposed Motion 2018-0354: Tim Lennon.** Tim Lennon represents Langston Hughes Performing Arts Studio.
22. **Proposed Motion 2018-0355: Julianna Ross.** Julianna Ross represents the Sand Point Arts and Cultural Exchange.
23. **Proposed Motion 2018-0356: Latha Sambamurti.** Latha Sambamurti represents the Vedic Cultural Center.
24. **Proposed Motion 2018-0357: Lawrence Ellis.** Lawrence Ellis is the alternate representative for the Sound Cities Association.
25. **Proposed Motion 2018-0358: Carolyn Busch.** Carolyn Busch is the Chief of Staff for the King County Council and would represent the King County Council.
26. **Proposed Motion 2018-0359: Matias Valenzuela.** Matias Valenzuela is the Director of the King County Office of Equity & Social Justice.
27. **Proposed Motion 2018-0360: Cassie Chin.** Cassie Chin represents Wing Luke Museum.

**ANALYSIS**

Ordinance 18684 requires that the makeup of the task force “shall include, but not be limited to” a specific set of entities. Table 1 below shows the required representatives as listed in Ordinance 18684 and then notes how the proposed motions respond to the requirements in the ordinance.

**Table 1. Task Force Membership: Ordinance 18684, Proposed Motions**

| **Ordinance 18684** | **Proposed Motions** |
| --- | --- |
| One representative for the King County Council | * **Carolyn Busch,** King County Council Chief of Staff
 |
| One representative for the King County Executive | * **Jennifer Meisner,** King County Historic Preservation Officer, DNRP
* **Matias Valenzuela,** Office of Equity & Social Justice
 |
| One representative for the cultural development authority | * **Brian Carter,** Proposed Executive Director, 4Culture
 |
| One representative for Cultural Access Washington | * **Dwight Gee,** Cultural Access Washington
 |
| One representative for the Sound Cities Association | * **Ronda Billerbeck,** Sound Cities Association, Cultural Programs Manager for City of Kent
* **Lawrence Ellis,** Sound Cities Association, Alternate
 |
| At least nine representatives of organizations supporting underrepresented populations or smaller arts, culture, heritage or historic preservation organizations in King County | * **Dominica Myers,** Shoreline-Lake Forest Park Arts Council (D1)
* **Sharon Williams,** Central District Forum for Arts and Ideas (D2)
* **Janell Johnson,** Village Theatre (D3)
* **Julie Ziegler,** Humanities Washington (D4)
* **Josef Krebs,** Scandiuzzi Krebs (D5)
* **Kelly Dylla,** Kirkland Arts Center (D6)
* **Jeanne Burbidge,** Federal Way Performing Arts Foundation Board (D7)
* **Tera Beach,** former Congressional staffer (D8)
* **Scott Gray**, Enumclaw Expo Center (D9)
* **Shannon Halberstadt,** Artist Trust
* **Mari Horita,** ArtsFund
* **Manny Cawaling,** Youth Theatre
* **Patricia Cosgrove,** City of Auburn
* **Kiji Kelly,** Historic Seattle
* **Laura Reynolds,** Seattle Symphony
* **Marie McCaffrey,** HistoryLink
* **Tim Lennon,** Langston Hughes Performing Arts Studio
* **Julianna Ross,** Sand Point Arts and Cultural Exchange
* **Latha Sambamurti,** Vedic Cultural Center
* **Cassie Chin,** Wing Luke Museum
 |

The proposed motions appear to conform to the requirements of Ordinance 18684.

**ATTACHMENTS**

1. Proposed Motion 2018-0334
2. Proposed Motion 2018-0335
3. Proposed Motion 2018-0336
4. Proposed Motion 2018-0337
5. Proposed Motion 2018-0338
6. Proposed Motion 2018-0339
7. Proposed Motion 2018-0340
8. Proposed Motion 2018-0341
9. Proposed Motion 2018-0342
10. Proposed Motion 2018-0343
11. Proposed Motion 2018-0344
12. Proposed Motion 2018-0345
13. Proposed Motion 2018-0346
14. Proposed Motion 2018-0347
15. Proposed Motion 2018-0348
16. Proposed Motion 2018-0349
17. Proposed Motion 2018-0350
18. Proposed Motion 2018-0351
19. Proposed Motion 2018-0352
20. Proposed Motion 2018-0353
21. Proposed Motion 2018-0354
22. Proposed Motion 2018-0355
23. Proposed Motion 2018-0356
24. Proposed Motion 2018-0357
25. Proposed Motion 2018-0358
26. Proposed Motion 2018-0359
27. Proposed Motion 2018-0360
28. Group Transmittal Letter
29. Group Appointment Letter
30. Board Profile

**INVITED**

* Task Force appointees
1. Ordinance 14482, K.C.C. 2.49 [↑](#footnote-ref-1)
2. Ordinance 18684 [↑](#footnote-ref-2)
3. Ordinance 18684, Section 19 [↑](#footnote-ref-3)
4. Ordinance 14482, K.C.C. 2.49 [↑](#footnote-ref-4)
5. Ordinance 18684 [↑](#footnote-ref-5)
6. Ordinance 18684, Section 19 [↑](#footnote-ref-6)