



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

March 1, 2018

FCDEC Motion FCDECM2018-01

Proposed No. FCDECM2018-01.1

Sponsors

1 A MOTION authorizing the chair to enter into an
2 amendment to the agreement for advisory committee
3 facilitation services.

4 WHEREAS, King County Flood Control Zone District ("the District") Executive
5 Committee Motion FCDECM2017-02 authorized the chair of the District to enter into an
6 agreement for advisory committee facilitation services with Lund Consulting Inc., and

7 WHEREAS, the District desires to amend the agreement as set forth in
8 Attachment A to this motion;

9 NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE
10 OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

11 SECTION 1. The chair of the King County Flood Control Zone District is

- 12 authorized to enter into the 2018 Amendment to Contract for Advisory Committee
- 13 Facilitation Services, Attachment A to this motion.
- 14

FCDEC Motion FCDECM2018-01 was introduced on and passed by the King County Flood Control District Executive Committee on 2/26/2018, by the following vote:

Yes: 3 - Mr. von Reichbauer, Mr. Dunn and Mr. Upthegrove
No: 0
Excused: 1 - Ms. Lambert

KING COUNTY FLOOD CONTROL
DISTRICT
KING COUNTY, WASHINGTON



ATTEST:

Melani Pedroza

Melani Pedroza, Clerk of the District

Attachments: A. 2018 Amendment to Advisory Committee Facilitation Services King County Flood Control Zone District

**2018 AMENDMENT TO
CONTRACT FOR ADVISORY COMMITTEE FACILITATION SERVICES
KING COUNTY FLOOD CONTROL ZONE DISTRICT**

THIS AMENDMENT amends Sections 1, 2 and 3 of the Contract for Advisory Committee Facilitation Services ("Contract") between the King County Flood Control Zone District, King County, Washington, a municipal corporation of the State of Washington ("District") and Lund Consulting Inc. ("Consultant"), as follows:

A. Amendment of Section 1. Effective January 1, 2018, Section 1 of the Contract is amended as follows:

1. Scope of Services to be Performed by Consultant. The Consultant shall perform the services described in Exhibit "A" to the 2018 Amendment. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

B. Amendment of Section 2. Effective January 1, 2018, Section 2 of the Contract is amended as follows:

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit "B." The District shall pay the Consultant according to the rates set forth in Exhibit "A" to the 2018 Amendment. The total compensation for services performed in the calendar year 2018 shall not exceed \$32,875.

The Consultant shall complete and return to the District Exhibit "C," Tax Identification Number," prior to or along with the first billing invoice.

C. Amendment of Section 3. Section 3 of the Contract is amended as follows:

3. Duration of Contract. This Contract shall be in force and effect for a period commencing on January 1, 2018 and ending December 31, 2018, unless sooner terminated or extended under the provisions of this Contract. Time is of the essence of this Contract in each and all of its provisions in which performance is required.

IN WITNESS WHEREOF, the parties hereto have executed this 2018 Amendment on the dates written below:

LUND CONSULTING INC.

KING COUNTY FLOOD CONTROL
ZONE DISTRICT

By: Kjirsten Lund
CEO/Partner
Date: 3/1/18

By: Thorge Rasmussen
Board Chair
Date: _____

EXHIBIT A
SCOPE OF SERVICES
2018 AMENDMENT

Budget Summary

Task 1. Start-up	\$1,750
Task 2. Meeting preparation for 5 Advisory Committee meetings	\$8,000
Task 3. Meeting facilitation for 5 Advisory Committee meetings	\$5,000
Task 4. Meeting follow-up for 5 Advisory Committee meetings	\$5,000
Task 5: Participation in preparation, attendance, and follow-up for 4 Basin Technical Committee meetings	\$8,000
Task 6. Final meeting report	\$2,000
Task 7. Meeting Summaries	\$3,125
Total Cost	\$32,875

King County Flood District or WLRD responsible for the following costs:

Printed copies of agendas and handouts for meeting participants
 Copies of large format graphics such as maps, charts, presentation boards
 Production costs of name tents for Advisory Committee members and alternates
 Room rental
 Beverages and snacks
 Website posting of materials
 Email distribution of meeting notices, agendas, and materials to all parties
 Advisory Committee membership and contact information list and interested parties list
 Translation and/or ADA accommodation