



**KING COUNTY**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**Signature Report**

**June 14, 2016**

**Ordinance**

**Proposed No. 2016-0291.1**

**Sponsors**

1 AN ORDINANCE relating to the King County employee  
2 giving program; allowing for more flexibility for charitable  
3 donations through the program; and amending Ordinance  
4 8575, Section 1, as amended, and K.C.C. 3.36.010,  
5 Ordinance 8575, Section 2, as amended, and K.C.C.  
6 3.36.020, Ordinance 8575, Section 3, as amended, and  
7 K.C.C. 3.36.030 and Ordinance 16035, Section 7, as  
8 amended, and K.C.C. 3.36.065.

9 **STATEMENTS OF FACTS:**

- 10 1. The King County employee giving program is the year-round resource  
11 for employee philanthropy including the annual giving drive and during  
12 natural disaster events.
- 13 2. The purpose of the employee giving program is to facilitate fiscally  
14 efficient employee support of qualified nonprofit organizations while  
15 minimizing disruption to the King County workforce.
- 16 3. The expansion of contribution methods to include electronic payments  
17 provides greater flexibility to the employees and allows for a more timely  
18 response during natural disaster events.

19 **BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:**

20           SECTION 1. Ordinance 8575, Section 1, as amended, and K.C.C. 3.36.010 are  
21 hereby amended to read as follows:

22           A. This chapter is intended to establish uniform guidance, consistent with state  
23 law governing salary and wage deductions, for the efficient administration of county  
24 employee charitable contributions to qualified nonprofit organizations, donated via the  
25 annual drive, ~~((and))~~ natural disaster relief solicitations and other charitable solicitations.  
26 This chapter shall be liberally construed to accomplish this intention.

27           B. The purpose of this chapter is to provide a convenient and effective channel  
28 through which county employees may contribute to qualified nonprofit organizations,  
29 while minimizing disruption to the county workplace and the costs to the taxpayer that  
30 multiple charitable fund drives cause; and to enhance government and community efforts  
31 to meet charitable needs.

32           C. The program shall provide guidance, quality control and disbursement of  
33 employee donations to qualified nonprofit organizations and federations as provided by  
34 this chapter, in accordance with rules for the program.

35           SECTION 2. Ordinance 8575, Section 2, as amended, and K.C.C. 3.36.020 are  
36 hereby amended to read as follows:

37           The definitions in this section apply throughout this chapter unless the context  
38 clearly requires otherwise.

39           A. "Annual drive" means the annual solicitation of contributions from county  
40 employees by representatives of qualified nonprofit organizations and federations  
41 through oral presentations, printed materials, audio or video media or other similar.

42 B. "Committee" means the county employee giving program committee  
43 established under K.C.C. 3.36.030.

44 C. "Employee giving program" or "the program" means the year-round King  
45 County sanctioned, employee-based program that provides the process and infrastructure  
46 for administration of employee-directed giving and volunteering to qualified nonprofit  
47 organizations and federations (~~((through the annual drive and natural disaster relief~~  
48 ~~solicitations))~~) and is administered by the committee in accordance with this chapter and  
49 any rules adopted for the program.

50 D. "Federation" means a nonprofit organization that solicits and distributes  
51 contributions on behalf of its member nonprofit organizations.

52 E. "Qualified nonprofit organization" means a nonprofit organization or  
53 federation that applies to participate in the annual drive and meets the eligibility criteria  
54 as provided in this chapter and any rules adopted for the program.

55 SECTION 3. Ordinance 8575, Section 3, as amended, and K.C.C. 3.36.030 are  
56 hereby amended to read as follows:

57 A. A county employee giving program committee is established consisting of  
58 fifteen members nominated by the committee, appointed by the executive and confirmed  
59 by the council.

60 1. The committee shall strive in its nominations to include members  
61 representing the diversity of the county work force, including union representation.

62 2. The term of committee members shall be two years.

63 3. A committee member who serves as a federation or nonprofit organization  
64 board member or director, or in a decision-making capacity for a federation or nonprofit

65 organization, shall not vote on that federation or nonprofit organization's eligibility if that  
66 federation or nonprofit organization applies to participate in the ~~((annual drive))~~ program.

67 4. The committee shall annually elect a chair and other officers as established in  
68 the committee's bylaws.

69 B. In order to operate the program, the committee may:

70 1. Adopt rules and bylaws consistent with this chapter that are necessary to the  
71 conduct of the program, based upon the following principles:

- 72 a. seek operational efficiencies;
- 73 b. enhance program effectiveness;
- 74 c. use innovative best practices;
- 75 d. promote equitable access for nonprofit participation; and
- 76 e. maintain standards to ensure nonprofit fiscal responsibility and stability;

77 2. Establish and apply eligibility rules by which a nonprofit organization may  
78 participate in the ~~((annual drive))~~ program;

79 3. Coordinate and facilitate the ~~((annual drive and natural disaster relief  
80 solicitations))~~ program consistent with this chapter and any rules adopted for the  
81 program. If the committee determines that a federation or nonprofit organization is not  
82 eligible to participate in the ~~((annual drive))~~ program, the federation or nonprofit  
83 organization may apply to the committee for reconsideration of the eligibility decision;

84 4. Guide fiscal stewardship of the program;

85 5. Serve voluntarily without additional wages, including no additional  
86 compensation for working beyond normal working hours, and shall be reimbursed by  
87 their employing departments for travel, lodging and meals in accordance with county

88 laws and regulations. Committee members shall be given release time from regular work  
89 hours to serve on the committee. Employees covered by the overtime requirements of the  
90 Fair Labor Standards Act or state law who are serving as committee members should  
91 ensure that their working hours, including hours worked for the committee, do not exceed  
92 approved hours;

93           6. Assist the executive or the executive's designee in the selection of a program  
94 administrator; and

95           7. Solicit and accept from the general public and business communities and all  
96 other persons, gifts, bequests and donations to the county in support of the program.

97           SECTION 4. Ordinance 16035, Section 7, as amended, and K.C.C. 3.36.065 are  
98 hereby amended to read as follows:

99           A. Donations through the annual drive may include payroll deductions, checks,  
100 money orders, cash, electronic payments and time donations in accordance with K.C.C.  
101 3.12.222.

102           B. The county shall make deductions from county employees' salary warrants and  
103 pay the moneys collected to the qualified nonprofit organizations and federations  
104 designated by county employees when the deductions and payments are authorized by  
105 county employees in accordance with this chapter.

106           C. Donations through a natural disaster relief effort may include time donations

107 in accordance with K.C.C. 3.12.222, payroll deductions, checks, money orders, cash and  
108 electronic payments.  
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KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

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J. Joseph McDermott, Chair

ATTEST:

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Anne Noris, Clerk of the Council

APPROVED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Dow Constantine, County Executive

**Attachments:** None