## STAFF REPORT

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| **Agenda Item:** | 6 | **Name:** | Christine Jensen |
| **Proposed No**.: | 2015-0321 | **Date:** | September 15, 2015 |

**SUBJECT**

Proposed Motion 2015-0321 would accept a follow-up report to the plan for coordinating King County Comprehensive Plan update responsibilities between the Regional Planning section of the Office of Performance, Strategy and Budget (PSB) and the Department of Permitting and Environmental Review (DPER). The motion and follow-up report respond to Proviso P1 of Section 18 of Ordinance 17941, the 2015-2016 King County Budget.

**SUMMARY**

Proposed Motion 2015-0321 and its attached report respond to Proviso P1 of Section 18 of the 2015-2106 King County Budget. The report is a follow-up to Ordinance 14341, which was the initial response to P1 and adopted a plan that includes:

* An outline of the responsibilities of Regional Planning and DPER with respect to updates to the King County Comprehensive Plan (KCCP), Countywide Planning Policies (CPPs), and Multicounty Planning Policies (MPPs);
* A schedule with key milestones for the updates, including the 2016 KCCP update; and
* Planned roles and coordination for the two agencies within the proposed schedule.

The follow-up report in the proposed motion is intended to update the Council on implementation of the plan, and is the first of of two required by the budget proviso.

The report states that all of the anticipated milestones in the adopted plan have been met thus far and that the intended coordination between Regional Planning and DPER has been achieved to-date.

Adoption of the proposed motion would accept the report and authorize the release of $75,000 of the budget proviso. The remaining $75,000 of the restricted appropriation would be released after adoption of a motion accepting the second and final follow-up report, which is due to be transmitted to the Council by January 15, 2016.

**BACKGROUND**

In 2014, the County created a new Regional Planning unit within the Office of Performance, Strategy and Budget (PSB),[[1]](#footnote-1) which is responsible for long-range and regional land use planning. This action also shifted the role of the DPER to focus more on local land use planning. Specifically, responsibility for managing updates to the KCCP was moved from DPER to Regional Planning.

Given this recent shift in planning roles and in anticipation for the forthcoming four-year update to the KCCP in 2016, the Council adopted a proviso in the 2015-2016 budget[[2]](#footnote-2) requesting a plan for coordinating the KCCP update responsibilities between Regional Planning and DPER:

*P1 PROVIDED THAT:*

*Of this appropriation, $250,000 shall not be expended or encumbered until the executive transmits: a plan, as described in more detail in subsection A. of this section, on procedures to manage updates to the King County Comprehensive Plan in coordination with the department of permitting and environmental review ("DPER") and the newly formed regional planning section of the office of performance strategy and budget; and two follow-up reports, as described in more detail in subsection B. of this section, on that plan's implementation. When transmitted to the council, the plan shall be accompanied by a motion to approve the plan. Upon council passage of that motion, $100,000 is released for expenditure. The follow-up reports on the plan's implementation shall each be accompanied by a motion to accept the report.  Upon council passage of each motion, an additional $75,000 is released for expenditure. The motions shall reference the subject matter, the proviso's ordinance, ordinance section and proviso number in both the title and body of the motion.*

 *A. The plan required by this proviso shall include, but not be limited to,*

 *1. A description of the coordinating responsibilities of the regional planning section in relation to:*

 *a. the process in K.C.C chapter 20.18 for amending the county's Comprehensive Plan and development regulations and providing for public participation ("the Comprehensive Plan");*

 *b. amendments to the Countywide Planning Policies ("CPPs"); and*

 *c. amendments to the Multicounty Planning Policies ("MPPs");*

 *2. A description of the roles and responsibilities of DPER related to the comprehensive plan update process, amendments to the CPPs and amendments to the MPPs.*

 *3. How the regional planning section will utilize the subject matter experts in DPER during the Comprehensive Plan update, and review of proposed amendments to either the CPPs or the MPPs; and*

 *4. A schedule that:*

 *a. identifies dates by which milestones will be reached during the period of January 1, 2015 through March 1, 2016, relating to the development of the executive's proposed amendments to the comprehensive plan and any implementing regulations and any proposed amendments to the CPPs or MPPs; and*

 *b. describes the work to be performed by the regional planning section to achieve each milestone, the work to be performed by DPER to achieve each milestone and the expected coordination between the two to achieve each milestone. For each milestone date, the schedule shall describe the relevance of the date to the comprehensive plan update process in accordance with K.C.C. chapter 20.18, any amendment or update to the CPPs, or amendment to the Vision 2040 report, including but not limited to the MPPs.*

 *B. Each follow-up report required by this proviso shall include, but not be limited to, as to each scheduled milestone in the reporting period:*

 *1. Whether the milestone was achieved and, if not, an explanation of why not; and*

 *2. Whether the approved plan allocating the work to be performed between DPER and the regional planning section was followed and the coordination achieved and, if not, an explanation of why not.*

 *The executive must file the plan and motion required by this proviso by March 15, 2015, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.*

 *The executive must file the first follow-up report and motion required by this proviso by July 31, 2015, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.*

 *The executive must file the second follow-up report and motion required by this proviso by January 15, 2016, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.*

In April 2015, the Council approved Motion 14341, which adopted the initial plan that was required in Subsection A of P1, which released the first $100,000 of the restricted appropriation. The plan outlined the responsibilities of Regional Planning and DPER with respect to updates to the KCCP, CPPs, and MPPs; set a schedule with key milestones for the updates, in particular for the 2016 KCCP update; and identified planned roles and coordination for the two agencies within the proposed schedule. The roles outlined in the plan are in alignment with the current King County Code, and the schedule and milestones are consistent with previous KCCP updates.

**ANALYSIS**

Proposed Motion 2015-0321 and its attached report (Attachment A) respond to Subsection B of Proviso P1. As required by the proviso, the report is the first of two status updates on implementation of the plan adopted in Motion 14341.

The follow-up report states that the schedule and anticipated milestones for updating the KCCP and the CPPs have been met thus far.[[3]](#footnote-3) Additionally, it indicates that the intended coordination between Regional Planning and DPER outlined in the adopted plan has been achieved to-date. This reporting is consistent with the requirements in P1.

Adoption of the proposed motion would accept the report and authorize the release of $75,000 of the budget proviso. The remaining $75,000 of the restricted appropriation would be released after adoption of a motion accepting the second and final follow-up report, which is due to be transmitted to the Council by January 15, 2016.

**ATTACHMENTS**

1. Proposed Ordinance/Motion 2015-0321 (and its attachments)
2. Transmittal Letter

**INVITED**

1. Lauren Smith, Director of Regional Planning, Office of Performance, Strategy and Budget
2. John Starbard, Director, Department of Permitting and Environmental Review
1. Ordinances 17884 and 17885 [↑](#footnote-ref-1)
2. Ordinance 17941, Section 18 [↑](#footnote-ref-2)
3. MPPs are not scheduled to be updated until 2017-2020, and therefore do not have milestones identified in the plan. [↑](#footnote-ref-3)