



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance 19808

Proposed No. 2024-0250.1

Sponsors Upthegrove

1 AN ORDINANCE approving and adopting the
2 Memorandum of Agreement negotiated by and between
3 King County and the Professional and Technical
4 Employees, Local 17, representing Involuntary
5 Commitment Supervisors employees working in the Crisis
6 and Commitment Services section in the department of
7 community and human services, and establishing the
8 effective date of the agreement.

9 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

10 SECTION 1. The Memorandum of Agreement negotiated by and between King
11 County and the Professional and Technical Employees, Local 17, representing
12 Involuntary Commitment Supervisors employees working in the Crisis and Commitment
13 Services section in the department of community and human services, which is
14 Attachment A to this ordinance, is hereby approved and adopted by this reference made a
15 part hereof.

Ordinance 19808

16 SECTION 2. Terms and conditions of the agreement shall be effective on the
17 effective date of this ordinance, through and including December 31, 2024.

Ordinance 19808 was introduced on 8/20/2024 and passed by the Metropolitan King County Council on 8/27/2024, by the following vote:


Yes: 8 - Balducci, Barón, Dembowski, Dunn, Perry, Upthegrove,
von Reichbauer and Zahilay
Excused: 1 - Mosqueda

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Signed by:

E76CE01F07B14EF...
Dave Upthegrove, Chair

ATTEST:

DocuSigned by:

8DE1BB375AD3422...
Melani Hay, Clerk of the Council

APPROVED this ____ day of 9/5/2024, _____.

Signed by:

4FBCAB8196AE4C6...
Dow Constantine, County Executive

Attachments: A. Memorandum of Agreement By and Between King County and PROTEC17

**Memorandum of Agreement
By and Between
King County
and
PROTEC17
Representing Involuntary Commitment Supervisors in the Department of Community &
Human Services**

Subject: Agreement on wage range adjustments for the Involuntary Commitment Supervisor job classification (People Soft job code #311201)

Background: The purpose of this Memorandum of Agreement by and between the PROTEC17 (“Union”) and King County (“County”) is to address wage compression experienced by the Involuntary Commitment Supervisor job classification (PeopleSoft job code #311201) following a three-range increase to the Involuntary Commitment Specialist job classification (PeopleSoft job code #311101).

1. Involuntary Commitment Supervisors in the PROTEC17 DCHS Involuntary Commitment Supervisor bargaining unit (code C9E) working in the Crisis and Commitment Services (CCS) section in the Department of Community and Human Services (DCHS) supervise Involuntary Commitment Specialists (DCRs) for King County
2. The Involuntary Commitment Specialist classification received a three-range wage adjustment to address critical staffing shortages. This wage adjustment became effective May 17, 2024 moving the DCRs from wage range 60 to wage range 63.
3. The wage adjustment for DCRs brings that classification to within 2 pay ranges of the current Involuntary Commitment Supervisor classification wage range (65) creating a wage compression that complicates recruitment and retention for the Supervisor classification.
4. The Parties enter into this Memorandum of Agreement to adjust the Involuntary Commitment Supervisor wage range to address wage compression and promote workforce stabilization, including recruitment and retention.

Having met and concluded negotiations the parties agree to the following terms:

Agreement:

1. **Range Increase:** Effective the first full pay period after this Agreement has been signed into law by the King County Executive, or as soon as administratively possible thereafter, the pay range for the Involuntary Commitment Supervisor Job Classification (PeopleSoft job code 311201) shall be increased from range 65 to range 68 on the King County

Square Table¹.


- 2. The parties agree to meet monthly in a an LMC setting to discuss Involuntary Commitment Supervisor workload issues and workload mitigation strategies.
- 3. Addendum A of Appendix 060 shall be amended as follows:

a. DCHS Involuntary Commitment Supervisor Unit – C9E

Joc Class Code	PeopleSoft Code	Class Title	Pay Range
3111200	311201	Involuntary Commitment Supervisor	68

- 4. **Expiration:** This agreement expires with the current Collective Bargaining Agreement (December 31, 2024) at which time all terms and conditions will be fully incorporated into any successor agreement, effective January 1, 2025.

For PROTEC17

DocuSigned by:

 F0FA04DE2B4B46C...

 Karen Estevenin
 Executive Director

7/15/2024

 Date

For King County:

DocuSigned by:

 CC4A46B1BFB9463...

 James Crowe
 Labor Negotiator
 Office of Labor Relations
 King County Executive Office

7/15/2024

 Date

¹ The reassignment of pay ranges for executive branch classifications provides incumbent employees shall be placed at the same step in the new pay range as the employee was in the previous pay range.

Certificate Of Completion

Envelope Id: 740844CF918847A480F38CE07693DF2A	Status: Completed
Subject: Complete with DocuSign: Ordinance 19808.docx, Ordinance 19808 Attachment A.pdf	
Source Envelope:	
Document Pages: 2	Signatures: 3
Supplemental Document Pages: 2	Initials: 0
Certificate Pages: 5	Envelope Originator:
AutoNav: Enabled	Cherie Camp
Enveloped Stamping: Enabled	401 5TH AVE
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	SEATTLE, WA 98104
	Cherie.Camp@kingcounty.gov
	IP Address: 198.49.222.20

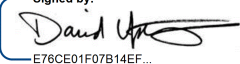
Record Tracking

Status: Original	Holder: Cherie Camp	Location: DocuSign
8/28/2024 4:24:09 PM	Cherie.Camp@kingcounty.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: King County-Council	Location: DocuSign

Signer Events

Dave Upthegrove
dave.upthegrove@kingcounty.gov
Chair
Security Level: Email, Account Authentication (None)

Signature

Signed by:

E76CE01F07B14EF...
Signature Adoption: Uploaded Signature Image
Using IP Address: 67.185.138.82


Timestamp

Sent: 8/28/2024 4:25:00 PM
Viewed: 8/29/2024 8:45:59 AM
Signed: 8/29/2024 8:46:07 AM

Electronic Record and Signature Disclosure:

Accepted: 8/29/2024 8:45:58 AM
ID: 977f02ff-3a09-4999-9e5c-1d67e2eab7b3

Melani Hay
melani.hay@kingcounty.gov
Clerk of the Council
King County Council
Security Level: Email, Account Authentication (None)

DocuSigned by:

8DE1BB375AD3422...
Signature Adoption: Pre-selected Style
Using IP Address: 198.49.222.20

Sent: 8/29/2024 8:46:09 AM
Viewed: 8/29/2024 9:19:43 AM
Signed: 8/29/2024 9:19:47 AM

Electronic Record and Signature Disclosure:

Accepted: 9/30/2022 11:27:12 AM
ID: 639a6b47-a4ff-458a-8ae8-c9251b7d1a1f

Dow Constantine
Dow.Constantine@kingcounty.gov
King County Executive
Security Level: Email, Account Authentication (None)

Signed by:

4FBCAB8196AE4C6...
Signature Adoption: Uploaded Signature Image
Using IP Address: 146.129.84.117

Sent: 8/29/2024 9:19:49 AM
Viewed: 9/5/2024 9:23:29 AM
Signed: 9/5/2024 9:23:56 AM

Electronic Record and Signature Disclosure:

Accepted: 9/5/2024 9:23:29 AM
ID: b8b7ae8a-6f05-458f-a25c-f42b102cb74b

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Ames Kessler
akessler@kingcounty.gov
Executive Legislative Coordinator & Public Records
Officer
King County
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

COPIED

Sent: 8/29/2024 9:19:49 AM
Viewed: 8/29/2024 10:07:41 AM

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	8/28/2024 4:25:00 PM
Certified Delivered	Security Checked	9/5/2024 9:23:29 AM
Signing Complete	Security Checked	9/5/2024 9:23:56 AM
Completed	Security Checked	9/5/2024 9:23:56 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, King County-Department of 02 (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact King County-Department of 02:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cipriano.dacanay@kingcounty.gov

To advise King County-Department of 02 of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at cipriano.dacanay@kingcounty.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from King County-Department of 02

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with King County-Department of 02

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify King County-Department of 02 as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by King County-Department of 02 during the course of your relationship with King County-Department of 02.