



King County

Dow Constantine

King County Executive

401 Fifth Avenue, Suite 800

Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194

TTY Relay: 711

www.kingcounty.gov

July 28, 2023

The Honorable Dave Upthegrove
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember Upthegrove:

In accordance with King County Code (KCC) 2.16.020(A)(5), King County's department divisions shall be created by Ordinance. This letter transmits a proposed Ordinance that, if enacted, will establish new divisions in the Metro Transit Department and the Department of Public Health. The proposed Ordinance will also make code changes to accurately reflect the divisions in the King County Sheriff's Office and to update the division names and duties within the Department of Community and Human Services. Together, these changes will update KCC Title 2 to align with the current work of these four departments.

The attached proposed Ordinance makes changes to Code to:

- Establish the Safety, Security, and Quality Assurance Division in the Metro Transit Department (Metro). The Safety, Security, and Quality Assurance Division provides leadership and the highest level of support and customer focus to improve Metro's safety culture and security practices to best protect Metro employees, patrons, and the communities it serves from harm.
- Establish the Health Sciences Division in the Department of Public Health. The Health Sciences Division provides robust assessment and evaluation work and population health strategies to influence public health with a focus on community conditions through data, evidence, and emerging best practices in partnership with the community.
- Clarify the functions currently assigned to the Department of Public Health.
- Rename the Housing, Homelessness and Community Development Division in the Department of Community and Human Services the Housing and Community Development Division and amend its duties to better reflect its role in the regional response to housing and homelessness.

The Honorable Dave Upthegrove

July 28, 2023

Page 2

- Add a serial comma to the name of the Children, Youth and Young Adults Division in the Department of Community and Human Services consistent with KCC 1.02.025.
- More accurately reflect the divisions of the King County Sheriff's Office.
- Add serial commas throughout consistent with KCC 1.02.025.

These proposed changes are based on our comprehensive examination of each of the sections within Title 2 of the King County Code referencing the organizational structures of these four departments, and the two sections of Title 24 that mention one of the divisions.

Thank you for your consideration of this proposed Ordinance. If your staff have questions, please contact Denise Pruitt, Chief of Policy & Legislation, Department of Human Resources, at 206-477-3230.

Sincerely,

 for

Dow Constantine
King County Executive

Enclosure

cc: King County Councilmembers
ATTN: Stephanie Cirkovich, Chief of Staff
Melani Pedroza, Clerk of the Council
Karan Gill, Chief of Staff, Office of the Executive
Mina Hashemi, Council Relations Director, Office of the Executive
Dwight Dively, Chief Operating Officer, Office of the Executive
Whitney Abrams, Chief People Officer, Office of the Executive
Jay Osborne, Director, Department of Human Resources
Michelle Allison, General Manager, Metro Transit Department
Faisal Khan, Director, Department of Public Health
Leo Flor, Director, Department of Community and Human Services
Patti Cole-Tindall, Sheriff, King County Sheriff's Office