Proposed No. 2022-0254.1

KING COUNTY

1200 King County Courthouse 516 Third Avenue Seattle, WA 98104

Signature Report

Ordinance 19469

Sponsors Balducci

1 AN ORDINANCE approving and adopting a memorandum of agreement 2 negotiated by and between King County and the International Brotherhood 3 of Teamsters Local 117 representing IT managers and supervisors in the 4 department of King County information technology and in the department 5 of executive services. 6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY: 7 SECTION 1. The memorandum of agreement negotiated by and between King 8 County and the International Brotherhood of Teamsters Local 117 representing 9 employees in the department of King County information technology and in the 10 department of executive services, which is Attachment A to this ordinance, is hereby approved and adopted by this reference made a part hereof. 11 12 SECTION 2. Terms and conditions of the agreement shall be effective upon full

ATTEST:

DocuSigned by:

- 13 and final ratification of the parties, and shall expire December 31, 2024, concurrent with
- 14 the collective bargaining agreement.

Ordinance 19469 was introduced on and passed by the Metropolitan King County Council on 7/19/2022, by the following vote:

> Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, Perry, McDermott, Upthegrove, von Reichbauer and Zahilay

KING COUNTY COUNCIL KING COUNTY, WASHINGTON DocuSigned by: Claudia Balducci, Chair Melani Pedroza, Clerk of the Council APPROVED this _____ day of _8/4/2022 DocuSigned by:

4FBCAB8196AF4C6

Dow Constantine, County Executive

Attachments: A. Memorandum of Agreement By and Between King County and International Brotherhood of Teamsters Local 117 IT Managers and Supervisors-Dept. of King County IT, Exec. Branch Depts, Dept. Exec. Services

Memorandum of Agreement

By and Between

King County

and

International Brotherhood of Teamsters Local 117

Information Technology Managers and Supervisors - Department of King County Information

Technology, Executive Branch Departments; Department of Executive Services

Subject: Career Progression Classification Project Implementation

The County and the International Brotherhood of Teamsters Local 117 (the Union) are parties to a collective bargaining agreement for the term of January 1, 2018 – December 31, 2020, representing Information Technology (IT) Managers and Supervisors - Department of King County Information Technology, Executive Branch Departments; Department of Executive Services. The parties have bargained a successor agreement effective January 1, 2021 – December 31, 2024, which is anticipated to be implemented in 2022.

Background:

- 1. In February 2018, the County and the Coalition of Unions bargained a Memorandum of Agreement (MOA) (000MLAU0117) outlining how the County would implement the Career Progression Classification Project (CP2). The purpose of CP2 was to update and/or create new IT classifications to provide consistency, clearly describe both the duties and scope of responsibility for each classification, and support employee development.
- 2. In February 2019, the County and the Union bargained a second MOA (456TCMLAU0118) which determined the effective date for reclassification and wage placement under CP2 to be January 1, 2019, unless otherwise specifically agreed by the parties.
- **3.** In January 2020, the County and the Union bargained a third MOA (048&456U0120) agreeing to allocate employees to updated and new IT classification specifications based on their currently performed bodies of work, process appeals, and negotiate wages on a salary or hourly basis pursuant to the FLSA.
- **4.** In December 2021, the County and the Union completed negotiations on a successor agreement and separately began bargaining wages under CP2. The following represents the parties' agreement on implementation of the new and updated classifications and wages of same.

Agreement:

1. The following wage table will be included in the Appendix as Addendum A and shall be effective upon final approval by Council, but no later than 8/1/22:

Ordinance 19469

King County Information Technology, Executive Branch Departments; Department of Executive Services 456U0122

Page 1

Job Class	PeopleSoft Job		Б
Code	Code	Classification Title	Range
7341200	740201	Customer Success Manager	79
7341100	740102	IT Services Supervisor	72
7341300	740301	IT Manager	76
7341400	740401	IT Manager-Senior	78
7341500	740501	IT Manager-Principal	80
7341600	740601	IT Project Manager-Senior	75
7341700	740701	IT Program/Product Manager	78
7341800	740801	Principal Technology Strategist	79
For rates, please refer to the King County Squared Salary Schedule			

- **2.** All reclassifications will be step-to-step (i.e. IT Project Manager III at Step 10 reclassified to an IT Program/Product Manager will remain at Step 10).
- **3.** Employees who had earned Merit over-the Top prior to reclassification will retain eligibility upon reclassification.
- **4.** All members of the bargaining unit shall receive a wage settlement of 2.4% of the new base annual rate for the twenty-four month period prior to the implementation date, pro-rated to date of hire.
- **5.** This wage addendum will remain in effect concurrent with the parties' Appendix which expires December 31, 2024.

For International Brotherhood of Teamsters Local

King County Executive Office

117 (Union):

DocuSigned by:

G/14/2022

John Scearcy

Secretary-Treasurer

For King County:

Lacey O'Connell

Senior Labor Relations Negotiator

Office of Labor Relations

Ordinance 19469

King County Information Technology, Executive Branch Departments; Department of Executive Services 456U0122

Page 2



Certificate Of Completion

Envelope Id: 838C36082B26482DA97FAFB11CC1A8AA

Subject: Please DocuSign: 456U0122.docx

Source Envelope:

Document Pages: 2 Signatures: 2

Initials: 0 Lacey O'Connell - King County OLR Certificate Pages: 5

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:

Status: Completed

11943 Sunset Hills Rd Reston, VA 20190 loconnell@kingcounty.gov

IP Address: 73.181.129.99

Record Tracking

Status: Original

6/14/2022 1:27:21 PM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Lacey O'Connell - King County OLR

loconnell@kingcounty.gov

Pool: FedRamp

Pool: King County-King County Executive

Office-Office of Labor Relations

Location: DocuSign

Location: DocuSign

Signer Events

John Scearcy

maddy.shumate@teamsters117.org

Security Level: Email, Account Authentication

(None)

Signature

Anto

EC2D5CFA91EF49B.

Timestamp

Sent: 6/14/2022 1:28:12 PM Viewed: 6/14/2022 3:34:15 PM Signed: 6/14/2022 3:37:16 PM

Signature Adoption: Uploaded Signature Image

Signed by link sent to

maddy.shumate@teamsters117.org Using IP Address: 70.98.106.242

Electronic Record and Signature Disclosure: Accepted: 6/14/2022 3:34:15 PM ID: 6ee40994-faf6-460f-97f6-19ef7468facb

Lacey O'Connell

loconnell@kingcounty.gov

Senior Labor Relations Negotiator

King County Executive Department-OLR

Security Level: Email, Account Authentication

(None)

Lacey O'Connell

C94CBED6540E400..

Sent: 6/14/2022 3:37:17 PM Viewed: 6/14/2022 4:04:39 PM

Signed: 6/14/2022 4:04:50 PM

Signature Adoption: Pre-selected Style

Signed by link sent to loconnell@kingcounty.gov

Using IP Address: 73.181.129.99

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp

Ordinance 19469

Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/14/2022 1:28:13 PM
Certified Delivered	Security Checked	6/14/2022 4:04:39 PM
Signing Complete	Security Checked	6/14/2022 4:04:50 PM
Completed	Security Checked	6/14/2022 4:04:50 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

Electronic Record and Signature Disclosure created on: 3/25/2020 1:20:13 PM Parties agreed to: John Scearcy

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, King County Sub Account - Office of Labor Relations (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact King County Sub Account - Office of Labor Relations:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bmcconnaughey@kingcounty.gov

To advise King County Sub Account - Office of Labor Relations of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bmcconnaughey@kingcounty.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from King County Sub Account - Office of Labor Relations

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bmcconnaughey@kingcounty.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with King County Sub Account - Office of Labor Relations

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bmcconnaughey@kingcounty.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send
 this Electronic Record and Disclosure to a location where you can print it, for future
 reference and access; and
- Until or unless you notify King County Sub Account Office of Labor Relations as
 described above, you consent to receive exclusively through electronic means all notices,
 disclosures, authorizations, acknowledgements, and other documents that are required to
 be provided or made available to you by King County Sub Account Office of Labor
 Relations during the course of your relationship with King County Sub Account Office
 of Labor Relations.

Certificate Of Completion

Envelope Id: 6331E639869E460AABCED09D15253CF3

Subject: Please DocuSign: Ordinance 19469.docx, Ordinance 19469 Attachment A.pdf

Source Envelope:

Document Pages: 2 Signatures: 3 Initials: 0

Supplemental Document Pages: 9

Certificate Pages: 5 AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:

Cherie Camp

401 5th Ave Suite 100

Seattle, WA 98104

Cherie.Camp@kingcounty.gov IP Address: 198.49.222.20

Record Tracking

Status: Original

7/20/2022 1:14:54 PM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Cherie Camp

Cherie.Camp@kingcounty.gov

Pool: FedRamp

Pool: King County General (ITD)

Location: DocuSign

Location: DocuSign

Signer Events

Claudia Balducci

claudia.balducci@kingcounty.gov

Council Chair

King County General (ITD)

Security Level: Email, Account Authentication

(None)

Signature

Claudia Balducci 7E1C273CE9994B6..

Signature Adoption: Pre-selected Style Using IP Address: 146.129.133.26

Timestamp

Sent: 7/20/2022 1:17:21 PM Viewed: 7/27/2022 3:46:39 PM Signed: 7/27/2022 3:46:53 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign Supplemental Documents:

Ordinance 19469 Attachment A.pdf

Read: Not Required Accepted: Not Required

Melani Pedroza

melani.pedroza@kingcounty.gov

Clerk of the Council King County Council

Security Level: Email, Account Authentication

(None)

8DE1BB375AD3422

Signature Adoption: Uploaded Signature Image

Using IP Address: 198.49.222.20

Sent: 7/27/2022 3:46:54 PM Viewed: 7/28/2022 10:08:08 AM Signed: 7/28/2022 10:08:16 AM

Viewed: 7/27/2022 3:46:44 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign Supplemental Documents:

Ordinance 19469 Attachment A.pdf

Viewed: 7/28/2022 10:08:13 AM

Read: Not Required Accepted: Not Required

Dow Constantine

Dow.Constantine@kingcounty.gov

Security Level: Email, Account Authentication

(None)

DocuSigned by:

Signature Adoption: Uploaded Signature Image Using IP Address: 198.49.222.20

Sent: 7/28/2022 10:08:18 AM Viewed: 8/4/2022 5:05:08 PM Signed: 8/4/2022 5:05:23 PM

Electronic Record and Signature Disclosure:

Accepted: 8/4/2022 5:05:08 PM

ID: e09d26ad-94b7-4b1a-b529-f5fab8595a56

Supplemental Documents:

Ordinance 19469 Attachment A.pdf

Viewed: 8/4/2022 5:05:20 PM

Read: Not Required

Signer Events	Signature	Timestamp
		Accepted: Not Required
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Kaitlyn Wiggins kwiggins@kingcounty.gov Executive Legislative Coordinator	COPIED	Sent: 7/28/2022 10:08:18 AM Viewed: 7/28/2022 12:07:26 PM

King County Executive Office

Not Offered via DocuSign

(None)

Security Level: Email, Account Authentication

Electronic Record and Signature Disclosure:

Electronic Record and Signature Disclosure

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/20/2022 1:17:21 PM
Certified Delivered	Security Checked	8/4/2022 5:05:08 PM
Signing Complete	Security Checked	8/4/2022 5:05:23 PM
Completed	Security Checked	8/4/2022 5:05:23 PM
Payment Events	Status	Timestamps

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO King County ITD (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO King County ITD:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bob.johnson@kingcounty.gov

To advise Carahsoft OBO King County ITD of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at bob.johnson@kingcounty.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO King County ITD

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to bob.johnson@kingcounty.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO King County ITD

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to bob.johnson@kingcounty.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari TM 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies

^{**} These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO King County ITD as described above, I consent to
 receive from exclusively through electronic means all notices, disclosures, authorizations,
 acknowledgements, and other documents that are required to be provided or made
 available to me by Carahsoft OBO King County ITD during the course of my
 relationship with you.