**Legislative Review Form**



Agency: **DHR** Contact person:  **Jay Osborne** Phone: **206-477-3628**

Ordinance  Motion  Proviso  Report  Other

Civil Division Prosecuting Attorney Review

Name Susan Slonecker Version **FINAL**  Date May 5, 2022

Dept. Director or Designee Review

Name Jay Osborne Version Final Date May 6, 2022

Performance Strategy & Budget Office Review

Name Andy Bauck Version Final Date May 9, 2022

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Bruce Ritzen Version **FINAL** Date May 5, 2022

Executive Office Review & Transmittal Approval

Name Mina Hashemi Version Final Date May 9, 2022

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y  NA  Y NA

KC Strategic Plan reference in letter? Y  NA  Y NA

Proof read for spelling and grammar? Y  NA  Y NA

All pertinent attachments listed/labeled? Y  NA  Y NA

Costs identified/described in letter Y  NA  Y NO

Regulatory Note Required and Complete? Y  NA  Y NO

Formatted/Delivered in word-searchable doc format? Y  NA  Y NA

Potential Annexation Area (PAA) impacts identified? Y  NA  Y NO

Advertising required? if yes, cite all pertinent code/laws. Y  NA  Y NO

Any special circumstances affecting processing time? Y  NA  Y NO