**Legislative Review Form**



Agency: EXEC Office Contact person Rick Ybarra Phone 206-263-9651

Ordinance  Motion  Proviso  Report  Other

Civil Division Prosecuting Attorney Review

Name  John Gerberding Version Final Date 2/15/2022 @ 8:56am

Dept. Director or Designee Review

Name April Putney Version Final Date 2/3/2022 @ 3:30pm

Performance Strategy & Budget Office Review

Name      Version       Date

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Melani Pedroza, Clerk of the Council Version Final Date 2/15/2022 @ 10:08am

Executive Office Review & Transmittal Approval

Name Shannon Braddock Version Final Date 2/3/2022 @ 3:30pm

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y  NA  Y NA x

KC Strategic Plan reference in letter? Y  NA  Yx NA

Proof read for spelling and grammar? Y  NA  Yx NA

All pertinent attachments listed/labeled? Y  NA  Y NA x

Costs identified/described in letter Y  NA  Y NA x

Regulatory Note Required and Complete? Y  NA  Y NA x

Formatted/Delivered in word-searchable doc format? Y  NA  Yx NA

Potential Annexation Area (PAA) impacts identified? Y  NA  Y NA x

Advertising required? if yes, cite all pertinent code/laws. Y  NA  Y NA x

Any special circumstances affecting processing time? Y  NA  Y NA x