



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda Employment and Administration Committee

*Councilmembers: Rod Dembowski, Chair;
Reagan Dunn, Vice Chair;
Claudia Balducci, Larry Gossett, Jeanne Kohl-Welles
Staff: Melani Pedroza, Committee Clerk (206-477-1025)*

3:00 PM

Monday, March 18, 2019

SW Conference Room

REVISED AGENDA

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order
2. Roll Call
3. Approval of Minutes of March 4, 2019

Briefings

4. **Special Council Meeting Agenda**

Rod Dembowski, Chair

Discussion and Possible Action

5. **Review and possible recommendation to approve an External Relations Manager position description**
6. **Interview and possible assignment of staff to the External Relations Manager position**

David Shurtleff, Director of Communications and Carolyn Busch, Chief of Staff

David Shurtleff, Director of Communications and Carolyn Busch, Chief of Staff



*Sign language and communication material in alternate formats can be arranged given sufficient notice (206-1000).
TDD Number 206-1024.
ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.*



7. Review and possible recommendation to approve a Business and Finance Manager position description

Carolyn Busch, Chief of Staff and Janine Weihe, Director of Operations

8. Interview and possible assignment of staff to the Business and Finance Manager position

Carolyn Busch, Chief of Staff and Janine Weihe, Director of Operations

9. Review and possible recommendation to approve an Equity and Social Justice Director position description

Carolyn Busch, Chief of Staff

10. Interview and possible recommendation for the Equity and Social Justice Director position

Carolyn Busch, Chief of Staff

11. Review and possible recommendation to approve a revised Outreach Coordinator position description

Carolyn Busch, Chief of Staff

12. Assign staff or authorize recruitment contingent upon approval of the revised Outreach Coordinator position

Carolyn Busch, Chief of Staff

Briefings

13. Chief Policy Officer Update

Jeff Muhm, Chief Policy Officer

14. Chief of Staff Update

Carolyn Busch, Chief of Staff

Other Business

Adjournment