



**KING COUNTY**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**Signature Report**

**December 8, 2008**

**Ordinance 16325**

**Proposed No.** 2008-0545.2

**Sponsors** Gossett and von Reichbauer

1 AN ORDINANCE making a supplemental appropriation of  
 2 \$916,285 to the long term lease fund; and amending the  
 3 2008 Budget Ordinance, Ordinance 15975, Section 130, as  
 4 amended, and Attachment B, as amended.

5

6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

7 SECTION 1. Ordinance 15975, Section 130, as amended, is hereby amended by  
 8 adding thereto and inserting therein the following:

9 From several capital improvement project funds there is hereby appropriated and  
 10 authorized to be disbursed the following amounts for the specific projects identified in  
 11 Attachment A to this ordinance.

12	<b>Fund</b>	<b>Fund Title</b>	<b>Amount</b>
13	3310	Long Term Lease Fund	\$916,285

14 ER1 Expenditure Restriction:

15 Of this appropriation, \$18,132,483 shall be expended solely for the  
 16 implementation of the King County Flood Control Zone District capital program.

17 ER2 Expenditure Restriction:

18 Of the appropriation for CIP Project 358101, Community Partnership Grants  
19 Program, the following amounts shall be spent solely as specified below:

20 Steve Cox Park Seattle Preparatory School \$50,000

21 P1 PROVIDED THAT:

22 Of this appropriation, \$100,000 for the IT permit integration project (CIP Project  
23 377210) shall not be expended or encumbered until the completed quantifiable business  
24 case analysis is transmitted to the council. The quantifiable business case should include  
25 a detailed description of the preferred alternative, a cost range and implementation  
26 schedule for the preferred alternative, and the expected cost allocation, based on benefit,  
27 among the various county agencies and funds to implement the recommended alternative.

28 The quantifiable business case must include the signatures of directors of departments  
29 that are project sponsors, including the department of development and environmental  
30 services, the department of public health, the department of executive services, the  
31 department of transportation, and the department of natural resources and parks. The  
32 signatures of the directors of departments shall indicate agreement with the business case.

33 The quantifiable business case must be filed in the form of 11 copies with the  
34 clerk of the council, who will retain the original and will forward copies to each  
35 councilmember and to the lead staff for the growth management and natural resources  
36 committee, or its successor.

37 P2 PROVIDED FURTHER THAT:

38 Of this appropriation, no funds shall be expended or encumbered for the issuance  
39 of the request for proposal related for the IT permit integration project (CIP Project  
40 377210) until the completed quantifiable business case analysis is transmitted to the

41 council as required by this ordinance. However, funds may be used to prepare the  
42 request for proposal.

43 P3 PROVIDED FURTHER THAT:

44 Of this appropriation, funds may not be encumbered or spent for the following  
45 projects: DDES IT Permit Integration (CIP Project 377210), KCSO Sector Project (CIP  
46 Project 377218) and the DCHS Client Information Services Project (CIP Project 377209)  
47 until the project managers for each project have identified preliminary performance  
48 measure, approved by the project review board, for measuring the benefits of each  
49 project.

50 P4 PROVIDED FURTHER THAT:

51 Of this appropriation, no funds may be spent on the implementation of a solution  
52 for the Replacement of R:Base for DOS Program until the proposed solution is evaluated  
53 and approved by the ABT project team.

54 P5 PROVIDED FURTHER THAT:

55 Of the appropriation for Project 377142, Accountable Business Transformation,  
56 \$100,000 shall not be expended or encumbered until the ABT program management  
57 office provides to the council, in writing, the proposed Capital Improvement Program  
58 ("CIP") reporting and analysis requirements that will be included in ABT high level  
59 business design for the budget system business functions. Such proposed CIP reporting  
60 and analysis requirements shall be the basis for a critical analysis report of all the CIP  
61 managed by the various divisions within the executive departments and subject to proviso  
62 P6 of this section.

63           The ABT program management office and the office of management and budget  
64 ("OMB") shall continue to work collaboratively with council staff to develop the  
65 proposed budget system processes for CIP reporting and analysis requirements to ensure  
66 that the countywide budget system selected as part of the ABT program will be able to  
67 report for each CIP project the following "reporting elements": (1) the initial, baseline  
68 schedule, scope of work and budget ("baseline information"); (2) all the costs, incurred to  
69 date and/or projected to complete the project, by a standard category system ("standard  
70 system") to be used by all agencies to capture and report such project costs; (3) the  
71 standards or methodologies used by the CIP agency for estimating those costs; (4) the  
72 schedule milestones for each project, completed and projected; and (5) a reporting  
73 mechanism that clearly indicates a project's deviations from the initial baseline  
74 information, when the deviations occurred, in what project cost category, and the reasons  
75 why.

76           The standard system should include, but not be limited to, the following cost  
77 categories: programming, predesign/planning, environmental/EIS, permitting, design,  
78 mitigation construction/implementation, construction management/inspections,  
79 contract/project management and agency internal costs, close-out, contingencies.

80           The reporting elements shall be used the framework or format by which the  
81 executive shall produce a critical analysis report for selected projects within the CIPs  
82 managed by the various divisions within the executive departments as set forth in proviso  
83 P6 to this section.

84           The executive shall submit the report on the proposed reporting elements for CIP  
85 reporting and analysis requirements that will be included in ABT high level business

86 design for the budget system business functions in the form of 11 copies with the clerk of  
87 the council, who will retain the original and forward copies to each councilmember and  
88 the lead staff of the capital budget committee, or its successor.

89 P6 PROVIDED FURTHER THAT:

90 Of the appropriation for Project 377142, Accountable Business Transformation,  
91 \$150,000 shall not be expended or encumbered until the council accepts, by motion, the  
92 executive's transmitted critical analysis report, as required by this proviso to this section  
93 to this ordinance, for all current CIP projects managed by the various divisions within the  
94 executive departments that are currently active or have not been closed out. However,  
95 the executive shall not be required to report on any projects with either a total project cost  
96 of less than \$750,000, or projects involving work order construction contracts or projects  
97 involving small work roster construction contracts. The report shall be broken into  
98 chapters, with each CIP agency constituting a chapter. Within each chapter, the  
99 executive will indicate each project's ranking in order of priority.

100 The executive shall submit the proposed motion and the critical analysis report, in  
101 the form of 11 copies with the clerk of the council, who will retain the original and  
102 forward copies to each councilmember and the lead staff of the capital budget committee,  
103 or its successor.

104 The executive shall submit this proposed motion and report within 120 days after  
105 the ABT Program Management office has submitted in writing, the proposed CIP  
106 reporting and analysis requirements that will be included in ABT high level business  
107 Design for the budget system business functions, required by proviso P5 to this section of  
108 this ordinance. The resources to develop and produce the motion and critical analysis

109 report shall be provided by the ABT program management office of the department of  
110 executive services.

111 P7 PROVIDED FURTHER THAT:

112 In accordance with Motion 12737, the facility master plan funded in CIP 395838,  
113 Animal Control Facilities Master Plan, shall at a minimum include: (1) an inventory of  
114 existing animal services capital facilities, showing the locations and capacities of the  
115 facilities; (2) forecast of the future needs for such capital facilities, proposed location or  
116 locations and capacities of expanded or new capital facilities; and (3) at least a six-year  
117 plan that will finance such capital facilities within projected funding capacities and  
118 clearly identifies sources of public money for such purposes.

119 P8 PROVIDED FURTHER THAT:

120 Of the appropriation for CIP 395842, Animal Control - portable dog  
121 runs/temporary dog relocation, funding is intended to be used for the purchase of portable  
122 dog runs, to relieve overcrowding, to accommodate temporary relocation of dogs from  
123 the existing Kent and Eastside shelters, and to isolate dogs for improved disease control.

124 P9 PROVIDED FURTHER THAT:

125 For CIP projects 395839, Animal Control – cat cages and 395842, Animal  
126 Control – portable dog runs/temporary dog relocation, the facilities management division  
127 shall coordinate with the records and licensing division to prepare a brief weekly  
128 electronic status report detailing progress for project implementation. The facilities  
129 management division portion of the weekly report shall include data on the number of cat  
130 cages purchased and occupied, the number of portable dog runs purchased and occupied,

131 and the number of dogs requiring temporary relocation and the reasons for that  
132 relocation. The weekly electronic report shall be transmitted to the clerk of the council.

133 P10 PROVIDED FURTHER THAT:

134 Of the appropriation for project 377220 no single allocation that would exceed  
135 fifteen percent of the remaining unexpended and unencumbered balance existing on the  
136 first day of the month, or no allocation that when combined with prior allocations in that  
137 month would exceed fifteen percent of the remaining unexpended and unencumbered  
138 balance existing on the first day of the month, shall be encumbered or expended until:  
139 (1) the executive notifies the council of the proposed allocation or allocations; (2) ten  
140 days have elapsed since transmittal of the written notification; and (3) within the ten-day  
141 period, no councilmember has objected to the encumbrance or expenditure via written  
142 notification transmitted to the executive.

143 The executive's notification shall be in the form of 13 copies transmitted to the  
144 clerk of the council who will retain a copy and distribute one copy to each  
145 councilmember, the manager of the office of capital project oversight, the lead staff to the  
146 capital budget, and general government and labor relations committees or their successor  
147 or successors.

148 P11 PROVIDED FURTHER THAT:

149 Of the appropriation for project 377219 no single expenditure that would exceed  
150 fifteen percent of the remaining unexpended and unencumbered balance existing on the  
151 first day of the month, and no expenditure that when combined with prior allocations in  
152 that month would exceed fifteen percent of the remaining unexpended and unencumbered  
153 balance existing on the first day of the month, shall be encumbered or expended until:

154 (1) the executive notifies the council of the proposed allocation or allocations; (2) ten  
155 days have elapsed since transmittal of the written notification; and (3) within the ten-day  
156 period, no councilmember has objected to the encumbrance or expenditure via written  
157 notification transmitted to the executive.

158 The executive's notification shall be in the form of 13 copies transmitted to the  
159 clerk of the council who will retain a copy and distribute one copy to each  
160 councilmember, the manager of the office of capital project oversight, the lead staff to the  
161 capital budget, and operating budget, fiscal management and select issues committees or  
162 their successor or successors.

163 P12 PROVIDED FURTHER THAT:

164 Of the appropriation for project 377142, \$2,000,000 shall not be expended or  
165 encumbered unless, by April 30, 2009, the executive transmits to the council a benefits  
166 realization plan. This plan, as specified in proposed motion 2008-0414, will describe the  
167 process for how program benefits will be identified and how these benefits will be  
168 allocated and realized throughout the county organization.

169 The plan shall be in the form of 13 copies transmitted to the clerk of the council  
170 who will retain a copy and distribute one copy to each councilmember, the manager of  
171 the office of capital project oversight, the lead staff to the capital budget, and operating  
172 budget, fiscal management and select issues committees or their successor or successors.

173 P13 PROVIDED FURTHER THAT:

174 Of the appropriation for project 377142, \$5,000,000 shall not be expended or  
175 encumbered unless, by June 30, 2009, the executive transmits to the council a report on  
176 the policies and procedures that have been implemented in the ABT Program

177 Management Office discussing the reporting and program management duties between  
178 county employees and contractors and a certification that program employees have been  
179 trained regarding these policies and procedures.

180           The report and certification shall be in the form of 13 copies transmitted to the  
181 clerk of the council who will retain a copy and distribute one copy to each  
182 councilmember, the manager of the office of capital project oversight, the lead staff to the  
183 capital budget and operating budget, fiscal management and select issues committees or  
184 their successor or successors.

185           **P14 PROVIDED FURTHER THAT:**

186           Of the appropriation for project 377142 no funds for services provided by the  
187 project systems integrator shall be encumbered or expended until such a time as the chief  
188 civil deputy prosecuting attorney has certified to the council in writing that he has  
189 reviewed the contract for consulting services to be provided by the systems integrator and  
190 that, in his opinion, this contract clearly identifies: (1) the expected deliverables; (2) what  
191 tasks are to be done by the county and what work is required of the contractor; and (3) the  
192 protections for the county and the contractor's obligations as agreed to in the terms and  
193 conditions.

194           The certification shall be in the form of 13 copies transmitted to the clerk of the  
195 council who will retain a copy and distribute one copy to each councilmember, the  
196 manager of the office of capital project oversight, the lead staff to the capital budget, and  
197 operating budget, fiscal management and select issues committees or their successor or  
198 successors.

199           **P15 PROVIDED FURTHER THAT:**

200           Of the appropriation for project 377142 \$10,000,000 as specified in this proviso,  
201 shall not be encumbered or expended until the manager of the office of capital projects  
202 oversight has certified, by October 1 each year the project is active, that the office of  
203 capital project oversight: (1) had access to program files in a timely manner; 2) received  
204 annual and quarterly reports in compliance with the appropriation for the project; and (3)  
205 maintained an open communication with the program management office.

206           Of the \$10,000,000 restricted by this proviso, the following amounts will each  
207 become available for encumbrance or expenditure on October 1st of each year that the  
208 manager of the office of capital project oversight has so certified; (1) \$4,000,000 in  
209 2009; (2)\$3,000,000 in 2010; (3) \$2,000,000 in 2011; and (4) \$1,000,000 in 2012.

210           If the manager of the office of capital project oversight anticipates that such a  
211 notification may not occur on the following October 1, the manager should notify the  
212 program management office and the county council by July 1 of that year.

213           Any notification required by this proviso shall be in the form of 13 copies  
214 transmitted to the clerk of the council who will retain a copy and distribute one copy to  
215 each councilmember, the manager of the office of capital project oversight, the lead staff  
216 to the capital budget and operating budget, fiscal management and select issues  
217 committees or their successor or successors.

218           P16. PROVIDED FURTHER THAT:

219           Of the appropriation for CIP Project 667900, Columbia Tower Lease Relocation  
220 Costs, \$31,285 shall only be used for a transfer to the major maintenance reserve fund to  
221 support the 2009 Chinook Building eight floor assessed fund allocation.

222            SECTION 2. Attachment A to this ordinance hereby amends Attachment B to  
223 Ordinance 15975, as amended, by adding thereto and inserting therein the projects listed  
224 in Attachment A to this ordinance.

225

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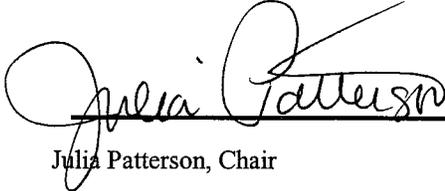
Ordinance 16325 was introduced on 11/17/2008 and passed by the Metropolitan King  
County Council on 12/8/2008, by the following vote:

Yes: 8 - Ms. Patterson, Mr. Dunn, Mr. Constantine, Ms. Lambert, Mr. von  
Reichbauer, Mr. Ferguson, Mr. Gossett and Mr. Phillips

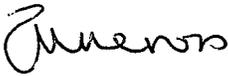
No: 0

Excused: 1 - Ms. Hague

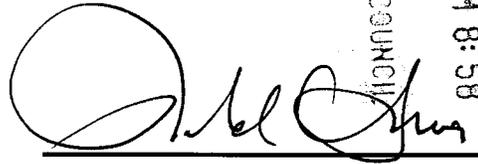
KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

  
Julia Patterson, Chair

ATTEST:

  
Anne Noris, Clerk of the Council

APPROVED this 23 day of December, 2008.

  
Ron Sims, County Executive

RECEIVED  
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KING COUNTY COUNCIL

**Attachments**      A. General Government CIP, dated November 20, 2008

**Attachment A: General Government Capital Improvement Program**

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Total</u> <u>2008 - 2013</u>
<b>3310/Long Term Lease Fund</b>							
Columbia Tower Lease Relocation Costs	916,285						916,285
<b>Total Fund 3310</b>	<b>916,285</b>						<b>916,285</b>

dated 11/20/08