

ATTACHMENT 4

Timeline of Council Actions - Facilities Management Division

Date	Legislation	Description	Action/Purpose
May 14, 2001	Ordinance 14106	Established the Properties Expert Review Taskforce (PERT)	AN ORDINANCE directing council staff to develop an assessment of county owned real properties by fund; establishing a properties expert review task force and providing for reimbursement of expenses. PERT began its work in mid-August, 2001 and presented its findings in October 2001
September 4, 2001	Ordinance 14199	Approved the Executive Branch Reorganization	Reorganized the executive branch and converted the Department of Construction and Facilities Management to a division (FMD) within the Department of Executive Services - Section 256 called for a FMD Reorganization report by May 2002 that was based on the PERT review
October 3, 2001	Briefing in BFM	Status of PERT	PERT report recommendations were presented to the BFM Committee
October 29, 2001	Recognition	Certificates of Recognition to PERT Taskforce members	The council recognized the work of the taskforce by presenting members certificates of recognition - This also recognized the completion of the final report (<i>no official legislation was passed accepting the report</i>)
November 25, 2002	Ordinance 14517	2003 Annual Budget Proviso	Reiterated the Council's request for the FMD Reorganization Report as noted in the Executive Reorganization and restricted \$500,000. Additionally, information on the efficacy of team cleaning and security guards was required
May 12, 2003	Ordinance 14638	Amended Adopted 2003 FMD Provisos	Approved changes to FMD 2003 Budget Provisos - releasing a portion of funds (\$300,000) and still restricting \$200,000 pending further information on 1) real property management, 2) custodial services, and 3) franchising functions
June 23, 2003	Motion 11732	Approved the Facilities Management Division (FMD) Reorganization Report	Although the initial report was approved, the council requested an additional report to include a final evaluation of the team cleaning concept, a recommended process for providing timely information for policy level direction on major real estate and capital project decisions, and detail regarding major franchising functions
October 13, 2003	Motion 11819	Accepted the FMD Response to further Council inquiries regarding the FMD Reorganization	Approval of the response released the \$200,000 that was still restricted by proviso
Transmitted January 30, 2004	Proposed Motion 2004-0072	Establish Joint Conference Committee	To provide for communication between the Executive and Council regarding real estate portfolio management and major capital projects oversight and development - "no surprises"
Introduced April 19, 2004	Proposed Ordinance 2004-0207	Establish Joint Review Advisory Group	To codify provisions for communication between the Executive and Council regarding real estate portfolio management and major capital projects oversight and development - "no surprises"