



King County
Metropolitan King County Council
Committee of the Whole

STAFF REPORT

| | | | |
|--------------------------|--------------------------------------|---------------------|--------------------|
| Agenda Item Nos.: | 5 and 6 | Date: | 17 Mar 2008 |
| Motion Nos.: | 2008-0143 2008-0144 | Prepared by: | Nick Wagner |

SUBJECT

Appointments to fill two of three vacancies on the board of Fire District 31, near the City of Auburn, in council district 7.

BACKGROUND

Fire District 31 (“the District”) consists of a 20-acre island within the City of Auburn, together with at least one additional parcel adjacent to the western boundary of the city. For years the District has had no firefighting facilities or staff of its own. Instead it has contracted with the Auburn Fire Department for fire protection services.

On 1 January 2007 the Auburn Fire Department ceased to exist when the cities of Auburn, Pacific, and Algona formed the joint Valley Regional Fire Authority (“VRFA”). The VRFA agreed to serve Fire District 31 for a year under the terms of the District’s old contract with the Auburn Fire Department, but that year ended on 1 January 2008. Since that time, the District has had no formal arrangements for fire protection. Although the VRFA has expressed a willingness to respond to fires where human life is in jeopardy, it is unclear to what extent the VRFA will protect property that is threatened by fire.

Two of the District’s three former commissioners reside in areas that have been annexed by the City of Auburn and thus are no longer in the District. The third and last commissioner, according to one news report, absconded with money that the District owed to the City of Auburn for fire protection. Currently, the District has no commissioners to act on its behalf and therefore no one who can negotiate an extension of the fire protection contract with VRFA.¹

It had been hoped by some that the Totem Potential Annexation Area (*see* Attachment 4, p. 10 of this packet), which constitutes a large portion of the area served by the District, would be annexed by the City of Auburn.² In that event the area would have been served by the VRFA.

¹ For additional factual background, please see the Auburn Reporter article that is Attachment 3 (pp. 7-9 of this packet). Please note, however, that, according to the City of Auburn’s Financial Manager, the article is incorrect in stating that Fire District 31 serves the Klump Potential Annexation Area. Only the Totem Potential Annexation Area (and at least one additional parcel) is served by Fire District 31.

² An annexation information flyer prepared by the City of Auburn is Attachment 5 (pp. 11-15 of this packet).

The voters, however, rejected annexation on 19 February 2008. (See Attachment 6, p. 16 of this packet.)

The District needs at least two commissioners to be appointed in order to (1) negotiate a new agreement with VRFA for fire protection services and (2) authorize a vote to raise the levy rate to provide additional funds to support the contract with VRFA.

SUMMARY OF THE PROPOSED LEGISLATION

Proposed Motions 2008-0143 (Attachment 1, p. 3 of this packet) and 2008-0144 (Attachment 2, p. 5) would appoint Paul Reckamp and Connie Capitan, respectively, to serve as commissioners of Fire District 31 until the next regularly scheduled election.

Mr. Reckamp is an experienced information technology program manager whose most recent employers have included Washington Mutual Bank, the Russell Investment Group, and currently The Boeing Company. He is a graduate of the University of Puget Sound and has received a project management professional certification. His resume is Attachment 7 (pp. 17-19 of this packet).

Ms. Capitan is also employed by The Boeing Company, where she has worked for the past 22 years. Ms. Capitan has been very active in her community, helping to raise thousands of dollars for a number of different community organizations. For the past several years she has served as secretary-treasurer of the South Auburn Community Water Association. She has lived in her current home for the past 39 years and knows “almost everyone” in her community.

NEED FOR PROMPT ACTION

Since Fire District 31 currently has no formal arrangements for fire protection services, and since the next available date for a special election to raise the levy rate is May 20, the need for appointment of new commissioners is urgent. For that reason, it is hoped that the proposed legislation will be reported out of committee and expedited for action by the full Council on the same day.

INVITEES

1. Connie Capitan
2. Paul Reckamp

ATTACHMENTS

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Signature Report

March 14, 2008

Motion

Proposed No. 2008-0143.1

Sponsors von Reichbauer

1 A MOTION appointing Paul Reckamp to serve as a
2 commissioner for fire district 31.

3
4 WHEREAS, fire district 31 is authorized to provide fire protection to an area of
5 unincorporated King County near the city of Auburn, and

6 WHEREAS, fire district 31 receives fire protection services from the Auburn
7 Valley Regional Fire Authority, and

8 WHEREAS, the contract for fire protection services for fire district 31 has
9 expired, and

10 WHEREAS, fire district 31 has vacancies in its commission, and

11 WHEREAS, it is essential that there be at least two commissioners to responsibly
12 conduct the business affairs of fire district 31, and

13 WHEREAS, Paul Reckamp, who resides in council district 7 and within the
14 service area of fire district 31, is willing to serve as a commissioner for fire district 31,
15 and

16 WHEREAS, RCW 42.12.070 gives the county the authority to appoint
17 commissioners for fire district 31;

Motion

18 NOW, THEREFORE, BE IT MOVED by the Council of King County:
19 A. Paul Reckamp is hereby appointed as a commissioner for fire district 31; and
20 B. The term of this appointment shall be until the next regularly scheduled
21 election.
22

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

ATTEST:

Attachments None



Signature Report

March 14, 2008

Motion

Proposed No. 2008-0144.1

Sponsors von Reichbauer

1 A MOTION appointing Connie Capitan to serve as a
2 commissioner for fire district 31.

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5 unincorporated King County near the city of Auburn, and

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7 Regional Fire Authority, and

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16 WHEREAS, RCW 42.12.070 gives the county the authority to appoint
17 commissioners for fire district 31;

Motion

18 NOW, THEREFORE, BE IT MOVED by the Council of King County:
19 A. Connie Capitan is hereby appointed as a commissioner for fire district 31; and
20 B. The term of this appointment shall be until the next regularly scheduled
21 election.
22

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

ATTEST:

Attachments None



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news

Voters in 2 county islands to decide on annexation Feb. 19

by ROBERT WHALE

Voters in two small King County islands surrounded by the city of Auburn will decide Feb. 19 if they want to be part of the city.

One-hundred-fifty-five people live in the Totem and Klump annexation areas. The 20-acre Totem area is south of 29th Street Southeast and west of D Street Southeast. County records list 108 people resident there. The 18-acre Klump area is west of Auburn Way North in the area of Rainier Christian School. County records show 47 residents there.

Upon annexation, the areas would be subject to proposed zoning regulations as R-2 single family residential. In 2002, residents voted against annexation.

Auburn Mayor Pete Lewis said concerns for public safety prompted the city to put the measures on the ballot again. Residents of Totem and Klump, both areas part of old King County Fire District 31, have been without fire protection since Jan. 1, 2008.

Annexation would automatically put the areas under the aegis of the Valley Regional Fire Authority.

For years District 31, which has no buildings, fire apparatus or firefighters of its own, contracted with the Auburn Fire Department for fire protection services. In recent years, two of the three commissioners were annexed out of the district.


And in 2005, Auburn officials said, the last commissioner, Joe Gerace, skipped town with money the district owed the city for fire protection. As of 2006, the bill was \$31,427.

When Gerace left, so went the last person empowered to work out a contract.

On Jan. 1, 2007, the cities of Auburn, Pacific, and Algona formed the joint Valley Regional Fire Authority, and Auburn's Fire Department ceased to exist. The VRFA agreed to provide fire protection via the old contract for a year, but that year ended Jan. 1, 2008.

And still, there is nobody, not a lawyer, secretary

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or office gopher empowered to negotiate anything on behalf of Fire District 31.

Eric Robertson, administrator of the Valley Regional Fire Authority, said this puts the VRFA in a peculiar position should a fire break out in areas where it has no jurisdiction.

"The question is, 'If there is a fire there, are we going to send our people into an empty building?' " said Robertson. "If somebody has to be rescued, that is a humanitarian question, and we will go in. But if it is just a building, and we know nobody is inside, are we going to put our people in a place where they are outside of their jurisdiction? That is a decision that the VRFA board will have to make as far as how we would handle it."

For more than a year, city officials have been trying to prod King County to address this problem, but without success.

In a letter addressed to Lewis on Jan. 22, King County Councilman Pete von Reichbauer proposed an alternative should voters say no to annexation — merging Fire District 31 with the VRFA.

Lewis responded Jan. 29 that there is no provision in state law that allows for the merger of a fire district with a fire authority. The VRFA is the first fire authority created under the new law that authorizes them.

"I thank you for offering to take the lead with the state legislature to make the necessary statutory changes to allow a regional fire authority to merge with a fire district," Lewis wrote Von Reichbauer. "With that said, the cutoff to introduce new bills and pass them from the house of origin is fast approaching. Outside of this legislative remedy, which could take a year or more, are there other alternatives available to the residents of the unincorporated areas of King County other than annexation?"

Yes, said Joe Fain, von Reichbauer's Chief of Staff, there might be.

"If annexation fails and a merger is not a solution that all sides are willing to go with, there may be an option for contracting for services after reconstituting the board of Fire District 31," said Fain. "Our office is willing to work with any option allowed by state law that the VRFA would be willing to consider in that event."

Auburn's mayor was not impressed.

"They could have put that together a year ago," Lewis said. "The county government has not stepped forward to do anything."

Totem residents explained in the King County Local Voters' Pamphlet where they stood.

"All we see is higher taxes; how else are they going to fix their roads," wrote Connie M. Capitan and Jerry Bertellotti. "There is the fire protection issue. The mayor has stated that he may not allow

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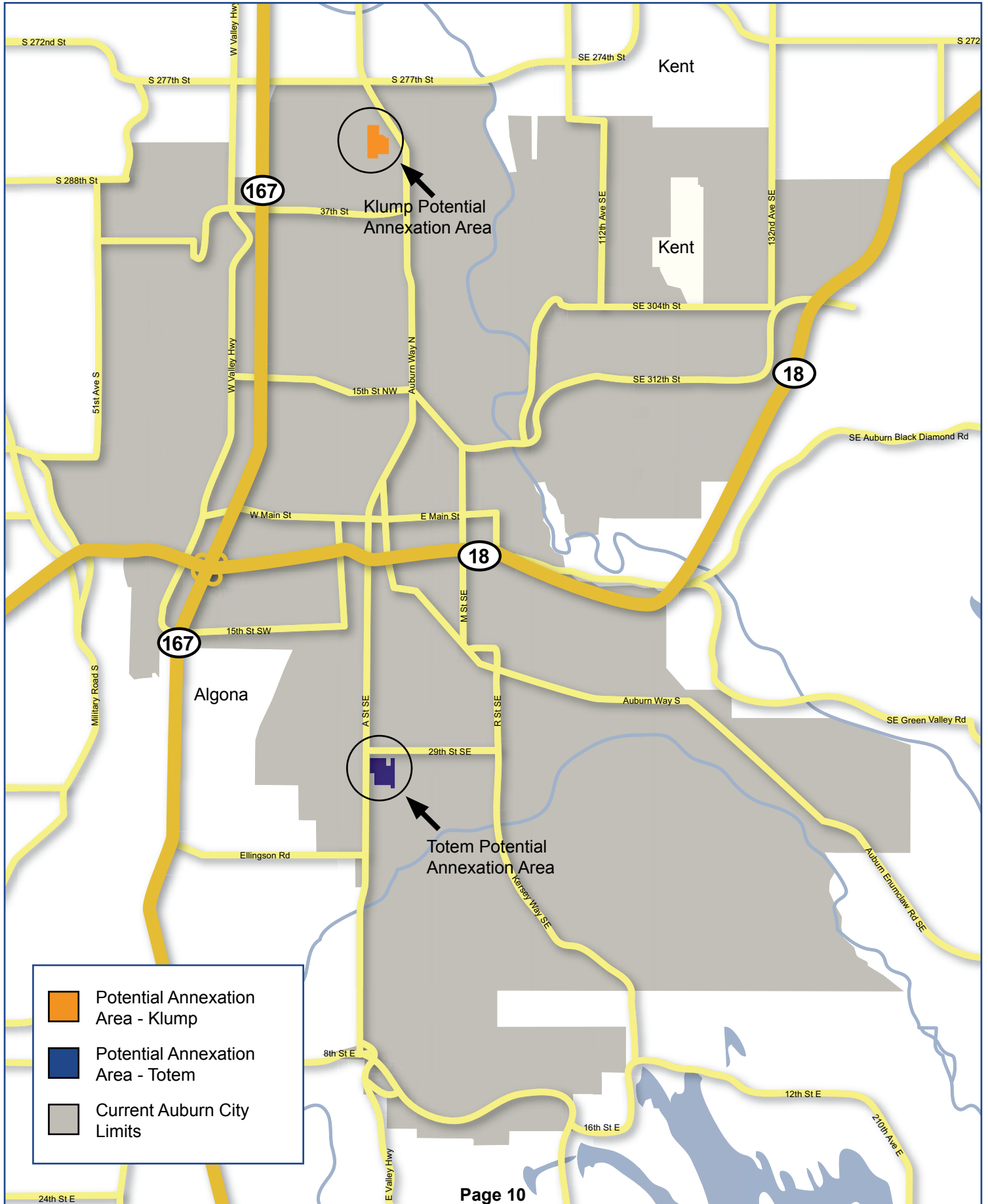
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the fire department to help us in case of an emergency. We take that as a threat to try and scare us into voting yes for annexation. What kind of a city would do that?"

Public safety is a critical factor for annexation supporters.

"With annexation to the city of Auburn, residents will be assured the continued excellent fire and emergency medical services they have enjoyed. Unfortunately, those services could soon end, as the fire district has no commissioners, and the old contract has expired," wrote Darrell and Kevin Donovan. "The Valley Regional Fire Authority is serving you without a contract of compensation, but cannot continue to do so. With approval of annexation, residents automatically become part of the Valley Regional Fire Authority service area."



Annexation: What Does it Mean for Totem?

At its January 16, 2007 meeting, the Auburn City Council passed resolutions initiating an annexation election process for Auburn's Potential Annexation Areas (PAAs). This City Council action includes an 18 acre area commonly known as Totem, which has been identified as a PAA in Auburn's Comprehensive Plan for more than a decade.

Annexation of the Totem PAA is being pursued at this time for several reasons as follows:

Improved Fire Service

Fire and emergency medical services to the Totem PAA is currently provided by Fire District 31, but this district has no commissioners and the old contract has expired.

The Valley Regional Fire Authority is now serving this area without a contract or compensation and cannot continue to do so.

If annexed, this area will automatically become a part of the VRFA service area. The VRFA has a comprehensive plan to improve services now and into the future and residents will be assured the continued excellent fire and emergency medical services they have enjoyed.

The recently formed Valley Regional Fire Authority (VRFA) joined existing resources to provide fire services to the communities of Algona, Auburn and Pacific. Fire and emergency response times will remain consistent with current service levels.

Improved Services/Reduced Costs

If annexed, PAA residents will see improved levels of service at nearly equivalent costs than provided by King County. Residents will experience easier access to government.

Improved Police Service

Upon annexation, citizens will see

improved police protection. The King County Sheriff's Office is currently responsible for police services in the Totem area, which is part of a larger area that extends east to the Kent-Black Diamond Road and south to the Green Valley Road. This area is currently staffed with one County deputy per shift.

Response times to this area are becoming longer. In 2007, an emergency response time comparison to the Totem area showed 5.42 minutes by the King County Sheriff and 2.91 minutes for Auburn Police for all their service areas and for routine dispatch, 45.36 minutes and 17.98 minutes respectively, according to County and Auburn Police Department records.

Street Maintenance

If annexed, Auburn's Public Works Department will be responsible for maintaining streets in the PAAs. The City would work with the neighborhoods to put together a long range plan for street maintenance and improvements.

Auburn's local street pavement preservation program called Save Our Streets (SOS), was created in 2004 through a property tax levy to preserve and improve the pavement of the local street system by funding yearly pavement preservation and improvement projects through the year



City of Auburn

25 West Main Street

Auburn, WA 98001

Questions/Comments

253-876-1997

annexation@auburnwa.gov

www.auburnwa.gov

Mayor Peter B. Lewis

253-931-3041

plewis@auburnwa.gov

Auburn City Council

Nancy Backus

Gene Cerino

Virginia Haugen

Lynn Norman

Bill Peloza

Sue Singer

Rich Wagner

2010. The SOS Program has improved the condition of many of the city's local residential streets. Newly annexed areas will be included in the remaining years of this program.

Auburn's Public Works Department is also responsible for weather related city street maintenance such as plowing snow and sanding streets. If annexed, streets will be added to the City's weather related street maintenance prioritization system.

The City also offers a Pothole Patrol hotline. Any resident can phone the hotline with the location of a pothole and City crews will repair it within two business days.

County Can't Support Urban Service Level

King County is struggling to preserve service levels to unincorporated urban communities. In the last four years, the County has cut over \$100 million from its budget and expects to continue to cut programs every year for the foreseeable future in order to balance its budget. Among the recent County cuts have been elimination of recreational programming in parks and community centers, and elimination of most new road capacity projects.

Supported by Government Mandates

Annexation of the PAAs is supported by State, County and City policies. The City's Comprehensive Plan has included the Totem neighborhood as a PAA for over a decade.

The State Growth Management Act (GMA), passed in 1990, requires the cities to identify annexation areas.

King County set forth a long-term vision that by 2012 all urban areas of King County should be part of cities—preferably through the process of annexation.

More Information

Information on the Totem Annexation can be found at www.auburnwa.gov or

by calling the City of Auburn Annexation Hotline at 253-876-1997 or via email at annexation@auburnwa.gov.

Other than action to place the annexation propositions on the ballot, the City of Auburn cannot take political action to promote or oppose ballot measures, except as specifically provided by RCW 42.17.130. The material included here is intended to provide information only about the annexation issues. The ultimate decision is one for the voters.

The City will also endeavor to make available many educational materials that are available to any citizen regarding annexations issues or questions that may arise. Please use the contact information above to find out how you can receive these materials.

Citizens are also encouraged to contact their King County Councilmember at 206-296-1007 for more information.



The City Council action will allow the residents of the Totem annexation area to decide whether or not to annex to the City of Auburn. Some initial questions we've heard:

Why is Auburn considering annexing this area?

Auburn is considering annexation for several reasons, but for the Totem potential annexation area, specifically for fire service. If annexed, residents will be assured the continued excellent fire and emergency service they have received to date from the Valley Regional Fire Authority.

Why is annexation being considered at all?

Despite recent annexations and incorporations of new cities, there are still islands of urban areas under King County's jurisdiction.

Over time, it has become more challenging for King County to serve these remaining unincorporated islands. Auburn can provide services within the annexation area more efficiently than the County.

Why consider annexation now?

King County Fire District 31 currently serves the Totem area. However, due to the absence of commissioners, the Valley Regional Fire Authority was unable to renew a contract for continued fire and emergency services.

The Valley Regional Fire Authority is serving this area without a contract or compensation and cannot continue to do so. If annexed, this area will automatically become a part of the VRFA service area and residents can continue to receive continued excellent fire and emergency service they have received to date.

My property is subject to a no protest annexation agreement as a condition of obtaining City water and/or sewer service outside of the city limits. Can I

still vote in this election?

Yes. State law provides for several methods of annexation. The two most common methods of annexation are the Petition method and the Election method.

The no protest annexation agreements signed as part of the extension of utility services only applies to the Petition method of annexation. The Petition method involves signed requests (hence "petitions") by property owners indicating their desire to annex.

The current Totem annexation proposal is to be decided by the Election method. Registered voters within the annexation area may vote for or against the annexation proposal regardless of whether or not they or the property is subject to an executed no protest annexation agreement.



When would annexation happen?

The annexation election will be on Washington State's February 19, 2008 special election ballot.

If approved by the voters, the effective date of annexation will be March 2008.

I live in the annexation area. How would my services change?

Public service providers that would not change include sewer service, water service, schools, library, regional transit, health department services, and regional parks and

recreation.

After annexation, regional transit, health and regional parks will continue to be provided by King County. Special service districts for sewer, water and library service will continue to serve the area. Service delivery will change—from County to City—for police, land-use planning and permitting and local parks.

How would annexation affect my taxes?

It is estimated that an average homeowner would pay about the same amount of taxes and fees as an Auburn resident than under King County, depending on the assessed value of their property and their utility usage.

Will annexation affect school district boundaries?

No, annexation would not affect school district boundaries.

Would the zoning in my neighborhood change?

Annexation involves the process of changing from one government to another. To that extent, zoning and land use authority does change from the County's regulations to the City's.

Initially, property would be zoned R-1, single family residential (approximately 4 units per acre) then the City would begin the rezoning process to apply zoning districts most comparable with the City of Auburn's land use plan adopted in compliance with the State's Growth Management Act.

The Totem PAA designated land use is heavy commercial and high density residential.

Any proposed changes to zoning would be considered through an open public process with opportunities for citizen involvement.

Annexation: What Changes? What Doesn't?

| Service | Served Now By... | If Annexed to Auburn ... |
|--|--|---|
| Schools | Auburn School District | No change. School district boundaries are not affected by annexation. |
| Library | King County Library System | No change |
| Water | City of Auburn, South Auburn Community Water Association | No change |
| Sewer | City of Auburn | No change |
| Solid Waste | Waste Management | No change |
| Legislative (Council) | Metropolitan King County Council | Auburn City Council |
| Parks (local) | King County Parks & Recreation (although out of city residents may participate in city programs) | City of Auburn Parks, Arts & Recreation |
| Permitting and Zoning | King County Development & Environmental Services (DDES) | City of Auburn Planning, Building & Community Department |
| Fire & Emergency Medical Services | Fire District 31 | Valley Regional Fire Authority |
| Animal Control | King County Animal Control | No change |
| Police Services | King County Sheriff | Auburn Police Department |
| Local Roads | King County Department of Transportation | Auburn Public Works Department |
| Bus Service | King County Metro | No change |
| Court Services | King County District Court (misdemeanors) | Auburn Municipal Court (misdemeanors and orders of protection) |
| | King County District Court (small claims) | No change |



- **Fire Service**
- **Improved Services/Reduced Costs**
- **Improved Police Service**
- **Street Maintenance**
- **Increased Difficulty for King County to Support Urban Service Level**
- **Supported by Government Mandates**



Annexation: How Will My Tax Rates Change?

Residential Impact of Annexation

Auburn vs. Unincorporated King County

Based on a house with an assessed value of \$250,000 in 2007
All numbers are annual

(per King County Office of Management & Budget 1/3/2008)

| Totem PAA | Property Taxes | Utility Taxes | Service Rates* | Total taxes, rates, fees | Cost savings/ increases |
|-----------|----------------|---------------|----------------|--------------------------|-------------------------|
| Unincorp. | \$3,026.92 | \$139 | \$1,063 | \$4,228.92 | |
| Auburn | \$2,930.50 | \$461 | \$883 | \$4,274.50 | +\$45.58 |

*Service rates include: water, garbage and sewer (provided by City of Auburn)

NOTES:

*All tax and utility rates shown are for 2007 except those taxes relating to the new voter approved Regional Fire Authority, which became effective January 1, 2007. In order to most accurately show the difference between incorporated and annexed tax and fees, this chart uses the Regional Fire Authority levies that would have been levied in 2007.

- Following annexation, residents would remain part of the King County Library District and will therefore remain subject to the King County Library District property tax levy.
- The Consolidated Levy includes state, port and other county wide levies applicable to all taxable properties in King County.
- Utility rates and taxes are based on estimated average annual household utility usage (3 persons). Auburn levies a 5% utility tax on most privately provided utilities.
- Garbage rates only apply if the property owner is signed up for garbage collection service and rates are based on one 30 gallon can with recycling.
- The Totem annexation area is part of the Auburn School District which levies a property tax of \$4.95/\$1,000 AV. School district boundaries are not impacted by the annexation.
- In 2006, Auburn area voters approved creation of a Regional Fire Authority. If Totem or Klump annexes to Auburn, it will become part of the Regional Fire Authority. This chart reflects the City levies and Valley Regional Fire Authority levy as if it were effective in 2007 and the fee schedule reflects the fire benefit charge as if it were effective in 2007. Currently, Totem pays \$.87/\$1,000 AV to Fire District 31.
- Water and sewer service providers will not change. The majority of the area is served by Auburn Water and Sewer. Residents served by Auburn will no longer be charged outside the City surcharges and will see a reduction in their monthly utility bill of \$15 per month or \$180 annually.

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(Area No. 4735)

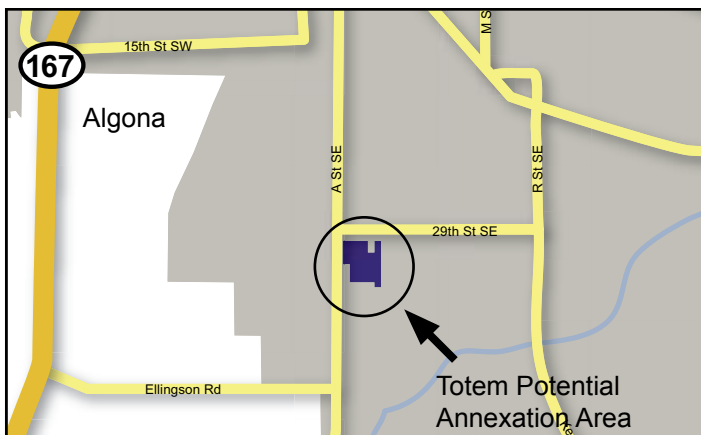
It is estimated that an average homeowner would pay about the same amount of taxes and fees as an Auburn resident than under King County, depending on the assessed value of their property and their utility usage. The table below compares annual 2007 taxes in King County compared to Auburn for an average home with an assessed value of \$250,000.

Actual utility taxes and fees may be more or less depending on utility use. The figures shown are based on the following average monthly utility bills:

- \$104 - electric and gas
- \$45 - telephone and cellular phone
- \$28 - cable TV

The City charges a 50% surcharge on water and sewer service to non-city residents. Upon annexation, the surcharge will no longer be applied.

Residents serviced by the City of Auburn sewer and water will therefore have an annual decrease of \$180 annually on their water and sewer rates.





Elections

Department of Executive Services

Official Final

KING COUNTY

3/5/2008 11:01:23 AM

Presidential Primary

February 19, 2008

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SPECIAL PURPOSE DISTRICTS PROPOSED KLUMP ANNEXATION AREA

| | | |
|---|--------|---------|
| Ballots Cast/Registered Voters: | 16/ 23 | 69.57% |
| Poll Precincts Counted/Total Poll Precincts: | 1/ 1 | 100.00% |
| Proposition No. 1 - Annexation to the City of Auburn | | |
| FOR ANNEXATION | 0 | 0.00% |
| AGAINST ANNEXATION | 16 | 100.00% |

PROPOSED TOTEM ANNEXATION AREA

| | | |
|---|--------|---------|
| Ballots Cast/Registered Voters: | 59/ 76 | 77.63% |
| Poll Precincts Counted/Total Poll Precincts: | 1/ 1 | 100.00% |
| Proposition No. 1 - Annexation to the City of Auburn | | |
| FOR ANNEXATION | 7 | 11.86% |
| AGAINST ANNEXATION | 52 | 88.14% |

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Paul Reckamp, PMP
Senior Project / Program Manager
3008 C ST SE Auburn, WA 98002
253-804-5423 / PaulReckamp@comcast.net

Professional Summary:

A seasoned IT Program Manager with 15+ years of progressively responsible experience. Positions included: Business Systems Analyst, Project Manager, Program Manager, Director of Program Management and Vice-President Program Management Services.

- Program Manager Consultant in charge of managing the full project lifecycle development with the Toolbox Remote Revenue and 787 applications.
- Project Manager Consultant in charge of Russell's largest projects. Program budget at 10 million dollars. Under my leadership, the projects were completed on time and under budget.
- Built and managed the Program Management Services organization within Washington Mutual Bank's Enterprise Program Office (EPO). My group was responsible for managing all \$1M+, high risk projects that cross one or more business silos within IT.
- Project Management Mentor for Boeing Employees' Credit Union's (BECU) IT organization. Mentored program and project managers in the implementation of a new Mortgage Origination System, Web Banking Platform, on-line Bill Payment System and an on-line VISA Debit Card Payment System.

Educational Background:

Project Management Professional Certification, Project Management Institute, 2003
B.A. in Marketing from the University of Puget Sound, Tacoma, WA, 1989
Pre-Engineering, Green River Community College, 1984-1986

Professional Experience:

The Boeing Company – Renton, WA **November 2004 – Present**

Program Manager Consultant

Project Manager within the Data Delivery To Customers (DD To C) organization. Responsible for managing the Toolbox Remote program for Commercial Airplane Services (CAS) 787 Program. Reporting and supporting directly to the CAS Data Delivery Manager.

Russell Investment Group – Tacoma, WA **May 2004 – October 2004**

Project Manager Consultant

Project Manager in Russell's Consultant and Professional Services. Responsible for managing a portion of the largest program going into production at Russell; the Galaxy Program. Successfully led a team of 30 individuals through the study process of putting together short-term tactical and long-term strategic projects. These projects are positioning Russell to continue to be the number one company in the world that manages money managers.

Washington Mutual Bank– Seattle, WA

July 2002 – January 2004

Vice President

Managed the Program Management Services Group within the Enterprise Program Office (EPO). Responsible for building a program manager group and managing change throughout the enterprise. Projects are about change and involve risk. Using a structured approach, I ensured that the interdependencies between projects were coordinated, risk was managed across these interdependencies and resources were used efficiently through project prioritization and integration. In addition, managed the Quality Management Team, whose job was to maintain compliance with the Corporate Project Methodology (CPM) and process assessments.

Boeing Employees' Credit Union – Tukwila, WA

January 2001 – July 2002

Project Management/ Mentor Consultant

Mentored program and project managers within the Enterprise Program Office (EPO) on standard project management practices. Led the implementation of four complicated projects: Mortgage Origination System, Web Banking Platform, on-line Bill Payment System and on-line VISA Debit Card Payment System.

Elysium Knights, Inc. – Auburn, WA

March 2000 – November 2000

President

Created and led a company that produced advanced Flash web sites as well as printed materials and logo designs. Personally set up the complex infrastructure of this organization. Managed the sales team, web developer and numerous contract employees who developed web sites based on client demand. Managed the budget, payroll and taxes for the organization.

TDM, Inc. – Bellevue, WA

May 1999 – March 2000

Director of Program Management – May 1999 to March 2000

Directed two organizations; On-Line Education and Finance Operations

- Managed the On-Line Education group, the most profitable area of the company, with \$2M in revenue. Effectively managed four project managers and 30+ multi-media developers in the development of web-based education and training products (courses). Introduced project management tools and techniques to the company. Served as liaison to the company's largest customer, City University.
- Managed the Finance Operations group. Working with the CEO, directed the execution and reconciliation of finances for the company. This included both the payroll and the operational budget. Assisted with cost-saving innovations. As a result, the company was able to double its' output. Promoted to Director of On-Line Education.

The Boeing Company – Seattle, WA

April 1991 – May 1999

Project Manager – August 1996 to May 1999

Project Manager for the Electronic Barcode Interface System (EBIS) as well as many key interface systems. Functioned as leader, coordinator, designer and teammate on this project. Projects ranged to \$5M+.

- As an Analyst with a strong financial background, was assigned to lead the barcode team. Supervised the coding of the requirements, wrote the code documentation, tested the product and completed the project in six months. The software is still being used on the factory floor.

State Tax Administrator – March 1996 to August 1996

Maintained control of taxes. Balanced and reconciled accounts and handled outside audits. Maintained the inflow and outflow of taxing information to other tax administrators and state governments.

State Tax Administrator - December 1994 to March 1996

Paid and reconciled unemployment compensation to all states for the parent company. Paid withholding taxes to 14 states. Developed numerous presentations for management.

State Tax Administrator - September 1994 to December 1994

Managed the payment and reconciliation of unemployment compensation to states for all Boeing subsidiaries. Paid withholding taxes to 16 states. Developed management training classes as well as several presentations for management.

State Tax Administrator - April 1992 to September 1994

Project managed the development of the CTAS/Paradox database for monitoring Boeing employees on temporary assignment and permanent relocation. Converted a cumbersome, manual data entry system to an automated system in which mainframe information was downloaded directly into a Paradox application, saving employee time and increasing employee information by over 300%. Also responsible for implementing the Electronic Fund Transfer process for tax withholding payments for six states.

Salaried Auditor - April 1991 to April 1992

Audited employee checks and verified their wages. Confirmed that managers and employees were complying with Boeing policies and procedures.

Technical Skills/Knowledge Summary:

Operating Systems: Windows XP/2000/98, Microsoft NT/98, Linux

Languages: JavaScript, Java, Visual Basic, XML, COBOL, C++

Databases: Access, Paradox, SQL, DB2

Web Tools: Flash, Dreamweaver, Director

Project Management Tools/Methodologies: Planview, DMR P+, Microsoft Project, Project Server, Primavera, IBS, BECU, PMI, CPM, Lawson, Pacific Edge Project Office

Office Tools: Microsoft Word, Microsoft Excel, Microsoft Project, Visio Pro, Microsoft PowerPoint