

# Attachment 4

**Executive Space Summary**  
**Elections and REALS Division Administration**  
**RENT ABLE AREAS**

March 31, 2006

Existing location	Program	Wk Group	10 year space need			Unique requirements
			Area sf	space type	total staff	
Admin 5	Records Elections & Licensing Services	Division Admin	1,407	off	9.5	F/T Staff
Admin 5	Elections	Admin	1,383	off	5	Superintendent
Admin 5	Elections	Info Technology	1,925	off	8	High Security; 8 Election servers, New org
Admin 5	Elections	Elect. Operations	1,581	off	7	
outsourced '05	Elections	Voter Pamphlet	913	off	8	Graphic design
Admin 5	Elections	Pollworker Coord.	1,738	off	14	Full Time & Temporary staff
Admin 5	Elections	Canvassing	2,310	off	58	Dual use Full Time & Temporary staff
Admin 5	Elections	Provisional	4,015	off	140	Dual use Call Center equip
Admin 5	Elections	Training	2,096	off		Computer & Process systems
Admin 5	Elections	GIS	1,189	off	4	high speed data
Admin 5	Elections	Voter Services	3,946	off	42	Full time & Temporary staff, Customer
Admin 2	Elections	Call Center	1,991	off	40	Dual use, 'extended hours, Temporary staff
Admin 2	Elections	Data Entry	259	off	4	
Admin 5	Elections	Public Counter	594	off		Customer services
Admin 5	Elections	Secure Storage	619	off		Poll Data chips, 'Live' ballots
Admin 5	Elections	Office storage	825	off		
			<b>26,791</b>		<b>340</b>	
	Mail Ballot Processing					Extended hours, Personnel security, Continuous security monitoring
outsourced 05		Bulk Ballot mailing	2724.98	off	2	new high speed equipment
TEA / AOC		Loading	374	off	6	20' box vans 13' ht. Weather protection
outsourced 05		Ballot sorting	5,049	off	6	
TEA / AOC		Verification/Reconcili	4,551	off	118	DIMS server link, Dual use ballot challenge
TEA / AOC		Opening	11,299	off	151	Double shift 'extended hours'
TEA / AOC		Duplication	1,806	off	40	Observation
TEA / AOC		Ballot vault	3,457	off	4	Live ballots, surveillance, mail carts, bulk
Lease 1st Av.		Tabulation	3,126	off	42	GEMS server link
TEA / AOC		Admin	718	off	3	
TEA / AOC		Observers	990	off	40	Paid observers only
TEA / AOC		support space	2,063	off	2	security, food, lockers
Lease 1st Av.		storage	1,544	off		Election retention, 12' racks, fork lift
			<b>37,703</b>		<b>412</b>	

Total Consolidated staff **751.5** Staff & Observers

	Election Distribution center					extended hours, secure bldg perimeter
Admin Garage		Poll Depot return	3,300		40	Temporary Staff
Yesler & Fir		Admin	811	off	2	
Yesler & Fir		Poll supply	1,174	whse	2	
Yesler & Fir		Accu-Vote	619	whse	2	
		D.A.V.E.	4,678	whse		New Disabled Access Voting Eq.
Yesler & Fir		Ballot Boxes	1,485	whse		
Yesler & Fir		Equip Maint	282	whse	1	Ventilation
Yesler & Fir		Depot Staging	543	whse	3	
Yesler & Fir		Ballot vault	264	whse		Monitored Security
Yesler & Fir		Poll Ballot Retention	2,200	whse		12' racks
Yesler & Fir		Loading area	2,008	whse	4	Cube vans 9' ht
			<b>17,364</b>			

Warehouse staff **54**

Total Elections Space requirements: **64,494 office**  
**17,364 Vote by Mail Warehouse**  
**81,858 total**

**ATTACHMENT ONE**  
**Elections Facility Program**

CONSOLIDATED WORK GROUPS

VOTE BY MAIL WAREHOUSE

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