



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Claudia Balducci, Chair;
Girmay Zahilay, Vice-Chair;
Rod Dembowski, Reagan Dunn, Jeanne Kohl-Welles,
Joe McDermott, Sarah Perry,
Dave Upthegrove, Pete von Reichbauer,*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Pedroza: Committee Clerk (206-477-1025)*

1:30 PM

Tuesday, July 26, 2022

Hybrid Meeting

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

CONNECTING TO THE WEBINAR

Webinar Meeting ID: 828 5993 8005

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Language Access Coordinator, Leslie Monteiro at 206-848-0355, or leslie.monteiro@kingcounty.gov, by 10:00 a.m. the day prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 2:50 p.m.

2. **Roll Call**

Present: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, Perry, von Reichbauer, Upthegrove and Zahilay

Excused: 1 - McDermott

3. **Approval of Minutes of June 28, 2022**

Councilmember Zahilay moved to approve the minutes of the June 28, 2022, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **[Proposed Motion No. 2022-0259](#)**

A MOTION confirming the reappointment of Jayson Todd Morris to the citizens' elections oversight committee as the representative from the disability community.

Sponsors: Kohl-Welles

Sherrie Hsu, Council staff, briefed the Committee.

Councilmember Dembowski offered an oral amendment on line 15, to strike "August 23, 2022" and insert "July 26, 2022. The motion carried.

Councilmember Balducci announced that item 4 would be expedited to the August 16, 2022, Council agenda.

A motion was made by Councilmember Dembowski that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, Perry, von Reichbauer, Upthegrove and Zahilay

Excused: 1 - McDermott

5. [Proposed Motion No. 2022-0272](#)

A MOTION confirming the reappointment of Hillary Coleman to the citizens' elections oversight committee as a representative of King County registered voters.

Sponsors: Zahilay

Sherrie Hsu, Council staff, briefed the Committee.

*Councilmember Zahilay moved amendment S1. The motion carried
Councilmember Zahilay moved amendment T1. The motion carried*

Councilmember Balducci announced that item 5 would be expedited to the August 16, 2022, Council agenda.

A motion was made by Councilmember Zahilay that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, Perry, von Reichbauer, Upthegrove and Zahilay

Excused: 1 - McDermott

6. [Proposed Motion No. 2022-0295](#)

A MOTION approving the job description for the position of digital media and design specialist for the King County council and replacing the media relations specialist.

Sponsors: Balducci

Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.

A motion was made by Councilmember Zahilay that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:

Yes: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, Perry, von Reichbauer, Upthegrove and Zahilay

Excused: 1 - McDermott

Briefing

7. **Chief of Staff Update**

Stephanie Cirkovich, provided an update on the equity and social justice director position, veteran fellow hire, and upcoming interviews for a senior human resources business partner position.

8. Human Resources Update

Deandra Stanley, Human Resources Manager, briefed the Committee on a new hire and introduced Rebecca Mendelsohn, Policy Analyst for District 3.

Other Business

Adjournment

The meeting adjourned at 3:04 p.m.

Approved this _____ day of _____

Clerk's Signature