



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Ordinance 19872

**Proposed No.** 2024-0217.2

**Sponsors** Perry

1 AN ORDINANCE revising permit review processes; and  
2 amending Ordinance 11622, Section 3, as amended and  
3 K.C.C. 16.02.260, Ordinance 12560, Section 17, as  
4 amended, and K.C.C. 16.02.280, Ordinance 12560, Section  
5 18, as amended, and K.C.C. 16.02.290, Ordinance 14914,  
6 Section 104, as amended, and K.C.C. 16.03.120, Ordinance  
7 11622, Section 4, and K.C.C. 16.82.055, Ordinance 1488,  
8 Section 7, as amended, and K.C.C. 16.82.060, Ordinance  
9 13694, Section 57, as amended, and K.C.C. 19A.12.030,  
10 Ordinance 12196, Section 8, and K.C.C. 20.20.010,  
11 Ordinance 12196, Section 9, as amended, and K.C.C.  
12 20.20.020, Ordinance 12196, Section 10, as amended, and  
13 K.C.C. 20.20.030, Ordinance 12196, Section 11, as  
14 amended, and K.C.C. 20.20.040, Ordinance 12196, Section  
15 13, as amended, and K.C.C. 20.20.060, Ordinance 12196,  
16 Section 17, as amended, and K.C.C. 20.20.100, Ordinance  
17 6949, Section 8, as amended, and K.C.C. 20.44.060,  
18 Ordinance 6949, Section 5, as amended, and K.C.C.  
19 20.44.030, Ordinance 13130, Section 11, as amended, and  
20 K.C.C. 21A.42.190, and Ordinance 17485, Section 44, and

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21 K.C.C. 21A.42.210, adding new sections to K.C.C. chapter  
22 16.02 adding new sections to K.C.C. chapter 20.20,  
23 recodifying K.C.C. 16.02.280 and K.C.C. 16.82.060, and  
24 repealing Ordinance 16959, Section 49, Ordinance 12560,  
25 Section 15, as amended, and K.C.C. 16.02.310, Ordinance  
26 12196, Section 12, and K.C.C. 20.20.050, Ordinance  
27 12196, Section 15, as amended, and K.C.C. 20.20.080, and  
28 Ordinance 10870, Section 618, and K.C.C. 21A.42.110.

29 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

30 SECTION 1. Findings:

31 A. Chapter 36.70B RCW was updated by Chapter 338, Laws of  
32 Washington 2023 to require local governments to adopt specific time limits for  
33 land use and environmental permit review.

34 B. Under RCW 36.70B.140, local governments may exclude permit types  
35 that present special circumstances that warrant review process time periods that  
36 are different from those provided in chapter 36.70B RCW.

37 C. This ordinance establishes a standard review process for all permit  
38 types, with specified modification for certain permit types and special  
39 circumstances. These modifications include additional ways that the time period  
40 for permit review can be tolled, project types that have a longer time period for  
41 permit review, project types that do not specify a time period for permit review,  
42 and changes to project proposals that are considered "substantial changes" that

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43 restart the time period for permit review. These modifications are necessary for  
44 project type that have or require one or more of the following:

- 45 1. Approval by other governments;
- 46 2. Complex, site-specific components that are evaluated on a case-by-  
47 case basis with no precedent to draw from;
- 48 3. Cascading changes to the underlying permit, requiring rereview by  
49 other disciplines;
- 50 4. For projects like mineral processing, a unique set of impacts to  
51 mitigate, extensive public notice, and preissuance on-site monitoring, all of which  
52 takes additional staff time; or
- 53 5. An unwilling applicant.

54 SECTION 2. For the purposes of expediting permit review and pursuant  
55 to RCW 36.70B.160, King County adopts the following three measures:

56 A. Expedited review of project permit applications for projects that are  
57 consistent with adopted development regulations and in accordance with RCW  
58 36.70B.160(1)(a);

59 B. Reasonable fees, consistent with RCW 82.02.020, on applicants for  
60 permits or other governmental approvals to cover the costs to the county of  
61 processing applications, inspecting and reviewing plans, or preparing detailed  
62 statements required by RCW 43.21C and in accordance with RCW  
63 36.70B.160(1)(b); and

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64 C. Maintain and budget for on-call permitting assistance for when permit  
65 volumes or staffing levels change rapidly and in accordance with RCW  
66 36.70B.160(1)(d).

67 NEW SECTION. SECTION 3. There is hereby added to K.C.C. chapter  
68 16.02 a new section to read as follows:

69 A site plan shall not be required for building permits when the scope of work  
70 proposed in the permit application is limited to interior alterations and does not result in  
71 the following:

72 A. A change in use;

73 B. Additional sleeping quarters or bedrooms;

74 C. Nonconformity with Federal Emergency Management Agency substantial  
75 improvement thresholds; or

76 D. An increase in the total square footage or valuation of the structure thereby  
77 requiring upgraded fire access or fire suppression systems;

78 SECTION 4. Ordinance 11622, Section 3, as amended and K.C.C.  
79 16.02.260 are hereby amended to read as follows:

80 Section 105.3 of the International Building Code is not adopted, and the following  
81 is substituted:

82 **Application for permit - Complete applications (IBC 105.3).**

83 1. For the purposes of determining the application of time periods for  
84 permit review and procedures adopted by K.C.C. Title 20, applications for  
85 permits authorized by K.C.C. chapter 16.04 shall be considered complete (~~as of~~  
86 ~~the date of submittal~~) upon determination by the department that the materials

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87 submitted contain the following, in addition to the complete application  
88 requirements of K.C.C. 20.20.040. Every application shall:

89 1.1. Identify and describe the work to be covered by the permit for  
90 which application is made.

91 1.2. Describe the site on which the proposed work is to be done by legal  
92 description, street address, or similar description that will readily identify and  
93 definitely locate the proposed building or work.

94 1.3. Indicate the use or occupancy ((of)) for which the proposed work is  
95 intended.

96 ~~((1.3.))~~ 1.4. Be accompanied by ((plans, diagrams, computations, and  
97 specifications)) construction documents and other ((data)) information as required  
98 in IBC ((107)) Section 106.1.

99 ~~((1.4.))~~ 1.5. State the valuation of ((any new building or structure or any  
100 addition, remodeling, or alteration to an existing building)) the proposed work.

101 ~~((1.5.))~~ 1.6. Be signed and declared under penalty of perjury to the  
102 accuracy of all information submitted for an application, by the applicant or the  
103 applicant's authorized agent.

104 1.7. Give such other data and information as ((may be)) required by the  
105 building official.

106 ~~((1.6. Identify on the site plan all easements, deed restrictions or other~~  
107 ~~encumbrances restricting the use of the property, and provide details as required~~  
108 ~~in IBC 107.2.6 and as otherwise required by the building official.))~~

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109            NEW SECTION. SECTION 5. There is hereby added to K.C.C. chapter  
110 16.02 a new section to read as follows:

111            Section 105.3.1 of the International Building Code is not adopted, and the  
112 following is substituted:

113            The building official shall examine or cause to be examined applications  
114 for permits and amendments thereto within time periods for permit review set  
115 forth in K.C.C. chapter 20.20. If the application or the construction documents do  
116 not conform to the requirements of pertinent laws, the building official shall  
117 notify the applicant of the deficiencies in writing that must be addressed in order  
118 to issue a permit. If the building official is satisfied that the proposed work  
119 conforms to the requirements of this code and laws and ordinances applicable  
120 thereto, the building official shall issue a permit as soon as practicable.

121            SECTION 6. K.C.C. 16.02.280, as amended by this ordinance is hereby  
122 recodified as a new section in K.C.C. chapter 16.02 to follow 16.02.260.

123            SECTION 7. Ordinance 12560, Section 17, as amended, and K.C.C. 16.02.280  
124 are hereby amended to read as follows:

125            Section 105.3.2 of the International Building Code is not adopted and the  
126 following is substituted:

127            **Expiration of application (IBC 105.3.2).** Permit application cancellation shall  
128 be in accordance with K.C.C. 20.20.100((-)), except:

129            1. A permit application shall be deemed canceled by the permittee if(=

130            ~~1.1. The applicant has not taken action or responded;~~

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131 ~~1.1.1. within 60 days after notice of additional information required is mailed to~~  
132 ~~the applicant, or~~

133 ~~1.1.2. by the deadline specified by the building official for additional~~  
134 ~~information; or~~

135 ~~1.2. N))no permit is issued((;)):~~

136 ~~((1.2.1. w))~~ 1.1. Within 60 days after the applicant has been notified that the  
137 permit is ready, or

138 ~~((1.2.2. b))~~ 1.2. By a time specified by the building official.

139 2. The building official may grant an extension for permit applications ~~((for~~  
140 ~~permits))~~ that have not been issued within the time limits specified in subsection 1. of this  
141 section, if:

142 2.1. ~~((not later than))~~ At least seven days prior to the expiration date under  
143 subsection 1. of this section, the applicant makes a written request for an extension of the  
144 building permit application; and

145 2.2. ~~((;))~~The applicant pays applicable ~~((permit))~~ fees.

146 SECTION 8. Ordinance 12560, Section 18, as amended, and K.C.C. 16.02.290  
147 are hereby amended to read as follows:

148 Section 105.5 of the International Building Code is not adopted and the following  
149 is substituted:

150 **Expiration (IBC 105.5).** Every permit approved by the building official under  
151 the code shall expire by limitation and become null and void two years from the date of  
152 its ~~((issue))~~ issuance.

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153           EXCEPTION: Building permits issued by the building official to correct a code  
154 violation, or mechanical permits issued independent of a building permit, shall expire by  
155 limitation and become null and void one year from the date of its issue.

156           Issued permits may be extended for one-year periods subject to the following  
157 conditions:

158           1. An application for a permit extension together with the applicable fee is  
159 submitted to the department at least 7, but no more than 60, calendar days before the date  
160 the original permit becomes null and void. Once the permit extension application is  
161 submitted and if that extension is not denied, work may continue past the expiration date  
162 of the original permit. If the extension application is denied, all work must stop until a  
163 valid permit is obtained.

164           2. The permit shall not be extended if:

165           2.1. Construction of a building or structure has not substantially begun, as  
166 determined by the building official, within two years from the date of the first issued  
167 permit; and

168           2.2. The building or the structure, or its intended use, is no longer authorized by  
169 the zoning code or other applicable law.

170           3. An applicant may request a total of two permit extensions if there are no  
171 substantial changes, as defined in K.C.C. 20.20.100, in the approved plans and  
172 specifications.

173           4. The building official may extend a building permit beyond the second  
174 extension only to allow completion of a building, structure, or mechanical system  
175 authorized by the original permit and substantially constructed. If substantial work, as



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176 determined by the building official, has not begun on a building, structure, or mechanical  
177 system authorized in the original permit, then a new permit shall be required for  
178 construction to proceed.

179           5. The staff of the department may revise a permit at the permittee's request but  
180 such a revision does not constitute a renewal or otherwise extend the life of the permit.

181           SECTION 9. Ordinance 14914, Section 104, as amended, and K.C.C. 16.03.120  
182 are hereby amended to read as follows:

183           Department: the King County department of local services, permitting division,  
184 or its successor.

185           SECTION 10. Ordinance 11622, Section 4, and K.C.C. 16.82.055 are hereby  
186 amended to read as follows:

187           A. For the purposes of determining the application of time periods for permit  
188 review and procedures adopted by ~~((this chapter))~~ K.C.C. Title 20, applications for  
189 permits authorized by Chapter 16.82 shall be considered complete ~~((as of the date of~~  
190 ~~submittal))~~ upon determination by the department that the materials submitted contain the  
191 following, in addition to the requirements in K.C.C. 20.20.040:

- 192           1. For clearing and grading permits:
- 193           a. A legal description of the property,
- 194           b. A 1:2000 scale vicinity map with a north arrow,
- 195           c. Grading plans including;
- 196           (1) Horizontal and vertical scale,
- 197           (2) Size and location of existing improvements within 50 feet of the project,
- 198 indicating which will remain and which will be removed.

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199 (3) Existing and proposed contours at maximum five-foot intervals, and  
200 extending for 100 feet beyond the project edge,

201 (4) At least two cross-sections, one in each direction, showing existing and  
202 proposed contours and horizontal and vertical scales, and

203 (5) Temporary and permanent erosion-sediment control facilities,

204 d. The following plans must be stamped and signed by a registered civil  
205 engineer, licensed to practice in the State of Washington,

206 (1) Permanent drainage facilities,

207 (2) Structures to be built or construction proposed in land slide hazard areas,  
208 and

209 (3) Proposed construction or placement of a structure.

210 2. A completed environmental checklist, if required by K.C.C. chapter 20.44,  
211 County Environmental Procedures;

212 3. Satisfaction of all requirements for grading permits under K.C.C. 16.82.060.

213 B. Applications found to contain material errors shall not be deemed complete  
214 until such material errors are corrected.

215 C. The director may waive specific submittal requirements determined to be  
216 unnecessary for review of an application.

217 SECTION 11. Ordinance 1488, Section 7, as amended, and K.C.C. 16.82.060 are  
218 hereby amended to read as follows:

219 A. To obtain a permit, the applicant shall first file an application in writing on a  
220 form prescribed by the department that, in addition to the requirements of K.C.C.  
221 20.20.040, shall include, at a minimum:

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- 222           1. Identification and description of the work to be covered by the permit for  
223 which application is made;
- 224           2. An estimate of the quantities of work involved by volume and the total area  
225 cleared or graded as a percentage of the total site area;
- 226           3. An identification and description of:
- 227           a. all critical areas on the site or visible from the boundaries of the site; and
- 228           b. ~~((all clearing restrictions applicable to the site in K.C.C. 16.82.150,))~~ critical  
229 drainage areas requirements established by administrative rules or property-specific  
230 development standards, and special district overlays under K.C.C. chapter 21A.38;
- 231           4. Location of any open space tracts or conservation easements if required  
232 under:
- 233           a. ~~((K.C.C. 16.82.152;~~  
234           ~~b.))~~ K.C.C. chapter 21A.14;  
235           ~~((e.))~~ b. K.C.C. chapter 21A.37;  
236           ~~((f.))~~ c. critical drainage areas; or  
237           ~~((g.))~~ d. property-specific development standards or special district overlays  
238 under K.C.C. chapter 21A.38;
- 239           5. Plans and specifications that, at a minimum, include:
- 240           a. property boundaries, easements, and setbacks;
- 241           b. a 1:2000 scale vicinity map with a north arrow;
- 242           c. horizontal and vertical scale;
- 243           d. size and location of existing improvements on and within fifty feet of the  
244 project, indicating which will remain and which will be removed;

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- 245 e. location of all proposed cleared areas;
- 246 f. existing and proposed contours at maximum five-foot intervals, and
- 247 extending for one hundred feet beyond the project edge;
- 248 g. at least two cross sections, one in each direction, showing existing and
- 249 proposed contours and horizontal and vertical scales; and
- 250 h. a proposed erosion and sediment control plan as required by K.C.C.
- 251 16.82.095.

252 B. Materials in addition to those required in subsection A. of this section may be

253 necessary for the department to complete the review. The following materials shall be

254 submitted when required by the department.

- 255 1. Higher accuracy contours and more details of existing terrain and area
- 256 drainage, limiting dimensions, elevations, or finished contours to be achieved by the
- 257 grading, and proposed drainage channels and related construction;
- 258 2. ~~((If applicable))~~ As required by K.C.C. 20.20.040, all drainage plans and
- 259 documentation consistent with King County Surface Water Design Manual;
- 260 3. Restoration plan if required under K.C.C. ~~((16.82.110))~~ 21A.22.081; and
- 261 4. Studies prepared by qualified specialists, as necessary to substantiate any
- 262 submitted materials and compliance with this chapter or other law, particularly if clearing
- 263 or grading is proposed to take place in or adjacent to a critical area.

264 C. Plans and specifications shall be prepared and signed by a civil engineer if

265 they are prepared in conjunction with the proposed construction or placement of a

266 structure, include permanent drainage facilities or, if required by the department, propose

267 alterations in steep slope or landslide hazard areas.

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268 D. The department shall ~~((determine the number of copies of the required plans,~~  
269 ~~specifications and supporting materials necessary to expedite review and may require~~  
270 ~~submittal of materials in alternative))~~ specify the formats in which application materials  
271 may be submitted.

272 E. The director may waive specific submittal requirements if they are determined  
273 to be unnecessary for the acceptance and subsequent review of an application.

274 ~~((F. Any plans, specifications or supporting materials that are returned as a result~~  
275 ~~of permit denial or any other reason shall be returned to the applicant.))~~

276 SECTION 12. Ordinance 13694, Section 57, as amended, and K.C.C.

277 19A.12.030 are hereby amended to read as follows:

278 A. A request to revise a plat, short plat, or binding site plan that has received  
279 preliminary approval shall be submitted to the department.

280 B. Proposed revisions to a preliminary subdivision that would result in a substantial  
281 change, as ~~((determined by the department))~~ defined in K.C.C. 20.20.100, shall be treated as  
282 a new application for purposes of vesting and transportation concurrency and shall be  
283 reviewed as Type 3 land use decision under K.C.C. 20.20.020.

284 C. Proposed revisions to a preliminary short subdivision or binding site plan that  
285 would result in a substantial change, as ~~((determined by the department))~~ defined in K.C.C.  
286 20.20.100, shall be treated as a new application for purposes of vesting and, where  
287 applicable, transportation concurrency, and shall be reviewed as Type 2 land use decision  
288 pursuant to K.C.C. 20.20.020.

289 D. ~~((For the purpose of this section, a substantial change includes, but is not limited~~  
290 ~~to:~~

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- 291           1. ~~The creation of additional lots;~~  
292           2. ~~The reduction or elimination of open space;~~  
293           3. ~~A change in use;~~  
294           4. ~~A change in points of ingress or egress; and~~  
295           5. ~~A change to conditions of approval of an approved preliminary subdivision,~~  
296 ~~preliminary short subdivision, or binding site plan that leads to environmental impacts that~~  
297 ~~were not addressed in the original approval.~~

298           E.) Proposed changes to a subdivision, short subdivision, or binding site plan that  
299 do not result in a substantial change, as ~~((determined by the department))~~ defined in K.C.C.  
300 20.20.100, shall be treated as a minor change~~((d))~~ and may be approved administratively by  
301 the department.

302           ~~((F.))~~ E. For purposes of this section, minor changes include, but are not limited to:

- 303           1. Changes to engineering design standards necessitated by changed  
304 circumstances, such as reconfiguration or reduction of lots;  
305           2. Changes in lot dimensions that are consistent with the underlying zone;  
306           3. A decrease in the number of lots to be created so long as the minimum lot size  
307 and minimum density of the underlying zone is maintained;  
308           4. Changes in timing of phased plans; and  
309           5. Changes to engineering design that reduce construction related impacts and do  
310 not eliminate off-site improvements specifically required as a condition of preliminary  
311 approval.

312           SECTION 13. Ordinance 12196, Section 8, and K.C.C. 20.20.010 are hereby  
313 amended to read as follows:

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314 The purpose of this chapter is to establish standard procedures for land use  
 315 ~~((permit))~~ applications, public notice, hearings, and appeals in King County. These  
 316 procedures are designed to promote timely and informed public participation in  
 317 discretionary land use decisions; eliminate redundancy in the application, permit review,  
 318 hearing, and appeal processes; provide for uniformity in public notice procedures;  
 319 minimize delay and expense; and result in development approvals that implement the  
 320 policies of the Comprehensive Plan. ~~((These procedures also provide for an integrated and  
 321 consolidated land use permit and environmental review process consistent with chapter  
 322 347, laws of 1995.))~~

323 NEW SECTION. SECTION 14. There is hereby added to K.C.C. chapter 20.20  
 324 a new section to read as follows:

325 Throughout this chapter unless the context clearly requires otherwise, “manager”  
 326 means the department of local services, permitting division manager or designee.

327 SECTION 15. Ordinance 12196, Section 9, as amended, and K.C.C. 20.20.020  
 328 are hereby amended to read as follows:

329 A. Land use ~~((permit))~~ decisions are classified into four types, based on who  
 330 makes the decision, whether public notice is required, whether a public hearing is  
 331 required before a decision is made, and whether administrative appeals are provided. The  
 332 types of land use decisions are listed in subsection ~~((E.))~~ D. of this section.

333 1. Type 1 decisions are made by the ~~((permitting division))~~ manager ~~((or  
 334 designee (“the director”)))~~ of the department of local services, permitting division (“the  
 335 ~~((department))~~ division”). Type 1 decisions are ~~((nonappealable))~~ administrative  
 336 decisions. An administrative appeal is not provided.

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337           2. Type 2 decisions require public notice and are made by the ((director))  
338 manager. Type 2 decisions are discretionary decisions that are subject to administrative  
339 appeal to the hearing examiner.

340           3. Type 3 decisions require public notice and are quasi-judicial decisions made  
341 by the hearing examiner following an open record hearing. An administrative appeal is  
342 not provided.

343           4. Type 4 decisions are site-specific quasi-judicial decisions made by the  
344 council based on the record established by the hearing examiner, after a recommendation  
345 by the division.

346           B. Except as provided in K.C.C. 20.44.120.A.7. ((and 25.32.080)), or unless  
347 otherwise agreed to by the applicant, all Type 2, 3, and 4 decisions included in  
348 consolidated permit applications that would require more than one type of land use  
349 decision process may be processed and decided together, including any administrative  
350 appeals, using the highest-numbered land use decision type applicable to the project  
351 application.

352           C. Certain development proposals are subject to additional procedural  
353 requirements beyond the standard procedures established in this chapter.

354           D. ((Land use permits that are categorically exempt from review under SEPA do  
355 not require a threshold determination (determination of nonsignificance ["DNS"] or  
356 determination of significance ["DS"]). For all other projects, the SEPA review  
357 procedures in K.C.C. chapter 20.44 are supplemental to the procedures in this chapter.

358           E.)) Land use decision types are classified as follows:



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<p>TYPE 1</p>	<p><del>((Decision by director, no administrative appeal))</del></p>	<p>Temporary use permit for a homeless encampment under K.C.C. chapter 21A.45((;</p> <p>b))<u>B</u>uilding permit, <u>commercial</u> site development permit, or clearing and grading permit that is not subject to SEPA, that is categorically exempt from SEPA as provided in K.C.C. 20.20.040, or for which the <del>((department))</del> <u>division</u> has issued a determination of nonsignificance or mitigated determination of nonsignificance((;</p> <p>b))<u>B</u>oundary line adjustment((;</p> <p>f))<u>R</u>ight of way <u>permit</u>((;</p> <p>v))<u>V</u>ariance from K.C.C. chapter 9.04((;</p> <p>s))<u>S</u>horeline exemption((;</p> <p>d))<u>D</u>ecisions to require studies or to approve, condition or deny a development proposal based on K.C.C. chapter 21A.24, except for decisions to approve, condition, or deny alteration exceptions((;</p> <p>d))<u>D</u>ecisions to approve, condition, or deny nonresidential elevation and dry floodproofing variances for agricultural buildings that do not equal or exceed a maximum assessed value of sixty-five thousand dollars under K.C.C. chapter</p>
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		<p>21A.24((;</p> <p>a))<u>A</u>pproval of a conversion-option harvest plan((;</p> <p><del>a b))</del><u>B</u>inding site plan for a condominium that is based on a recorded final planned unit development, a building permit, an as-built site plan for developed sites, a <u>commercial</u> site development permit for the entire site((;</p> <p>a))<u>A</u>pprovals for agricultural activities and agricultural support services authorized under K.C.C. 21A.42.300((;</p> <p>f))<u>F</u>inal short plat((;</p> <p>f))<u>F</u>inal plat((;</p> <p>e))<u>C</u>ritical area determination((-))</p>
<p>TYPE</p> <p>2<sup>1,2</sup></p>	<p><del>((Decision by director appealable to hearing examiner, no further administrative appeal))</del></p>	<p>Short plat((;</p> <p>s))<u>S</u>hort plat revision((;</p> <p>s))<u>S</u>hort plat alteration((;</p> <p>s))<u>S</u>hort plat vacation((;</p> <p>z))<u>Z</u>oning variance((;</p> <p>e))<u>C</u>onditional use permit((;</p> <p>†))<u>T</u>emporary use permit under K.C.C. chapter 21A.32((;</p> <p>†))<u>T</u>emporary use permit for a homeless</p>

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		<p>encampment under K.C.C. 21A.45.100((;</p> <p>s))<u>S</u>horeline substantial development permit<sup>3</sup>((;</p> <p>b))<u>B</u>uilding permit, <u>commercial</u> site development permit, or clearing and grading permit for which the ((<del>department</del>)) <u>division</u> has issued a determination of significance((;</p> <p>ř))<u>R</u>euse of public schools((;</p> <p>ř))<u>R</u>easonable use exceptions under K.C.C. 21A.24.070.B((; <del>preliminary determinations under K.C.C. 20.20.030.B;</del></p> <p>đ))<u>D</u>ecisions to approve, condition, or deny alteration exceptions or variances to floodplain development regulations under K.C.C. chapter 21A.24((;</p> <p>e))<u>E</u>xtractive operations under K.C.C. 21A.22.050((;</p> <p>ħ))<u>B</u>inding site plan((;</p> <p>₩))<u>W</u>aivers from the moratorium provisions of K.C.C. 16.82.140 based upon a finding of special circumstances((;</p> <p>s))<u>S</u>ea level rise risk area variance adopted in K.C.C. chapter 21A.23((-))</p>
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<p>TYPE 3<sup>1</sup></p>	<p><del>((Recommendation by director, hearing and decision by hearing examiner, no further administrative appeal))</del></p>	<p>Preliminary plat((; p)) Plat alterations((; p)) Preliminary plat revisions((; p)) Plat vacations((; s)) Special use permit((;))</p>
<p>TYPE 4<sup>1,4</sup></p>	<p><del>((Recommendation by director, hearing and recommendation by hearing examiner, decision by county council on the record))</del></p>	<p><u>Site-specific</u> ((Z))zone reclassifications((;)) <u>Site-specific</u> shoreline environment redesignation((; urban-planned development;)) <u>Site-specific</u> amendment or deletion of P-suffix conditions((;)) <u>Site-specific</u> deletion of special district overlay((;))</p>

359 <sup>1</sup> See K.C.C. 20.44.120.C. for provisions governing procedural and substantive SEPA  
360 appeals and appeals of Type 2, 3, and 4 decisions.

361 <sup>2</sup> When an application for a Type 2 decision is combined with other permits requiring  
362 Type 3 or 4 land use decisions under this chapter, the examiner, not the ~~((director))~~  
363 manager, makes the decision.

364 <sup>3</sup> A shoreline permit, including a shoreline variance or conditional use, is appealable to  
365 the state Shorelines Hearings Board and not to the hearing examiner.

366 <sup>4</sup> Approvals that are consistent with the Comprehensive Plan may be considered by the  
367 council at any time. Zone reclassifications that are not consistent with the  
368 Comprehensive Plan require a site-specific land use map amendment and the council's

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369 hearing and consideration shall be scheduled with the amendment to the Comprehensive  
370 Plan under K.C.C. 20.18.040 and 20.18.060.

371 ~~((F.))~~ E. The definitions in K.C.C. 21A.45.020 apply to this section.

372 SECTION 16. Ordinance 12196, Section 10, as amended, and K.C.C. 20.20.030  
373 are hereby amended to read as follows:

374 A. ~~((1. Except as otherwise provided in subsection A.2. of this section, before  
375 filing a permit application the applicant shall contact the department to schedule a  
376 presubmittal project review to discuss the application requirements with the applicant and  
377 provide comments on the development proposal. The department shall credit any fees  
378 charged for the presubmittal project review towards the permit application fees provided  
379 for in K.C.C. Title 27.~~

380 ~~2. A presubmittal project review is not required for over-the-counter permits or  
381 for proposals that require a mandatory preapplication conference under subsection B. of  
382 this section.~~

383 ~~B.))~~ Before filing a permit application requiring a Type ~~((2, 3, or))~~ 4 decision ~~((;))~~  
384 or a ~~((Type 1))~~ land use decision required to comply with the North Highline urban  
385 design standards in K.C.C. chapter ~~((21A.60))~~ 21A.xx (the chapter established in  
386 Ordinance XXXXX (Proposed Ordinance 2023-0440), Section 170, the applicant shall  
387 contact the ~~((department))~~ division to schedule a preapplication conference, which shall  
388 be held before filing the application. The purpose of the preapplication conference is to  
389 review and discuss the application requirements with the applicant and provide comments  
390 on the development proposal. The preapplication conference shall be scheduled by the  
391 ~~((department))~~ division, at the request of an applicant, and shall be held within

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392 ~~((approximately))~~ thirty days from the date of the applicant's request. The ~~((department))~~  
393 division shall assign a project manager following the preapplication conference. The  
394 ~~((director))~~ manager may waive the requirement for a preapplication conference if the  
395 ~~((director))~~ manager determines the preapplication conference is unnecessary for review  
396 of an application. Nothing in this section shall be interpreted to require more than one  
397 preapplication conference or to prohibit the applicant from filing an application if the  
398 ~~((department))~~ division is unable to schedule a preapplication conference within thirty  
399 days following the applicant's request.

400 ~~((C. Information presented at or required as a result of the preapplication~~  
401 ~~conference shall be valid for a period of one year following the preapplication~~  
402 ~~conference.))~~ B. An applicant wishing to submit a permit application more than one year  
403 following a mandatory preapplication for the same permit application shall be required to  
404 schedule another preapplication conference.

405 ~~((D.))~~ C. At or subsequent to a preapplication conference, the department may  
406 issue a preliminary determination that a proposed development is not permissible under  
407 applicable county policies or regulatory enactments. In that event, the applicant shall  
408 have the option to appeal the preliminary determination to the hearing examiner in the  
409 manner provided for a Type 2 permit, as an alternative to proceeding with a complete  
410 application. Mailed and published notice of the appeal shall be provided for as in K.C.C.  
411 20.20.060~~((H. and I))~~.

412 NEW SECTION. SECTION 17. There is hereby added to K.C.C. chapter 20.20  
413 a new section to read as follow:

414 A. The purpose of the application screening process is to:

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415           1. assist applicants in preparing a code compliant permit application; and  
416           2. reduce the division's need to request additional information during the permit  
417 review process, which extends the time period for permit review.

418           B. Application screening is subject to the following standards:

419           1. Applicants shall submit the required permit application and application  
420 materials identified in K.C.C. 20.20.040 in order to initiate the application screening  
421 process;

422           2. Within twenty-eight days following receipt of the permit application and  
423 materials, the division shall notify the applicant that the application is complete or  
424 incomplete. If the application is incomplete, the notification shall specify what is  
425 necessary to make the application complete. To the extent known by the division, the  
426 notification shall identify other agencies of local, state, regional, or federal governments  
427 that may have jurisdiction over some aspects of the development proposal;

428           3. The application screening process shall be deemed concluded under this  
429 section if the division does not provide written notice to the applicant that the application  
430 is incomplete within the twenty-eight-day period;

431           4. If the application is found to be incomplete and the applicant submits the  
432 additional information requested by the division, the division shall notify the applicant in  
433 writing within fourteen days of resubmittal whether the application is complete or  
434 whether additional information specified by the division is necessary to make the  
435 application complete. The application shall be deemed complete if the division fails to  
436 notify the applicant within fourteen days of resubmittal that the application is incomplete;

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437           5. The division may terminate the application screening process if the applicant  
438 fails to submit the additional information requested by the county within sixty days  
439 following notification from the division that the application is incomplete; and

440           6. Once all information requested by the division has been provided by the  
441 applicant and screened by the division, the division shall invoice the applicant for  
442 applicable permit application fees for the permit application. The division may terminate  
443 the permit review process if the applicant fails to submit the applicable review fees within  
444 sixty days of invoicing by the county.

445           C. An application shall be deemed incomplete if the development proposal  
446 requires amendment to the Comprehensive Plan, amendment to a development  
447 regulation, zone reclassification, shoreline environment redesignation, amendment or  
448 deletion of a P-suffix condition, deletion of a special district overlay, or deletion of a  
449 Demonstration Project Area, and they have not already been obtained.

450           D. Although a permit application is deemed complete for purposes of this chapter  
451 when it meets the procedural submission requirements of the division and is sufficient for  
452 continued processing, additional information may be required or project modifications  
453 may be undertaken subsequently. The determination of completeness shall not preclude  
454 the division from requesting additional information or studies either at the time of notice  
455 of completeness or subsequently if new or additional information is required or changes  
456 in the proposed action occur, as determined by the division.

457           SECTION 18. Ordinance 12196, Section 11, as amended, and K.C.C. 20.20.040  
458 are hereby amended to read as follow:



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459 A. ~~((The department shall not begin review of any application until the applicant~~  
460 ~~has submitted the materials and fees specified for complete applications.))~~ For the  
461 purposes of determining the application of time periods and procedures adopted in this  
462 title, ((A)) applications for land use ~~((permits requiring Type 1, 2, 3 or 4))~~ decisions shall  
463 be considered complete ~~((as of the date of submittal))~~ upon determination by the  
464 ~~((department))~~ division that the materials submitted ~~((meet the requirements of this~~  
465 ~~section.))~~ contain the following ~~((Except as provided in subsection B. of this section, all~~  
466 ~~land use permit applications described in K.C.C. 20.20.020.E. shall include the~~  
467 ~~following))~~:

468 1. An application form provided by the ~~((department))~~ division and completed  
469 by the applicant ~~((that allows the applicant to file a single application form for all land~~  
470 ~~use permits requested by the applicant for the development proposal at the time the~~  
471 ~~application is filed))~~;

472 2. Designation of who the applicant is, except that this designation shall not be  
473 required as part of a complete application for purposes of this section when a public  
474 agency or public or private utility is applying for a permit for property on which the  
475 agency or utility does not own an easement or right of way and the following three  
476 requirements are met:

477 a. the name of the agency or private or public utility is shown on the  
478 application as the applicant;

479 b. the agency or private or public utility includes in the complete application  
480 an affidavit declaring that notice of the pending application has been given to all owners

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481 of property to which the application applies, on a form provided by the ((department))  
482 division; and

483 c. the form designating who the applicant is submitted to the ((department))  
484 division before permit approval;

485 3.a. A certificate of sewer availability or site design approval for an on-site  
486 sewage system by ((the)) public health - Seattle (-) & King County ((department of  
487 public health)), as required by K.C.C. Title 13; or

488 b. If allowed under K.C.C. 13.24.134.B. and the King County Comprehensive  
489 Plan policies for a public school located on a RA zoned site, a certificate of sewer  
490 availability and a letter from the sewer utility indicating compliance with the tightline  
491 sewer provisions in the zoning code, as required by K.C.C. chapter 13.24;

492 4. If the development proposal requires a source of potable water, a current  
493 certificate of water availability consistent with K.C.C. chapter 13.24 or documentation of  
494 an approved well by public health - Seattle & King County;

495 5. A fire district receipt in accordance with K.C.C. Title 17, if required by  
496 K.C.C. chapter 21A.40;

497 6. A site plan, ((prepared in a form prescribed by the director)), except when  
498 exempt under section 3 of this ordinance. A site plan shall include:

499 a. identification of the subject property;

500 b. scale of the drawings;

501 c. north arrow and legend;

502 d. location and dimensions of the parcel, streets, and buildings;

503 e. easements and restrictions;

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- 504 f. existing and proposed structures;
- 505 g. existing and proposed parking and driveway areas;
- 506 h. sewer connection or on-site sewer system;
- 507 i. water connection or well location with well radius;
- 508 j. building and structure elevations;
- 509 k. past excavation, filled areas, or cleared areas;
- 510 l. existing and proposed contours two-foot intervals;
- 511 m. survey benchmark location;
- 512 n. datum;
- 513 o. existing and proposed impervious surface;
- 514 p. critical areas, buffers, and setback lines;
- 515 q. temporary erosion and sediment control measures;
- 516 r. construction access;
- 517 s. existing and proposed drainage facilities and flow control best management
- 518 practices; and
- 519 t. driveway and fire access;
- 520 7. Proof that the lot or lots to be developed are recognized as a lot under K.C.C.
- 521 Title 19A;
- 522 8. A critical areas affidavit, if required by K.C.C. chapter 21A.24;
- 523 9. A completed environmental checklist, if required by K.C.C. chapter 20.44;
- 524 10. Payment of ~~((any development permit review))~~ application review screening
- 525 fees ((,excluding impact fees)) collectible under K.C.C. Title 27, if any;

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526 11. A list of any permits or decisions applicable to the development proposal  
527 that have been obtained before filing the application or that are pending before the county  
528 or any other governmental entity;

529 ~~12. ((Certificate of transportation concurrency from the department of local  
530 services if required by K.C.C. chapter 14.70. The certificate of transportation  
531 concurrency may be for less than the total number of lots proposed by a preliminary plat  
532 application only if:~~

533 ~~a. at least seventy five percent of the lots proposed have a certificate of  
534 transportation concurrency at the time of application for the preliminary plat;~~

535 ~~b. a certificate of transportation concurrency is provided for any remaining lots  
536 proposed for the preliminary plat application before the expiration of the preliminary plat  
537 and final recording of the additional lots; and~~

538 ~~c. the applicant signs a statement that the applicant assumes the risk that the  
539 remaining lots proposed might not be granted.~~

540 ~~13.)) Certificate of future connection from the appropriate purveyor for lots  
541 located within the ((Urban Growth A)) urban area that are proposed to be served by on-  
542 site or community sewage system and group B water systems or private well, if required  
543 by K.C.C. 13.24.136 through 13.24.140;~~

544 ~~((14.))~~ 13. A determination if drainage review applies to the project under  
545 K.C.C. chapter 9.04 and, if applicable, all drainage plans and documentation required by  
546 the Surface Water Design Manual adopted under K.C.C. chapter 9.04 and, to the extent  
547 known at the time of application and when determined necessary by the ~~((director))~~  
548 manager, copies of any required storm water adjustments. Components of the drainage

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549 review and plans and documentation that can only be completed during a seasonal  
550 window shall not be required for purposes of a complete application;

551 ~~((15. Current assessor's maps and a list of tax parcels to which public notice~~  
552 ~~must be given accordance with in this chapter, for land use permits requiring a Type 2, 3~~  
553 ~~or 4 decision;~~

554 ~~16.))~~ 14. Legal description of the site;

555 ~~((17. Variances obtained or required under K.C.C. Title 14 or 21A to the extent~~  
556 ~~known at the date of application or when deemed necessary by the director))~~

557 15. Approvals for any decisions when deemed necessary by the manager,  
558 including but not limited to critical area alteration exceptions, reasonable use exceptions,  
559 special use permits, conditional use permits, zoning variances, road variances, or  
560 drainage standard adjustment or drainage criteria exception; and

561 ~~((18.))~~ 16. For commercial site development permits only, a phasing plan and a  
562 time schedule, if the site is intended to be developed in phases or if all building permits  
563 will not be submitted within three years.

564 B. ~~((A permit application is complete for purposes of this section when it meets~~  
565 ~~the procedural submission requirements of the department and is sufficient for continued~~  
566 ~~processing even though additional information may be required or project modifications~~  
567 ~~may be undertaken subsequently. The determination of completeness shall not preclude~~  
568 ~~the department from requesting additional information or studies either at the time of~~  
569 ~~notice of completeness or subsequently if new or additional information is required or~~  
570 ~~substantial changes in the proposed action occur, as determined by the department.~~

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571 ~~C.)~~) Additional complete application requirements for the following (~~land use~~  
572 ~~permits~~) applications are in the following sections of the King County Code:

- 573 1. Clearing and grading permits, K.C.C. 16.82.060;  
574 2. Construction permits, K.C.C. (~~16.04.052~~) 16.02.260; and  
575 3. Subdivision applications, short subdivision applications, and binding site plan  
576 applications, K.C.C. 19A.08.150.

577 ~~(D.)~~ C. The (~~director~~) manager may(~~(;)~~):

578 1. Specify the requirements of the site plan required to be submitted for various  
579 permits; and

580 2. (~~Require additional materials not listed in this section when determined to be~~  
581 ~~necessary for review of the project; and~~

582 ~~3.)~~) Waive any of the specific submittal requirements listed (~~(ø)~~) in this section  
583 that are determined to be unnecessary for review of an application.

584 ~~(E.)~~ D. The applicant shall (~~attest by written oath~~) declare under penalty of  
585 perjury as to the accuracy of all information submitted for an application.

586 ~~(F. Applications shall be accompanied by the payment of the applicable filing~~  
587 ~~fees, if any, as established by K.C.C. Title 27.)~~

588 SECTION 19. Ordinance 12196, Section 13, as amended, and K.C.C. 20.20.060  
589 are hereby amended to read as follows:

590 A. A notice of application shall be provided to the public for land use (~~(permit)~~)  
591 applications as follows:

- 592 1. Type 2, 3, or 4 decisions;

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593           2. Type 1 decisions subject to SEPA, except where the division is not the SEPA  
594 lead agency for the project;

595           3. As provided in subsection K. ~~((and L.))~~ of this section; ~~((and))~~

596           4. Type 1 decisions requiring a community meeting under K.C.C. 20.20.035;  
597 and

598           5. Where prescribed by ordinance.

599           B. Notice of the application shall be provided by the ~~((department))~~ division  
600 within fourteen days following the ~~((department's))~~ division's determination that the  
601 application is complete. ~~((A))~~ The public comment period ~~((on a notice of application of~~  
602 ~~at least twenty-one))~~ shall be for fourteen days following issuance of the notice of  
603 application, except that shoreline permits shall have a comment period of thirty days  
604 ~~((shall be provided, except as otherwise provided in chapter 90.58 RCW and RCW~~  
605 ~~58.17.215 with regards to subdivision alterations)).~~ The public comment period shall  
606 commence on the ~~((third))~~ day ~~((following the department's mailing of))~~ the notice of  
607 application is published as provided for in subsection ~~((H.))~~ I. of this section.

608           C. If the county has made a determination of significance ("DS") under chapter  
609 43.21C RCW before the issuance of the notice of application, the notice of the DS shall  
610 be combined with the notice of application and the scoping notice.

611           D. Unless the mailed notice of application is by a post card as provided in  
612 subsection E. of this section, the notice of application shall contain the following  
613 information:

614           1. The file number;

615           2. The name of the applicant;

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616           3. The date of application, the date of the notice of completeness and the date of  
617 the notice of application;

618           4. A description of the project, the location, a list of the permits included in the  
619 application, and the ~~((location))~~ publicly-accessible site where the application and any  
620 environmental documents or studies can be reviewed;

621           5. A site plan on eight and one-half by fourteen-inch paper, if applicable;

622           6. The procedures and deadline for filing comments, requesting notice of any  
623 required hearings, and any appeal procedure;

624           7. The date, time, place, and type of hearing, if applicable and scheduled at the  
625 time of notice;

626           8. The identification of other permits not included in the application to the  
627 extent known;

628           9. The identification of existing environmental documents that evaluate the  
629 proposed project; and

630           10. A statement of the preliminary determination, if one has been made, of those  
631 development regulations that will be used for project mitigation and of consistency with  
632 applicable county plans and regulations.

633           E. If mailed notice of application is made by a post card, the notice of application  
634 shall contain the following information:

635           1. A description of the project, the location, a list of the permits included in the  
636 application and any environmental documents or studies can be reviewed;

637           2. The name of the applicant;



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638           3. The date of application, the date of the notice of completeness, and the date  
639 of the notice of application;

640           4. If the ~~((department))~~ division has made a decision or recommendation on the  
641 application, the decision or recommendation made;

642           5. The applicable comment and appeal dates and the date, time, place, and type  
643 of hearing, if applicable;

644           6. A ~~((web site))~~ website address that provides access to project information (~~(;~~  
645 ~~including a site map and application page));~~ and

646           7. The ~~((department))~~ division contact name, telephone number, and email  
647 address;

648           F. Notice shall be provided in the following manner:

649           1. Posted at the project site as provided in subsections G. and J. of this section;

650           2. Mailed by first class mail as provided in subsection H. of this section; and

651           3. Published as provided in subsection I. of this section.

652           G. Posted notice for a proposal shall consist of one or more notice boards posted  
653 by the applicant within fourteen days following the ~~((department's))~~ division's  
654 determination of completeness as follows:

655           1. A single notice board shall be posted for a project. This notice board may  
656 also be used for the posting of the notice of decision and notice of hearing and shall be  
657 placed by the applicant:

658           a. at the midpoint of the site street frontage or as otherwise directed by the  
659 ~~((department))~~ division for maximum visibility;

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660 b. five feet inside the street property line except when the board is structurally  
661 attached to an existing building, but a notice board shall not be placed more than five feet  
662 from the street property without approval of the ((department)) division;

663 c. so that the top of the notice board is between seven to nine feet above grade;

664 d. where it is completely visible to pedestrians; and

665 e. comply with ((site)) sight distance requirements of K.C.C. 21A.12.210 and  
666 the King County road standards adopted under K.C.C. chapter 14.42((~~7~~));

667 2. Additional notice boards may be required when:

668 a. the site does not abut a public road;

669 b. a large site abuts more than one public road; or

670 c. the ((department)) division determines that additional notice boards are  
671 necessary to provide adequate public notice;

672 3. Notice boards shall be:

673 a. maintained in good condition by the applicant during the notice period  
674 through the time of the final county decision on the proposal, including the expiration of  
675 any applicable appeal periods, and for decisions that are appealed, through the time of the  
676 final resolution of any appeal; and

677 b. in place at least twenty-eight days before the date of any required hearing  
678 for a Type 3 or 4 decision, or at least fourteen days following the ((department's))

679 division's determination of completeness for any Type 2 decision; ((~~and~~

680 ~~e. removed within fourteen days after the end of the notice period;))~~

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681           4. Removal of the notice board before the end of the notice period may be cause  
682 for discontinuance of county review until the notice board is replaced and remains in  
683 place for the specified ~~((time))~~ notice period;

684           5. An affidavit of posting shall be submitted to the ~~((department))~~ division by  
685 the applicant within fourteen days following the ~~((department's))~~ division's determination  
686 of completeness to allow continued processing of the application by the ~~((department))~~  
687 division;

688           6. Notice boards shall be constructed and installed in accordance with  
689 subsection G. of this section and any additional specifications promulgated by the  
690 department under K.C.C. chapter 2.98, rules of county agencies; and

691           7. The ~~((director))~~ manager may waive the notice board requirement for a  
692 development proposal located in an area with restricted access, an area that is not served  
693 by public roads, or in other circumstances the ~~((director))~~ manager determines make the  
694 notice board requirement ineffective in providing notice to those likely to be affected by  
695 the development proposal. In such cases, the ~~((director))~~ manager shall require  
696 alternative forms of notice under subsection M. of this section.

697           H. Mailed notice for a proposal shall be sent by the ~~((department))~~ division  
698 within fourteen days after the ~~((department's))~~ division's determination of completeness:

699           1. By first class mail to owners of record of property in an area within five  
700 hundred feet of the site. The area shall be expanded when the ~~((department))~~ division  
701 determines it is necessary to send mailed notices to at least twenty different property  
702 owners;

703           2. To any city with a utility that is intended to serve the site;

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704 3. To the Washington state Department of Transportation, if the site adjoins a  
705 state highway;

706 4. To the affected Indian tribes;

707 5. To any agency or community group that the ~~((department))~~ division may  
708 identify as having an interest in the proposal;

709 6. ~~((Be considered supplementary to posted notice and b))~~ Be deemed  
710 satisfactory despite the failure of one or more owners to receive mailed notice;

711 7. For preliminary plats only, to all cities within one mile of the proposed  
712 preliminary plat, and to all airports within two miles of the proposed preliminary plat;

713 8. ~~((In those parts of the urban growth area designated by the King County  
714 Comprehensive Plan w))~~ Where King County and a city have adopted either a  
715 memorandum of understanding or a potential annexation boundary agreement, or both,  
716 the ~~((director))~~ manager shall ensure that the city receives notice of all applications for  
717 development subject to this chapter and shall respond specifically in writing to any  
718 comments on proposed developments subject to this title.

719 I. The notice of application shall be published by the ~~((department))~~ division  
720 within fourteen days after the ~~((department's))~~ division's determination of completeness  
721 on the division website and in ~~((the official county newspaper and another))~~ a newspaper  
722 of general circulation ~~((in the affected area))~~.

723 J. Unless waived under subsection G.7. of this section, posted notice for  
724 approved formal subdivision engineering plans, clearing, or grading permits subject to  
725 SEPA, or building permits subject to SEPA shall be a condition of the plan or permit

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726 approval and shall consist of a single notice board posted by the applicant at the project  
727 site, before construction as follows:

728 1. Notice boards shall comport with the size and placement provisions identified  
729 for construction signs in K.C.C. 21A.20.120.B;

730 2. Notice boards shall include the following information:

731 a. permit number and description of the project;

732 b. projected completion date of the project;

733 c. a contact name and phone number for both the ~~((department))~~ division and  
734 the applicant;

735 d. a ~~((department))~~ division contact number for complaints after business  
736 hours; and

737 e. hours of construction, if limited as a condition of the permit;

738 3. Notice boards shall be maintained in the same manner as identified ~~((above,))~~  
739 in subsection F of this section; and

740 4. Notice boards shall remain in place until final construction approval is  
741 granted. Early removal of the notice board may preclude authorization of final  
742 construction approval.

743 K. ~~((Posted and mailed notice consistent with this section shall be provided to  
744 property owners of record and to the council district representative in which it is located,  
745 for any proposed single family residence in a higher density urban single family  
746 residential zone (R-4 through R-8) exceeding a size of ten thousand square feet of floor  
747 area as defined in the Washington State Uniform Building Code.~~

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748 ~~L.)~~) Posted and mailed notice for any permit application for the establishment of  
749 the uses listed in 1. through 3. of this subsection, consistent with this section, shall be  
750 provided to any property owner of record and to the councilmember ~~((district~~  
751 ~~representative in which is locating any application for building permits or other necessary~~  
752 ~~land use approvals for the establishment of the social service facilities classified by SIC~~  
753 ~~8322 and 8361 and listed below))~~ in whose district the proposal is located, ~~((unless))~~  
754 except that this subsection K. shall not apply if the proposed use is protected under the  
755 Fair Housing Act:

- 756 1. Offender self-help agencies under SIC Industry 8322;
- 757 2. Parole offices under SIC Industry 8322; and
- 758 3. ~~((Settlement houses;~~
- 759 4.)) Halfway homes for delinquents and offenders under SIC Industry 8361 ~~((;~~
- 760 ~~and~~
- 761 5. ~~Homes for destitute people)).~~

762 ~~((M.))~~ L. In addition to notice required by subsection F. of this section, the  
763 ~~((department))~~ division may provide additional notice by any other means determined by  
764 the ~~((department))~~ division as necessary to provide notice to persons or entity who may  
765 be affected by a proposal.

766 SECTION 20. Ordinance 12196, Section 17, as amended, and K.C.C. 20.20.100  
767 are hereby amended to read as follows:

768 A. ~~((The department shall issue its Type 3 or Type 4 recommendation to the~~  
769 ~~office of the hearing examiner within one hundred fifty days from the date the department~~  
770 ~~notifies the applicant that the application is complete. The periods for action by the~~

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771 ~~examiner shall be governed by K.C.C. chapter 20.22 and the rules for conducting the~~  
772 ~~examiner process adopted under K.C.C. 20.22.330.~~

773 ~~B.1. Except as otherwise provided in subsection B.2. of this section, the~~  
774 ~~department shall issue its final decision on a Type 1 or Type 2 decision within one~~  
775 ~~hundred twenty days from the date the department notified the applicant that the~~  
776 ~~application is complete.~~

777 ~~2. The following periods apply to the type of land use permit indicated:~~

- ~~-a. New residential building permits 90 days~~
- ~~-b. Residential remodels 40 days~~
- ~~-c. Residential appurtenances, such as decks and garages 15 days~~
- ~~-d. Residential appurtenances, such as decks and garages that 40 days~~  
~~require substantial review~~
- ~~-e. Clearing and grading 90 days~~
- ~~-f. Department of public health review 40 days~~
- ~~-g. Type 1 temporary use permit for a homeless encampment 30 days~~
- ~~-h. Type 2 temporary use permit for a homeless encampment 40 days~~

778 ~~C. The following periods shall be excluded from the times specified in~~  
779 ~~subsections A., B., and H. of this section:)) The period to issue a final decision for each~~  
780 ~~type of complete land use application or project type subject to this chapter should not~~  
781 ~~exceed the following time periods, except as modified by this section:~~

782 1. For land use applications that do not require public notice under K.C.C.  
783 20.20.060, the division shall issue a final decision within sixty-five days of the  
784 determination of completeness;

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785           2. For land use applications that require public notice under K.C.C. 20.20.060,  
786 the division must issue a final decision within one hundred days of the determination of  
787 completeness; and

788           3. For land use applications that require public notice under K.C.C. 20.20.060  
789 and a public hearing, the division must issue a final decision within one hundred seventy  
790 days of the determination of completeness.

791           B. The time periods for permit review established in subsection A. of this section  
792 and as modified by subsections C. through K. of this section, shall be extended by  
793 seventy-five percent if a development proposal or application:

794           1. Requires approval of a road variance under K.C.C. Title 14, or drainage  
795 standard adjustment or drainage criteria exception under K.C.C. Title 9;

796           2. Is for a variance, critical area alteration exception, or reasonable use  
797 exception under K.C.C. Title 21A;

798           3. Is granted concurrent review with other permit applications applicable to the  
799 development; or

800           4. Is for a development proposal to install permanent stabilization measures to  
801 replace any structures or grading done as an emergency action.

802           C. The number of days an application is in review with the division shall be  
803 calculated from the day completeness is determined under section 17 of this ordinance to  
804 the date a final decision is issued on the permit application. The number of days shall be  
805 calculated by counting every calendar day and excludes the following periods:

806           1. Any period (~~during which the applicant has been requested by the~~  
807 department, the examiner, or the council to correct plans, perform required studies or

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808 ~~provide additional information, including road variances and variances required under~~  
 809 ~~K.C.C. chapter 9.04. The period shall be calculated from the date of notice to the~~  
 810 ~~applicant of the need for additional information until the earlier of the date the county~~  
 811 ~~advises the applicant that the additional information satisfies the county’s request or~~  
 812 ~~fourteen days after the date the information has been provided)) between the day that the~~  
 813 ~~division notifies the applicant in writing that additional information is required to further~~  
 814 ~~process the application and the day when responsive information is submitted by the~~  
 815 ~~applicant.~~ If the county determines that corrections, studies, or other information  
 816 submitted by the applicant is insufficient, it shall notify the applicant of the deficiencies  
 817 and the procedures of this section shall apply as if a new request for information had been  
 818 made.

819           ~~((a.))~~ The ~~((department))~~ division shall set a ~~((reasonable))~~ sixty-day deadline  
 820 for the submittal of corrections, studies, or other information, and shall provide written  
 821 notification to the applicant. The ~~((department))~~ division may extend the deadline upon  
 822 receipt of a written request from an applicant providing satisfactory justification for an  
 823 extension ((-

824           ~~b. When granting a request for a deadline extension, the department shall give~~  
 825 ~~consideration to the number of days between the department receiving the request for a~~  
 826 ~~deadline extension and the department mailing its decision regarding that request));~~

827           2. The period during which an environmental impact statement is being  
 828 prepared following a determination of significance under chapter 43.21C RCW, as set  
 829 forth in K.C.C. 20.44.050;

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830           3. ~~((The period during which an appeal is pending that prohibits issuing the~~  
831 ~~permit))~~ Any period between issuance of an administrative decision and resolution of an  
832 administrative appeal, and any additional period provided by the administrative appeal  
833 decision;

834           4. Any period during which an applicant fails to post the property, if required by  
835 this chapter, following the date notice is required until an affidavit of posting is provided  
836 to the ~~((department))~~ division by the applicant;

837           5. Any time extension mutually agreed upon by the applicant and the  
838 ~~((department))~~ division; ~~((and))~~

839           6. Any time during which there is an outstanding fee balance ~~((that is sixty days~~  
840 ~~or more past due))~~;

841           7. The period during which the department of ecology is reviewing and  
842 approving shoreline variance or shoreline conditional use permit, measured between the  
843 date of filing with the department of ecology and the date the county receives the  
844 department of ecology's decision;

845           8. The period during which another agency is reviewing and issuing a decision  
846 on any required modification to a previous approval, after the required construction  
847 permit has been deemed complete; and

848           9. The period during which information has been requested that can only be  
849 obtained during a seasonal window, including but not limited to, infiltration mounding  
850 analysis, traffic studies when school is in session, wetland studies in the growing season,  
851 or stream typing or fish status outside of times of low flow.

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852 D. The county shall provide any written comments and requests for corrections  
853 within thirty days of each submittal or resubmittal.

854 ~~((D.))~~ E. The division may cancel a permit application in the following situations:

855 1. Failure by the applicant to submit corrections, studies, or other information  
856 acceptable to the ~~((department))~~ division after two rounds of written requests under  
857 subsection C. of this section ~~((shall be cause for the department to cancel or deny the~~  
858 application.)); or

859 2. Failure by the applicant to make full payment of review fees within sixty days  
860 of the division's invoice.

861 F. If an applicant informs the division in writing that the applicant would like to  
862 temporarily suspend the review of the project for more than sixty days, or if an applicant  
863 is not responsive for more than sixty consecutive days after the division has notified the  
864 applicant in writing, that additional information is required to further process the  
865 application, an additional thirty days may be added to the time periods for the division to  
866 issue a final decision. Any written notice from the division to the applicant that  
867 additional information is required to further process the application shall include a notice  
868 that nonresponsiveness for sixty consecutive days may result in thirty days being added  
869 to the time period for permit review. For the purposes of this subsection,  
870 "nonresponsiveness" means that an applicant is not making demonstrable progress on  
871 providing additional requested information to the division, or that there is not ongoing  
872 communication from the applicant to the division on the applicant's ability or willingness  
873 to provide the additional information.

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874 G. The time periods for permit review established in this section shall not apply if  
875 an unforeseen event, as determined by the permitting division manager, disrupts normal  
876 county operations and prevents permit review from being feasible. This could include,  
877 but is not limited to:

- 878 1. Declared emergencies under K.C.C. chapter 12.52;
- 879 2. Court orders, litigation, or settlements pursuant to specific applications or to  
880 the King County Comprehensive Plan or the county's development regulations;
- 881 3. Building or land use moratoria;
- 882 4. A recession resulting in unexpected staffing changes; or
- 883 5. Denial of service for critical infrastructure, such as software failure, breach or  
884 termination of contract, loss of internet access, or cyber security breach.

885 H. The time ((limits)) periods established in this subsection A. of section shall  
886 not apply if a proposed development or application:

- 887 1. Requires ((either: an amendment to the Comprehensive Plan a development  
888 regulation; or)) modification or waiver of a development regulation as part of a  
889 demonstration project in K.C.C. chapter 21A.55. Any time periods for permit review in  
890 that chapter shall apply;
  - 891 2. ((Requires approval of a new fully contained community as provided in RCW  
892 36.70A.350, master planned resort as provided in RCW 36.70A.360 or the siting of an  
893 essential public facility as provided in RCW 36.70A.200; or)) Involves uses or activities  
894 related to mineral extraction or processing, coal mining, materials processing facilities, or  
895 fossil fuel facilities: or
  - 896 3. Is to rectify a code violation case;
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897 ~~((3-I))~~ I.1. If an application is revised by the applicant~~((, when the revisions~~  
898 ~~will)) and results in a substantial change in~~ ((a project's review requirements, as  
899 ~~determined by the department, in which case the period shall start from the date at which~~  
900 ~~the revised project application is determined to be complete)) the application review, the  
901 division may, in some cases, need to restart the time period for permit review in K.C.C.  
902 20.20.100. A substantial change in the application review may also include new public  
903 notice and revised vesting.~~

904 2. For the purposes of this subsection H.:

905 a. a "substantial change" that results in new public notice, revised vesting, and  
906 a restart of the time periods for permit review, includes, but is not limited to:

907 (1) the creation of additional lots;

908 (2) the reduction or elimination of open space; or

909 (3) a change in land use;

910 b. a "substantial change" that results in a restart of the time periods for permit  
911 review, includes, but is not limited to:

912 (1) a fifty-percent or more increase to the total value of building construction  
913 work, including all finish work, painting, roofing, electrical, plumbing, heating,

914 ventilation, air conditioning, elevators, fire systems, and any other permanent fixtures;

915 (2) a ten-percent or more increase to the total building square footage,  
916 impervious surface area, parking, or building height;

917 (3) when a change to the application results in a change to the type of  
918 drainage review required under the King County Surface Water Design Manual, if the  
919 new type of drainage review adds additional requirements;

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920           (4) when a change to the application results in a new requirement for a road  
921 variance under K.C.C. Title 14;

922           (5) when a change in points of ingress or egress to the property, where:

923           (a) the ingress or egress point is moved more than 25 percent of the width of  
924 the property line width on the same street; or

925           (b) the ingress or egress point is on a different street; or

926           (6) when a change to the application results in a new or increased impact to  
927 critical areas that will require a revision to mitigation measures.

928           ~~((F. The time limits established in this section may be exceeded on more complex~~  
929 ~~projects. If the department is unable to issue its Type 1 or Type 2 decision or its Type 3~~  
930 ~~or Type 4 recommendation within the time limits established by this section, it shall~~  
931 ~~provide written notice of this fact to the applicant. The notice shall include a statement of~~  
932 ~~reasons why the time limits have not been met and an estimated date for issuance of the~~  
933 ~~notice of a Type 1 or Type 2 decision or a Type 3 or Type 4 recommendation.~~

934           G.) J. The ~~((department))~~ division shall require that all plats, short plats, building  
935 permits, clearing and grading permits, conditional use permits, special use permits,  
936 commercial site development permits, shoreline substantial development permits, binding  
937 site plans, urban planned development permits, or fully contained community permits,  
938 issued for development activities on or within five hundred feet of designated agricultural  
939 lands, forest lands, or mineral resource lands, contain a notice that the subject property is  
940 within or near designated agricultural lands, forest lands, or mineral resource lands, on  
941 which a variety of commercial activities may occur that are not compatible with  
942 residential development for certain periods of limited duration.

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943           ~~((H. To the greatest extent practicable, the department shall make a final~~  
944 ~~determination on all permits required for a Washington state Department of~~  
945 ~~Transportation project on a state highway as defined in RCW 46.04.560 with an~~  
946 ~~estimated cost of less than five hundred million dollars no later than ninety days after~~  
947 ~~receipt of a complete permit application))~~ K. Where federal, state, or county law requires  
948 a shorter time period for permit review and decision, the division should comply with the  
949 shorter time periods.

950           L.1. An applicant may, in writing and with the division's agreement, voluntarily  
951 opt out of the time period for permit review and decision specified in this section.

952           2. If an applicant is under an application processing service agreement with the  
953 county, the time periods for permit review in that agreement shall control.

954           NEW SECTION. SECTION 21. There is hereby added to K.C.C. chapter 20.20 a  
955 new section to read as follows:

956           Reporting on permit review timelines shall be submitted annually to the council,  
957 in accordance with section 26 of this ordinance.

958           SECTION 22. Ordinance 6949, Section 8, as amended, and K.C.C. 20.44.060 are  
959 hereby amended to read as follows:

960           A. The procedures and standards of WAC 197-11-500 through 197-11-570 are  
961 adopted regarding public notice and comments.

962           B. For purposes of WAC 197-11-510, public notice shall be required as provided  
963 in K.C.C. Title 20. The comment period for notices under this section shall be fourteen  
964 days. Publication of notice in a newspaper of general circulation ~~((in the area where the~~  
965 ~~proposal is located))~~ also shall be required for all nonproject actions and for all other

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966 proposals that are subject to the provisions of this chapter but are not classified as land use  
967 ((permit)) decisions in K.C.C. Title 20.

968 C. The responsible official may require further notice if deemed necessary to  
969 provide adequate public notice of a pending action. Failure to require further or alternative  
970 notice shall not be a violation of any notice procedure.

971 SECTION 23. Ordinance 6949, Section 5, as amended, and K.C.C. 20.44.030 are  
972 hereby amended to read as follows:

973 The procedures and standards regarding the timing and content of environmental  
974 review specified in WAC 197-11-055 through 197-11-100 are adopted subject to the  
975 following:

976 A. The optional provision of WAC 197-11-060(3)(c) is adopted.

977 B. Under WAC 197-11-100, the applicant shall prepare the initial environmental  
978 checklist, unless the lead agency specifically elects to prepare the checklist. The lead  
979 agency shall make a reasonable effort to verify the information in the environmental  
980 checklist and shall have the authority to determine the final content of the environmental  
981 checklist.

982 C. The department of local services, permitting division, may ~~((set reasonable~~  
983 ~~deadlines for the))~~ require, in accordance with K.C.C. 20.20.100, submittal of information,  
984 studies, or documents necessary for, or subsequent to, threshold determinations~~((Failure~~  
985 ~~to meet such deadlines shall cause the application to be deemed withdrawn, and plans or~~  
986 ~~other data previously submitted for review may be returned to the applicant together with~~  
987 ~~any unexpended portion of the application review fees)).~~



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988            SECTION 24. Ordinance 13130, Section 11, as amended, and K.C.C. 21A.42.190  
989 are hereby amended to read as follows:

990            A. The department may review and approve, in accordance with the code  
991 compliance process of this chapter, an expansion of a use or development authorized by an  
992 existing conditional use, special use or unclassified use permit as follows:

993            1. The expansion shall conform to this title and the original (~~land use~~) permit,  
994 except that the project-wide amount of each of the following may be increased up to ten  
995 percent:

- 996            a. building square footage;
- 997            b. impervious surface;
- 998            c. parking; or
- 999            d. building height;

1000           2. No subsequent expansions shall be approved under this subsection if the  
1001 cumulative amount of such expansions exceeds the percentage prescribed in subsection  
1002 A.1. of this section; and

1003           3. An expansion of a use or development authorized by an existing conditional  
1004 use, special use or unclassified use permit that does not conform to subsection A.1. of this  
1005 section may only be approved if:

- 1006           a. the expansion is within a use or development authorized by an existing  
1007 conditional use permit and is reviewed and approved as a conditional use; or
- 1008           b. the expansion is within a use or development authorized by an existing special  
1009 use or unclassified use permit and is reviewed and approved as a special use.

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1010 B. The department may review and approve, in accordance with the code  
1011 compliance process of this chapter, a modification of a use or a development authorized by  
1012 an existing conditional use, special use, or unclassified use permit that does not make a  
1013 substantial change, as ~~((determined by the department))~~ defined in K.C.C. 20.20.100, to the  
1014 conditional use, special use, or unclassified use. ~~((For the purpose of this subsection, a  
1015 "substantial change" includes, but is not limited to, a change to the conditions of approval  
1016 that leads to significant built or natural environmental impacts that were not addressed in  
1017 the original approval or the creation of a new use.))~~

1018 C. This section shall not apply to modifications or expansions of:

- 1019 1. Telecommunication facilities under K.C.C. 21A.26.140;
- 1020 2. Minor telecommunication facilities under K.C.C. 21A.27.090; or
- 1021 3. Nonconformances under K.C.C. 21A.32.065.

1022 SECTION 25. Ordinance 17485, Section 44, and K.C.C. 21A.42.210 are hereby  
1023 amended to read as follows:

1024 In the RA zone, the following apply to the expansion or modification of a school  
1025 authorized by an existing land use permit:

1026 A. Pursuant to the code compliance process of this chapter, the department may  
1027 review and approve an expansion or modification of an elementary school authorized by an  
1028 existing land use permit even if the use is not permitted outright in the RA zone. Such  
1029 expansions or modifications shall conform to all other provisions of this title;

1030 B. Pursuant to the code compliance process of this chapter, the department may  
1031 review and approve an expansion of a middle school, junior high school or high school  
1032 authorized by an existing land use permit even if the use is not permitted outright in the RA

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1033 zone. Such expansions shall conform to all other provisions of this title. Any expansions  
1034 under this subsection shall be subject to the following:

1035 1. the project-wide amount of each of the following may be increased by up to ten  
1036 percent:

1037 a. building square footage;

1038 b. impervious surface;

1039 c. parking; and

1040 d. building height; and

1041 2. No subsequent expansions shall be approved under this subsection if the  
1042 cumulative amount of such expansions exceeds the percentage prescribed in subsection  
1043 B.1. of this section;

1044 C. An expansion of a school that does not conform to the provisions of subsection  
1045 B. of this section may only be approved if the expansion is reviewed and approved as a  
1046 conditional use; and

1047 D. The department may review and approve, in accordance with the code  
1048 compliance process of this chapter, a modification of a middle school, junior high school or  
1049 high school authorized by an existing land use permit that does not make a substantial  
1050 change to the existing land use permit, as ~~((determined by the department. For the purpose~~  
1051 ~~of this subsection, a "substantial change" includes, but is not limited to, a change to the~~  
1052 ~~conditions of approval that leads to significant built or natural environmental impacts that~~  
1053 ~~were not addressed in the original approval))~~ defined in K.C.C. 20.20.100.

1054 SECTION 26.

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1055           A. The executive shall, in consultation and collaboration with councilmembers,  
1056 prepare a permit review performance report. The executive should transmit the report to  
1057 the council by December 31, 2025, in the form of an electronic copy with the clerk of the  
1058 council, who shall retain an electronic copy and provide an electronic copy to all  
1059 councilmembers, the council chief of staff, and the lead staff for the local services and  
1060 land use committee or its successor. The report, shall include, but not be limited to:

1061           1. A description of the current requirements for project review timeline  
1062 reporting in state and county law;

1063           2. A plan for, and the resources needed to, comply with the project review  
1064 timeline reporting requirements in chapter 36.70B RCW;

1065           3. A plan for, and the resources needed to, provide project review timeline  
1066 reporting for all project permit types, similar to the reporting requirement for housing  
1067 projects in chapter 36.70B RCW;

1068           4. A plan for, and the resources needed to, provide project review timeline  
1069 reporting on the county's website;

1070           5. An evaluation of the impacts of the project review timelines established in  
1071 chapter 36.70B RCW on customer service for county residences, including:

1072           a. a description of how the additional staffing, fee increase, code changes, and  
1073 process improvements will be demonstrable to a resident applying for a project permit;

1074 and

1075           a. whether additional investments, code change, or process improvements will  
1076 be needed to comply with the requirements in RCW 36.70B or potential growth in project  
1077 permit applications in the 2026-2027 or future biennia;

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1078           6. Recommendations for any code changes to address the evaluation required by  
1079 this proviso, which should include a requirement that the annual reports are required no  
1080 later than June of each year;

1081           B. The executive shall transmit an ordinance that implements the  
1082 recommendations required by the report in this section, as well as the first annual report,  
1083 to the council by June 30, 2026, in the form of an electronic copy with the clerk of the  
1084 council, who shall retain an electronic copy and provide an electronic copy to all  
1085 councilmembers, the council chief of staff, and the lead staff for the local services and  
1086 land use committee or its successor. The ordinance shall, at a minimum, amend section  
1087 21 of this ordinance, to include the required reporting components.

1088           SECTION 27. The following are hereby repealed:

1089           A. Ordinance 16959, Section 49;

1090           B. Ordinance 12560, Section 15, as amended, and K.C.C. 16.02.310;

1091           C. Ordinance 12196, Section 12, and K.C.C. 20.20.050;

1092           D. Ordinance 12196, Section 15, as amended, and K.C.C. 20.20.080; and

1093           E. Ordinance 10870, Section 618, and K.C.C. 21A.42.110.

1094           SECTION 28. Severability. If any provision of this ordinance or its application

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1095 to any person or circumstance is held invalid, the remainder of the ordinance or the  
1096 application of the provision to other persons or circumstances is not affected.


Ordinance 19872 was introduced on 7/9/2024 and passed as amended by the Metropolitan King County Council on 12/3/2024, by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Upthegrove, von Reichbauer and Zahilay

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Signed by:  
  
E76CE01F07B14EF...  
Dave Upthegrove, Chair

ATTEST:

DocuSigned by:  
  
8DE1BB375AD3422...  
Melani Hay, Clerk of the Council

APPROVED this \_\_\_\_\_ day of 12/11/2024, \_\_\_\_\_.

Signed by:  
  
4FBCAB8196AE4C6...  
Dow Constantine, County Executive

**Attachments:** None

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dave.upthegrove@kingcounty.gov

E76CE01F07B14EF...

Viewed: 12/4/2024 10:31:27 AM

Chair

Signed: 12/4/2024 10:31:38 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 98.247.170.195

## Electronic Record and Signature Disclosure:

Accepted: 12/4/2024 10:31:27 AM

ID: 5361997c-f956-4240-9999-033e2efcbe00

Melani Hay

DocuSigned by:

Sent: 12/4/2024 10:31:40 AM

melani.hay@kingcounty.gov

8DE1BB375AD3422...

Viewed: 12/4/2024 10:43:08 AM

Clerk of the Council

Signed: 12/4/2024 10:43:27 AM

King County Council

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

Using IP Address: 198.49.222.20

## Electronic Record and Signature Disclosure:

Accepted: 9/30/2022 11:27:12 AM

ID: 639a6b47-a4ff-458a-8ae8-c9251b7d1a1f

Dow Constantine

Signed by:

Sent: 12/4/2024 10:43:30 AM

Dow.Constantine@kingcounty.gov

4FBCAB8196AE4C6...

Viewed: 12/11/2024 9:34:56 AM

King County Executive

Signed: 12/11/2024 9:35:14 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 146.129.84.117

## Electronic Record and Signature Disclosure:

Accepted: 12/11/2024 9:34:56 AM

ID: 82a2a1d9-ab32-41ae-877b-19d8aedb17e1

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Ames Kessler akessler@kingcounty.gov Executive Legislative Coordinator & Public Records Officer King County Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;"><b>COPIED</b></div>	Sent: 12/4/2024 10:43:30 AM Viewed: 12/4/2024 2:34:15 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	12/4/2024 10:14:04 AM
Certified Delivered	Security Checked	12/11/2024 9:34:56 AM
Signing Complete	Security Checked	12/11/2024 9:35:14 AM
Completed	Security Checked	12/11/2024 9:35:14 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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