

KING COUNTY BOARDS AND COMMISSIONS APPLICATION FORM

(A resume may be substituted in lieu of submitting a completed application form)



King County

PLEASE NOTE: *Information provided on this form will be a public record subject to free and open examination by any person under the Washington State Public Records Act (RCW 42.56.250). However, while we will disclose the applicant's name, the applicant's address, phone number and email address will be redacted.*

Thank you for your interest in serving on a King County board or commission. Individuals selected to serve on a King County board or commission will also be required to complete a King County Ethics Program Financial Disclosure Form within two weeks of being nominated to serve on a King County board or commission. Individuals appointed to serve on a board or commission that is overseen by an agency independent of King County government are exempt from the financial disclosure filing requirement.

I'm Interested in Serving on the (Board or Commission Name):

WaterWorks Grant Ranking Committee

My Name Is:

Tasha Bassett

Preferred Contact Information:

Address	700 5 th Ave, Suite 4900
City, State, Zip Code	Seattle, WA 98124-4018
Home Phone	
Work Phone	(206) 615-0550
Cell Phone	(206) 549-7046
Email Address	Tasha.bassett@seattle.gov

Physical Home Address (REQUIRED if different from preferred mailing address)

Home Address	120 Broadway, Unit 732
City, State, Zip Code	Seattle, WA 98122

Current Employer

Job Title	Planning & Development Specialist Sr.
Date of Employment	August 1990
Company Name	City of Seattle – Seattle Public Utilities
Street Address	700 5 th Ave
City, State, Zip Code	Seattle, WA 98124-4018

King County Council District I reside in (Please type an "X" in the box to the right of your district):1 2 3 4 5 6 7 8 9 Don't Know **Have you served on any other Board, Commission, or Committees (Please list them below)?**

Board, Commission or Committee Names	Year Appointed	Term Expired
No		

Please explain why you feel you are the most qualified candidate for this appointment.

Working for the City of Seattle, specifically Seattle Public Utilities for 28+ years I believe that I can bring a valuable perspective as a Drainage and Wastewater (DWW) employee with years of program management, inspections and customer service skills. As a skilled race and social justice leader in DWW, a women of color and as someone who has lived/worked and connected with community in Seattle for 53 year, I also bring all those valuable skill sets to this appointment.

How did you learn of this opportunity?

Co-worker

Do you hold any professional licenses, registrations or certificates in any field (Please type an "X" in the box)?Yes No

If you hold any professional licenses, please list them here:

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PERSONAL INFORMATION (OPTIONAL)

The King County Council and the King County Executive are committed to inclusiveness and outreach to all King County residents to ensure that King County boards and commissions are reflective of the community we serve. Providing information in the section below is voluntary but will assist in achieving this goal.

How do you identify?

Race/Ethnicity:	African American
Gender:	Female
Orientation:	
Personal Pronoun: (he/him; she/her; they/them, etc.)	She/her/hers

Do you have a disability as defined by the Americans with Disabilities Act? (Please type an "X" in the boxes that apply to you)

Yes No

Generation Range (Please type an "X" to the right of the age range that applies to you):

30 or younger 31-41 42-52 53-63 64-74 75 or older

Person to Notify in Case of Emergency (OPTIONAL)

Name	
Home Phone	
Work Phone	
Cell Phone	

Agreement and Signature

By submitting this application, I affirm that the information I have provided in this application are true and complete to the best of my knowledge.

Type your name	Tasha Bassett
Date	December 28, 2022

Please return completed form to:

(We are only accepting applications via email. You can scan your completed form and then send it to us as a PDF attachment; or you can complete the form online, then save the completed form to your hard drive, and then attach the completed form to an email.)

Please return your completed form to the staff liaison conducting the recruitment for the King County board or commission for which you are applying. If you don't know the staff liaison's name, then send your completed form to:

Rick Ybarra, Liaison for Boards and Commissions
King County Executive Office
Email: Rick.Ybarra@kingcounty.gov

**If you need this application in alternate formats, please contact:
Rick.Ybarra@kingcounty.gov**

Tasha Bassett

Seattle, WA | 206-226-6894 | tdog4905@yahoo.com

Executive Summary

- Excellent leadership and facilitation skills with a keen focus on collaboration and team-based approaches to get the work done.
- Experiences with inter-City RSJ and EJ initiatives, policies, principles, and tools.
- Exceptional customer service, problem solving abilities under pressure, and prioritization skills.
- Exceptional ability to identify process gaps, and develop and implement solutions
- Strong, proven and effective track record for accomplishing RSJ and EJ institutional change among the DWW branch.
- Trusted, strong and respectful working relationship from inter-City RSJ and EJ leaders, key stakeholders and community

Work Experience

Drainage and Wastewater Branch Equity Team Co-Lead

Seattle Public Utilities 2017 – 2021

- Led, coached and facilitated DWW Branch Equity Team (BETs)
- Advised and collaborated with DWW branch in identifying and mitigating inequitable impacts in DWW policies, program and projects and services on customers and staff.
- Serve as a advisor on racial equity tools and principles to DWW lines of business, other city departments and community-based organizations.
- Collaborated and facilitated Racial Equity Toolkits applications
- Collaborate with key subject matter experts to articulate a shared EJ and RSJ strategy for embedding EJ and RSJ principles in DWW, including performance measure and other forms of accountability principles.

RainWise Program, Senior Planning & Development Specialist

Seattle Public Utilities 2018 – Present

- Lead and facilitated Racial Equity Toolkit (RET)
- Strategic framework planning for the program, including ensuring accountability, tracking and performance measure of RET recommendations.
- Develop and practice culturally relevant community-facing engagement principles within the program.
- Provide program support for the RainWise program, including:
 - Managing the rebate process,
 - Managing scheduling, document tracking and coordination of 250-300 inspections between King County and SPU inspectors and RainWise contractors.
 - Identifying and implementing quality control and process improvements program-wide.
 - Oversee and process program invoicing through PeopleSoft.
- Serve as a technical expert to internal staff, external customers, contractors, and outreach consultants for site eligibility. Conduct research utilizing ArcMap, engineering plans, Stormwater Code requirements, building and land use permits, King County parcel information, and private drainage information.
- Annually track, manage, and report on RainWise contractor participation requirements via review of Washington State and City of Seattle license and bonding requirements.
- Collaborate with program staff on the selection, hiring, and management of outreach consultants
- Collaborate with program staff on major program revisions to implement racial equity objectives, long-range plans, process improvements and program efficiencies.

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- Maintain open communication with RainWise contractors, customers, consultants, King County staff and partnering agencies to problem solve, develop solutions, and answer complicated questions on the program in a timely manner.
- Schedule and facilitate RainWise Team meetings, King County and SPU quarterly inspection meetings, and monthly consultant outreach meetings.

*Stormwater Facility Credit Program Manager, Associate Civil Engineer Specialist
Seattle Public Utilities 2008 – 2018*

- Program Manager for a Stormwater Code private drainage credit program.
- Develop and practice culturally relevant community-facing engagement principles within the program.
- Collaborated in the planning, development, and execution of the program through monthly reporting, long-range planning and development of internal processes with SPU's Drainage Billing and Finance divisions.
- Determined customer eligibility through review of engineering plans, Stormwater Code requirements, side sewer and building permits, land use permits, King County parcel information, site-specific private drainage information, and conducted on-site drainage system inspections to verify Stormwater Code compliance.
- Utilized ArcMap to determine the impervious billable characteristics on a parcel, and the amount of impervious surface area being managed by the property's stormwater system.
- Developed a new program database with Seattle IT to track applications.
- Revised Director's Rules to meet stormwater code performance requirements when new Stormwater Codes came into effect.
- Provided program briefings to SPU Executive Team, SPU Finance Division leadership, and DWW Management Team.
- Provided overview of the program to other utilities, government agencies, consultants, and community-based organizations.

*Environmental Compliance Inspector, Assistant Civil Engineer Specialist
Seattle Public Utilities 1998 – 2008*

- Conducted private drainage system inspections to verify compliance with Stormwater Code requirements.
- Received, tracked, and responded to Stormwater Code pollution prevention complaints or side sewer failures.
- Served as an On-Call Drainage and Wastewater Pollution Prevention Spill Responder.
- Worked independently to inspect businesses across the city to enforce compliance of the Stormwater Code while also providing technical assistance regarding stormwater best management practices. Worked independently to inspect privately owned Stormwater Flow Control and Treatment Systems to ensure compliance with City maintenance requirements, utilizing ArcMap, engineering plans, Stormwater Code, side sewer and building permits, approved as-builts, land use permits, King County parcel information, and site-specific private drainage information to enforce compliance with the City's Stormwater Code.
- Identified and referred side sewer violations to other utility sections for enforcement.
- Inputted and managed inspection data and water quality complaints to track compliance.
- Responded to pollution spills and acted as an Incident Commander, mobilized resources and coordinated clean-ups to protect water quality and enforce Stormwater Code.

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Customer Service Representative, Customer Service Branch

Seattle Public Utilities 1990 - 1998

- Received and processed missed garbage, recycling, and yard waste complaints from Utility customers.
- Sent notification of missed services and coordinated collection with Waste Management and utility inspection staff.
- Met high volume call quotas, defused irate customers, solved problems quickly with high levels of detail.

Education

- Bachelor of Liberal Arts – Evergreen State College – 1986 - 1990

Computer Skills

- Microsoft Office Suite including SharePoint, OneDrive and Teams.
- WebEx, Zoom, Adobe Acrobat, Adobe Sign, ArcMap
- City internal software and processes, including PeopleSoft, DIBS Billing System, B2Gnow, and processes related to contracts and contract management.

Interpersonal and Leadership Experience

- Extremely strong Race and Social Justice awareness
- 30 years of utility operation and governmental structure
- Strong City department network relationships
- 30 years of customer service experience
- Ability to identify process and program improvements
- Detail-oriented
- Value teamwork and collaboration but can accomplish goals independently.