



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

December 11, 2012

Ordinance 17488

Proposed No. 2012-0070.1

Sponsors Lambert

1 AN ORDINANCE relating to the elimination of the annual
2 technology report submittal requirement; and amending
3 Ordinance 14005, Section 4, as amended, and K.C.C.
4 2.16.0757, Ordinance 14155, Section 1, and
5 K.C.C.2.16.07581, Ordinance 14155, Section 3, as
6 amended, and K.C.C.2.16.07583 and Ordinance 14155,
7 Section 4, as amended, and K.C.C. 2.16.07584.

8 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

9 SECTION 1. Ordinance 14005, Section 4, as amended, and K.C.C.2.16.0757 are
10 each hereby amended to read as follows:

11 The department of information technology shall include an information
12 technology strategic planning office. The information technology strategic planning
13 office shall report directly to the chief information officer. The information technology
14 strategic planning office shall:

15 A. Produce an information technology strategic plan with annual updates for
16 council approval. The strategic technology plan shall be transmitted to council no later
17 than June 30 of the reporting period, with annual updates provided by April 30. The plan
18 should include:

19 1. A section that includes:

20 a. text describing, for individual planning issue areas, the current environment,
21 strengths, weaknesses, opportunities and challenges;

22 b. a list of recommended objectives, with description; and

23 c. the approach to achieve the desired outcomes for each strategic objective;

24 2. The annual update should provide accomplishments towards meeting
25 objectives from previous approved strategic plans, when objectives have not been met
26 and a discussion of the obstacles towards meeting those objectives; and

27 3. Appendices supporting the recommendations with empirical data;

28 B. Support the work of countywide planning committees that coordinate business
29 and technical needs for information technology investments; and

30 C. ~~((Produce an annual technology report. The annual technology report shall be
31 transmitted to council no later than June 30 of each year; and~~

32 ~~D.))~~ Produce an annual proposed technology business plan. The annual proposed
33 technology business plan shall be transmitted to the council at the time of transmittal of
34 the executive's proposed budget. The annual technology business plan shall include:

35 1. A summary of each technology project seeking funding in the proposed
36 budget.

37 2. For each project seeking funding in the budget, the following information
38 shall be reported:

39 a. the total budget request for the proposed project;

40 b. the total of past appropriations;

41 c. an estimate of any future budget requests to complete the project;

42 d. project milestones with specific dates, of which at least two shall be
43 projected to occur during the proposed budget year; and

44 e. a cash flow plan identifying the dates when funds proposed in the budget are
45 anticipated to be encumbered or expended.

46 f. the expected useful life of the technology.

47 g. preliminary outcome measures to assess whether the project is successful
48 upon completion.

49 3. For all existing projects seeking funding in the proposed budget, the
50 technology business plan shall include a status report on whether the project's major
51 milestones identified at the time of the first and subsequent budget appropriations have
52 been achieved shall be provided.

53 4. A list of all projects with active appropriation authority, including projects
54 not seeking funding in the proposed budget and the unexpended appropriation for each
55 project.

56 5. The technology business plan shall include a table identifying the projected
57 cost savings from information technology projects. The table shall be updated annually
58 at the time of the transmittal to the council to document achieved savings versus the
59 projected savings at the time the project was approved.

60 SECTION 2. Ordinance 14155, Section 1, and K.C.C.2.16.07581 are each hereby
61 amended to read as follows:

62 The definitions in this section apply throughout K.C.C. 2.16.07581, 2.16.07582,
63 2.16.07583, 2.16.07584 and 2.16.07585, unless the context clearly requires otherwise.

64 A. ~~((Annual technology report: a report of the status of technology projects as of~~
65 ~~the end of the prior year pursuant to K.C.C. 2.16.0755.~~

66 B.) A. "Integration((:))" means technical components and business philosophies
67 that bring together diverse applications from inside and outside the organization, to
68 streamline and integrate business processes within an organization and with outside
69 partners.

70 ~~((C.))~~ B. "Interoperability((:))" means the ability of two or more hardware
71 devices or two or more software routines to work together.

72 ~~((D.))~~ C. "Long-term((:))" means a planning horizon of over three years out.

73 ~~((E.))~~ D. "Mid-term((:))" means a planning horizon of two to three years.

74 ~~((F.))~~ E. "Short-term((:))" means a planning horizon of one to two years.

75 ~~((G.))~~ F. "Strategic((:))" means Likely to be more than three years out; necessary
76 for achieving the planned effect desired.

77 ~~((H.))~~ G. "Information technology strategic plan((:))" means a report that
78 provides a vision and coordination of technology management and investment across the
79 county pursuant to K.C.C. 2.16.0757,A.

80 ~~((I.))~~ H. "Technology business plan((:))" means an annual plan for the next year's
81 technology operations and proposed projects; intended to align with individual agency's
82 business plans and budget requests and the countywide standards and policies and
83 direction as set forth in the strategic information technology plan.

84 SECTION 3. Ordinance 14155, Section 3, as amended, and K.C.C.2.16.07583
85 are each hereby amended to read as follows:

86 A. The business management council is hereby created. The council shall act in
87 an advisory capacity to the county's chief information officer in carrying out duties
88 related to developing short-term, mid-term and strategic objectives for information
89 technology countywide, in recommending information technology proposals for funding
90 and in developing standards, policies and guidelines for implementation. The members
91 shall be the King County chief information officer and agency deputy directors or
92 business managers designated by each agency's director, familiar with that agency's
93 business and operations and having authority to commit resources and speak with the
94 authority of the department when participating in business management council meetings.

95 B. The business management council shall:

96 1. Review information technology proposals made by individual members,
97 groups of members or ad hoc committees;

98 2. Assess short-term, mid-term strategic value and risk of information
99 technology proposals;

100 3. Assess alignment of information technology proposals with agency business
101 plans, agency technology plans and adopted strategic objectives;

102 4. Recommend information technology proposals for funding and for inclusion
103 in the technology business plan and the information technology strategic plan;

104 5. Review and provide recommendations for implementing information
105 technology standards, policies and guidelines;

106 6. Review and provide recommendations for finalizing ~~((the annual technology~~
107 ~~report and))~~ the technology business plan; and

108 7. Review operations management issues as needed.

109 C. The King County chief information officer shall serve as the chair of the
110 business management council and shall designate a vice-chair as needed.

111 D. The chief information officer may convene such additional ad hoc committees
112 as are determined to be necessary for the business management council to focus on
113 specific topics or to address the needs of a logical group of agencies. These committees
114 shall review topics and report findings to the chief information officer and the business
115 management council.

116 E. Formal votes shall be taken and recorded on all recommendations and
117 endorsements. Meeting minutes shall formally record issues and concerns raised by
118 members for consideration by the chief information officer.

119 F. Members of the business management council shall serve without
120 compensation.

121 SECTION 4. Ordinance 14155, Section 4, as amended, and K.C.C.2.16.07584
122 are each hereby amended to read as follows:

123 A. The technology management board is hereby created. The board shall act in
124 an advisory capacity to the county's chief information officer on technical issues
125 including policies and standards for information security, applications, infrastructure and
126 data management. The members shall be: the King County chief information officer and
127 agency information technology directors or managers designated by each agency's
128 director and familiar with that agency's technology needs and operations.

129 B. The technology management board shall:

130 1. Review the strategic objectives recommended by the strategic advisory
131 council and assess issues related to the ability of the technology infrastructure to support
132 them;

133 2. Review the business objectives and information technology proposals
134 recommended by the business management council and assess issues related to
135 compliance with the county's technology standards and policies and the impact to the
136 technology infrastructure required to support them;

137 3. Develop or review information technology program proposals that support
138 the strategic and business objectives of the county;

139 4. Develop or review technology program proposals that promote the efficient
140 operation and management of technology infrastructure, applications and data;

141 5. Recommend technology program proposals for funding and for inclusion in
142 the technology business plan and the information technology strategic plan;

143 6. Review and provide recommendations for finalizing the King County
144 ~~((annual technology report and the))~~ technology business plan; and

145 7. Develop or review and recommend standards, policies and guidelines for
146 infrastructure, applications deployment, data management and privacy and security.

147 C. The King County chief information officer shall serve as the chair of the
148 technology management board and shall designate a vice-chair as needed.

149 D. The chief information officer may convene such ad hoc committees as are
150 determined to be necessary for the technology management board to focus on specific
151 topics or issues. These committees shall review topics and report back findings to the
152 chief information officer and the technology management board.

153 E. Meeting minutes shall formally record issues and concerns raised by members
154 for consideration by the chief information officer.

155 F. Members of the technology management board shall serve without
156 compensation.

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Ordinance 17488 was introduced on 2/13/2012 and passed by the Metropolitan King
County Council on 12/10/2012, by the following vote:

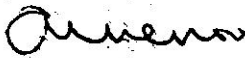
Yes: 8 - Mr. Phillips, Mr. von Reichbauer, Mr. Gossett, Ms. Hague,
Ms. Patterson, Ms. Lambert, Mr. Dunn and Mr. McDermott
No: 0
Excused: 1 - Mr. Ferguson

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



Larry Gossett, Chair

ATTEST:



Anne Noris, Clerk of the Council

APPROVED this 14th day of December, 2012



Dow Constantine, County Executive

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CLERK
KING COUNTY COUNCIL

Attachments: None