



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Ordinance 19166

**Proposed No.** 2020-0069.2

**Sponsors** Dembowski

1                   AN ORDINANCE establishing the grant award criteria and  
2                   process for the King County parks, recreation, trails and  
3                   open space levy grant programs as well as the proposed  
4                   composition of advisory committees established in  
5                   accordance with Ordinance 18890, Section 6, Motion  
6                   15378, Section F.1., and Attachments A, B, D and E to  
7                   Motion 15378.

8                   **STATEMENT OF FACTS:**

9                   1. On April 17, 2019, the King County council adopted Ordinance 18890,  
10                  which called for a special election to authorize the King County parks,  
11                  recreation, trails and open space levy for the purpose of maintaining and  
12                  operating King County's open space system; improving parks, recreation,  
13                  access and mobility in the King County open space system by acquiring  
14                  lands and continuing to develop regional trails; improving parks and trails  
15                  in and acquiring lands by metropolitan parks districts, towns and cities in  
16                  King County; provide for environmental education, maintenance and  
17                  conservation programs at the Woodland Park Zoo; provide moneys for  
18                  capital construction at the Seattle Aquarium; and distribution of levy  
19                  proceeds for capital improvements at publicly owned pools, for all King

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20 County residents.

21 2. On August 6, 2019, King County voters approved the levy, which  
22 included moneys for various grant programs to include targeted equity,  
23 aquatics facilities, open space - river corridors and urban parks and open  
24 spaces.

25 3. On April 17, 2019, the King County council passed Motion 15378.

26 4. In accordance with Motion 15378, Section F.1., the department of  
27 natural resources and parks to transmitted this proposed ordinance to the  
28 council on January 30, 2020, to implement one or more advisory  
29 committees to review and make recommendations on grant awards for the  
30 grant programs described in Attachments A, B, D and E to the motion,  
31 which are the parks capital and open space grant program, the targeted  
32 equity grant program, the aquatic facilities grant program and the open  
33 space and river corridors grant program (collectively, "the parks levy grant  
34 programs").

35 5. The parks capital and open space grant program under Attachment A to  
36 this ordinance will provide moneys for a range of land improvements,  
37 including land acquisition, park and open space development, habitat  
38 conservation, community gardens and construction of passive and active  
39 recreation facilities. The goal of the program is to not only acquire those  
40 lands that might be lost to the future development pressures, but to  
41 construct new and improved facilities to address rapid growth in urban  
42 areas.

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43           6. The targeted equity grant program under Attachment B to this  
44 ordinance will provide levy proceeds for a broad range of projects that will  
45 increase access and use of parks and open spaces as well as develop  
46 programs for public recreation in underserved communities. The program  
47 builds upon the King County Equity and Social Justice Strategic Plan with  
48 an emphasis on building internal capacities of community-based partners  
49 and providing access and facilities for people with disabilities.

50           7. The aquatic facilities grant program under Attachment C to this  
51 ordinance will provide levy proceeds for a wide range of improvements to  
52 public aquatics facilities located in King County. The projects may  
53 include feasibility studies, design, permitting and new construction or  
54 improvements to existing capital facilities. The grant program will assist  
55 communities as our region grows and existing facilities become obsolete  
56 or reach capacity.

57           8. The open space - river corridors grant program under Attachment D to  
58 this ordinance will provide levy proceeds to incentivize projects that  
59 integrate multiple attributes of projects inside river corridors, such as flood  
60 control, habitat, passive recreation and trails. The goal of the program is  
61 to deliver projects that help restore the natural functions of rivers and the  
62 benefits they provide to our environment and communities, including  
63 providing or restoring public access to the water, improving the ecological  
64 function of a waterbody or increasing public awareness of river corridors  
65 as valuable natural resources.

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66 9. In accordance with Motion 15378, Section F.1. this ordinance  
67 proposes grant processes and protocols for the parks levy grant programs.

68 10. In accordance with Motion 15378, Section F.1., Attachments A, B, C  
69 and D to this ordinance outline the implementation of the parks levy grant  
70 programs, including the purpose, criteria, eligibility for grant awards,  
71 staffing and project selection process.

72 11. Also in accordance with Motion 15378, Section F.1., this ordinance  
73 identifies proposed membership composition and guidelines on advisory  
74 committees for the parks levy grant programs. Motion 15378 also  
75 required that each grant program have an advisory committee or  
76 committees to review and make recommendations on grant awards and  
77 include representatives from a variety of stakeholders to include cities,  
78 towns, metropolitan park districts and community members and  
79 organizations.

80 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

81 SECTION 1. The implementation guidelines that establish the grant  
82 award process and criteria for the parks capital and open space grant program, the  
83 targeted equity grant program, the aquatic facilities grant program and the open  
84 space - river corridors grant program, which are Attachments A, B, C and D to  
85 this ordinance, are hereby adopted.

86 SECTION 2. Consistent with direction outlined in Motion 15378,  
87 advisory committee representation recommendations as outlined in Attachments  
88 A, B, C and D to this ordinance, are hereby adopted.

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89            SECTION 3. Moneys appropriated through the biennial budget process or a  
90 supplemental budget process, shall be awarded and distributed in accordance with the  
91 processes and guidelines identified in Attachments A, B, C and D to this ordinance.  
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Ordinance 19166 was introduced on 2/25/2020 and passed by the Metropolitan King County Council on 9/15/2020, by the following vote:

Yes: 8 - Ms. Balducci, Mr. Dembowski, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. Upthegrove, Mr. von Reichbauer and Mr. Zahilay  
Excused: 1 - Mr. Dunn

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

DocuSigned by:  
*Claudia Balducci*  
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\_\_\_\_\_  
Claudia Balducci, Chair

ATTEST:

DocuSigned by:  
*Melani Pedroza*  
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\_\_\_\_\_  
Melani Pedroza, Clerk of the Council

APPROVED this \_\_\_\_\_ day of 9/25/2020, \_\_\_\_\_.

DocuSigned by:  
*Dow Constantine*  
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\_\_\_\_\_  
Dow Constantine, County Executive

**Attachments:** A. Parks Capital and Open Space Grant Program, Dated August 23 2020, B. Targeted Equity Grant Program, Dated August 23 2020, C. Aquatic Facilities Grant Program, Dated August 23 2020, D. Open Space - River Corridors Grant Program, Dated August 23 2020

# Parks Capital and Open Space Grant Program

## Implementation Guidelines for Project Criteria, Eligibility, Project Selection Process, and Administration of Grants

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August 23, 2020

### **Background**

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In 2019, as part of the King County parks, recreation, trails and open space levy, voters approved up to \$25 million in Parks Levy proceeds to create the Parks Capital and Open Space Grant Program to provide moneys for a broad range of land protection and recreation, including park acquisition and development, habitat conservation, community gardens, and construction of passive and active recreation facilities. King County envisions this program to not only acquire those lands which may be lost to future development pressures, but also as a tool to construct new, and improve existing, recreation facilities to address the pressures of rapid growth in this region.

### **Eligibility Criteria**

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#### Eligible Project Types

Grant applications for this program shall be evaluated in four separate categories:

1. Open Space Acquisition
2. Active Recreation
3. Passive Recreation
4. Local Trails

All projects must allow public access and be geographically located within King County.

#### Eligible Entities

The following entities are eligible to be recipients of the Parks Capital and Open Space Grant moneys:

1. King County cities and towns
2. Metropolitan Park Districts geographically located in King County

### **Advisory Committee**

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#### Nomination Process

1. The King County Executive will seek input from King County Councilmembers on advisory committee recommendations and provide notification to the King County Council 30 days prior to appointment.
2. The King County Executive will appoint committee members who reflect the diverse needs and populations within King County.

37 3. The committee will make recommendations for both the Parks Capital and Open Space Grant  
38 Program and the Aquatic Facilities Grant Program.  
39

40 Committee Makeup

41 The committee will be staffed by Parks and Recreation Division and composed of up to 17  
42 people appointed by the King County Executive based on the composition below, and will make  
43 recommendations for both the Parks Capital and Open Space grant program and the Aquatic  
44 Facilities grant program.

45 The following composition shall make up the Aquatic Facilities Grant and Parks Capital and  
46 Open Space Grant Advisory Committee:

- 47 1. City/park district representatives – up to nine members of the committee shall be elected or  
48 employed officials of cities or park districts in King County. Cities or park districts in each  
49 of the nine county council districts should be represented.
- 50 2. School districts – up to four members shall be elected or employed officials of school  
51 districts actively engaged in aquatics recreation and/or implementation of the  
52 recommendations in the State of Play Report.
- 53 3. Non-profit organizations – up to four members shall represent organizations with a strong  
54 history of championing public access to recreation, to include active, passive, and aquatics  
55 recreation in King County.

56 Upon formation, the Advisory Committee will work closely with Parks and Recreation Division  
57 staff to further develop and refine the application, review, and recommendation process to ensure  
58 a streamlined process is in place for ease of use by applicants, the Advisory Committee, and  
59 program administrators.  
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61 Project Selection and Reporting Process

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- 62 1. King County Parks and Recreation Division staff will prepare and advertise a request for  
63 proposals and receive applications on a biennial basis.
- 64 2. The Advisory Committee will review and rank proposals and will recommend projects and  
65 grant amounts. Proposals will only be ranked against other proposals of the same project  
66 type, as listed in the eligibility criteria. In accordance with Motion 15378, all awards in  
67 unincorporated areas should be made in consultation with the Department of Local Services.
- 68 3. The Advisory Committee will recommend a project for a grant award to the Department of  
69 Natural Resources and Parks only if the proposal meets the eligibility criteria listed above.  
70 Additional criteria to weigh the relative strength of applications include:
  - 71 a. The project will further established Countywide priorities, such as equity and social  
72 justice, the Strategic Climate Action Plan, improving water quality and increasing  
73 habitat, for example through green stormwater infrastructure, the Land Conservation  
74 Initiative, or implementation of the recommendations in the State of Play Report;
  - 75 b. The project is supported through partnership and will be measured by resulting  
76 community benefits, as well as the strength and diversity of partnership;
  - 77 c. The project has been identified in an adopted plan;
  - 78 d. The project is located in an underserved area or provides recreational access or  
79 benefit where none currently exists;

- 80 e. The project demonstrates certainty in success of delivery;
- 81 f. The project demonstrates how successful implementation will be measured over time;
- 82 g. The project identifies cost effectiveness and ability to leverage other funding or in-
- 83 kind donations.
- 84 4. The King County Executive will transmit to the King County Council a recommended list of
- 85 grant awardees, including a summary description of how each project meets the selection
- 86 criteria and the objectives of the Parks Capital and Open Space Grant program. The King
- 87 County Executive will also transmit an ordinance to approve grant allocations for each
- 88 project.
- 89 5. The King County Parks and Recreation Division will administer the contracts for approved
- 90 projects. Any town or city receiving a grant will be required to notify the King County
- 91 Council of any major milestones such as groundbreaking or ribbon cutting 30 days prior to
- 92 the event.
- 93 6. The King County Parks and Recreation Division will provide an annual report on the status
- 94 of the Parks Capital and Open Space Grant Program. Information on the number of proposals
- 95 received, projects awarded in that year, and a summary of completion of past projects shall
- 96 be included in the report.

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98 **Program Staffing**

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99 The King County Parks and Recreation Division shall be responsible for administering and  
100 staffing the program, utilizing a percentage of program moneys to pay for this administration.  
101 The percentage of moneys for program administration shall be consistent with other grant  
102 programs managed by County agencies.

103 Administration shall include development of the application materials and review process,  
104 announcements, staffing the Advisory Committee, contract development and administration,  
105 project tracking, financial accounting, project reporting, and audit function.

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# Targeted Equity Grant Program

## Implementation Guidelines for Project Criteria, Eligibility, Project Selection Process, and Administration of Grants

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August 23, 2020

### **Background**

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Historically, many communities in King County have experienced inequitable and limited regional investments in parks, open space, trails, and recreation. To address these inequities, there was an allocation of up to \$10 million from the six-year voter-approved King County parks, recreation, trails and open space levy for the Targeted Equity Grant Program. The Targeted Equity Grant Program provides moneys to achieve equitable opportunities and access to parks and recreation in unincorporated King County and King County towns and cities for underserved areas and populations, including people with disabilities.

Grant awards are available for applications that increase access and use of parks, open spaces, recreational facilities, and related programming in underserved areas. Targeted Equity Grant moneys are intended to reach areas and individuals with the greatest need for access and recreation in both the incorporated and unincorporated areas.

### **Eligibility Criteria**

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#### Eligible Project Types

1. Capacity building, to include community outreach and planning around new or improved access to local parks, open spaces, and recreational opportunities
2. Land acquisition located specifically within an Opportunity Area or that serves a community of need based on established determinants of equity and consistent with KCC 26.12.003.J
3. Capital projects or programs that address unmet needs in underserved areas
4. Projects that provide additional access to parks, open spaces, or recreational opportunities for people with disabilities

All projects must be geographically located within King County.

#### Eligible Entities

The following entities are eligible to be recipients of the Targeted Equity Grant award:

1. Tribal organizations serving residents of King County
2. Non-profit organizations
3. Small or emerging community organizations without a 501(c)(3) status, through a partnership with a fiscal agent
4. King County, cities, and towns

34 **Advisory Committee**

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35 Nomination Process

- 36 1. The King County Executive will seek input from King County Councilmembers on advisory  
37 committee recommendations and provide notification to the King County Council 30 days  
38 prior to appointment.
- 39 2. The King County Executive will appoint committee members who reflect the diverse needs  
40 and populations within King County.

41 Committee Makeup

42 The committee will be staffed by King County Parks and be composed of up to 19 people  
43 appointed by the King County Executive based on the composition below.

- 44 1. City/park district representatives – up to nine members of the committee shall be elected or  
45 employed officials of cities or park districts in King County. Cities or park districts in each  
46 of the nine King County Council districts should be represented.
- 47 2. Open Space Equity Cabinet representatives – up to five members shall represent the Open  
48 Space Equity Cabinet.
- 49 3. Non-profit and community-based organizations – up to five members shall represent  
50 organizations with a strong history of community involvement and/or championing public  
51 access to parks and recreation programs for underserved areas of King County.

52 Upon formation, the Advisory Committee will work closely with Parks and Recreation Division  
53 staff to further develop and refine the application, review and recommendations process to  
54 ensure a streamlined process is in place for ease of use by applicants, committee and program  
55 administrators.

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57 **Project Selection and Reporting Process**

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- 58 1. There will be a two-pronged approach to the Targeted Equity Grant Program. In addition to  
59 an open, rolling application process for grants less than \$15,000, King County Parks and  
60 Recreation Division staff will prepare and advertise a request for proposals (RFP) and  
61 receive applications on an annual basis.
- 62 2. The Advisory Committee will review and rank proposals for all applications received  
63 through the RFP process and will recommend projects and award amounts. In accordance  
64 with Motion 15378, all awards in unincorporated areas should be made in consultation with  
65 the Department of Local Services.
- 66 3. The Committee will make its recommendation to the Department of Natural Resources and  
67 Parks based upon the eligibility criteria and the strength of the application. Project proposals  
68 should be explicit regarding benefits to public access and recreation for identified  
69 underserved areas of King County. Examples of project benefits include:

- 70 a. Acquisition of open space in an opportunity area
- 71 b. Providing recreational facilities specifically to serve people with disabilities
- 72 c. A community-driven planning action which results in either the recommendation or
- 73 implementation of new recreational facilities to increase park and open space access
- 74 for underserved individuals and/or communities
- 75 d. Development or renovation of recreational facilities that will result in increased
- 76 access and use by an underserved community
- 77 e. Implementation of culturally appropriate recreational programs that provide new or
- 78 increased opportunities for expanded use of park and recreation facilities or open
- 79 spaces by underserved individuals and/or communities
- 80 f. Actions that build community awareness, engagement, and organizing to increase
- 81 access and utilization of new or improved local parks and open spaces by underserved
- 82 communities, and ensure park and open space infrastructure investments are made
- 83 based on community input

84 4. Additional criteria to weigh the relative strength of applications include:

- 85 a. Community involvement, i.e. strength and diversity of partnerships and community
- 86 stewardship; how communities are engaged in outcomes.
- 87 b. Furthering established countywide priorities: Equity and Social Justice, Strategic
- 88 Climate Action Plan, improving water quality and increasing habitat, for example
- 89 through green stormwater infrastructure, Land Conservation Initiative,
- 90 implementation of the recommendations in the State of Play Report.
- 91 c. How the project plans increased access to parks and recreation facilities or programs
- 92 d. Ability to leverage other partners such as community groups and non-profits
- 93 e. Certainty of success in delivery
- 94 f. Cost effectiveness of the proposal
- 95 g. Identification of continued stewardship plan
- 96 h. How successful implementation will be measured over time

97 5. The King County Executive will transmit to the King County Council a recommended list of

98 grant awardees, including a summary description of how each project meets the selection

99 criteria and the objectives of the Targeted Equity Grant Program. The Executive will also

100 transmit an ordinance to approve grant allocations for each project.

101 6. The King County Parks and Recreation Division will administer the contracts for approved

102 projects. Any town or city receiving a grant will be required to notify the King County

103 Council of any major milestone such as groundbreaking or ribbon cutting 30 days prior to the

104 event.

105 The King County Parks and Recreation Division will provide an annual report to the King

106 County Council on the status of the Targeted Equity Grant Program. Information on the

107 number of proposals received, projects awarded in that year, and a summary of completion of

108 past projects shall be included in the report.

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110 **Program Staffing**

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111 The King County Parks and Recreation Division shall be responsible for administering and  
112 staffing the program, utilizing a percentage of program moneys to pay for this administration.

113 The percentage of moneys for program administration shall be consistent with other grant  
114 programs managed by County agencies.

115 Administration shall include development of the process, application materials,  
116 announcements, review process, contract development and administration, project tracking,  
117 financial accounting, project reporting, and audit function.

# Aquatic Facilities Grant Program

## Implementation Guidelines for Project Criteria, Eligibility, Project Selection Process, and Administration of Grants

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August 23, 2020

### **Background**

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In 2019, as part of the King County parks, recreation, trails and open space levy, voters approved up to \$44 million in Parks Levy fund proceeds to create the Aquatic Facilities Grant Program to provide moneys for a broad range of improvements to public aquatic facilities located in King County. These projects include feasibility studies, design, permitting, and construction of new or improvement of existing capital facilities. The opportunity to learn how to swim as well as providing continued access for recreational swimmers is a regional priority.

For more than 50 years, King County communities have built public pools and aquatic centers to improve access for residents to recreation, competition and education opportunities. The majority of aquatic facilities owned by public entities in King County were constructed in the 1970s and their useful life has been extended through constant update and repair. Ensuring that the public has continued access to these facilities as well as the ability to access levy proceeds for assistance in constructing new aquatic centers is a priority of King County. This grant program is intended to assist communities as our region grows and existing facilities become obsolete or reach capacity.

### **Eligibility Criteria**

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#### Eligible Project Types

Projects relating to public aquatic facilities, including:

1. Planning or feasibility studies
2. Land purchase
3. Pre-construction
4. Design
5. Construction
6. Renovation
7. Repair
8. Expansion
9. Other capital costs associated with the construction or continued function of an aquatic center.

All projects must allow public access and be geographically located within King County.

36 Eligible Entities

37 The following entities are eligible to be recipients of the Aquatic Facilities Grant:

- 38 1. King County cities and towns
- 39 2. Metropolitan Park Districts geographically located in King County
- 40 3. School Districts
- 41 4. Other public entities that own public aquatic facilities

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43 **Advisory Committee**

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44 Nomination Process

- 45 1. The King County Executive will seek input from King County Councilmembers on advisory  
46 committee recommendations and provide notification to the King County Council 30 days  
47 prior to appointment.
- 48 2. The King County Executive will appoint committee members who reflect the diverse needs  
49 and populations within King County.
- 50 3. The committee will make recommendations for both the Parks Capital and Open Space Grant  
51 Program and the Aquatic Facilities Grant Program.

52 Committee Makeup

53 The committee will be staffed by The King County Parks and Recreation Division and composed  
54 of up to 17 people appointed by the King County Executive based on the composition below, and  
55 will make recommendations for both the Parks Capital and Open Space grant program and the  
56 Aquatic Facilities grant program.

57 The following composition shall make up the Aquatic Facilities Grant and Parks Capital and  
58 Open Space Grant Advisory Committee:

- 59 1. City/park district representatives – up to nine members of the committee shall be elected or  
60 employed officials of cities or park districts in King County. Cities or park districts in each  
61 of the nine County Council districts should be represented.
- 62 2. School districts – up to four members shall be elected or employed officials of school  
63 districts actively engaged in aquatics recreation and/or implementation of the  
64 recommendations in the State of Play Report.
- 65 3. Non-profit organizations – up to four members shall represent organizations with a strong  
66 history of championing public access to recreation to include active, passive, and aquatics  
67 recreation in King County.

68 Upon formation, the Advisory Committee will work closely with Parks and Recreation Division  
69 staff to further develop and refine the application, review, and recommendation process to ensure  
70 a streamlined process is in place for ease of use by applicants, the Advisory Committee, and  
71 program administrators.

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**Project Selection and Reporting Process**

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1. The King County Parks and Recreation Division staff will prepare and advertise a request for proposals and receive applications on a biennial basis.
2. The Advisory Committee will review and rank proposals and will recommend projects and award amounts. In accordance with Motion 15378, all awards in unincorporated areas should be made in consultation with the Department of Local Services.
3. The committee will recommend a project for funding to the Department of Natural Resources and Parks only if the proposal meets the eligibility criteria above. Additional criteria to weigh the relative strength of applications include:
  - a. Addressing an unmet need for aquatics recreation and water safety
  - b. Creating new or expanded programming opportunities
  - c. Preserving, protecting, or enhancing the structural integrity of an existing facility
  - d. The project will further established Countywide priorities, such as equity and social justice, the Strategic Climate Action Plan, improving water quality and increasing habitat, for example through green stormwater infrastructure, the Land Conservation Initiative, or implementation of the recommendations in the State of Play Report;
  - e. The project is supported through partnership and will be measured by resulting community benefits, as well as the strength and diversity of partnership;
  - f. The project has been identified in an adopted plan;
  - g. The project is located in an underserved area or provides recreational access or benefit where none currently exists;
  - h. The project demonstrates certainty in success of delivery;
  - i. The project demonstrates how successful implementation will be measured over time;
  - j. The project identifies cost effectiveness and ability to leverage other funding or in-kind donations.
4. The King County Executive will transmit to the King County Council a recommended list of grant awardees, including a summary description of how each project meets the selection criteria and the objectives of the Aquatics Facility Grant Program. The Executive will also transmit an ordinance to approve grant allocations for each project.
5. The King County Parks and Recreation Division will administer the contracts for approved projects. Any town or city receiving a grant award will be required to notify the King County Council of any major milestones such as groundbreaking or ribbon cutting 30 days prior to the event.
6. The King County Parks and Recreation Division will provide an annual report on the status of the Aquatic Facilities Grant Program. Information on the number of proposals received, projects awarded in that year, and a summary of completion of past projects shall be included in the report.

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111 **Program Staffing**

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112 The King County Parks and Recreation Division shall be responsible for administering and  
113 staffing the program, utilizing a percentage of program moneys to pay for this administration.

114 The percentage of moneys for program administration shall be consistent with other grant  
115 programs managed by County agencies.

116 Administration shall include development of the process, application materials,  
117 announcements, review process, contract development and administration, project tracking,  
118 financial accounting, project reporting, and audit function.

# Open Space – River Corridors Grant Program

## Implementation Guidelines for Project Criteria, Eligibility, Selection Process and Administration of Grants

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August 23, 2020

### **Background**

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In 2019, as part of the King County parks, recreation, trails and open space levy, voters approved up to \$22 million in Parks Levy proceeds to create the Open Space – River Corridors Grant Program to provide moneys for flood risk reduction, habitat restoration, open space, and recreation in river corridors. The purpose of this program is to incentivize projects that integrate multiple attributes of projects inside river corridors such as flood control, habitat, passive recreation, and trails. The moneys from this program will be used to protect and enhance those critical lands adjacent to rivers.

By providing levy proceeds to local and tribal governments, non-profits, as well as management districts, King County seeks to deliver projects that help to restore the natural functions of rivers and the benefits they provide to our natural environment and communities.

### **Eligibility Criteria**

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#### Eligible Project Types

Projects must protect or enhance riparian lands for public purposes or provide or improve public access to the waterbody. Eligible activities include:

1. Land Acquisition
2. Preconstruction
3. Feasibility and Design
4. Construction
5. Project-specific outreach and education.

All projects must be geographically located within King County.

#### Eligible Entities

The following entities are eligible to be recipients of the Open Space - River Corridors Grant :

1. King County, towns, and cities
2. Tribal organizations serving residents of King County
3. Port districts
4. Flood control districts
5. Diking and drainage districts
6. Conservation districts

- 35 7. Non-profit organizations
- 36 8. Salmon recovery forums

37 **Advisory Committee**

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38 Nomination Process

- 39 1. The King County Executive will seek input from King County Councilmembers on advisory
- 40 committee recommendations and provide notification to the King County Council 30 days
- 41 prior to appointment.
- 42 2. The King County Executive will appoint committee members who reflect the diverse needs
- 43 and populations within King County.

44

45 Committee Makeup

46 The committee will be staffed by the King County Parks and Recreation Division and composed

47 of up to 19 people appointed by the King County Executive based on the composition below.

- 48 1. City representatives – up to nine members of the committee shall be elected or employed
- 49 officials of cities in King County. Cities in each of the nine County Council districts should
- 50 be represented.
- 51 2. Tribal organizations – up to two members shall represent tribal organizations within King
- 52 County.
- 53 3. Non-profit organizations – up to three members shall represent environmental non-profits
- 54 with a strong knowledge and experience with floodplains by design.
- 55 4. Up to five members shall be selected from the following groups: community organizations,
- 56 districts (park, flood, conservation, diking), and salmon recovery forums.

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58 Upon formation, the Advisory Committee will work closely with King County Parks and

59 Recreation Division staff to further develop and refine the application, review, and

60 recommendation process to ensure a streamlined process is in place for ease of use by applicants,

61 the Advisory Committee, and program administrators.

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63 **Project Selection and Reporting Process**

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- 64 1. King County Parks and Recreation Division staff will prepare and advertise a request for
- 65 proposal and receive applications on a biennial basis.
- 66 2. The Advisory Committee will review and rank proposals and will recommend projects and
- 67 award amounts. In accordance with Motion 15378, all awards in unincorporated areas should
- 68 be made in consultation with the Department of Local Services.
- 69 3. The Advisory Committee will recommend a project for funding to the Department of Natural
- 70 Resources and Parks only if the proposal meets the eligibility criteria listed above. Additional
- 71 criteria to weigh the relative strength of applications include:
  - 72 a. How the application meets the goals of a multi-benefit project outlined by the King
  - 73 County Council, including:
    - 74 i. Provides passive recreational benefit to the public
    - 75 ii. Improves or restores critical riparian habitat

- 76                   iii. Integrates recreation, access, and/or habitat benefits with flood protection
  - 77           b. The project will further established Countywide priorities, such as equity and social
  - 78           justice, the Strategic Climate Action Plan, improving water quality and increasing
  - 79           habitat, for example through green stormwater infrastructure, the Land Conservation
  - 80           Initiative, or implementation of the recommendations in the State of Play Report;
  - 81           c. The project is supported through partnership and will be measured by resulting
  - 82           community benefits, as well as the strength and diversity of partnership;
  - 83           d. The project has been identified in an adopted plan;
  - 84           e. The project is located in an underserved area or provides recreational access or
  - 85           benefit where none currently exists;
  - 86           f. The project demonstrates certainty in success of delivery;
  - 87           g. The project demonstrates how successful implementation will be measured over time;
  - 88           h. The project identifies cost effectiveness and ability to leverage other funding or in-
  - 89           kind donations.
- 90   4. The King County Executive will transmit to the King County Council a recommended list of
  - 91   grant awardees, including a summary description of how each project meets the selection
  - 92   criteria and objectives of the Open Space – River Corridors Grant Program. The Executive
  - 93   will also transmit an ordinance to approve grant allocations for each project.
  - 94   5. The King County Parks and Recreation Division will administer the contracts for approved
  - 95   projects. Any town or city receiving a grant will be required to notify the King County
  - 96   Council of any major milestones such as groundbreaking or ribbon cutting 30 days prior to
  - 97   the event.
  - 98   6. The King County Parks and Recreation Division will provide an annual report on the status
  - 99   of the Open Space – River Corridors Grant Program. Information on the number of
  - 100   proposals received, projects receiving moneys in that year and a summary of completion of
  - 101   past projects shall be included in the report.

102   **Program Staffing**

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103   The King County Parks and Recreation Division shall be responsible for administering and

104   staffing the program, utilizing a percentage of program moneys to pay for this administration.

105   The percentage of moneys for program administration shall be consistent with other grant

106   programs managed by County agencies.

107   Administration shall include development of the process, application materials, announcements,

108   review process, contract development and administration, project tracking, financial accounting,

109   project reporting, and audit function.