



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

January 25, 2017

Motion 14797

Proposed No. 2016-0513.2

Sponsors Kohl-Welles

1 A MOTION accepting a report on the best starts for kids
2 youth and family homelessness prevention initiative
3 technical assistance funding contract, in accordance with
4 Attachment B to Ordinance 18373.

5 WHEREAS, Ordinance 18373 approved the Best Starts for Kids Youth and
6 Family Homelessness Prevention Initiative Implementation Plan, updated September 19,
7 2016, and

8 WHEREAS, the implementation plan approved by Ordinance 18373 calls for a
9 report on provider agencies to receive funding, and

10 WHEREAS, the report is submitted by the executive;

11 NOW, THEREFORE, BE IT MOVED by the Council of King County:

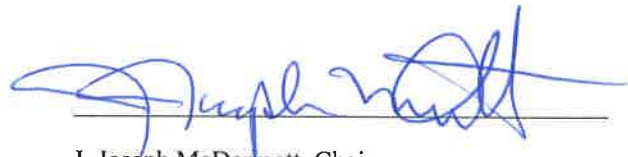
12 The council accepts the report on the best starts for kids youth and family

13 homelessness prevention initiative technical assistance funding contract, Attachment A to
14 this motion, in accordance with Attachment B to Ordinance 18373.
15

Motion 14797 was introduced on 10/17/2016 and passed by the Metropolitan King County Council on 1/23/2017, by the following vote:

Yes: 9 - Mr. von Reichbauer, Mr. Gossett, Ms. Lambert, Mr. Dunn,
Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles
and Ms. Balducci
No: 0
Excused: 0

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



J. Joseph McDermott, Chair

ATTEST:



Melani Pedroza, Acting Clerk of the Council

Attachments: A. Best Starts for Kids: Youth and Family Homelessness Prevention Initiative Technical Assistance Funding Contract Report, dated January 18, 2017

**Best Starts for Kids: Youth and Family Homelessness Prevention Initiative
Technical Assistance Funding Contract Report**

This report responds to a King County Council requirement included in the Best Starts for Kids (BSK) Youth and Family Homelessness Prevention Initiative (YFHPI) Implementation Plan, updated September 19, 2016, as approved by Ordinance 18373.

Ordinance 18373 includes a requirement that the Executive transmit to Council a report listing agencies funded under Ordinance 18373 within six weeks after each Request for Proposal (RFP) process is concluded:

“Within six weeks after each RFP process under this initiative has been concluded, agencies and allocation amounts have been determined and contracts with provider agencies selected are signed, the executive must transmit to the council a report listing the provider agencies to receive funding allocations, as well as the amount of funding allocated to each agency, and a motion accepting the report.”

Overview

The Department of Community and Human Services (DCHS) concluded the RFP process for technical assistance funding on August 25, 2016. Released on June 2, 2016, RFP 1212-16 LSM “2016 King County Best Starts for Kids Youth and Family Homelessness Prevention Initiative Technical Assistance RFP” solicited applications to provide technical assistance to small community-based organizations with limited grant writing capacity or experience, and agencies that have never previously applied for King County funding or have been unsuccessful in their RFP proposals in the past.

Responses to this RFP were due to King County on June 23, 2016. In total, there were six RFP proposals received. As outlined in the Review and Evaluation section of the RFP, King County Procurement staff reviewed agency proposal packages for completeness. DCHS staff then reviewed each response to determine eligibility. Six RFP proposals passed the eligibility threshold.

King County DCHS staff assembled a seven-member advisory review panel comprised of four community members and three Council staff members (Bryn Vander Stoep, Legislative Aide, District 9; Karan Gill, Senior Policy Aide & Community Liaison, District 5; and Sara Smith, Legislative Aide, District 7). An advisory review panel training was provided on July 19, 2016. The advisory review panel then evaluated and scored the RFP proposals based on set rating criteria. On August 1, 2016 a recommendation meeting was held reviewing the advisory panel’s scores.

Based on the advisory panel’s review and scores, the Nonprofit Assistance Center (NAC) was recommended to DCHS Director Adrienne Quinn for final approval and contracting. The advisory panel’s review determined that the RFP Scope of Work aligned well with NAC’s core business strengths, and that NAC reflected a strong cultural competency focus.

Director Quinn approved the recommendation of the advisory panel and NAC has been awarded contract #5878407 in the amount of \$10,000 to provide the following:

1. Two regional trainings (held on September 1, 2016 in Seattle and South King County).
 - a. A total of twenty-one individuals participated in the two regional proposal trainings; eighteen signed in. Sixteen of the eighteen who signed in represented smaller community-based organizations who have not applied for funding in the past.
2. One-on-one technical assistance was provided since September 2, 2016.

The contract began on August 9 and terminated on October 31, 2016.