



King County

Transportation, Economy and Environment Committee

STAFF REPORT

Agenda Item:	4	Name:	Rick Bautista
Proposed No.:	2012-0115	Date:	April 25, 2012

SUBJECT

Proposed Motion 2012-0115 would confirm the executive's appointment of Stephen Toy to the Washington State Boundary Review Board for King County.

BACKGROUND

The Boundary Review Board guides and controls the growth of cities and special districts through the review and approval of annexations, incorporations, mergers, consolidations, or extensions of service beyond corporate boundaries, as mandated by state law.

The King County Boundary Review Board consists of eleven members. Three members are appointed by the Governor, three are appointed by King County Executive (with Council confirmation), three are appointed by the mayors in King County, and two are appointed from nominations submitted by special purpose districts (fire, water, and sewer districts).

The Boundary Review Board members may not be associated with other King County jurisdictions at the time they are serving on the Board, but there are frequently former city mayors and district officials serving on the Board.

BOUNDARY REVIEW BOARD CANDIDATE:

Mr. Toy resides in the Cedar Park/Lake City area of Seattle (District 1). The appointment is for a partial term, set to expire on January 31, 2015.

Mr. Toy is currently employed as principal demographer for the Snohomish County Planning and Development Services Department. Much of his work experiences include land use and comprehensive planning, public policy analysis and development. Over the past eighteen years, Mr. Toy has reviewed the planning-related effects of boundary decisions by cities and special districts in Snohomish County.

Mr. Toy received a BS in Psychology from the University of Calgary (1979), as well as, an MA in Urban Studies (1981) from the University of Chicago.

ATTACHMENTS:

1. Proposed Motion 2012-0115 with attachments
2. Executive transmittal letter, dated February 16, 2012

Pursuant to K.C.C.3.04.110, which allows for confidentiality, the required Financial Disclosure Statements have been distributed to Council members only.



KING COUNTY
Signature Report

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

April 20, 2012

Attachment 1

Motion

Proposed No. 2012-0115.1

Sponsors Ferguson

1 A MOTION confirming the executive's appointment of
2 Stephen Toy, who resides in council district one, to the
3 King County Washington state boundary review board for
4 King County.

5 BE IT MOVED by the Council of King County:

6 The county executive's appointment of Stephen Toy, who resides in council
7 district one, to the King County Washington state boundary review board for King

Motion

8 County, for a partial term to expire on January 31, 2015, is hereby confirmed.

9

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Larry Gossett, Chair

ATTEST:

Anne Noris, Clerk of the Council

APPROVED this ____ day of _____, _____.

Dow Constantine, County Executive

Attachments: A. Application, B. Board Profile, C. Appointment Letter

King County Boards & Commissions Application Form

(A résumé may be submitted in lieu of submitting a completed application form)

2012-115

Board/Commission for which you are applying:

WASHINGTON STATE BOUNDARY REVIEW BOARD FOR KING COUNTY

Name - Please Print:

STEPHEN	R.	TOY
First	Middle Initial	Last

Preferred Phone Contact Number:

425-422-7005

Preferred Phone Type (Please circle one):

Home	Work	<input checked="" type="radio"/> Cell
------	------	---------------------------------------

Personal Email Address:

TOYDSK@AOL.COM

Preferred Mailing Address:

P.O. Box 25715		
SEATTLE	WA	98165
City	State	Zip

Physical Home Address (if different):

3525 NE 123 RD ST.		
SEATTLE	WA	98125
City	State	Zip

Current Employer:

PRINCIPAL DEMOGRAPHER	JULY 1988 - PRESENT
Job Title	Date of Employment
SNOHOMISH COUNTY PLANNING & DEVELOPMENT SERVICES	
Company Name	
M/S #604, 3000 ROCKEFELLER AVE.	
Street Address	
EVERETT	WA 98201
City	State Zip

King County Council District: 1

Education (High School, College/University):

<u>THE UNIVERSITY OF CHICAGO</u> School Name	<u>1981 / M.A.</u> Year Graduated/Degree
<u>THE UNIVERSITY OF CALGARY</u> School Name	<u>1979 / B.Sc.</u> Year Graduated/Degree

Computer Program & Skill Level:

Board & commission members should possess the ability to independently utilize Microsoft Office (including Excel, Word, & Power Point), Microsoft Outlook, Adobe and SharePoint. Please check each type of program you are familiar with and your skill level with each program.

Program:	Skill Level:			
Microsoft Word	<input type="checkbox"/> Never used	<input type="checkbox"/> Beginner	<input type="checkbox"/> Intermediate	<input checked="" type="checkbox"/> Advanced
Excel	<input type="checkbox"/> Never used	<input type="checkbox"/> Beginner	<input type="checkbox"/> Intermediate	<input checked="" type="checkbox"/> Advanced
PowerPoint	<input type="checkbox"/> Never used	<input type="checkbox"/> Beginner	<input type="checkbox"/> Intermediate	<input checked="" type="checkbox"/> Advanced
Adobe (PDFs, Adobe Reader:	<input type="checkbox"/> Never used	<input type="checkbox"/> Beginner	<input checked="" type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced
SharePoint	<input type="checkbox"/> Never used	<input checked="" type="checkbox"/> Beginner	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced

Professional licenses held (if applicable to specific board/commission):

Memberships on any city and/or county boards, commissions or committees and dates of terms:

How did you learn of this opportunity?

FROM A CURRENT BOARD MEMBER

Please explain why you feel you are the most qualified candidate for this appointment:

I have worked professionally to implement the Growth Management Act (GMA) in Snohomish County since it was passed in 1990. Most of my work has involved the coordination of growth assumptions used in the comprehensive plans of the county, multiple cities and special districts. As a result, I have over twenty years of direct experience with some of the planning-related effects of jurisdictional boundary decisions in Snohomish County. I have an interest in applying my knowledge and experience by participating in decisions regarding boundary changes for cities and special districts in King County. Also, as a resident of King County, I am interesting in ensuring that boundary decisions continue to facilitate effective and efficient public sector operations.

PERSONAL INFORMATION (OPTIONAL):

The King County Executive is committed to inclusiveness and outreach to all King County residents in an effort to create diverse representation on King County boards and commissions. Providing information in this section below is voluntary but will assist in achieving this goal.

- | | |
|---|--|
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Native Hawaiian or other Pacific Islander |
| <input type="checkbox"/> Asian | <input checked="" type="checkbox"/> White |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> Two or more races |
| <input type="checkbox"/> Hispanic or Latino | |

Gender: Male Female

Disabled: Yes No

Signature Stephen Felt

Date DEC. 2/2011

Please return completed form to:

Rick Ybarra, Liaison for Boards and Commissions
King County Executive Office
401 Fifth Avenue, Suite 800
Mailstop: CNK-EX-0800
Seattle, WA 98104

Direct Line: 206-263-9651

**This material is available in alternate formats for persons with disabilities.
Please contact 206-263-9651, TTY Relay: 711 or
e-mail Rick.Ybarra@kingcounty.gov**

Stephen Toy

3525 NE 123rd Street
Seattle, WA 98125
425-422-7005
toydisk@aol.com

Professional Experience

1988 – present: **Principal Demographer** (since 1997), **Senior Demographic Analyst** (1994 – 1997), **Senior Planner – Demographer** (1988 – 1994), **Snohomish County Planning and Development Services, Everett, Washington**

- Developed and implemented Snohomish County's Growth Management Act (GMA) buildable lands analysis in coordination with cities to evaluate the adequacy of UGA land supply for accommodating urban growth
- Served as Snohomish County's project manager for both the 2002 and 2007 Buildable Lands Reports, and currently the 2012 Buildable Lands Report
- Coordinated and conducted both the 2012 and 2025 population and employment forecast allocation process among 20 cities and Snohomish County for GMA planning purposes (conducted during 1992-95 and 2002-04 respectively)
- Prepared preliminary analysis of growth within Snohomish County jurisdictions to the year 2040 based on the Regional Growth Strategy in the new regional plan (Vision 2040)
- Conducted land supply and capacity analyses for sizing of urban growth areas (UGAs)
- Responsible for publication of the Snohomish County Tomorrow Growth Monitoring Reports since 1997
- Produced population, household and employment forecasts at the transportation analysis zone level for traffic modeling purposes using regional econometric forecasts from the Puget Sound Regional Council in combination with city and County input on proposed land use plan changes
- Coordinated the work of 4 – 5 staff maintaining large database and computerized models (including GIS) for land use forecasting, development history tracking, and census and other demographic information dissemination

1987 – 1988: **Planner II, Research Division, Montgomery County Planning Department, Maryland-National Capital Park and Planning Commission, Silver Spring, Maryland**

- Conducted, analyzed and reported on the 1987 Census Update Survey (random sample of 22,000 households, with a 63% response rate)
- Produced reports of residential and commercial completion data from the Assessor system for the annual Trends and Forecasts and Annual Growth Policy documents

1986 – 1987: **Research Associate, Association of American Medical Colleges, Washington, D.C.**

- Oversaw use of the Association's Institutional Profile System for research purposes
- Engaged in research involving time series analysis of the system's student enrollment, faculty, curriculum, revenues and expenditures data
- Responsible for maintenance and enhancement of the system for analytical use

1981 – 1985: *Research Officer* (1982 – 1985), *Research Assistant* (1981 – 1982),
**Department of Municipal Affairs, Province of Alberta, Edmonton,
 Alberta, Canada**

- Provided research design and data processing support to the Department and Regional Planning Commissions in the service areas of administration, finance, planning and assessment
- Designed questionnaires to satisfy information needs and computer processing requirements, and consulted on sampling and statistical techniques
- Performed SPSS analysis of Annual Municipal Census program data
- Conducted computer mapping and tabulation of land use and land capability information from the Alberta Land Use Planning Data Bank
- Coordinated development of a PC-based Subdivision Information System and the standardization and transfer of a Census Processing System from mainframe to PCs

Education

The University of Chicago, Chicago, Illinois. Received an M.A. in Urban Studies. Courses included Micro and Macro Planning, Regional Development and Planning, Urban Economic Geography, Urban Models, Urban Geography, and Survey Data Analysis. M.A. Paper examined trends in the spatial geography of corporate headquarters, office employment and office construction in the U.S., and the economic, fiscal and public policy implications of such changes. (1979 – 1981).

The University of Calgary, Calgary, Alberta, Canada. Received a B.Sc. (First Class Honors) in Psychology. Course emphasis on research methodology and statistical techniques. (1975 – 1979).

Other Education

The University of Grenoble, Grenoble, France. Received a certificate in French language, literature and cultural studies. (1985 – 1986).

Software Proficiency

- ArcGIS
- SPSS
- Excel
- Access
- PowerPoint

WASHINGTON STATE BOUNDARY REVIEW BOARD FOR KING COUNTY

DATE: February 2012

TOTAL NUMBER OF MEMBERS: 11

LENGTH OF TERM: 5 Years

Attachment B

BOARD MEMBERS APPOINTED:

Name	KC Dist.	Skill/Affiliation	Date 1st Appt.	Term Expires	Term #	Other
Evangeline Anderson	6	Real Estate Agent	02/1/01	01/31/13	3	Appointed by Governor
Charles Booth	7	Former Mayor of Auburn	02/01/03	01/31/15	3	Appointed by Cities of King County
Sylvia Bushnell	5	Community Volunteer; Retired Businesswoman;	01/31/09	01/31/13	1	Appointed by K.C. Executive
Robert Cook	8	Fire District Commissioner Business Owner	02/01/05	02/28/13	2	Special District
Mary Lynne Evans	2	Retired Community Planner; Educator; Management Consultant	02/01/10	01/31/13	P	Appointed by K.C. Executive
Claudia Hirschey	9	Former Newcastle City Council Member; Transportation Planning Engineer	02/01/03	01/31/15	3	Appointed by Cities of King County
Stephen Toy	1	Principal Demographer, Snohomish County Planning & Development Services	12/16/12	01/31/15	P	Appointed by K.C. Executive
Laura Kisielius	2	Attorney at Law	05/18/11	01/31/15	1	Appointed by Governor
Ronal Little	3	Retired Water District Commission	03/10/2011	01/31/13	1	Special District
Paul MacCready	2	Geographer, Land Use Planniner	05/18/11	1/31/15	1	Cities of King County
Michael Marchand	6	Executive Public Relations	01/01/03	1/31/13	3	Appointed by Governor

BOARD MEMBERS APPOINTED, BUT NOT YET CONFIRMED:

Name	KC Dist.	Skill/Affiliation	Date 1st Appt.	Term Expires	Term #	Other
Stephen Toy	1	Principal Demographer, Snohomish County Planning & Development Services	12/16/12	01/31/15	P	Appointed by K.C. Executive

2012-11-15



King County

Dow Constantine

King County Executive
401 Fifth Avenue, Suite 800
Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194
TTY Relay: 711
www.kingcounty.gov

Attachment C

2012-115

March 1, 2012

Stephen Toy
PO Box 25715
Seattle, WA 98165

Dear Mr. Toy:

I am pleased to appoint you to the King County Washington State Boundary Review Board for King County, for a partial term expiring January 31, 2015. Your appointment is subject to confirmation by the King County Council:

I would like to invite you to attend one of our New Employee Orientations (NEO), held every Wednesday, in Conference Room 121 on the first floor of The Chinook Building, 401 Fifth Avenue (5th Ave. & Jefferson St.), in Seattle (*attendance is optional*). While these sessions are generally geared toward new employees, newly appointed board or commission members would benefit from hearing a general overview of the County's organizational structure and a review of the Ethics Code. If you choose to participate, you would only attend the first half of the NEO from 9:00 AM: - 10:30 AM. To register, e-mail your request to: kc.orientations@kingcounty.gov. For more information, call 206-684-1556.

Enclosed is "A Summary of the King County Code of Ethics" and an Acknowledgment of Receipt form (yellow page). Please sign the Acknowledgment of Receipt form and return it to the address on the form, within 10 days of receipt of this letter. Thank you for agreeing to serve the people of King County as a member of the Washington State Boundary Review Board for King County.

Sincerely,

Dow Constantine
King County Executive

Enclosures

cc: The Honorable Bob Ferguson, King County Councilmember, District 1
Lenora Blauman, Staff Liaison

Attachment 2

February 16, 2012

The Honorable Larry Gossett
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember Gossett:

Enclosed for consideration and approval by the King County Council is a motion confirming the appointment of Stephen Toy, who resides in council district one, to the King County Washington State Boundary Review Board for King County.

The appointment of Mr. Toy is for a partial term expiring January 31, 2015. His application, current board profile, and appointment letter, are enclosed for your information.

If you have any questions about this appointment, please have your staff call Rick Ybarra, liaison for boards & commission, at 206-263-9651.

Sincerely,

Dow Constantine
King County Executive

Enclosures

cc: King County Councilmembers
ATTN: Acting Chief of Staff
Mark Melroy, Senior Principal Legislative Analyst, BFM Committee
Anne Noris, Clerk of the Council
Rick Ybarra, Liaison for Boards & Commissions, King County Executive Office
Lenora Blauman, Staff Liaison
Stephen Toy

