

ATTACHMENT B

**Language Access Plan Cover Page**

This cover page should be completed and attached to all completed division plans. This cover page should be filled out by the Department Liaison(s) for Language Access and approved by the department director.

**Introduction**

From Ordinance 18665:

King County and all its contractors shall provide free interpretation and translation services as required by this chapter to limited-English-proficient persons. When a limited-English-proficient person seeks or receives benefits or services from a local agency, office or contractor, the agency, office or contractor shall make reasonable efforts provide prompt interpretation services in all interactions with the person, whether the interaction is done remotely or in person. King County agencies and offices shall either employ sufficient qualified bilingual employees or contract with remote language services to provide interpretation services in languages spoken by limited-English proficient county residents.

2. The agency, office or contractor shall meet its obligation to provide prompt interpretation services for purposes of this subdivision by ensuring that limited-English proficient persons do not have to wait unreasonably longer to receive assistance than persons who do not require interpretation services. King County agencies shall provide support to contractors to meet the requirements of this section.

3. Where an application or form administered by King County requires completion in English by a limited-English-proficient person for submission to a local, state or federal authority, King County or its contractor shall make reasonable efforts to provide oral interpretation of the application or form as well as acknowledgement by the limited-English-proficient person that the form was translated and completed by an interpreter. King County agencies shall provide support to contractors to meet the requirements of this section.

B. King County agencies and offices shall develop language assistance plans that identify which of its vital documents and public communication materials need to be translated into languages for use by limited-English-proficient persons. The plans should also include identification of agency or office plans for providing translation of webpages, automated telephonic greetings, automated telephonic voice messages and informational signage. The threshold for the translation of vital documents and public communication materials shall be based on the top six languages identified by the tier map of limited-English-proficient persons maintained by the office of equity and social justice and the county demographer.

SECTION 7. The executive shall submit the language assistance plans required in section 6 of this ordinance and a motion that accepts the plans to the county council by September 30, 2018. The language assistance plans called for in this section shall be transmitted in the form of a paper original and an electronic copy to the clerk of the council, who shall distribute electronic copies to all councilmembers and the lead staff for the committee of the whole, the law and justice committee, the health, housing and human services committee or their successors.

**Liaisons**

Please provide the name of the Department//Division Liaison(s) who will oversee the implementation of the language access plan.

Name	Title	Phone Number
Denise Rothleutner	Deputy Director	206-263-8988
Pervis Willis	Equity and Inclusion Manager	206-477-7050

**Department//Division Plans**

How many Division Plans are enclosed? (Please provide a number& list of divisions):

1 plan for the Department. There are not division plans included.

**Section 1: Context and Current State**

## 1. Department/agency mission and purpose:

The Department of Community and Human Services (DCHS) provides equitable opportunities for people to be healthy, happy, self-reliant and connected to community.

## 2. Geographic reach of primary services/facilities/programs:

DCHS is responsible for a wide range of programs and services designed to strengthen King County's communities and promote the health and well-being of the County's residents. As the regional coordinator for many areas of human services, DCHS plays a strong role in sustaining the region's human services infrastructure.

The organizational structure for the department will change in 2019, organized around people rather than funding sources. The realignment will significantly enhance coordination and collaboration and achieve efficiencies:

- Director's Office: Regional leadership; management of critical business functions; All Home oversight and coordination.
- Adult Services (proposed): Veterans, service members and families; survivors of domestic violence, sexual assault, and trafficking; civil legal aid; adult employment and education; older adult services.
- Behavioral Health and Recovery: Mental health and substance use disorder prevention, intervention and treatment; crisis response and investigation for involuntary commitment; services to support recovery.
- Children and Youth Services (proposed): Promotion, prevention and early intervention for children and youth ages 5-24; youth/young adult education and employment; justice system alternatives.
- Developmental Disabilities and Early Childhood Supports (proposed): Universal Developmental Screening for children birth to age 5; infant mental health; early intervention services; family supports; employment services.
- Housing, Homelessness and Community Development: Investment in homeless housing; special needs housing; Transit Oriented Development; preservation; community development; housing repair; shelter and services for people who are homeless or at risk of homelessness.

## 3. Demographics of current user population:

Given the extraordinarily broad range of programs provided by DCHS, it is likely that any resident could, at some time in their life, be either a direct recipient or a family member of a recipient of a DCHS-funded service or benefit from services provided in their community.

Primary customers are the recipients of DCHS services: People with developmental delays and disabilities and their families, people with mental illness and substance use disorders, people in crisis, people who are homeless or at risk of homelessness, people needing affordable housing and housing repair, residents of low-income communities needing revitalization, youth and adults needing education and employment assistance to achieve living-wage jobs, new parents, all children and youth on a path to healthy development, justice-involved and other youth/young adults at risk, veterans and their families, seniors and their caregivers, survivors of domestic violence and sexual assault, and people transitioning from criminal justice to community living.

DCHS customers also include the partners in developing and providing services: all community-based agencies under contract to DCHS, housing developers, housing authorities, city and state leaders and agencies, federal legislators and agencies, philanthropic and business leaders, county leaders and department staff, and advocates for housing and human services.

4. Demographics of intended or priority populations:

The intended populations are consistent with the demographics of the population listed in Section 1.3. above.

5. People who are not fluent speakers or writers of English are considered Limited English Speaking (LES). Do you assess LES data in your department?  Yes  No

The Divisions do not have a formal assessment of LES clients at this time.

6. What tools (census maps, school data, subcontractor data, community meeting data, etc.) are you using to gather information about the LES communities that your Division/agency serves?

Currently, the department's data systems capture demographic and outcome data in various forms. The department also utilizes data from other sources such as census maps, school data, other county data (health department) and engagement information gathered from stakeholders and community input.

The department will be implementing an additional database for multiple programs in 2019 which will increase the capacity to collect data on service recipient's primary language.

7. Existing language access policies, service levels, tracking methods:

- The department has developed, trained and implemented a Language Access Line Training Policy.
- The department's Equity and Social Justice (ESJ) Communication and Education Goal Area Team is currently drafting department procedure on translation of materials.
- The DCHS ESJ SharePoint site provides resources for translation and interpreter services.
- The department has not implemented a department policy/procedure for language access.

8. Current state of translated materials and interpretation service levels. Please note: Current Executive order mandates King County to translate all documents into Spanish and recommends translation into: Vietnamese, Somali, Russian, Chinese, Korean, Amharic, Arabic, and Ukrainian. The below chart allows for each department to report and plan for the populations served.

Please see attached spreadsheet for this information.

## Section 2: Analysis/prioritization of future needs

### 1. Have you identified Key gaps existing language access policies, service levels, tracking methods?

The department's ESJ Community and Education team has set the following priorities:

- Language Access
  - Updating King County tools for public facing communication and education to align with the current population's needs and demographics, as one in five county residents speak a language other than English at home or are of limited English speaking (LES) status.
  - Making the DCHS homepage available in the six top tier languages by 2020.
  - Promoting plain language and culturally competent language as a standard for all online communications and job announcements to make translation and outreach easier.
  - Prioritizing language skills in hiring to increase staff ability to serve LES customers.
  - Setting up an account for language interpretation services by phone and training at least one person in a public facing role to access the services.
  - Training all employees on how to use the language access line.
- Engagement Access
  - Develop tools to improve community engagement with County services and opportunities to provide input on projects and initiatives, regardless of neighborhood, immigration status, or primary language; and improve engagement by increasing capacity building outreach and marketing buys with smaller, community-based organizations and media outlets.
  - Demonstrate improved interaction, communication, education, and outreach to communities of color, LES communities, and low-income communities through increased number of translated documents and materials, increased number and quality of outreach activities over the previous year, or an increase in participation level of residents at recurring or annual events.
  - Demonstrate improved employee engagement through feedback from periodic surveys or focus groups, and increase employee participation in engagement activities.
- Technological Access
  - Given the digital divide and that many communities rely on mobile devices to bridge that gap, improve the collaborative use of mobile optimized web pages and social media as an engagement, outreach and feedback tool for the public.
  - Include social media campaigns in all communications plans and increase coordination and outreach to include outreach to media services that LES customers and other traditionally underserved communities utilize.
- Improved collaboration and language related tools and resources for employees
  - Improve collaboration and language related tools and resources for employees to provide more services to those who are LES and include more of the community's voice in the policy making process.
  - At least one person in each division is trained in using standardized process for soliciting and using a vendor for document translation and interpretation.
  - Demonstrate inclusion of communities of color, LES communities, and low-income communities in its community outreach efforts.
  - Allot budget and resources for translations, interpretation for community events, and ESJ training for staff.

2. Have you identified amount / type of vital documents and public communication material translation materials that need to be completed and do you have a backlog of these? Please create an inventory of these needs for 2019.

The department has identified priority documents and public communication materials to translate for 2019 and these are listed on the attached spreadsheet “Summary Tab” highlighted in red.

3. What communities have you not been able to serve effectively because of insufficient translation and interpretation resources?

The department tracks program outcomes by race and ethnicity, however we do not have the data to track language at this time.

Data on disproportionate outcomes by race and ethnicity is tracked and adjustments are made to services on an ongoing basis.

4. Do you have a plan and existing funds to work towards some of your translation and interpretation goals for the remainder of 2018?  Yes  No Please describe these:

The department has identified limited funds that will be utilized to work toward the goals set for 2019 and 2020. The funds available are not adequate to meet the department needs within the existing 2019-2020 proposed budget.

### Section 3: Work plan

1. Given each department’s limited resources, please develop a two year sequencing of resource deployment (by languages and methods/channels) to advance business/agency goals and objectives.

Please see attached spreadsheet for targeted improvements

Intended state by 2020	2020 improvement targets		
Language:	Print materials and .pdfs of vital docs	Websites, email, social media content	In-person, interpretation services
Spanish	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:
Language 2	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:
Language 3	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:	<ul style="list-style-type: none"> <li>Priority designation</li> <li>List of needs:</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Priority designation</li> </ul> List of needs:

Language 4	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
Language 5	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
Language 6	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
	<b>Highest priority</b>	<b>Mid-level priority</b>	<b>Lower priority</b>

**2019 plan to work towards 2020 goals:**

2019 plan	2019 plan		
Language:	Print materials and .pdfs of vital docs	Websites, email, social media content	In-person, interpretation services
Spanish	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
Language 2	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
Language 3	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
Language 4	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
Language 5	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
Language 6	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>	<ul style="list-style-type: none"> <li>• Priority designation List of needs:</li> </ul>
	<b>Highest priority</b>	<b>Mid-level priority</b>	<b>Lower priority</b>

**Section Four: Ensuring Quality & Continuous Improvement**

The purpose of this section is to measure and ensure high quality language access services.

It is encouraged that all translations go through a third-party quality assurance review. If you have your translation completed by a translation vendor, this is an additional layer of review since vendors already provide a reviewer for all translations. There are three ways you can choose to have this third-party quality assurance review completed.

1. Translation Vendor. You may choose another vendor from your department’s approved list of translation vendors to complete the quality assurance review.
2. Certified Translator. You may have your material(s) reviewed by internal staff who are certified in the target language.
3. Target Audience. Another option is to have your material reviewed by someone from your target audience. If you have relationships established with local community-based organizations that serve your target population, you can ask them to review your translated materials for cultural relevancy and quality assurance.

Service	Do you have a system to measure quality of services? Please answer Yes or No for each service listed.	
Translation	<input type="checkbox"/> Yes Please describe how you measure quality:	<input checked="" type="checkbox"/> No  Do you need technical assistance?  Not at this time, the departments ESJ team is currently working on this activity.
Interpretation	<input type="checkbox"/> Yes Please describe how you measure quality:	<input checked="" type="checkbox"/> No  Do you need technical assistance?  See above
In-Language Outreach	<input type="checkbox"/> Yes Please describe how you measure quality:	<input checked="" type="checkbox"/> No  Do you need technical assistance?  See above

2. Please describe how priority populations / populations of concern will be consulted on the effectiveness of language access effort:

The Department, through the ESJ Plans, Policies and Budget team, is updating its community engagement guide during 2018. The guide will:

- Utilize existing framework to revise the Community Engagement guide for implementation in DCHS.
- Establish a DCHS team as a representative of department programs and divisions
- Designate DCHS Boards and other identified stakeholder groups to review draft tool and provide input and evaluate the effectiveness of language access.



3. Measures of success that will inform the degree that language access innovations are helping advance toward agency and program objectives:

DCCHS will measure department success using the following metrics:

- Ongoing and continuous progress towards ensuring necessary documents are translated into top tier language by 2020;
- Clearly demonstrated use of department-wide guidance for community vetting of translated materials (i.e., the degree to which work units are utilizing the tool);
- Quantified number of downloads/views of translated documents on the DCCHS website;
- HR data showing an increased number of bi or multi-lingual staff, particularly in positions that directly serve clients
- An increase in number of staff trained to use the Language Access Line
- Accounting data showing an increase in the number of LES communities awarded funds through the department procurement processes.

Complaints	Do you have a system to handle language-access related complaints? Please answer Yes or No for each type of complaint.		
We provide information to LES individuals advising them of the right to file a complaint if they did not get the information or service they sought due to language barriers.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Other The majority of the department's services are provided through subcontracts. Subcontractors would advise and post information on the right to file a complaint
We display information on how to file a complaint.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Other Please describe.  See above response

Please describe how your department handles complaints regarding the provision of language access services.

**Section Five: Total Department Budget for Language Access**

Please fill out the following using the total from each division’s plan. Refer to “Part Five: Implementation” for each Division

Language Access Services	Total Budget Allocated
Translation	Not tracked at this time
Interpretation	Not tracked at this time
In-Language Outreach	Not tracked at this time
Ethnic Media Ad-Buys	Not tracked at this time

**Thank you for your attention to making the King County a model county in language access.**

Denise Rothleutner

9/12/18

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Deputy Director

Date

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Immigrant and Refugee Policy & Strategy *Analyst*

Date

## ATTACHMENT B

Document Name	Department	Division	Type	Category	Translated	Available Language	Future Plans	Year(s)	Notes
Client Notice and Agreement (client copy) – Jail-based Substance Use Disorder (SUD) Assessment	DCHS	Behavioral Health & Recovery	Vital Documents	Application forms	No	English			
Client Agreement and Acknowledgements Form – Jail-based SUD Assessment	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
Release of Confidential Information – Jail-based SUD Assessment	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
Consent for SUD Client Lookup – King County Behavioral Health Organizat	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
Authorization for Disclosure and Use of SUD Protected Health Information – King County Behavioral Health Organization	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
Authorization to Disclose and Rediscover SUD Protected Health Information – King County Behavioral Health Organization	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
Authorization to Disclose and Rediscover Protected Health Information – King County Diversion and Reentry Services Section (general)	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
Authorization to Disclose and Rediscover Protected Health Information – King County Legal Intervention and Network of Care (LINC) Team	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
Authorization to Release Information and/or Photographs – King County Behavioral Health and Recovery Division, MIDD Section	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English			
NOABD (Notice of Adverse Benefit Determination)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Spanish	Yes	Both	Requirements for these will be different, These letters will need to be developed based on delegation plan, contract requirements, WAC requirements and county ordinance. The language requirements based on contract would include languages commonly used by the population in the service area
NOABD (Notice of Adverse Benefit Determination)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	English	Yes	Both	Requirements for these will be different, These letters will need to be developed based on delegation plan, contract requirements, WAC requirements and county ordinance. The language requirements based on contract would include languages commonly used by the population in the service area

Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	English	No		Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Amharic	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Arabic	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Chinese	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Korean	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Russian	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Somali	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area; (old version available online in the following languages: (Amharic, Arabic, Chinese, Kmher, Korean, Loa, Punjabi, Russian, Somali, Spanish, Ukrainian, Vietnamese)
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Spanish	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area; (old version available online in the following languages: (Amharic, Arabic, Chinese, Kmher, Korean, Loa, Punjabi, Russian, Somali, Spanish, Ukrainian, Vietnamese)
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Ukranian	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area

Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Vietnamese	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area
Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Other (Include other languages in Notes Column)	Yes	Both	Once Client Rights are developed based on contract requirements and ASO/FIMC WACS, translations will need to be made for languages commonly used by the population in the service area; (old version available online in the following languages: (Amharic, Arabic, Chinese, <u>Kmher</u> , Korean, <u>Loa, Punjabi</u> , Russian, Somali, Spanish, Ukrainian, Vietnamese)
Authorization (Notice of Service) letters	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	English	No	Both	Requirements for these will be different, These letters will need to be developed based on delegation plan, contract requirements, WAC requirements and county ordinance. Translations will be needed for: languages commonly used by the population in the service area
Authorization (Notice of Service) letters	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Spanish	No	Both	Requirements for these will be different, These letters will need to be developed based on delegation plan, contract requirements, WAC requirements and county ordinance. Translations will be needed for: languages commonly used by the population in the service area
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Amharic	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Arabic	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Chinese	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	English	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Korean	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.

NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Russian	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Somali	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Ukrainian	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Vietnamese	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages.
NOPP (Notice of Privacy Practices)	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Other (Include other langues in Notes Column)	Yes	Both	Need to determine what needs to be changed for this for ASO and IPA--then translate into the prevalent languages. <b><i>Other Languages: Khmer, Loa, Punjabi</i></b>
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Amharic	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Arabic	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Chinese	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	English	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Korean	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.

EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Russian	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Somali	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Spanish	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Ukrainian	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Vietnamese	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance.
EPSDT Information	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	Other (Include other langues in Notes Column)	Yes	Both	are currently only sending notifications in English and Spanish. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance. <b><i>Other Languages: Khmer, Log, Punjabi</i></b>
Appeal and Grievance Notices	DCHS	Behavioral Health & Recovery	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	No	English	Yes	2019	Available in languages other than English upon request. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance. Then translated into the prevalent languages
Grievance Form	DCHS	Behavioral Health & Recovery	Vital Documents	Complaint forms	No	English	Yes	2019	Available in languages other than English upon request. Evaluate how form will be different, and translate at least to Spanish.
Posters with Client Rights	DCHS	Behavioral Health & Recovery	Vital Documents	Posters	Yes	English	Yes	2019	Available in multiple languages, but with old version of rights. Needs to be evaluated and developed based on delegation plan, contract requirements, WAC requirements and county ordinance
Client ROIs (otherwise know as consents and authorizations) for tretament and for data sharing.	DCHS	Behavioral Health & Recovery	Vital Documents	Consent forms	No	English	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	English	No		

HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Amharic	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Chinese	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Korean	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Russian	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Somali	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Spanish	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Ukranian	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Vietnamese	No		
HMIS Consent & ROI	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Consent forms	Yes	Other (Include other langues in Notes Column)	No		<i>Other Available Languages: Khmer, Loatian, Punjabi, Braille</i>
YFHPI Participant agreement & RCT Consent	DCHS	Children & Youth Services	Vital Documents	Consent forms	Yes	English	No		
YFHPI Participant agreement & RCT Consent	DCHS	Children & Youth Services	Vital Documents	Consent forms	Yes	Amharic	No		
YFHPI Participant agreement & RCT Consent	DCHS	Children & Youth Services	Vital Documents	Consent forms	Yes	Chinese	No		
YFHPI Participant agreement & RCT Consent	DCHS	Children & Youth Services	Vital Documents	Consent forms	Yes	Russian	No		
YFHPI Participant agreement & RCT Consent	DCHS	Children & Youth Services	Vital Documents	Consent forms	Yes	Other (Include other langues in Notes Column)	No		<i>Other Available Languages: Farsi, French, Hindi, Japanese, Lao, Punjabi, Tagalog, Urdu</i>
EER KC Application	DCHS	Adult Services	Vital Documents	Application forms	Yes	English	No		
EER KC Application	DCHS	Adult Services	Vital Documents	Application forms	Yes	Spanish	No		
EER KC Assessment	DCHS	Adult Services	Vital Documents	Other	Yes	English	No		
EER KC Assessment	DCHS	Adult Services	Vital Documents	Other	Yes	Spanish	No		



<b>EER KC EEO Form (Equal Opportunity)</b>	DCHS	Adult Services	Vital Documents	Other	Yes	English	No		
<b>EER KC EEO Form (Equal Opportunity)</b>	DCHS	Adult Services	Vital Documents	Other	Yes	Spanish	No		
<b>EER KC Grievance Form</b>	DCHS	Adult Services	Vital Documents	Complaint forms	Yes	English	No		
<b>EER KC Grievance Form</b>	DCHS	Adult Services	Vital Documents	Complaint forms	Yes	Spanish	No		
<b>EER KC Release of Information</b>	DCHS	Adult Services	Vital Documents	Consent forms	Yes	English	No		
<b>EER KC Release of Information</b>	DCHS	Adult Services	Vital Documents	Consent forms	Yes	Spanish	No		
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Amharic	No		
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Arabic	No		
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Chinese	No		
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	English	No		
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Korean	No		
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Russian	No		
<b>ESIT Authorization for Realease of Records</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Somali	No		

ESIT Authorization for Realease of Records	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Spanish	No		
ESIT Authorization for Realease of Records	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Vietnamese	No		
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Confirmstion of Individualized Family Service Plan Schedule	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

<b>ESIT Confirmation of Individualized Family Service Plan Schedule</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
<b>ESIT Confirmation of Individualized Family Service Plan Schedule</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other languages in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
<b>ESIT Declining One or More Early Intervention Services</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Declining One or More Early Intervention Services	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Declining One or More Early Intervention Services	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other languages in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Declining Participation in the ESIT Program	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Family Cost Particiaption (FCP)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Family Cost Participation Guidelines	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

<b>ESIT Family Cost Participation Guidelines</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
<b>ESIT Family Cost Participation Guidelines</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other languages in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
<b>ESIT Family Outcomes Cover Letter</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Family Outcomes Cover Letter	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Family Outcomes Cover Letter	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		



ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Family Outcomes Suvey	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Formal Dispute Resolution Request	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other languages in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Individualized Family Service Plan	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Amharic	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Arabic	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Chinese	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	English	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Korean	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Other (Include other languages in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Russian	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Somali	No		

ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Spanish	No		
ESIT Notice and Consent for Evaluation/Assessment	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Vietnamese	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Amharic	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Arabic	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Chinese	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	English	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Korean	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Other (Include other languages in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Russian	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Somali	No		

ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Spanish	No		
ESIT Notice and Consent for Screening	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Vietnamese	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other languages in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Parent Prior Written Notice	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		

ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
ESIT Parents Rights Procedural Safeguards	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Amharic	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Arabic	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Chinese	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	English	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Korean	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Russian	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Somali	No		

ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Spanish	No		
ESIT Prior Written Notice, Consent to Access Public and/or Private Insurance, Income and Expense Verification form	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Consent forms	Yes	Vietnamese	No		
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Amharic	No		
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Arabic	No		
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Chinese	No		
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Korean	No		
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Other (Include other langues in Notes Column)	No		Other Languages Included: Bengali, Cambodian, Farsi, French, German, Japanese, Laotian, Oromo, Punjabi, Tagalog, Telugu, Urdu
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Russian	No		
ESIT Systems and Payments and Fees Policy	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Somali	No		



<b>ESIT Systems and Payments and Fees Policy</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Spanish	No		
<b>ESIT Systems and Payments and Fees Policy</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	Vietnamese	No		
<b>P-5 Parent Rights Brochure</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	Yes	English	No		apparently translated but not sure into what languages.
<b>P-5 Transitioning at Age Three - links to WA State Department of Early Learning website.</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Other	Yes	English	No		apparently translated but not sure into what languages.
<b>P-5 Your Rights and Complaints - Due Process Hearing</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Notices of availability of free language assistance	Yes	English	No		translated into "7 or 8 languages" but not sure what languages.
<b>P-5 Referral Form</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	No	English	No		"we should translate these" but they might already be translated???
<b>P-5 Brochure and Referral Form</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	No	English	No		"we should translate these" but they might already be translated???
<b>S2W Application(s)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	Yes	Chinese	No		
<b>S2W Application(s)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	Yes	English	No		
<b>S2W Application(s)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	Yes	Korean	No		

S2W Application(s)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	Yes	Russian	No		
S2W Application(s)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	Yes	Somali	No		
S2W Application(s)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	Yes	Spanish	No		
S2W Application(s)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Application forms	Yes	Vietnamese	No		
S2W Brochure	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Brochures	No	English	Yes	Both	
AS Client Complaint Policy (DSHS 22-1113)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Complaint forms	Yes	English			In partnership with DSHS/DDA, we also sometimes reference or provide the information/brochures listed below to individuals and families, which are translated by DDA.
AS Client Complaint Policy (DSHS 22-1113)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Complaint forms	Yes	Korean			
AS Client Complaint Policy (DSHS 22-1113)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Complaint forms	Yes	Russian			
AS Client Complaint Policy (DSHS 22-1113)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Complaint forms	Yes	Other (Include other languages in Notes Column)			Other Languages included: Bengali, Cambodian, Laotian
AS Client Complaint Policy (DSHS 22-1113)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Complaint forms	Yes	Spanish			

<b>AS Client Complaint Policy (DSHS 22-1113)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Complaint forms	Yes	Vietnamese			
<b>AS Employment Support Services for Adults with Developmental Disabilities (DSHS 22-1463)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	English			In partnership with DSHS/DDA, we also sometimes reference or provide the information/brochures listed below to individuals and families, which are translated by DDA.
<b>AS Employment Support Services for Adults with Developmental Disabilities (DSHS 22-1463)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Korean			
<b>AS Employment Support Services for Adults with Developmental Disabilities (DSHS 22-1463)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Other (Include other languages in Notes Column)			Other Languages included: Bengali, Cambodian, Laotian
<b>AS Employment Support Services for Adults with Developmental Disabilities (DSHS 22-1463)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Russian			
<b>AS Employment Support Services for Adults with Developmental Disabilities (DSHS 22-1463)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Somali			
<b>AS Employment Support Services for Adults with Developmental Disabilities (DSHS 22-1463)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Somali			
<b>AS Employment Support Services for Adults with Developmental Disabilities (DSHS 22-1463)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Vietnamese			
<b>AS Home and Community Based Waiver (22-605)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	English			In partnership with DSHS/DDA, we also sometimes reference or provide the information/brochures listed below to individuals and families, which are translated by DDA.
<b>AS Home and Community Based Waiver (22-605)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Other (Include other languages in Notes Column)			Other Languages included: Bengali, Cambodian, Laotian

AS Home and Community Based Waiver (22-605)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Russian			
AS Home and Community Based Waiver (22-605)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Somali			
AS Home and Community Based Waiver (22-605)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Somali			
AS Home and Community Based Waiver (22-605)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Vietnamese			
AS Road Map to Services (DSHS 22-822)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	English			In partnership with DSHS/DDA, we also sometimes reference or provide the information/brochures listed below to individuals and families, which are translated by DDA.
AS Road Map to Services (DSHS 22-822)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Korean			
AS Road Map to Services (DSHS 22-822)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Other (Include other languages in Notes Column)			Other Languages included: Bengali, Cambodian, Laotian
AS Road Map to Services (DSHS 22-822)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Russian			
AS Road Map to Services (DSHS 22-822)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Somali			
AS Road Map to Services (DSHS 22-822)	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Somali			

<b>AS Road Map to Services (DSHS 22-822)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	Vietnamese			
<b>AS Who What Wher How: DDA Supports and Services (DSHS 22-722)</b>	DCHS	Developmental Disabilities & Healthy Childhood Development	Vital Documents	Pamphlets	Yes	English			In partnership with DSHS/DDA, we also sometimes reference or provide the information/brochures listed below to individuals and families, which are translated by DDA.
<b>Housing Repair Application Forms</b>	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Application forms	No	English	No		
<b>Housing Repair RFPs</b>	DCHS	Housing, Homeslessnes and Community Development	Vital Documents	Application forms	No	English	No		
<b>VSHSL Key Documents (not specified)</b>	DCHS	Adult Services	Vital Documents	Other	No	English	Yes	Both	Veterans programs have dedicated translation and interpretation funding in the 2019-2023 VSHSL implementation plan. There is some program-specific tailoring to do here because of the characteristics of the veteran population—Spanish translations may be helpful for some veteran family members, but we are likely to prioritize translations that are effective for sight or hearing limited populations (brail or ASL).
<b>Senior Programming Documents (not specified)</b>	DCHS	Adult Services	Vital Documents	Other	No	English	Yes	Both	As seniors programming ramps up over the next 18 months, all VSHSL-funded contractors will be required to translate key documents into Spanish and selected Tier II languages. As with Veterans, the VSHSL's 2019-23 Implementation Plan has dedicated funding for these purposes.
<b>Vulnerable Populations Programming Documents</b>	DCHS	Adult Services	Vital Documents	Other	No	English	Yes	Both	As Vuln. Pops. programming ramps up over the next 18 months, all VSHSL-funded contractors will be required to translate key documents into Spanish and selected Tier II languages. As with Veterans & Seniors, the VSHSL's 2019-23 Implementation Plan has dedicated funding for these purposes.
<b>WiSe Status Letter(s)</b>	DCHS	Children & Youth Services	Vital Documents	Notices of eligibility criteria, rights, denial, loss, or decreases in benefits or services	No	English	Yes	2019	To be translated into Spanish

<b>Attachment B- TRANSLATION SUMMARY</b>				
<b>NUMBER OF DOCUMENTS BY DIVISION</b>				
Count				
Division	(blank)	Not Translated	Translated	Grand Total
(blank)	2			2
(blank)	2			2
Adult Services		7	7	14
Public Communication Materials		4	2	6
Vital Documents		3	5	8
Behavioral Health & Recovery		20	10	30
Other		2		2
Public Communication Materials		6	4	10
Vital Documents		12	6	18
Children & Youth Services		4	17	21
Other			1	1
Public Communication Materials		3	15	18
Vital Documents		1	1	2
Developmental Disabilities & Healthy Childhood Development		12	32	44
Public Communication Materials		9	7	16
Vital Documents		3	25	28
Housing, Homeslessness and Community Development	1	13	3	17
Other	1			1
Public Communication Materials		11	2	13
Vital Documents		2	1	3
Grand Total	3	56	69	128
<b>NUMBER OF DOCUMENTS TRANSLATED INTO SPANISH &amp; NUMBER THAT STILL NEED TRANSLATION</b>				
Translated	Translated			
Available Language	Spanish			
Division	Translated in Spanish	Needs Translation into Spanish		
Adult Services	7	7		
Public Communication Materials	2	4		
Vital Documents	5	3		
Behavioral Health & Recovery	8	22		
Other		2		
Public Communication Materials	4	6		
Vital Documents	4	14		
Children & Youth Services	12	9		
Other	1	0		
Public Communication Materials	11	7		
Vital Documents		2		
Developmental Disabilities & Healthy Childhood Development	23	21		
Public Communication Materials	5	11		
Vital Documents	18	10		
Housing, Homeslessness and Community Development	3	13		
Other		0		
Public Communication Materials	2	11		
Vital Documents	1	2		
Grand Total	53	72		

