

Reporting Requirements ELIMINATED in Proposed Ordinance

NOTE: Gray-shaded rows signify a reporting requirement for groups that are no longer in existence.

Report Identifier (from 9/20 COW Briefing)	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Change in Proposed Ordinance
1E	Transit - Metro	Executive reports on the use of on-demand bicycle lockers at transit facilities, associated revenues and costs, program effectiveness	4A.700.750	2012-0238	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
2E	Airport	International Trade Expansion and Economic Development Initiative Oversight Board (staffed through airport) reports on progress addressing goals related to global trade and business development, "sister county" program, etc.	2.84.190	1996-0670	Annual	No standalone (could have been combined in another report or the budget)	Eliminates code section establishing board and reporting requirement, as Board has been disbanded
3E	Growth Mgmt / Land Use	Executive reports on progress of the forest incentive program in the Cedar River Basin	20.14.070	1996-0420	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
4E	Growth Mgmt / Land Use	DNRP/DPER evaluates the prior year's activity related to rural stewardship and farm management plans	21A.24.061	2004-0122	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement

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5E	Growth Mgmt / Land Use	The in lieu fee mitigation program reports on the amount and source of revenues received by program, description and rationale for programs selected for funding, accounting of budgeted and actual expenditures, status of all projects approved in previous five years	21A.24.133	2016-0015	Every other year	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
6E	Growth Mgmt / Land Use	School Technical Review Committee reports on each school district recommending a certification of concurrency in the district	21A.28.154	1994-0780	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
7E	Technology	FBOD reports on agencies offering electronic payment options including budgeted appropriation for absorbing electronic payment transaction costs for previous year, present year, and upcoming year	4A.601.040	1999-0449	With budget	Code requires it as part of budget transmittal, but it appears they were transmitted separately: 2015-RPT0153; 2016-RPT0146	Eliminates reporting requirement

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7C	Lobbying	DES reports on the effectiveness of KCC Chapter 1.07 concerning lobbyist reporting and enforcement	1.07.130	1998-0046?	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
8E	Parks	Active Sports and Youth Recreation Commission reports on the state of recreation opportunities available for youth in the county	2.45.040	1999-0637	Every two years	No standalone (could have been combined in another report or the budget)	Eliminates K.C.C. Chapter 2.45 establishing commission and reporting requirement, as Commission is no longer active
9E	Animal Control	Regional Animal Services reports on the number of animals taken into custody, average stay, number redeemed by owners, number adopted, number transferred to other animal welfare agencies, number euthanized (tracked by specific reasons), number spayed/neutered, etc., along with program revenues/expenditures	11.04.550	1992-0123	Twice a year	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement

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10E	Behavioral Health	Behavioral Health and Recovery Division reports on progress in implementing the recovery model and resiliency model, detailed information on programs/activities, and outcomes	2.43.025	2005-0403	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
11E	Budget	FBOD reports on contracts awarded for professional or technical services that exceeded \$25k and for which other than capital funds were committed	2.93.200	1995-0664	With budget	Part of budget transmittal	Eliminates reporting requirement
13E	Parks	Parks reports on revenue targets, entrepreneurial strategies, pursuing gifts/donations, transferring parks, and community outreach	7.08.090	2002-0450	Quarterly	2015-RPT0004; 2016-RPT0089; 2016-RPT0142; 2015-RPT0087; 2015-RPT0029; 2016-RPT0036; 2015-RPT0140; 2016-RPT0001	Eliminates reporting requirement
14E	Parks	Executive reports on the implementation of the rural equestrian community trail incentives and regulations and for implementation of the active trail linkage provisions	21A.14.410	2001-0485	Annual	2016-RPT0014; 2015-RPT0117	Eliminates reporting requirement

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15E	Public Health	Public Health reports on their review of the non-ionizing electromagnetic radiation standard and recommends if it should be changed	21A.26.200	1991-0729	Every three years	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
16E	Technology	Civic Television Citizens Advisory Committee reports on the effectiveness of the CTV governance structure	2.59.110	2003-0535	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
17E	WLRD	DNRP reports on groundwater protection program including services provided in previous year, expenditures, and recommendations	9.14.050	2001-0292	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
18E	Surface Water Mgmt	Surface Water Management Program reports on results of revenue and expenditure analysis for capital improvement projects for each subarea within the service area	9.08.125	1991-0130	Every three years	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
19E	Labor	County Personnel Board provides a status report of appeals filed with the personnel board	3.12.290	1995-0665	Annual or upon request	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement

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20E	Labor	Bargaining agent reports on the status and maintenance necessary to comply with the requirement of maintaining a database of information (e.g., wages, hours, benefits, etc.) necessary to conduct effective negotiations	3.16.055	1994-0250	Annual	2015-RPT0093; 2016-RPT0096	Eliminates reporting requirement
21E	Human Resources	HRD reports on number of employees who have received probationary-period pay increases exceeding Step 5	3.15.020	2001-0270	Twice a year	2015-RPT0012; 2015-RPT0124; 2016-RPT0117; 2016-RPT0021	Eliminates reporting requirement
22E	Human Resources	HRD reports on the number of employees hired above a Step 5	3.15.120	2001-0270	Twice a year	2015-RPT0012; 2015-RPT0124; 2016-RPT0117; 2016-RPT0021	Eliminates reporting requirement
23E	Human Resources	Executive reports on number of employees on special duty assignment	3.15.140	2011-0022	Annual	2016-RPT0151	Eliminates reporting requirement
26E	Transit - Metro	Metro reports on number and nature of donations accepted and agreements entered into that mitigate adverse impacts of new or existing developments on public transportation	28.94.070	1995-0622	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement

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28E	Labor	Prosecuting Attorney reports to labor policy committee all pending litigation involving nonrepresented employees	3.16.050	2001-0591	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
29E	Strategic Planning	Executive reports on the previous year's achievements for the quality improvement employee awards program and recommendations for improvements to the program	3.13.015	1995-0665	Annual	No standalone (could have been combined in another report or the budget)	Eliminates K.C.C. Chapter 3.13 establishing program and reporting requirement, as program is no longer active
31E	Harborview	Harborview Medical Center reports on major moveable equipment, expenditures and revenue sources in the major movable equipment fund	2.42.080	1997-0389	Annual	No standalone (could have been combined in another report or the budget)	Eliminates reporting requirement
32E	PAO	Prosecuting Attorney reports all pending lawsuits alleging county has violated RCW 42.56 concerning public records	2.12.300	2009-0351	Twice a year	2016-RPT0011; 2016-RPT0111; 2015-RPT0010; 2015-RPT0113	Eliminates reporting requirement

Reporting Requirements with CHANGED FREQUENCIES in Proposed Ordinance

Report Identifier (from 9/20 COW Briefing)	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Change in Proposed Ordinance
1C	Hearing Examiner	Hearing Examiner reports on length of time required for hearings in the previous six months, commentary on office operation and identifies any need for clarification of county policy or development regulations	20.22.310	1994-0324	Twice a year	2015-RPT0133; 2015-RPT0026; 2016-RPT0026; 2016-RPT0132	Changes from semi-annual to annual frequency
9C	DAJD	DAJD reports the number of immigration detainees received and the number accompanied by a federal judicial warrant	2.15.020	2013-0285	Quarterly	No standalone (could have been combined in another report or the budget)	Changes from quarterly to annual frequency
12E	Fleet	Fleet administration reports on losses of personal property assigned to employees to the Council, County Administrative Officer and Office of Risk Management.	4.56.035	1995-0620	None specified	No standalone (could have been combined in another report or the budget)	Specifies that report shall be transmitted with biennial budget
14C	Contracts	Project Control Officer reports on compliance with construction management policies and procedures	N/A - Motion	2009-0390	Quarterly	2016-RPT0083; 2015-RPT0129; 2016-RPT0135; 2015-RPT0003; 2016-RPT0167; 2015-RPT0025; 2016-RPT0029; 2015-RPT0079	Changes from quarterly to annual frequency and codifies requirement

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16C	Labor	Executive reports on any waivers to county living wage requirements from the previous year	3.18.080	2014-0299	Annual	No standalone (could have been combined in another report or the budget)	Changes reporting requirement such that the Executive only reports when a waiver was granted in the previous calendar year (instead of annual)
18C	Equity and Social Justice	Executive transmits affirmative action plan, including information about workforce statistics, placement goals, implementation plans for departments, summary of results from previous plan	3.12.180	2007-0293	Every five years	No standalone (could have been combined in another report or the budget)	Changes from every five years reporting cycle to every four years per Executive staff request. Change reflects a requirement for the County to apply for certain federal funds.
30E	Human Resources	Council Vacancy Report. HRD reports on vacant budgeted positions	N/A - Motion	2001-0146	Monthly	2015-RPT0076; 2016-RPT0069; 2016-RPT0158; 2015-RPT0006; 2016-RPT0009; 2015-RPT0034; 2016-RPT0039; ETC.	Changes from monthly to quarterly frequency due 30 days after the end of each quarter and codifies reporting requirement
32K	Technology	Annual Benefit Achievement Plan. Executive reports on benefits achieved from technology projects	2.16.025	2013-0338	Annual	2015-RPT0060	Changes from annual to biennial (off-budget year)

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Reporting Requirements COMBINED in Proposed Ordinance

NOTE: In some cases, combining reports also required a frequency change for at least one of reports

Report Identifier (from 9/20 COW Briefing)	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Change in Proposed Ordinance
2C	Ombuds	Ombudsman reports on exercise of functions during the preceding calendar period	2.52.150	1970-0541?	Three times per year	2015-RPT0041	Combines 2C and 3C into one report transmitted semi-annually
3C	Ombuds	Ombudsman reports on the status of the whistleblower program from the previous year	3.42.070	2009-0346	Annual	2016-RPT0090; 2015-RPT0057	Combines 2C and 3C into one report transmitted semi-annually
4C	Public Records	Each agency reports on performance in responding to public records requests during previous year	2.12.300	2009-0351	Annual	2015-RPT0040; 2015-RPT0072; 2016-RPT0053; 2015-RPT0037; 2016-RPT0052; 2016-RPT0042; 2015-RPT0053; 2016-RPT0063	Combines 4C, 5C, and 6C into one annual report produced by the Public Records Committee due by March 1
5C	Public Records	Public Records Committee reports on what forms of digital communication are used in each agency, how digital records are retained/searched	2.14.020	2012-0256	Annual	2016-RPT0040; 2015-RPT0024	Combines 4C, 5C, and 6C into one annual report produced by the Public Records Committee due by March 1
6C	Public Records	Public Records Committee reports on the activities of the previous year	N/A - Motion	2007-0154	Annual	2015-RPT0032; 2016-RPT0037	Combines 4C, 5C, and 6C into one annual report produced by the Public Records Committee due by March 1 and codifies 6C reporting requirement

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12C	Solid Waste	Solid Waste Division reports on effectiveness of waste recycling and reduction program, along with progress on reaching goal of zero waste and annual projections of amounts diverted from landfills	10.14.080	1986-0492	Annual	2015-RPT0062; 2016-RPT0065	Combines 12C and 13C into one annual report to align with SWD's current practice of combining the reports
13C	Solid Waste	Solid Waste Division reports on progress towards objectives in Solid Waste Management Plan, as well as progress in implementing construction and demolition (C&D) provisions	10.24.020	1986-0277 (comp plan progress); 2015-0447 (C&D)	Annual	2015-RPT0062; 2016-RPT0065	Combines 12C and 13C into one annual report to align with SWD's current practice of combining the reports
15C	Transit - Metro	Metro reports on agreements with commercial parking within park and ride lots, including revenues generated and comments from users	28.96.220	2010-0050	Annual	2015-RPT0052; 2016-RPT0050	Combines 15C and 36K
19C	Harborview	Harborview Medical Center reports on the extent and type of care provided to priority patients and proposed changes for improvement	2.42.090	1984-0305	Quarterly	No standalone (could have been combined in another report or the budget)	Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date)

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19K	Harborview	Harborview Medical Center provides annual financial report and statement for the center's preceding fiscal year, as well as descriptions of the proceedings of the board including attendance during the preceding fiscal year	2.42.090	1984-0305	Annual	No standalone (could have been combined in another report or the budget)	Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date)
20C	Harborview	Harborview Medical Center provides annual fixed assets inventory report for medical center property and equipment	2.42.090	1984-0305	Annual	No standalone (could have been combined in another report or the budget)	Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date)
20K	Harborview	Harborview Medical Center provides a summary of the annual proposed operating budget including anticipated plans and highlights for the coming year, along with a report on medical center programs and services and quality of care, and a capital plant and equipment reserve report	2.42.090	1984-0305	Annual	No standalone (could have been combined in another report or the budget)	Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date); Deletes reference to capital plant and equipment reserve report, as there isn't such a reserve
36K	Transit - Metro	Metro reports on the services and fares	28.94.265	1996-0958	Annual	2015-RPT0149; 2016-RPT0147	Combines 15C and 36K

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MISCELLANEOUS CHANGES in Proposed Ordinance

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1M	Groundwater Protection	DNRP submits a written program plan and budget for groundwater protection services for the Vashon-Maury island groundwater management area for the year 2001	9.14.060	2001-0292	One-time - due by Oct. 15, 2001	N/A	Eliminates code section, as code section was focused on this one report due in 2001
2M	Boards and Comms.	Executive reviews scope, purposes and structure of each of the boards, commissions and committees advising the Department of Natural Resources and prepares report with recommendations "related thereto that will service the best interests of the residents of the county"	2.29.010	1997-0094	One-time - due by Dec. 31, 1997	N/A	Eliminates code section, as code section was focused on this one report due in 1997
3M	BSK	Children and Youth Advisory Board shall work in collaboration with the Executive to develop an implementation plan relating to the BSK Youth and Family Homelessness Prevention Initiative	2A.300.510	2015-0522	One-time - due by Mar. 1, 2016	N/A	Eliminates reporting requirement as plan has been adopted by Council (Ord. 18285)
4M	Labor	Executive reports on the expenses incurred by the Personnel Board during the calendar year of 1999 at the new per diem rate and makes recommendations on any further adjustments to the rate	3.08.110	1998-0696	One-time - due by Dec. 31, 1999	N/A	Eliminates reporting requirement

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10C	MIDD	MIDD Annual Report. Executive provides evaluation summary for initiatives, programs, and services for the MIDD levy	4A.500.309	2007-0599	Annual	2016-RPT0055; 2015-0039	No change to annual report; Removes reference to quarterly reports in same code section, which are no longer required
17C	4Culture	4Culture reports on financial position, significant accomplishments, projected operating budget, summary of programs for current year	2.49.160	2002-0365	Annual (+ meet w/COW 2x per year)	No standalone (could have been combined in another report or the budget)	No changes to annual report; Removes deadlines for COW meetings for greater flexibility

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27E	Labor	Prosecuting Attorney and bargaining agent reports on all pending unfair labor practice charges and all pending litigation and arbitration involving represented employees	3.16.055	2001-0591	Annual	2015-RPT0092; 2016-RPT0097	Eliminates requirement to report on pending litigation involving represented employees as it is included in a quarterly report that Central staff receives, but maintains report on pending unfair labor practice charges and arbitration that is not included in quarterly staff report

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1K	Flood	Flood Control Zone District Advisory Committee reviews and recommends an annual work program and budget, including CIP projects and funding levels	2.110.030	2006-0334	Annual	2015-RPT0158	No change
2K	Hearing Examiner	Hearing Examiner reports on the regional motor sports facility and describes current status of development, evaluates compliance with development and operation from previous year, identifies issues/concerns by community and the department, evaluates modifications to the development and operation agreement	21A.55.105	2011-0227	Annual	No standalone (could have been combined in another report or the budget)	No change
3K	Contracts	FBOD reports on the progress of the contracting opportunities program during the previous year	2.97.090	2013-0245	Annual	2015-RPT0090; 2016-RPT0099	No change

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4K	Contracts	FBOD reports on apprenticeship program including percentage of labor hours worked by apprentices on each project, number by contractor broken down by trade/craft with wages, problems implementing apprenticeship requirements	12.16.175	1996-0733	Annual	2015-RPT0063; 2016-RPT0068	No change
5K	WLRD	Groundwater Protection Committee reports on implementation of groundwater protection services, the certified groundwater management plan, efforts to develop interlocal or other agreements relative to groundwater protection, and trends in groundwater issues	9.14.100	2001-0292	Annual	No standalone (could have been combined in another report or the budget)	No change
6K	Behavioral Health	DCHS reports on the status of all county licensed opiate substitution treatment programs	2.22.100	? 1986-0346	Annual	No standalone (could have been combined in another report or the budget)	No change
7K	Budget	Quarterly Budget Management Report. Executive reports on revisions and variances for revenue collections and expenditures for major operating and capital funds	4A.100.100	2014-0439	Quarterly	2016-RPT0130; 2015-RPT0075; 2016-RPT0075; 2015-RPT0127; 2015-RPT0168; 2016-RPT0162; 2015-RPT0019	No change

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8K	Budget	FBOD reports on closed funds, residual balances, and the active fund to receive balances	4A.200.020	2013-0478	With Budget	Part of budget transmittal	No change
8C	Lobbying	DES reviews the monetary reporting thresholds and penalties for lobbyist reporting and recommend to Council necessary changes	1.07.130	1998-0046?	Every five years	No standalone (could have been combined in another report or the budget)	No change
9K	Budget	Executive transmits risk assessment score results for capital projects	4A.130.020	2014-0440	Annual (and with capital project supp. appropriation requests)	2015-RPT0045; 2016-RPT0044	No change
10K	Budget	JAG reports on which projects are to be mandatory phased appropriation projects	4A.130.020	2014-0440	As needed	2016-RPT0126; 2016-RPT0087; 2015-RPT0077	No change
11K	MIDD	Executive transmits report on program expenditures and revenue with budget, including financial plan, detailed spending plan, detailed list of MIDD-funded initiatives, programs and services	4A.500.309	2007-0599	With budget	Part of budget transmittal	No change

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11C	Parks	Conservation Futures Citizen Oversight Committee reports on their recommendations to reallocate conservation futures tax levy funds for any project for which the appropriated funds have not been encumbered and expended within a reasonable time	26.12.035	2003-0212	? (appears to be as needed on an annual basis)	2015-RPT0054	No change
12K	Comp Plan	Executive reports on all docketed amendments and comments with an Executive response	20.18.140	2000-0188	Annual	2015-RPT0176; 2016-RPT0165	No change
13K	Elections	Elections reports on limited English proficient (LEP) populations and determines which single languages has ten thousand or more LEP residents	2.16.136	2015-0214	Every five years	No standalone (could have been combined in another report or the budget)	No change
15K	Elections	Citizens' Elections Oversight Committee reports on its observations, findings and recommendations on the primary and general elections	2.53.041	2006-0183	Annual	2015-RPT0011; 2016-RPT0013	No change
16K	Elections	Elections reports on contribution limits established by the PDC	1.05.105	2000-0424	Every other year (even)	2016-RPT0058	No change
17K	EMS	Division of Emergency Medical Services Annual Report	?	?	? (appears to be annual)	2015-RPT0132; 2016-RPT0134	No change

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18K	Facilities	FMD in conjunction with DCHS reports on surplus county real property suitable for development of affordable housing	4.56.070	1996-0538	Annual	No standalone (could have been combined in another report or the budget)	No change
21K	Housing / Homeless	Committee to End Homelessness and DCHS report on the implementation of updated policies and procedures for allocating document recording fees	N/A - Motion	2007-0332	Every other year	2015-RPT0154	No change
21C	Harborview	Harborview Medical Center reports on participation of apprentices, minority and women's businesses, small contractors and suppliers for disadvantaged business enterprises in CIP projects	2.42.080	1992-0656	Annual	No standalone (could have been combined in another report or the budget)	No change
22K	Human Resources	Executive transmits progress report on each year's placement goals and department implementation plans related to the affirmative action plan	3.12.180	2007-0293	Annual	2016-RPT0084; 2015-RPT0080	No change
22C	Harborview	Harborview Medical Center reports from the board to the Executive for transmittal to the Council on the status of the budget, scope, and schedule for all CIP projects subject to this code section	2.42.080	1992-0656	Periodic	No standalone (could have been combined in another report or the budget)	No change

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Reporting Requirements NOT CHANGED in Proposed Ordinance

No changes are currently being proposed to these reporting requirements

Report Identifier (from 9/20 COW Briefing)	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Change in Proposed Ordinance
23K	Human Resources	Executive reports to the labor policy committee regarding employment policies applicable to nonrepresented employees	3.16.050	2001-0591	Annual	2015-RPT0103; 2016-RPT0098	No change
24K	Public Defense	DPD reports on efforts to align work with the American Bar Association Ten Principles for a Public Defense Delivery System	2.60.026	2013-0242	Annual	2015-RPT0048; 2016-RPT0047	No change
24E	WLRD	Annual Report on Noxious Weed Control Program	Appears not to be in code	2001-0504	Annual	2015-RPT0101; 2016-RPT0076	No change
25E	Roads	Roads Division reports on all county roads that limit or prohibit classes or types of vehicles or limit the weight of vehicles that may operate on them	14.16.010	2016-0400	Annual	No standalone (could have been combined in another report or the budget)	No change
25K	Public Defense	Public Defense Advisory Board reports on their review of the Executive's proposed budget for public defense	2.60.031	2013-0242	Annual	2016-RPT0157; 2015-RPT0130	No change
26K	Public Defense	Public Defense Advisory Board annual reports on the state of county public defense, progress on promoting ESJ	2.60.031	2013-0242	Annual	2015-RPT0036; 2016-RPT0012	No change
27K	Roads	Roads reports on concurrency program update	14.70.270	2007-0217	Every other year (even)	2016-RPT0120	No change

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28K	Sheriff	Auditor reports on audits of Sheriff's office internal investigation operations and practices	2.20.037	2006-0037	Annual (at minimum)	No standalone (could have been combined in another report or the budget)	No change
29K	Sheriff	Sheriff reports on Internal Investigations Unit including statistics for complaints against staff, as well as information on investigations and adjudications	N/A - Motion	2013-0448	Annual	2016-RPT0091; 2015-RPT0031	No change
30K	Solid Waste	Executive reports on waste export prices and availability of landfill space (Provision DSW-4 in Solid Waste Comp Plan)	10.25.060	2001-0228	Every three years	No standalone (could have been combined in another report or the budget)	No change
31K	Superior Court	Courts Protocol Committee makes recommendations on the number of judges or commissioners needed in Superior Court and the methodology backing up the recommendation	2A.320.510	2016-0307	Code doesn't specify	No standalone (could have been combined in another report or the budget)	No change
33K	Technology	CIO transmits technology business plan	2A.380.200	2016-0464	With Budget	Part of budget transmittal	No change
34K	Technology	CIO prepares strategic information technology plan	2A.380.200	2016-0464	Every four years, updated annually	2015-RPT0059; 2016-RPT0072; 2016-RPT0105	No change

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35K	Transit - Metro	Auditor summarizes results of transit audits from previous 24 months and what actions county took in response to findings from previous three years	2.20.039	2014-0426	Even-numbered years	2016-RPT0081	No change
37K	Wastewater	Executive reports on Regional Wastewater Services Plan, including summary of activities for each major component of the Plan, details on active projects in capital budget, status of odor prevention program, review of plan elements, updated anticipated costs	28.86.165	2005-0487	Annual	2015-RPT0145; 2016-RPT0149	No change
38K	Wastewater	Executive provides a comprehensive review of the Regional Wastewater Services Plan (RWSP) including assumptions on growth, effectiveness of water conservation efforts, size of facilities, effectiveness of RWSP policy implementation	28.86.165	2005-0487	Every three to five years	No standalone (could have been combined in another report or the budget)	No change
39K	Growth Mgmt / Land Use	Executive reports on extent of participation in the public benefit rating system	20.36.180	1992-0495	Annual	No standalone (could have been combined in another report or the budget)	No change

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40K	DPER / Permitting	DPER reports on number of hours required by staff for each fixed fee permit and compares the number of hours assumed to the average	Appears not to be in code	2010-0542?	? (appears to be transmitted annually)	2015-RPT0128; 2016-RPT0136	No change
41K	Growth Mgmt / Land Use	Department (?) reports on issues relating to the implementation of the 1993 King County Zoning Code and recommending amendments to address those issues	21A.01.100	1991-0729	Annual	No standalone (could have been combined in another report or the budget)	No change
42K	Technology	Executive reports on new and existing personal data collected by county agencies, a description of the uses and its public disclosure status	2.14.030	1996-0893	Annual	No standalone (could have been combined in another report or the budget)	No change
43K	Strategic Planning / Perf. Mgmt.	Executive reports on implementation of continuous improvement program, descriptions of trainings, processes changed as a result and other impacts of these changes	2.16.025	2014-0162	Annual	2016-RPT0119	No change
44K	Boards and Comms.	Executive reports an inventory of boards and commissions, description of activities, list of members and terms of office	2.28.020	1994-0204	Annual	2016-RPT0133	No change

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45K	Boards and Comms.	Women's Advisory Board reports on Board's accomplishments, identifies recommendations based on past year's work and includes a work program for coming year	2.30.010	1997-0539	Annual	No standalone (could have been combined in another report or the budget)	No change
46K	Transit, Perf. Mgmt.	DOT reports on performance of the public transportation services program and proposes goals and objectives for the following budget year	28.91.020	1995-0622	Annual	No standalone (could have been combined in another report or the budget)	No change
47K	OLEO	OLEO Annual Report. Analyzes the number/type of misconduct cases, make recommendations for action on needed improvements	2.75.040	2009-0260	Annual	2016-RPT0092; 2015-RPT0035	No change
48K	Strategic Planning / Perf. Mgmt.	Executive reports on the recommended strategic innovation priorities for county	2.10.054	2014-0225	Each budget year	No standalone (could have been combined in another report or the budget)	No change
49K	Strategic Planning / Perf. Mgmt.	Executive reports on vision and policy priorities for the county, reflecting results identified in business plans and reports transmitted by cross functional strategic teams	2.10.114	2014-0225	Non-budget year	No standalone (could have been combined in another report or the budget)	No change

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50K	DAJD	Reports on trends in adult custodial, adult non-custodial, and juvenile populations	?	?	Monthly	2015-RPT0027; 2015-RPT0178; 2015-RPT0163; 2016-RPT0025; 2016-RPT0127; 2015-RPT0016; 2016-RPT0008; 2016-RPT0074 ETC.	No change
51K	Taxicabs / TNCs	Taxicab Advisory Commission annual report outlining the work of the commission during the prior year as well as its anticipated work program for the following year	2.200.040	2009-0558	Annual	2015-RPT0020; 2016-RPT0033	No change
52K	Taxicabs / TNCs	DES reports on the number of for-hire vehicles, drivers, complaints, response time, statement on sufficiency of number of taxi licenses, and any other recommendations	6.64.740	1990-0948	Annual	2015-RPT0064; 2016-RPT0067	No change
53K	*Risk Mgmt	Risk Manager reports on claims that have been closed with an indemnity payment in the amount of one hundred thousand dollars or more	2.21.030	2010-0412	Quarterly	2016-RPT0071; 2016-RPT0159; 2015-RPT0061; 2015-RPT0013; 2015-RPT0156; 2016-RPT0014; 2015-RPT0115; 2016-RPT0113	No change

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54K	*Risk Mgmt	Risk Manager reports on performance of risk management program (e.g., # of claim filings, amount of payments, enterprise risk management results, etc.)	2.21.030	1977-1072	Annual	2015-RPT0033; 2016-RPT0049	No change
55K	Labor	Bargaining agent reports on agreements expiring that calendar year and explains policies that if changed would further principles of KCC 3.16 chapter	3.16.055	2001-0591	Annual	2015-RPT0091; 2016-RPT0095	No change
56K	Budget	Executive Finance Committee reports on the average residual cash and investment balances of each first tier fund, the amount of investment earnings received by each first tier fund, the specific fund investments outstanding at the end of the quarter for each first tier fund, and the amount retained in that fund at the end of the quarter as part of the residual treasury cash.	4.10.080	1985-0017	Quarterly	No standalone (could have been combined in another report or the budget)	No change
57K	Budget	Executive Finance Committee reports on all interfund borrowing after monthly meeting	4.24.030	1971-0255	Monthly	No standalone (could have been combined in another report or the budget)	No change

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Possible Items for Future Work Plan

No changes to these reporting requirements are included in the proposed ordinance, with the exception of item 12W. In general, these items represent reporting requirements where staff suggested additional work may be of value, but that more research is necessary.

Report Identifier (from 9/20 COW Briefing)	Agency or Subject	Description of Report	Code Section	Originating Legislation	Frequency	Past Report #s from 2015-2016*	Staff Identified Option	Notes
1W	Technology	Central business systems steering committee reports on benefits achieved as a result of committee's work to integrate countywide systems for human resources, payroll, time, etc. (accountable business transformation)	2.36.100	2013-0224	Annual	No standalone (could have been combined in another report or the budget)	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	Staff is currently using provisos to get this information, but suggested updating the reporting requirements in code instead.
2W	FMD	Real Estate Services Division reports on performance measurements for the permit and franchise section including (# permits, average/longest/shortest period for permits processed, criteria used for value of easements, appraisal reports)	14.44.115	2001-0526	Annual	Submitted with budget	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	The Code does not reflect the biennial budget process, so frequency should be modified to coincide with the biennial budget. Additionally, Ordinance 18403 was adopted in November 2016 to modify franchise fees and rates. Based on this Ordinance, the Council may want to modify reporting requirements as this will provide input as Council evaluates franchise revenues in future budgets.
3W	Fleet	Executive reports on fleet standards including types of vehicles, maintenance and retirement schedule	4.56.300	2012-0180	Annual	2015-RPT0131; 2016-RPT0110	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	Staff suggested updating report content to include more useful accountability information (such as progress on agency policies like "right sized fleet").

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4W	Equity and Social Justice	Civil Rights Commission reports to COW semi-annually provided that a series of tasks was carried out prior to July 1, 1996 (Code is unclear on what or how they report)	3.10.030	1984-0464	Semi-annually	No standalone (could have been combined in another report or the budget)	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	The Civil Rights Commission is now part of the Office of Equity and Social Justice. Given that the reporting requirement dates to the 1980s, the code section and reporting requirement may need overhauling to be more relevant to today's environment.
5W	Climate Change	Executive transmits strategic climate action plan to establish long-term targets and guide actions within county services and operations to reduce GHGs and adapt to a changing climate	18.25.010	2012-0049	Every five years	No standalone (could have been combined in another report or the budget)	Staff recommended considering combining the three climate change and sustainability related reports (5WP, 6WP, and 7WP)	
6W	Climate Change	Executive reports on progress in achieving strategic climate action plan performance measure targets and accomplishment of priority actions, as well as recommendations for policy change/cap investments/priorities	18.25.010	2012-0049 (origin leg); 2016-0489 (changed freq to every other year)	Every other year	2016-RPT0101	Staff recommended considering combining the three climate change and sustainability related reports (5WP, 6WP, and 7WP)	
7W	Climate Change	Executive reports on county's major environmental sustainability programs intended to reduce energy use, climate emissions and resource use and prepare for the impacts of climate change	18.50.010	2011-0308	Every other year	No standalone (could have been combined in another report or the budget)	Staff recommended considering combining the three climate change and sustainability related reports (5WP, 6WP, and 7WP)	Staff has been working with Executive staff to try to improve the reporting requirements.

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8W	Emergency Mgmt	Office of Emergency Management reports on status of emergency management, including the status of continuity of operations plan development, updates, training, and exercises across all agencies	N/A - Auditor's Rec	N/A	Annual	2016-RPT0155	Staff recommended defining required content, frequency, and/or date of annual report in code.	Reports originated as an auditor's recommendation and the reporting requirement is not codified.
9W	Growth Mgmt / Land Use	Find a mechanism to understand what is happening in the farm areas	N/A	N/A	N/A	N/A	N/A	CM Lambert is interested in identifying a mechanism to understand what is happening in the farm areas
10W	Lobbying	Review County's requirements for lobbying	N/A	N/A	N/A	N/A	N/A	CM Balducci is interested in reviewing the County's requirements for lobbying
11W	Report Compliance	Explore way to track that reporting requirements in code are being complied with on an ongoing basis	N/A	N/A	N/A	N/A	N/A	CM Balducci is interested in identifying a way to track reporting compliance
12W	Harborview	Revisit Harborview reporting requirements	N/A	N/A	N/A	N/A	N/A	PO 2017-0501 would make the following changes to Harborview related reports as described in Attachments 3 and 4 of the staff report: eliminate report 31E; combine 19C, 19K, 20C, and 20K. CM Balducci is interested in further review of the Harborview reporting requirements.

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14K	Elections	Elections Annual Report. Elections reports on costs of conducting elections in county, voter turnout, accuracy data, information about voters' pamphlets, developing trends	2.18.100	2011-0385	Annual	2016-RPT0046; 2015-RPT0038	Staff flagged reporting requirement as potentially in need of content changes, which were outside of scope of this effort	Elections staff have requested some content changes

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