



King County
Metropolitan King County Council
Committee of the Whole

STAFF REPORT

Agenda Item No.:	4	Date:	4 September 2012
Proposed Motion No.:	2012-0260	Prepared by:	Nick Wagner

SUMMARY

Proposed Motion 2012-0260 (pp. 5-6 of these materials¹) would confirm the appointment of David K. Chapman as Director of the King County Office of Public Defense.

This motion was held in committee on August 20 to allow additional time for councilmembers to meet with Mr. Chapman.

This staff report is the same as the original, except for the addition of two more letters of recommendation, which were received after the committee's August 20 meeting.

BACKGROUND

Public legal defense services are mandated by the U.S. Constitution and the Washington State Constitution and statutes. In Washington State the cost of providing indigent² legal defense services is primarily the responsibility of local governments—counties and cities. As a regional government King County is responsible for providing indigent legal defense services for felony and juvenile defendants on a countywide basis, and as a local government the County must provide those services for misdemeanants in the unincorporated areas of the County. Cities are responsible for providing legal defense services for misdemeanors that occur within their borders.

The King County Office of Public Defense

Indigent legal defense services in King County are coordinated by the King County Office of Public Defense (OPD), which is a division of the County's Department of Community and Human Services (DCHS). To provide those services the County contracts with four non-profit agencies:

¹ All page references are to this staff report and its attachments.

² RCW 10.101.010(3) defines "indigent" as including those who: are receiving public assistance, are involuntarily committed to a mental health facility, are near the federally-established poverty level, or are unable to pay the anticipated cost of counsel for the matter before the court because his or her available funds are insufficient to pay any amount for the retention of counsel.

1. Associated Counsel for the Accused (ACA);
2. Northwest Defenders Association (NDA);
3. Society of Counsel Representing Accused Persons (SCRAP); and
4. The Defender Association (TDA).

OPD administers those contracts and is responsible for preparing an annual budget for the County's public defense program. In addition, OPD is responsible for maintaining a list of lawyers, known as the Assigned Counsel Panel, who are available to handle cases that the four agencies cannot accept because of a conflict of interest.

Ordinance 17189, adopted by the Council in September 2011, included the following changes related to OPD:

1. Appointment of OPD Director. The County Executive, rather than the DCHS director, now appoints the OPD director, though OPD remains a division of DCHS and reports to the DCHS director. The appointment continues to be subject to Council confirmation.

2. Name of the Office. The name of OPD has been changed from the "Office of the Public Defender" to the "Office of Public Defense".

3. Title of the OPD Director. The head of OPD is now known as the "Director of the Office of Public Defense" instead of the "Public Defender."

4. Director Selection Process. The Executive now consults with representatives of the criminal justice system and the broader community during the recruitment and selection of the OPD director, rather than convening an advisory committee to assist the DCHS director in the appointment process.

5. Director Qualifications. Ordinance 17189 changed the required skills and duties of the director of Public Defense. The Public Defender had been required to be a licensed attorney with prior experience in public defense and management. Ordinance 17189 revised the requirement, providing that the director of the Office of Public Defense must "ensure the office of public defense employs the needed technical and public defense expertise to ensure effective delivery of public defense services."

Appointment of David K. Chapman as OPD Director

On 21 June 2012, following a national search, the Executive appointed David K. Chapman as OPD director, effective 30 July 2012. (Appointment letter, pp. 21-22)

MR. CHAPMAN'S QUALIFICATIONS

In a July 6 press release announcing his appointment of Mr. Chapman (pp. 9-10), the Executive cited Mr. Chapman's "more than 30 years [of] experience in the King and Pierce County justice systems" and said: "Dave Chapman's great breadth of knowledge

and his first-hand experience with so many aspects of the criminal justice system—as a judge, as a prosecutor, as a public defender, and as a private attorney—make him uniquely qualified to lead our office of public defense through the coming years.” Additional details are provided in the Executive’s transmittal letter (pp. 7-8).

Mr. Chapman received his law degree (J.D.) in May of 1981 from the University of Puget Sound Law School (now the Seattle University School of Law) and his undergraduate degree (B.A.) in June of 1978 from Western Washington University.

Mr. Chapman’s work experience, which is detailed in his resume (pp. 19-20), is summarized below:

- 2008 – present: Sole Practitioner, Criminal Defense Litigation, Seattle;
- 1999 – 2008: Managing Director, Associated Counsel for the Accused (ACA), Seattle;
- 1986 – 1999: Tracy, Tracy and Chapman, Attorneys at Law, Criminal Defense Litigation, Tacoma;
- 1986 – 1999: Pro-Tem Judge, Pierce County and King County District Courts;
- 1982 – 1986: Public Defender and Misdemeanor Supervisor, Associated Counsel for the Accused, Seattle;
- 1982: Deputy Prosecuting Attorney, Pierce County Prosecutor’s Office.

In his role as Managing Director of ACA, according to the transmittal letter (p. 7):

[Mr. Chapman] oversaw the daily affairs of over 100 public defense attorneys and prepared annual budgets and revenue-to-expense reports to comply with all government contracting requirements. He successfully collaborated with executive agencies, county and city governments, law enforcement, corrections, probation, prosecution, and the courts in the performance of his duties.

In addition, Mr. Chapman “has published numerous articles on a wide range of issues related to the criminal justice system” (Transmittal letter, p. 7).

Recommendations

Mr. Chapman’s appointment is supported by letters of recommendation (included in the materials) from the following individuals:

1. Geoffrey Burg, Attorney at Law, Burg Criminal Defense, Seattle (p. 11);
2. Judge Theresa B. Doyle, King County Superior Court (p. 13);
3. Joanne Moore, Director, Washington State Office of Public Defense (p. 15);
4. Albert A. Rinaldi, Jr., Attorney at Law, Seattle (p. 17); and

5. Judge Michael J. Trickey, King County Superior Court (p. 19)

Background Check

Assistant Deputy County Executive Rhonda Berry has reviewed the financial credit report and law enforcement background check conducted on Mr. Chapman and has reported that they contain no adverse information and reveal no prior criminal record (p. 25).

INVITEES

- 1. David K. Chapman, Director Designee,
King County Office of Public Defense
- 2. Rhonda Berry, Assistant Deputy County Executive

ATTACHMENTS

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- 1. Proposed Motion 2012-02605
- 2. Motion transmittal letter7
- 3. Confirmation packet (excerpts):
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 - b. Letters of recommendation:
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Defense 27



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

August 15, 2012

Motion

Proposed No. 2012-0260.1

Sponsors Lambert

1 A MOTION confirming the executive's appointment of
2 David K. Chapman as the director of the office of public
3 defense.

4 WHEREAS, in accordance with Ordinance 17189, "[a] public director of the
5 office of public defense shall be appointed by the county executive and approved by the
6 county council. The county executive shall consult with representatives of the criminal
7 justice system and the broader community during the recruitment and selection of the
8 appointee," and

9 WHEREAS, the county executive has conducted a nationwide search and has
10 consulted with representatives of the criminal justice system and the broader community
11 during the recruitment and selection of the appointee, and

12 WHEREAS, the county executive has selected David K. Chapman for
13 appointment as the director of the office of public defense;

14 NOW, THEREFORE, BE IT MOVED by the Council of King County:

15 The county executive's appointment of David K. Chapman as the director of the
16 office of public defense is hereby confirmed.

17

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Larry Gossett, Chair

ATTEST:

Anne Noris, Clerk of the Council

APPROVED this ____ day of _____, _____.

Dow Constantine, County Executive

Attachments: None

July 12, 2012

The Honorable Larry Gossett
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember Gossett:

I am pleased to present a motion for the County Council's approval confirming David K. Chapman as the Director of the King County Office of Public Defense in the Department of Community and Human Services (DCHS). The confirmation package will be transmitted to the County Council upon the completion of the required background checks.

Mr. Chapman is a graduate of the Seattle University School of Law. He currently has a private practice in criminal defense representation. He was also in private practice from 1986–1999. He is an accomplished legal practice educator and trainer, and has published numerous articles on a wide range of issues related to the criminal justice system.

Mr. Chapman has extensive experience in public indigency representation. He served as a public defender and Misdemeanor Supervisor for Associated Counsel for the Accused from 1986–1992 and as Managing Director of that agency from 1999–2008. As Managing Director he oversaw the daily affairs of over 100 public defense attorneys and prepared annual budgets and revenue-to-expense reports to comply with all government contracting requirements. He successfully collaborated with executive agencies, county and city governments, law enforcement, corrections, probation, prosecution, and the courts in the performance of his duties.

Mr. Chapman's extensive criminal justice experience also includes service as a Pro-tem Judge from 1986–1999 for Pierce and King County District Courts where he presided over both criminal and civil cases. In 1982, he served as a Deputy Prosecuting Attorney for Pierce County.

Mr. Chapman's extensive public defense experience and his commitment to public service will be invaluable as he helps guide the Office of Public Defense in the coming years.

It is my great pleasure to request the confirmation of Mr. David K. Chapman as Director of the King County Office of Public Defense.

Sincerely,

Dow Constantine
King County Executive

Enclosure

cc: King County Councilmembers

ATTN: Michael Woywod, Chief of Staff

Patrick Hamacher, Senior Principal Legislative Analyst

Anne Noris, Clerk of the Council

Carrie S. Cihak, Chief Advisor, Policy and Strategic Initiatives, King County
Executive Office

Dwight Dively, Director, Office of Performance, Strategy and Budget

Jackie MacLean, Director, Department of Community and Human Services

Caroline Whalen, County Administrative Officer, Department of Executive
Services (DES)

Nancy Buonanno Grennan, Director, Human Resources Division, DES



King County

Dow Constantine
King County Executive

News Release

Date: July 6, 2012

Contact: Sherry Hamilton, 206-263-9010

Executive appoints experienced criminal defense lawyer to head Office of Public Defense

David K. Chapman brings 30 years criminal justice experience to new position as public defense director; County Council must confirm

A well regarded local attorney with more than 30 years experience in the King and Pierce County justice systems has been named today by King County Executive Dow Constantine to head the County's Office of Public Defense.

"Dave Chapman's great breadth of knowledge and his first-hand experience with so many aspects of the criminal justice system – as a judge, as a prosecutor, as a public defender, and as a private attorney – make him uniquely qualified to lead our office of public defense through the coming years," said Executive Constantine.

The appointment of David K. Chapman, which comes at the completion of a national search, is subject to confirmation by the Metropolitan King County Council. The Office of Public Defense is a division within the Department of Community and Human Services (DCHS). He will work closely with the County Executive.

"I am excited about the opportunity to serve King County as the Director of the Office of Public Defense," said Chapman. "King County has shown a strong commitment to providing access to justice and appointing counsel for those who could not afford it. I look forward to working within the King County justice system to continue to improve our delivery of public defense services."

Mr. Chapman began his legal career in 1982 as a Deputy Prosecuting Attorney with the Pierce County Prosecutors Office. He left that position to join the Associated Counsel for the Accused (ACA), a nonprofit firm that contracts to provide defense services to indigent clients, including a contract for public defense services with King County. He worked as a public defense attorney and misdemeanor supervisor. He left ACA in 1986 to work in private practice and serve as a Pro-tem Judge for both Pierce and King County, where for 13 years he presided over both criminal and civil cases in District and Municipal Courts. Mr. Chapman returned to ACA in 1999-2008 to serve as Managing Director for the agency, responsible for managing 100+

attorneys, developing annual budgets and revenue-to-expense reports, and collaborating with partners on system-wide criminal justice issues.

"Dave Chapman is an experienced public defender, manager and trial lawyer who will provide great leadership for the Office of Public Defense," said King County Superior Court Judge Michael J. Trickey.

Most recently, Mr. Chapman has been a private practice attorney assisting persons charged with misdemeanor, gross misdemeanor and felony offenses. He is an accomplished legal practice educator and trainer, and has published numerous articles on a wide range of issues related to the criminal justice system.

"David's longtime experience working within the criminal justice system of King County makes him an excellent choice to head up our office of public defense and I look forward to working with him," said Metropolitan King County Council Chair Larry Gossett.

Mr. Chapman is a resident of Vashon who earned his law degree from Seattle University School of Law in 1981. His appointment as director for OPD begins July 30, 2012.

###

July 23, 2012

Councilmember Larry Gosset
516 Third Ave, Rm, 1200
Seattle, WA 98104

Re: David Chapman, King County Director of Public Defense

Dear Councilmember Gossett,

I am writing to urge you to confirm David Chapman as King County Director of Public Defense. I am a criminal defense attorney in Seattle and have known Dave for many years. He and I are currently office mates. Over the course of practicing law for 17 years I have had the privilege of meeting many attorneys. I think it is fair for me to say I have never worked with an attorney with more integrity, compassion, or competence than Dave.

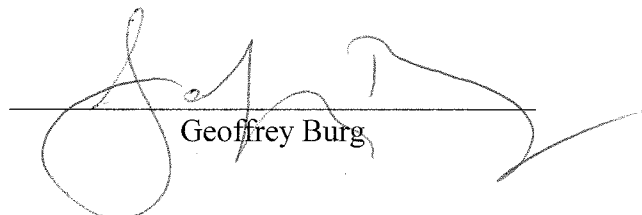
Working with Dave has been a privilege. He is the person we go to in our office when we have to make hard decisions and need a second opinion. He is always a wealth of knowledge and I can count on him for a fair and balanced reading of the case.

Most importantly, I know Dave has a passion for public defense. He genuinely cares about the integrity of the public defense system and making it work for all parties - defendants, attorneys, judges and staff members.

I know if Dave is confirmed to this position he will provide great leadership to the Office of Public Defense. It is for this reason, I urge you to confirm him as the Director.

Sincerely,

Law Offices of
Geoffrey Burg, LLC


Geoffrey Burg

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Theresa B. Boyle
JUDGE OF THE SUPERIOR COURT
KING COUNTY COURTHOUSE
SEATTLE, WASHINGTON 98104-2381

July 23, 2012

The Honorable Larry Gossett
Chair, King County Council
Room 1200
516 Third Avenue
Seattle, WA 98104

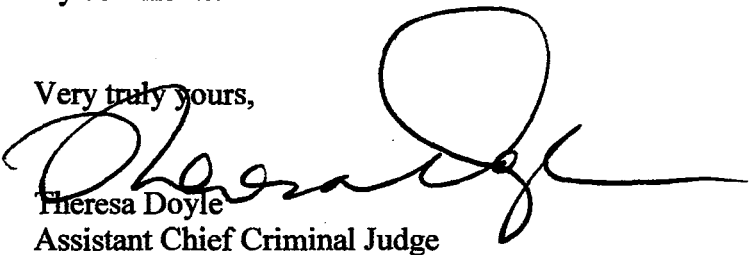
RE: Confirmation of David K. Chapman as King County Public Defender

Dear Councilmember Gossett:

I am writing in support of confirmation of Dave Chapman to the position of King County Public Defender. I have known Dave Chapman since my first year in law school, 1979. Dave was student body president, so early in his career showed an ability to work with people of differing views and get things done. Since then, we have crossed paths many times. Most notably, I worked with Dave in 2001 to approximately 2003 when I chaired the Jail Alternatives Committee while on the Seattle Municipal Court bench. Dave represented Associated Counsel for the Accused (ACA). The committee addressed many contentious issues. Dave always showed an impressive ability to advocate effectively for public defense while also appreciating the viewpoints of representatives of the city council, budget office, law enforcement, the jail, and many others. He undoubtedly will bring those impressive skills to the challenging tasks ahead for public defense.

I support Dave Chapman for this important public defense position. Thank you for considering my comments.

Very truly yours,


Theresa Doyle
Assistant Chief Criminal Judge
King County Superior Court

cc: King County Councilmembers
David K. Chapman

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Internet Email: opd@opd.wa.gov

**WASHINGTON STATE
OFFICE OF PUBLIC DEFENSE**

(360) 586-3164
FAX (360) 586-8165

July 25, 2012

The Honorable Larry Gossett
Chair, King County Council
516 Third Avenue, Room 1200
Seattle, WA 98104

RE: Confirmation of David K. Chapman as King County Public Defender

Dear Councilmember Gossett:

I am writing in support of your confirmation of David K. Chapman as the King County Executive's appointment to the position of King County Public Defender for the Department of Community and Human Services. As Director of the Washington State Office of Public Defense, I have worked with Dave over the past decade regarding various public defense matters. He is a forward-thinking, thoughtful, and diplomatic advocate.

Two years ago, Washington State OPD contracted with Dave to conduct a statewide study of Driving While License Suspended cases. He did an excellent job of conducting this complex study, and delivered a superior product that we were able to submit to the Legislature.

For these reasons, I support the Council's consideration for his confirmation.

Sincerely,

Joanne Moore
Director,

c: King County Councilmembers

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ALBERT A. RINALDI, JR. P.S.
ATTORNEY AT LAW
720 THIRD AVENUE, SUITE 2015
SEATTLE, WASHINGTON 98104
TELEPHONE: (206) 621-9400
FAX: (206) 467-3152

July 20, 2012

The Honorable Larry Gossett
Chair, King County Council
Room 1200
C O U R T H O U S E

RE: Confirmation of David KI. Chapman as King County Public Defender

Dear Councilmember Gossett:

I am writing in support of your confirmation of David K. Chapman as the King County Executive's appointment to the position of King County Public Defender for the Department of Community and Health Services. I have known Dave Chapman over the past twenty years. We have worked together as partners in my criminal defense practice. I have also watched Dave as the managing director of ACA. I have learned to trust his opinion and advice. He will be a great Director of the Office of Public Defense for King County.

I support the Council's consideration for his confirmation.

Sincerely,

A handwritten signature in black ink, appearing to read "Albert A. Rinaldi, Jr.", written in a cursive style.

cc: King County Councilmembers

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July 23, 2012

The Honorable Larry Gossett
Chair, King County Council
Room 1200
COURTHOUSE

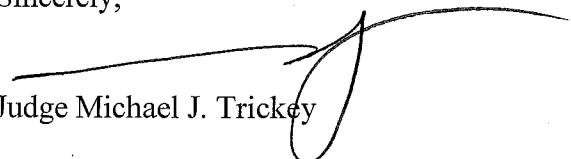
RE: Confirmation of David K. Chapman as King County Public Defender

Dear Councilmember Gossett:

I am writing in support of your confirmation of David K. Chapman as the King County Executive's appointment to the position of King County Public Defender for the Department of Community and Health Services. I have known Dave for many years, first when I was practicing law and then while on the bench. He has comprehensive knowledge of how the criminal justice system works in King County. He also brings considerable management experience to this job.

I support the Council's consideration for his confirmation.

Sincerely,


Judge Michael J. Trickey

cc: King County Councilmembers

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King County

Dow Constantine

King County Executive
401 Fifth Avenue, Suite 800
Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194
TTY Relay: 711
www.kingcounty.gov

June 21, 2012

David K. Chapman
25549 - 140th Lane SW
Vashon, WA 98070

Dear Mr. Chapman:

Congratulations! This letter is to confirm my offer and your acceptance of the position of Director of the Office of Public Defense, effective July 30, 2012. Your appointment is subject to future confirmation by the Metropolitan King County Council.

Your work location will be in the offices of the Department of Community and Human Services (DCHS) located in the Chinook Building at 401 Fifth Avenue, Suite 500, Seattle, WA. You will report to Jackie MacLean, the Director of DCHS. Your annual salary will be \$143,078.00 which is Range 85, Step 7 on the 2012 King County Ten Step Annual/FLSA Exempt Squared Schedule. This position is scheduled to be paid every other Thursday.

Your position is career-service exempt, which means you are an at-will employee and serve at the pleasure of the appointing authority. Your position is exempt from overtime under the Fair Labor Standards Act; FLSA-exempt employees are paid on a salary basis and are not eligible for overtime pay or compensatory time accrual. However, pursuant to Executive Policy PER 8-1-2, you are eligible for Executive Leave. You will be granted five (5) days of Executive Leave to use before December 31, 2012. The position's duties and responsibilities will be elaborated on in more detail on the first day of employment.

On your first day of work, please report to Jackie Maclean. She will arrange for you to meet with department human resource staff, and you will be asked to complete forms necessary for your employment. Please bring original document(s) that establish both identity and employment eligibility to work in the United States. Enclosed is a listing of acceptable documents.

You have been scheduled to attend a New Employee Orientation (NEO) on August 1, 2012 from 9:00 a.m. to 1:00 p.m. in Room 121 (first floor) of the Chinook Building at 401 Fifth Avenue, Seattle. You are required to attend this meeting. At this meeting you will receive

David Chapman
June 21, 2012
Page 2

additional information about all of the King County employee benefits and the Washington State Public Employees Retirement System (PERS). Benefits eligible employees are entitled to full benefits, which begin the first calendar day of the month following the first day after reporting to work; however if the first day of work falls on the first day of the calendar month, coverage starts on that date. You can review the details of employee programs on our website at <http://www.kingcounty.gov/employees/benefits.aspx>. You may access PERS information at the following website <http://www.drs.wa.gov/retirement-planning/newmember.htm>.

Please understand that the provisions of this letter do not constitute an expressed or implied employment contract, but are simply statements of information that are important for you to know. This position is not represented by a labor union.

I want to reiterate how vital this position is to King County government at this time and how critical to our success in achieving my Reform Agenda and the goals outlined in the County's Strategic Plan. I am impressed by your demonstrated leadership, strategic thinking and abilities and know that you will add incredible value to our efforts. I know that in the role of Director, you will be a great asset to King County.

Sincerely,



Dow Constantine
County Executive

Enclosure

cc: Fred Jarrett, Deputy County Executive, King County Executive's Office (KCEO)
Rhonda Berry, Assistant Deputy County Executive, KCEO
Jackie MacLean, Director, Department of Community and Human Services
Nancy Buonanno Grennan, Division Director, Human Resources Division,
Department of Executive Services
Personnel File

David K. Chapman

Objective

Director, Office of Public Defense; King County, WA

Experience

2008-present Seattle, WA

Sole Practitioner, Criminal Defense Litigation

- Provide legal representation in misdemeanor, gross misdemeanor and felony offenses
- Specialize in criminal traffic representation
- Provide statewide Judicial and court personnel DUI trainings and panel discussions

1999–2008 Associated Counsel for the Accused; Seattle, WA

Managing Director

- Manage daily affairs of 100+ attorney Public Defense Non-Profit Agency
- Collaborate with executive agencies, county and city government, law enforcement, corrections, probation, prosecution, and the courts on systemic issues
- Draft Responses to Requests for Proposals from government agencies in criminal justice
- Develop annual budgets and revenue-to-expense reports to comply with all government contracting requirements
- Develop agency-wide job descriptions, work performance standards and critical evaluations to assist in agency hiring, advancement and discipline issues
- Answer to Board of Directors at monthly and annual meetings
- Publish articles and reviews on significant issues within criminal justice system

1986-1999 Tracy, Tracy and Chapman Attorneys at Law; Tacoma, WA

- Sole Practitioner, Criminal Defense Litigation
- Legal representation in misdemeanor, gross misdemeanor and felony offenses
- Specialization in criminal traffic representation
- Publish and present legal issues for Washington State Bar Association
- Provide statewide Judicial and court personnel DUI trainings and panel discussions for Washington State Governor's Office and Washington State Traffic Safety, and Washington Commission

1986-1999 Pierce County and King County District Courts

Pro-tem Judge

- Criminal and civil cases in District and Municipal Misdemeanor Courts
- Set bail and pre-trial release conditions at first appearance and arraignment calendars
- Resolve pre-trial issues and set trial dates and motions
- Rule on pre-trial motions and enter findings of fact and conclusions of law
- Preside over trials, sentencing, and reviews

1982-1986 Associated Counsel for the Accused; Seattle, WA

- Public Defender and Misdemeanor Supervisor
- Legal services for misdemeanor, gross misdemeanor and felony charges
- Jury and judge trials
- Motions, pleadings, jury instructions and sentencing memorandums
- Appeals to Superior Courts and to The Court of Appeals
- Supervision of attorneys and investigators providing criminal misdemeanor representation

1982 Pierce County Prosecutors Office

Deputy Prosecuting Attorney

- Represent State of Washington in the prosecution of misdemeanor and gross misdemeanor charges in District Court
- Filing decisions, bail and sentencing recommendations
- Motions and discovery requests
- Collaborate with law enforcement on search warrants and subpoena requests

Education

- May 1981** Juris Doctor, Seattle University School of Law, Seattle, WA;
formerly University of Puget Sound Law School, Tacoma, WA
- June 1978** Bachelor of Arts, Western Washington University
- June 1974** Graduated Franklin Pierce High School

References

Joanne I. Moore
Director, Washington State Office of Public Defense
(360) 586-3164 ext. 112
Joanne.Moore@opd.wa.gov

Catherine Cornwall
City of Seattle Senior Policy Analyst
(206)684-8725
Catherine.Cornwall@Seattle.gov

Michael Trickey, Superior Court Judge King County Courthouse
516 – 3rd Avenue; Seattle, WA 98014
(206)296-9265



King County

Dow Constantine

King County Executive

401 Fifth Avenue, Suite 800
Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194

TTY Relay: 711

www.kingcounty.gov

MEMORANDUM

DATE: June 26, 2012

TO: The Honorable Dow Constantine, King County Executive

FR: Rhonda Berry, Assistant Deputy County Executive

RE: *Rhonda Berry*
David K. Chapman—Background Check

I have received the financial credit report and law enforcement background check conducted on David K. Chapman, King County Public Defender, by the King County Sheriff's Office.

The reports contain no adverse information nor reveal any prior criminal record.

Thank you.

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King County

Invites Applications for the Position of:

Director, Office of Public Defense

Apply online at <http://www.kingcounty.gov/jobs>

King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.

OPENING DATE/TIME: 11/10/11 12:00 AM (GMT -8:00)

CLOSING DATE/TIME: Continuous

SALARY: \$119,254.10 - \$151,161.50 Annually

LOCATION: Chinook Building - 401 5th Ave, Seattle

JOB TYPE: Appointed

DEPARTMENT: Department of Community & Human Services

JOB NUMBER: 2011RS01982

SUMMARY:

King County seeks an individual with well-developed leadership skills to fill the highly-visible position of Director of Public Defense (OPD). The Director, appointed by the King County Executive and confirmed by the Metropolitan King County Council, will be responsible for working collaboratively with a variety of stakeholders, both locally and regionally, on ensuring all eligible clients receive the highest quality, public legal defense representation. Working under the general direction of both the County Executive and the Director of the Department of Community and Human Services (DCHS), the OPD Director will be the lead advocate and policy voice for the County on relevant criminal justice committees, forums, and all levels and branches of King County government. The OPD Director will also administer all contractual agreements with outside legal firms providing services for publicly assisted defense and an assigned counsel panel. The OPD Director participates as a member of the DCHS management team, providing input into strategic planning around equity and social justice issues and strategies to reduce the involvement of vulnerable populations in the criminal justice and emergency medical systems.

CLOSING DATE: Candidates are encouraged to apply early in the process. This position is open until filled. Review of resumes will be ongoing throughout the recruitment process. Candidates are encouraged to submit qualifications prior to close of business on Monday, December 5, 2011, for optimal consideration.

WHO MAY APPLY: This position is open to all qualified individuals that meet the minimum qualifications.

WHERE TO APPLY: Interested individuals should submit an online application, resume and cover letter indicating how you meet the requirements of the position. You can find the online application at: <http://www.kingcounty.gov/jobs.aspx> Electronic submission is preferred. For inquires, you may contact Ramon Soliz at: ramon.soliz@kingcounty.gov or 206-263-9008.

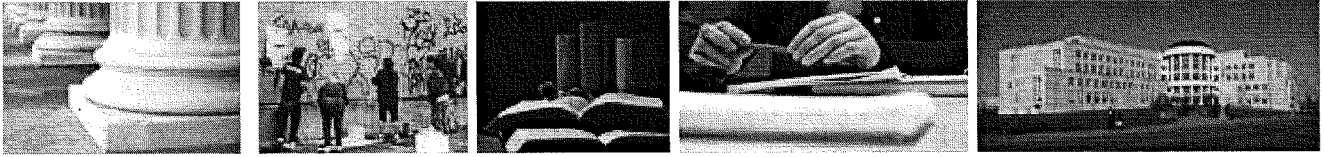
WORK SCHEDULE: This at-will position is exempt from the provisions of the Fair Labor Standards Act, and is not overtime eligible. The workweek is normally 8:00 a.m. to 5:00 p.m. Monday through Friday.

JOB DUTIES:

- Provide strategic, collaborative leadership and clearly articulate the vision for providing indigent defense services for all of King County.
- Provide leadership to the public defense system through advocacy and a strong policy voice on relevant criminal justice committees, forums and at all government levels and to all branches of the government.
- Develop and cultivate relationships/partnerships with key stakeholders; employ strategies that recognize stakeholders' needs to promote full engagement to address issues in providing public defense services. Coordinate meetings with stakeholders' representatives.
- Promote transparency and collaboration in communication between contract public defender agencies, assigned counsel, public defense bar, prosecutors, courts and correctional facilities.
- Direct development of program and policy plans in collaboration with stakeholders to improve services and address issues within the criminal justice system in the provision of public defense services, including defining standard work.
- Oversee management of OPD, which is responsible for providing indigent defense services to over 25,000 clients annually, primarily through contracts with four public defense agencies.
- Oversee the negotiation and management of contracts totaling over \$30 M, including a conflicts panel of over 130 attorneys and other services directly and indirectly related to public defense.
- Oversee the planning, development and implementation of policies, standards and guidelines for the operation of public defense services provided by the agencies and assigned counsel. These policies, standards and guidelines include performance standards, qualification standards and management standards. Ensure constitutional standards and policy objectives in delivery of public defense services is met, utilizing legal and technical expertise of the Director, Office of Public Defense.
- Develop and implement the Office's multi-million dollar annual budget.

EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:

1. Skill in establishing and maintaining collaborative relationships/partnerships with elected officials, community leaders, service providers and the public.
2. Demonstrated management and leadership skills.
3. Skill in working with and building consensus among a variety of individuals from diverse backgrounds and achieving mutual understanding and respect for various perspectives among stakeholders.
4. Demonstrated knowledge of criminal justice systems.
5. Demonstrated knowledge and ability to lead the operations of OPD.
6. The most competitive candidates will have a strong knowledge of indigency standards, constitutional representation issues, and general public defense and criminal justice issues, along with an understanding of local government and political processes.
7. Successful candidates will have substantial knowledge of different models of providing defense services.
8. Must have proficiency in business analysis and contracting.
9. Proficiency in software programs, including word processing, spreadsheet, database and email.
10. Some licenses, certifications and other requirements determined to be necessary to meet the business needs of the employing unit may be required.

SUPPLEMENTAL INFORMATION:

Note: Online applications are preferred. However, if you cannot apply online, go to www.kingcounty.gov/jobs for other options.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please inquire directly with the contact listed on the job announcement or the department's Human Resources Service Delivery Manager.