



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Ordinance 19738

**Proposed No.** 2023-0424.2

**Sponsors** Balducci

1 AN ORDINANCE relating to county reports and making  
2 technical corrections; amending Ordinance 18793, Section  
3 3, and K.C.C. 2.16.036, Ordinance 11984, Section 3, as  
4 amended, and K.C.C. 2.21.030, Ordinance 3631, Section 1,  
5 as amended, and K.C.C. 2.30.010, Ordinance 17699,  
6 Section 2, as amended, and K.C.C. 2.36.100, Ordinance  
7 17652, Section 16, as amended, and K.C.C. 2.97.090,  
8 Ordinance 19008, Section 7, and K.C.C. 2.150.050,  
9 Ordinance 16682, Section 5, and KC.C. 2.200.040,  
10 Ordinance 12014, Section 18, as amended, and K.C.C.  
11 3.12.180, Ordinance 14233, Section 7, as amended, and  
12 K.C.C. 3.15.140, Ordinance 12045, Section 20, as  
13 amended, and K.C.C. 4.56.035, Ordinance 17390, Section  
14 1, as amended, and K.C.C. 4.56.300, Ordinance 680,  
15 Section 4, as amended, and K.C.C. 4A.100.100, Ordinance  
16 12787, Section 6, as amended, and K.C.C. 12.16.175,  
17 Ordinance 12643, Section 23, as amended, and K.C.C.  
18 28.94.265, Ordinance 13325, Section 3, as amended,  
19 Ordinance 18627, Section 1, as amended, and Ordinance  
20 18628, Section 2, and repealing Ordinance 18840, Section

Ordinance 19738

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21                   6, and K.C.C. 2.400.050, Ordinance 13257, Section 16, and  
22                   K.C.C. 3.24.160, Ordinance 15805, Section 4, and  
23                   Ordinance 19161, Section 4.

24           BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

25           SECTION 1. Ordinance 18793, Section 3, and K.C.C. 2.16.036 are hereby  
26 amended to read as follows:

27           A. The department of human resources shall be responsible for the administration  
28 of the county personnel system in accordance with K.C.C. Title 3. The department shall  
29 manage and be fiscally responsible for the human resources services division, the career  
30 and culture division, and the central employee services division.

31           B. The duties of the department shall include:

- 32                   1. Developing, administering, and monitoring human resources policy;
- 33                   2. Developing, administering, and monitoring diversity management programs  
34 including equal employment opportunity affirmative action plan development and  
35 integration of equity and social justice concepts into plans and programs;
- 36                   3. Advising the executive and council on overall county employment policies;
- 37                   4. Developing and disseminating communications to employees regarding  
38 issues related to human resources; and
- 39                   5. Providing labor relations training for county agencies, the executive, the  
40 council, and others, in collaboration with the office of labor relations.

41           C. The duties of the human resources services division shall include:

- 42                   1. Developing proposed and administering policies and procedures for:  
43                   a. employment, including recruitment, examination, and selection;

Ordinance 19738

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- 44           b. classification and compensation; and
- 45           c. salary administration;
- 46           2. Providing technical and human resources information services support;
- 47           3. Coordinating individual employee performance review programs in executive
- 48 departments;
- 49           4. Administering the county's civil service personnel system in accordance with
- 50 K.C.C. chapter 3.14;
- 51           5. Monitoring executive branch compliance with human resources policies; and
- 52           6. Collecting and reporting to the office of performance, strategy, and budget on
- 53 a quarterly basis information on the numbers of filled and vacant full-time equivalent and
- 54 term-limited temporary positions and the number of emergency employees for each
- 55 appropriation unit, ~~((; and~~
- 56           ~~7. Providing a quarterly report to the council showing vacant positions by~~
- 57 ~~department. The report must indicate whether a term limited temporary employee is~~
- 58 ~~backfilling the position, the salary and benefits associated with a position and how long~~
- 59 ~~the position has been vacant. The report is due thirty days after the end of each calendar~~
- 60 ~~quarter and shall be filed in the form of a paper original and an electronic copy with the~~
- 61 ~~clerk of the council, who shall retain the original and provide an electronic copy to all~~
- 62 ~~councilmembers, the council chief of staff and the lead staff to the budget and fiscal~~
- 63 ~~management committee or its successor)).~~
- 64           D. The duties of the career and culture division shall include:

Ordinance 19738

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- 65           1. Developing and administering training and organizational development  
66 programs, including centralized employee and supervisory training, conflict resolution  
67 training, and other employee development programs;
- 68           2. Developing and administering programs to minimize detrimental workplace  
69 conflict;
- 70           3. Developing and administering programs that promote employee engagement;  
71 and
- 72           4. Providing organization assistance, mediation, and restoration services.
- 73           E. The duties of the central employee services division shall include:
- 74           1. Developing and managing insured and noninsured benefits programs,  
75 including proposing policy recommendations, negotiating benefits plan designs with  
76 unions, preparing legally mandated communications materials, and providing employee  
77 assistance and other work and family programs;
- 78           2. Developing and administering workplace safety programs, including  
79 inspection of work sites and dissemination of safety information to employees to promote  
80 workplace safety;
- 81           3. Administering the county's self-funded industrial insurance/worker's  
82 compensation program, as authorized by Title 51 RCW;
- 83           4. Overseeing the county's unemployment compensation program;
- 84           5. Administering the county's employee benefits program fund; and
- 85           6. Managing the payroll system and procedures, including processing benefits  
86 transactions in the payroll system and administering the employer responsibilities for the  
87 retirement and the deferred compensation plans.

Ordinance 19738

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88            SECTION 2. Ordinance 11984, Section 3, as amended, and K.C.C. 2.21.030 are  
89 hereby amended to read as follows:

90            A. The office of risk management services is established in K.C.C. chapter 2.16.

91 The manager of the office of risk management services shall be the risk manager, who shall  
92 report directly to the director of the department of executive services.

93            B.1. The risk manager shall be responsible for administration of the risk  
94 management program.

95            2. The risk manager shall coordinate with the civil division on contractual matters  
96 giving rise to potential liability on the part of the county. The risk manager shall seek the  
97 advice of the civil division as to appropriate language regarding insurance, indemnification,  
98 releases, and hold harmless clauses. Thereafter, the risk manager shall advise department  
99 directors and division managers concerning these matters as part of a coordinated process  
100 before finalization of county contracts.

101            3. The risk manager shall be the ((~~chairperson~~)) chair of the committee and shall  
102 advise the committee concerning insurance, risk management policies, broker selection,  
103 and other appropriate matters.

104            4. With the approval of the committee, the risk manager shall select appropriate  
105 insurance brokers by use of a competitive procurement process for the marketing of  
106 insurance and related services.

107            5. The risk manager shall be responsible for the purchasing and administration of  
108 all insurance policies, funded self-insurance programs, and related services as are  
109 consistent with good risk management policy and the needs of the county. In purchasing  
110 insurance policies, the risk manager shall obtain the approval of the committee.

Ordinance 19738

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111           6. The risk manager shall advise all county departments and other county  
112 agencies regarding risk management and reduction of risk and exposure to loss, including  
113 programs and precautions for safety to reduce hazards to the public that may exist in county  
114 facilities and operations, and utilizing enterprise risk management in order to integrate risk  
115 management processes countywide and proactively identify, analyze, respond to, and  
116 monitor risks and opportunities for risk-reduction. The risk manager shall cooperate with  
117 the safety manager in areas in which, in the opinion of the risk manager, the safety of  
118 employees and of the public requires coordinated programs. The risk manager shall also be  
119 responsible for answering all insurance or funded self-insurance coverage questions. The  
120 risk manager shall be responsible for the evaluation of current and future county or  
121 departmental insurance coverage programs and have the authority to make  
122 recommendations where such an action is in the best interests of the county.

123           7. The risk manager shall have the power, subject to budget authorization, to  
124 contract for such outside assistance and perform such other acts as are necessary to carry  
125 out the risk manager's responsibilities in an expeditious manner.

126           8. The risk manager is responsible for establishing reserve requirements for all  
127 claims and lawsuits and recommending financing plans and budget actions to ~~((assure))~~  
128 ensure that adequate resources are available to meet risk management financing  
129 requirements.

130           9. The risk manager is responsible for risk identification, control, and reduction,  
131 including authority to make recommendations to all county departments and agencies  
132 regarding the safety of the public using county facilities or services.

Ordinance 19738

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133 C.1. The risk manager shall have the power to employ the services of claims  
134 specialists or other persons who are necessary to process claims in an equitable and  
135 expeditious manner.

136 2. The risk manager shall cooperate with the civil division in coordinating  
137 information pertinent to claims and lawsuits against the county.

138 3. The risk manager shall dispose of claims as authorized in K.C.C. 2.21.070.E.

139 4. The risk manager shall maintain complete histories of all claims and claims  
140 litigation, insured or funded self-insurance, loss histories, and investigations of claims. The  
141 risk manager shall be responsible to ensure that complete files are maintained of all claims  
142 asserted against the county and all incidents reported to the office of risk management  
143 services sufficient to document at least a five-year claims history.

144 D.1. The risk manager shall report quarterly to the council on claims that have been  
145 closed with an indemnity payment in the amount of one hundred thousand dollars or more.  
146 The report shall: identify the claimant; describe the claim; identify the amount of the  
147 indemnity payment; identify if the payment was a result of a settlement, a judgment or a  
148 payment to an insurance company or other party; and include any other information the risk  
149 manager believes would be helpful to the council in understanding the nature of the claim.  
150 The report shall take the form of a letter with an attached table that provides the  
151 information required in this section. The quarterly report is due (~~thirty~~) forty-five days  
152 after the end of each calendar quarter of the year.

153 2. The risk manager on or before March 31 of each year shall report to the council  
154 on the performance of the risk management program, including, but not limited to, the  
155 number of claim filings, amount of claim payments, insurance coverage, and self-insured

Ordinance 19738

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156 retention. The annual report shall also include enterprise risk management results for the  
157 previous year and plans for the current year, including, but not limited to, enterprise risk  
158 management goals, priorities, agency actions, and measurable results.

159 E. The reports required by this section shall be filed (~~in the form of a paper~~  
160 ~~original and an electronic~~) with the clerk of the council, who shall retain (~~the original~~) an  
161 electronic copy and provide an electronic copy of the report to all councilmembers.

162 SECTION 3. Ordinance 3631, Section 1, as amended, and K.C.C. 2.30.010 are  
163 hereby amended to read as follows:

164 A women's advisory board is created to act in an advisory capacity to the executive  
165 and council, making recommendations to ensure that the needs, rights, and well-being of  
166 women are taken into account in the development and implementation of legislation,  
167 policies, programs, and funding in King County. The duties of the women's advisory board  
168 are:

169 A. To assess the needs of women in King County and make recommendations  
170 regarding how best to meet their unmet needs;

171 B. To review county programs serving women, including their budgets, and  
172 recommend ways that these programs can be more responsive to the needs of women and  
173 more effective in meeting women's needs;

174 C. To work with community members and service agencies, to identify, develop,  
175 and promote programs that will improve the status and well-being of women;

176 D. To act as a proponent within county government to improve the status of  
177 women;



Ordinance 19738

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178 E. To make recommendations to the county council and to the county executive on  
179 legislation, policies, programs, and funding necessary to carry out the purposes of this  
180 chapter;

181 F. To inform and educate the public regarding the status of women and policies  
182 and programs that may affect the status and well-being of women((:)); and

183 G. To work with other county boards and commissions, including the children and  
184 family commission, to further the purposes of the women's advisory board.

185 ~~((H. To submit an annual report during the first quarter of each year to the  
186 executive and council which summarizes the board's accomplishments, identifies  
187 recommendations from the past year's work and includes the board's work program for the  
188 coming year.))~~

189 SECTION 4. Ordinance 17699, Section 2, as amended, and K.C.C. 2.36.100 are  
190 hereby amended to read as follows:

191 A. The central business systems steering committee is hereby created. The  
192 committee's purpose shall be to:

- 193 1. Maximize benefits from the accountable business transformation program;
- 194 2. Achieve the proper functioning and integration of the countywide systems for  
195 human resources, payroll, time, and labor, finance, and budget; and
- 196 3. Provide for communication and accountability.

197 B. The members of the committee shall be:

- 198 1. The deputy county executive or designee;
  - 199 2. The assistant deputy county executive;
  - 200 3. The county administrative officer;
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Ordinance 19738

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- 201           4. The director of the office of performance, strategy, and budget; and
- 202           5. The chief information officer.
- 203           C. The committee shall:
- 204           1. Make recommendations to the executive;
- 205           2. Coordinate work, set priorities, and guide how technical and business process
- 206 issues with the countywide system are addressed to achieve the proper functioning and
- 207 integration of the countywide policies, business processes, and systems for human
- 208 resources, payroll, time, and labor, finance, and budget. The committee shall also align
- 209 and integrate work plans for allocation of resources and budget;
- 210           3. Create a structured process for regular end-user engagement, involvement,
- 211 communication, and training;
- 212           4. Promote continued business process improvements and business rule
- 213 standardization, and eliminate obstacles to adopting best practices; and
- 214           5. Maximize benefits of the integrated enterprise system through business
- 215 process and system standardization, optimization and transformation, and monitor
- 216 performance measurement and reporting including benefit realization (~~(; and~~
- 217           ~~6. Provide an annual performance report to the council on the benefits achieved~~
- 218 ~~and their contributions to the county's service excellence, financial stewardship and~~
- 219 ~~quality workforce goals. The annual report should describe how the benefit measurement~~
- 220 ~~process was used by the department of human resources, office of performance strategy~~
- 221 ~~and budget, and finance and business operations division to improve county operations.~~
- 222 ~~The annual report should also propose potential corrective actions to achieve benefit~~
- 223 ~~targets where needed. The report shall also include exemplary accomplishments~~

Ordinance 19738

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224 ~~countywide and at the agency level in leveraging the new tools to streamline and~~  
225 ~~standardize business processes and improve county operations. The report shall be filed~~  
226 ~~annually on June 1, in the form of a paper original and an electronic copy with the clerk~~  
227 ~~of the council, who shall retain the original and provide an electronic copy to all~~  
228 ~~councilmembers)).~~

229         SECTION 5. Ordinance 17652, Section 16, as amended, and K.C.C. 2.97.090 are  
230 hereby amended to read as follows:

231         The manager shall, by June 30 of every year, file ~~((, in the form of a paper original~~  
232 ~~and an electronic copy))~~ with the clerk of the council, who shall retain ~~((the original and))~~  
233 an electronic copy and provide an electronic copy to all councilmembers and the lead  
234 staff for the government accountability and oversight committee or its successor, a report  
235 to council on the progress of the program during the previous year, January through  
236 December. The report shall include:

237             A. The total amounts awarded by contract category, identifying contracts  
238 completed for covered projects under the priority hire program under K.C.C. chapter  
239 12.18A;

240             B. The total amount awarded by contract category for which an incentive was  
241 available;

242             C. The total amounts awarded to small contractors and suppliers reported by  
243 contract category and by race and gender, to the extent businesses voluntarily provide  
244 ~~((this))~~ the race and gender information;

245             D. ~~((For goods and services contracts, the total amount awarded to small~~  
246 ~~contractors and suppliers by race and gender to the extent businesses voluntarily provide~~

Ordinance 19738

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247 ~~this race and gender information, for those contractors for which the small contractor or~~  
248 ~~supplier was not the low bidder;~~

249 ~~E. For goods and services, the total amount paid by the county;~~

250 ~~F.)) A listing of all participating small contractors and suppliers by contract~~  
251 ~~category, by race and gender to the extent businesses voluntarily provide ((~~this~~)) the race~~  
252 ~~and gender information, by their location by city and ZIP ((~~e~~))Code, and by the specific~~  
253 ~~contracts including dollar amounts awarded;~~

254 ~~((G. A listing of the number of small contractors and suppliers by race and~~  
255 ~~gender, to the extent businesses voluntarily provide this race and gender information, in~~  
256 ~~each of the following revenue categories that was certified in the program and,~~  
257 ~~separately, that was awarded a contract:~~

258 ~~1. For goods and services:~~

259 ~~a. zero to five hundred thousand dollars;~~

260 ~~b. five hundred thousand to one million dollars;~~

261 ~~c. one million to two million dollars; and~~

262 ~~d. two million dollars to the maximum revenue amount allowed by the~~

263 ~~program rules;~~

264 ~~2. For consulting:~~

265 ~~a. zero to two hundred fifty thousand dollars;~~

266 ~~b. two hundred fifty thousand to five hundred thousand dollars;~~

267 ~~c. five hundred thousand to one million dollars; and~~

268 ~~d. one million dollars to the maximum revenue amount allowed under the~~

269 ~~program rules;~~

Ordinance 19738

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270 ~~3. For construction:~~  
271 ~~a. zero to five hundred thousand dollars;~~  
272 ~~b. five hundred thousand to three million dollars;~~  
273 ~~c. three million to eight million dollars; and~~  
274 ~~d. eight million dollars to the maximum revenue amount allowed under the~~  
275 ~~program rules;~~

276 H.) E. A listing of the number and firm name of certified small contractors and  
277 suppliers by race and gender, to the extent businesses voluntarily provide this race and  
278 gender information, awarded contracts through the small business accelerator program  
279 under K.C.C. 2.97.070.C. by contract category, their location by city and ZIP ((~~e~~))Code,  
280 and the specific contracts including dollar amounts awarded; and

281 ~~((I. Information about the priority hire program, including:~~

282 ~~1. Contracts completed under the priority hire program by women owned and~~  
283 ~~minority owned businesses, open shop contractors and small contractors and suppliers;~~

284 ~~2. A description of barriers encountered by women owned and minority owned~~  
285 ~~businesses, open shop contractors and small contractors and suppliers that participate or~~  
286 ~~attempt to participate in the priority hire program;~~

287 ~~3. The share of the work on priority hire contracts that was awarded to women-~~  
288 ~~owned and minority owned businesses, open shop contractors and small contractors and~~  
289 ~~suppliers;~~

290 ~~4. Changes to the bid response rate as compared to the period prior to the~~  
291 ~~institution of the priority hire program;~~

Ordinance 19738

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292 ~~5. Changes in prime contractor bid prices as compared to the period prior to the~~  
293 ~~institution of the priority hire program; and~~

294 ~~6. Administrative costs for the division related to the priority hire program.)) F.~~  
295 A listing of the number of minority and women owned businesses by contract category,  
296 race and gender to the extent businesses voluntarily provide the race and gender  
297 information, their location by city and ZIP Code, and the specific contracts including  
298 dollar amounts awarded.

299 SECTION 6. Ordinance 19008, Section 7, and K.C.C. 2.150.050 are hereby  
300 amended to read as follows:

301 The duties of the commission include the following:

302 A. Provide information, advice and counsel to the council, the executive, the  
303 department of community and human services, the office of equity and social justice, and  
304 other county departments on issues and policies affecting renters, including housing  
305 affordability and the intersection of renters with their access to transportation, green and  
306 other public spaces, renter protections, public health and safety, education, and economic  
307 growth as they relate to renters in unincorporated King County;

308 B. Monitor the enforcement and effectiveness of legislation related to renters and  
309 renter protections;

310 C. Provide periodic advice on priorities, policies and strategies for strengthening  
311 and enhancing the enforcement and effectiveness of renter protections;

312 ~~D. ((The executive shall transmit to the council, on an annual basis, a summary of~~  
313 ~~commission activities and recommendations for future affordable housing committee~~  
314 ~~work plans, including actions to improve housing affordability in unincorporated King~~

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Ordinance 19738

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315 ~~County. The report shall be filed in the form of a paper original and an electronic copy~~  
316 ~~with the clerk of the council, who will retain the original and provide an electronic copy~~  
317 ~~to all councilmembers, the council chief of staff and the lead staff to the mobility and~~  
318 ~~environment committee or its successor.~~

319       ~~E.))~~ Adopt an annual work plan. The plan shall include a briefing on the  
320 commission's public involvement process for soliciting community and citizen input in  
321 developing the commission's annual work plan and updates on the work plan; and

322       ~~((E.))~~ E. Collaborate and consult with other county commissions and committees,  
323 departments, the King County housing authority board of commissioners, the affordable  
324 housing committee of the King County growth management planning council, the Seattle  
325 renters' commission, and other community groups and associations, including those  
326 representing rental property landlords, to gather information, feedback, and  
327 recommendations related to the King County renters' commission's work.

328       SECTION 7. Ordinance 16682, Section 5, and K.C.C. 2.200.040 are hereby  
329 amended to read as follows:

330       King County shall provide written notice to the Seattle-King County taxicab  
331 advisory commission, no more than fifteen days following any proposed changes to  
332 county ordinances or rules that pertain to the setting of taxicab fares, taxicab licensing,  
333 and other legislation regarding the taxicab industry or its customers. Such written notice  
334 shall also occur no less than thirty days in advance of adoption of proposed ordinances,  
335 rules, or other legislation so that the commission will have sufficient time to review  
336 proposed changes and report its recommendations to King County and the city of Seattle.  
337 ~~((The commission shall issue and deliver an annual report to the city of Seattle and King~~

Ordinance 19738

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338 ~~County that outlines the work of the commission during the prior calendar year as well as~~  
339 ~~its anticipated work program for the following calendar year. The report shall be filed~~  
340 ~~with the executive and clerk of the council, in the form of eleven copies for distribution~~  
341 ~~to all councilmembers, by February 15 of each year.))~~

342         SECTION 8. Ordinance 18840, Section 6, and K.C.C. 2.400.050 are hereby  
343 repealed.

344         SECTION 9. Ordinance 12014, Section 18, as amended, and K.C.C. 3.12.180 are  
345 hereby amended to read as follows:

346         A. For purposes of this section:

347             1. "County work force" means persons employed by King County executive  
348 departments;

349             2. "Job group" means a grouping of jobs as defined by the United States  
350 Department of Labor;

351             3. "Labor force availability rate" means the percentage of persons of color or  
352 women with requisite job skills in King County as reported by the United States Census  
353 Bureau;

354             4. "Persons of color" means persons in each of the following groups: Blacks;  
355 Hispanics; Asian/Pacific Islanders; and Native Americans; and

356             5. "Placement goal" shall equal the labor force availability rate.

357         B. The county is an equal opportunity employer and shall carry out federal, state,  
358 and local laws and regulations prohibiting discrimination in employment on the basis of  
359 race, color, religion, religious affiliation, creed, national origin, ancestry, sex, sexual  
360 orientation, gender identity or expression, age (except by minimum age and retirement



Ordinance 19738

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361 provisions), marital status, honorably discharged veteran or military status, or the presence  
362 of a sensory, mental or physical disability. Further, it is the intent of the county to ensure  
363 that employment is based on the principle of equal opportunity and that such a principle  
364 shall be implemented in all county personnel-related actions including, but not limited to,  
365 recruitment, hiring, testing, training, promotion, compensation, transfer, and all other terms  
366 and conditions of employment in all job classifications.

367 C. In order to comply with federal contracting requirements and to ensure equal  
368 opportunity for all persons, all county departments shall establish and maintain an  
369 effective equal employment opportunity affirmative action plan, as adopted by the  
370 council by ordinance. Such an equal employment opportunity affirmative action plan  
371 shall promote the objectives of public policy set forth in applicable federal and state laws  
372 relating to nondiscrimination, equal employment opportunity, affirmative action, and  
373 civil rights. Specifically, the plan shall promote the objectives of the State Law Against  
374 Discrimination, chapter 49.60 RCW (applicable parts), and provisions of the Washington  
375 Administrative Code adopted thereunder. As part of the county's equal employment  
376 opportunity affirmative action plan, the executive shall submit by June 1 of every fourth  
377 year, commencing with 2018, a proposed ordinance for the approval of an equal  
378 employment opportunity affirmative action plan pertaining to executive county  
379 departments and agencies to be approved, or modified, by the council by ordinance, or  
380 rejected by the council, by January 1 following the plan's submittal to council. The equal  
381 employment opportunity affirmative action plan shall include:

382 1. Information related to county work force statistics, which shall include:

Ordinance 19738

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383           a. a comparison of labor force availability for women and persons of color to  
384 the county's actual labor force for women and persons of color as a summary across all  
385 departments. The plan shall also compare labor force availability for women and persons  
386 of color to the county's actual labor force for women and persons of color by departments  
387 and job group. The plan shall also summarize the percentage of total goal setting areas  
388 which meet or exceed the labor force availability rate;

389           b. a summary of the county work force by job group and by race and gender;

390           c. a discussion of the methodology by which the labor force availability and  
391 county work force data is developed and a listing of the county job classifications that are  
392 included in each job group;

393           d. the total number of persons with disabilities in each job group within the  
394 county work force and the total number of persons with disabilities by department  
395 voluntarily reported by individuals for equal employment opportunity affirmative action  
396 purposes. The plan shall include the number of positions for which an accommodation is  
397 currently in effect;

398           e. the total number and percentage of employees by salary range and by race  
399 and gender. Salary ranges shall be reported in a manner consistent with the equal  
400 employment opportunity data reported by the United States Census Bureau. The plan  
401 shall include data reported by the United States Census ((b))Bureau on the total number  
402 and percentage of the labor force working in King County by salary range and by race  
403 and gender;

404           f. an analysis by race and gender of the positions filled by promotion during  
405 the prior plan period. For the purposes of this subsection, "promotions" means those

Ordinance 19738

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406 instances in which an individual advances in salary level because the individual changed  
407 to a position with a higher pay range assignment;

408 g. a summary by year for the prior plan period on executive branch  
409 discrimination complaints by basis of complaint and complaint status. The summary  
410 shall also include data by department on the number of complaints filed by complaint  
411 type and the number of people filing complaints; and

412 h. historical data on the county work force by race and gender. Historical data  
413 before 2014 is required only to the extent it is readily available;

414 2. Placement goals for the plan period. For those job groups within departments  
415 where the actual number of women and persons of color employed is less than projected  
416 by labor force availability, a placement goal by race and gender shall be established for  
417 the entire plan period. A placement goal shall equal the labor force availability rate.  
418 Placement goals are used to measure progress toward achieving equal employment  
419 opportunity. Placement goals may not be quotas, which must be met, nor do they create  
420 set-asides for specific groups. Placement goals may not be used to supersede merit  
421 selection principles. Further, existence of a placement goals does not constitute evidence  
422 of discrimination. If a placement goal has been established, the plan shall identify the  
423 labor force availability rate;

424 3. Implementation plans for departments. Each implementation plan shall:

425 a. identify the activities proposed each year during the plan period to meet the  
426 department's placement goals. The plan shall discuss how the proposed activities will  
427 help the department achieve its placement goals;

Ordinance 19738

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428           b. identify the activities proposed during the plan period by year to recruit,  
429 retain, and promote women and persons of color in the work force; and

430           c. identify the specific activities during the plan period, by year, that each  
431 department will undertake to increase its hiring, retention, and promotion of persons with  
432 disabilities; and

433           4. A summary of the results of the prior equal employment opportunity  
434 affirmative action plan, which shall include:

435           a. ~~((A))~~a description of the progress of each department in completing the  
436 activities listed in subsection C.3. a. through c. of this section proposed in the previous  
437 implementation plan. The outcomes of each activity shall be reported. The department  
438 of human resources shall provide an evaluation of the effectiveness of each department's  
439 implementation activities during the plan period;

440           b. the status of each placement goal established in the prior equal employment  
441 opportunity affirmative action plan. For each identified placement goal, the status report  
442 shall report the:

443           (1) labor force availability rate;

444           (2) total number of positions filled for the corresponding job group within a  
445 department;

446           (3) of the total number reported under subsection C.4.b.(2) of this section, the  
447 number of positions that were filled by each race and gender category; and

448           (4) an actual hiring rate for each race and gender category calculated by  
449 dividing the number of positions filled by the number of positions filled by each race and  
450 gender category; and

Ordinance 19738

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451 c. a separate listing of those placement goals for the plan period that were not  
452 achieved. Placement goals are considered not achieved when the actual hiring rate is less  
453 than the availability rate for the overall plan period. For each placement goal not  
454 achieved, the plan shall provide an analysis of why the goals were not met including  
455 whether the planned implementation activities were completed. Placement goals shall  
456 only be considered not achieved in those instances in which the total number of hires is  
457 large enough such that it is statistically reasonable to expect under conditions of equal  
458 employment opportunity that the number of hires by race and gender will reflect work  
459 force availability.

460 D. ~~((A progress report on each year's placement goals and implementation plans  
461 shall be delivered to the council annually on June 1. Eleven copies of the report shall be  
462 filed with the clerk of the council, for distribution to all councilmembers. For each  
463 category where a placement goal is established, the following shall be reported:~~

464 1. ~~Labor force availability rates as proposed in the equal employment  
465 opportunity affirmative action plan by department, job group, race and gender;~~  
466 2. ~~Data by department and job group of the total number of positions filled;~~  
467 3. ~~For each department and job group, the number of positions that were filled  
468 by each race and gender category;~~

469 4. ~~For each department and job group, the percentage of positions that were  
470 filled by each race and gender category;~~

471 5. ~~A separate listing of placement goals not achieved. Placement goals are  
472 considered not achieved when the availability rates are greater than the hiring rates.  
473 Placement goals shall only be considered not achieved in those instances in which the~~

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Ordinance 19738

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474 ~~total number of hires is large enough such that it is statistically reasonable to expect~~  
475 ~~under conditions of equal employment opportunity that the number of hires by race and~~  
476 ~~gender will reflect work force availability;~~

477 ~~6. Beginning in the second year, cumulative data for the plan period for the~~  
478 ~~information required under subsection D. 1. through 5. of this section; and~~

479 ~~7. The status of each activity proposed in each department's implementation~~  
480 ~~plan as required by subsection C.3. a. through c. of this section. The progress report shall~~  
481 ~~include updates to the implementation plans in order that the plans consist of more than~~  
482 ~~repeating the same activities which have previously produced inadequate results.~~

483 ~~E.))~~ The executive shall submit a proposed ordinance approving a new four-year  
484 equal employment opportunity affirmative action plan to the council within twelve  
485 months of the publication of the appropriate data from the ten-year United States  
486 ~~((e))~~Census.

487 SECTION 10. Ordinance 14233, Section 7, as amended, and K.C.C 3.15.140 are  
488 hereby amended to read as follows:

489 A. An appointing authority, with the prior written approval of the department  
490 director and, when required, the manager of the human resources division and the county  
491 administrative officer, may assign an employee in a regular position to an existing higher-  
492 level classification for a limited term when the higher-level duties and responsibilities  
493 comprise the majority of the work performed.

494 B.1. Depending upon the type of special duty assignment needed for business  
495 operations, special duty assignments may be made for up to twelve months, up to three  
496 years, and up to five years, respectively.

Ordinance 19738

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497           ~~((1.))~~ 2. In cases where a special duty assignment is made to provide for  
498 additional staffing at a higher level, the assignment may be approved for up to a term of  
499 twelve months but only if:

500           a. the assignment is authorized in advance in writing by the department  
501 director; and

502           b. the assignment is needed for work that exceeds either the volume or  
503 complexity, or both, than what is routinely expected, but the work is of a limited duration  
504 and is not ongoing; the assignment is needed for work ~~((which))~~ that is unanticipated due  
505 to unique circumstances ~~((which))~~ that are not expected to reoccur; or the assignment is  
506 needed to either develop or implement, or both, a new function, system, or proposal  
507 within a division.

508           ~~((2.))~~ 3. In cases where a special duty assignment is made to backfill a regular  
509 position, the assignment may be approved for up to a term of three years, but only if:

510           a. the backfill assignment is authorized in advance in writing by the  
511 department director, the manager of the human resources management division and the  
512 county administrative officer based upon a specific determination that a special duty  
513 assignment continues to meet the requirements in this chapter and that a position  
514 reclassification is not appropriate;

515           b. the assignment is made to backfill:

516           (1) an incumbent employee who is absent because of an extended leave of  
517 absence for a medical reason, as required under applicable county, state, or federal law;

518           (2) an incumbent employee who is absent because of military service; or

Ordinance 19738

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519 (3) an incumbent employee who is absent because of assignment to special  
520 duty or another assignment; and

521 ~~((3-))~~ 4. ~~((i))~~ In no cases, may the special duty backfill assignment exceed the  
522 term of the incumbent employee's absence.

523 ~~((4-))~~ 5. In cases where a special duty assignment is made for the performance  
524 of a project necessitating a higher level of work, the assignment may be approved for up  
525 to a term of three years, but only if:

526 a. the project assignment is authorized in advance in writing by the department  
527 director, the manager of the human resources management division and the county  
528 administrative officer based upon a specific determination that a special duty assignment  
529 continues to meet the requirements in this chapter and that a position reclassification is  
530 not appropriate; and

531 (1) the project is clearly defined, a project plan has been developed or the  
532 employee will develop a project plan;

533 (2) the project has a beginning and end date of three years or less;

534 (3) the employee will perform duties that are primarily related to a single  
535 specifically defined project; and

536 (4) the employee is performing ~~((non-routine))~~ nonroutine work for a project  
537 outside of the regular scope of the normal division functions.

538 ~~((5-))~~ 6. In cases where a special duty assignment is made to staff or to backfill  
539 staff on a grant-funded, capital improvement, or information systems technology project  
540 necessitating a higher level of work, the assignment may be approved for up to a term of



Ordinance 19738

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541 three years and, upon justification, extended an additional two years up to a term of five  
542 total years, but only if:

543 a. the project assignment is authorized in advance in writing by the department  
544 director, the manager of the human resources management division and the county  
545 administrative officer based upon a specific determination that a special duty assignment  
546 continues to meet the requirements in this chapter and that a position reclassification is  
547 not appropriate; and

548 b. the assignment is made to a clearly defined project with a limited term and a  
549 definite termination date; or the assignment is made to backfill staff on the project.

550 C. A special duty assignment must be made in writing to the employee before the  
551 beginning of the assignment. The written notice must provide the classification title and  
552 description and must list the specific duties that the employee is to perform and the  
553 duration of the assignment. The written notice must also include a statement that the  
554 assignment will not confer on the employee any new privilege, right of appeal, right of  
555 position, transfer, demotion, promotion, or reinstatement. A special duty assignment may  
556 be revoked at any time at the discretion of the appointing authority. Special duty pay  
557 may not be assigned retroactively.

558 D. The special duty increase shall be to the first step of the pay range of the  
559 existing higher-level job classification or to a pay step in the existing higher classification  
560 that provides an increase of approximately five percent above the former rate of pay,  
561 whichever is greater.

562 E. Special duty compensation may not exceed the top step of the new range if the  
563 employee was receiving above-Step-10 incentive pay. In those instances, the pay may

Ordinance 19738

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564 exceed the maximum of the new pay range by no more than five percent and shall  
565 continue only as long as the incentive pay would have remained in effect.

566 F. When the special duty assignment is completed, the employee's pay shall  
567 revert to the pay rate the employee would have received if the employee had not been  
568 assigned to special duty.

569 G. Special duty pay shall not be considered part of an employee's base pay rate  
570 for purposes of placement within a salary range as a result of promotion or  
571 reclassification.

572 ~~((H. The executive shall notify the council each year in writing of the total  
573 number of county employees on special duty assignment by department. The executive  
574 shall file a paper original and electronic copy of each memorandum with the clerk of the  
575 council, who shall retain the original and provide an electronic copy to all  
576 councilmembers and the lead staff for the government accountability and oversight  
577 committee or its successor.))~~

578 SECTION 11. Ordinance 13257, Section 16, as amended, and K.C.C. 3.24.160  
579 are hereby repealed.

580 SECTION 12. Ordinance 12045, Section 20, as amended, and K.C.C. 4.56.035  
581 are hereby amended to read as follows:

582 A. County employees shall be held accountable and responsible for all of the  
583 various personal property assigned to them during the course of their employment with  
584 the county.

585 ~~((A-))~~ B. Written documentation, by employee, of all changes in assigned  
586 capitalized items from the department or agency inventory reports will be recorded at the

Ordinance 19738

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587 time of the occurrence and kept in each county department or agency.

588 ~~((B. The fleet services division shall provide a report of losses to the county~~  
589 ~~council, county administrative officer and office of risk management services. The report~~  
590 ~~to the county council shall be transmitted with the biennial budget.))~~

591 C. The fleet services division shall recommend to the department or agency  
592 director or manager corrective action for all capitalized items lost or misplaced due to  
593 employee negligence or misconduct.

594 D. If the director or manager determines an employee to be negligent in the care  
595 of the property assigned to the employee or if a terminated employee fails to return  
596 personal property assigned to the employee, then the county may pursue any remedy  
597 available at law for recovery of loss of property. If a career service employee is  
598 disciplined, that employee has the right to the full protection of the county disciplinary-  
599 grievance process as established by applicable union bargaining agreements and the  
600 county code provisions and administrative guidelines for the career service.

601 E. The fleet services division shall be the sole agency responsible for  
602 inventorying and disposing of county personal property.

603 SECTION 13. Ordinance 17390, Section 1, as amended, and K.C.C. 4.56.300 are  
604 hereby amended as follows:

605 ~~((A.))~~ The fleet services division shall annually identify countywide fleet standards  
606 for cars, trucks, sport utility vehicles and other nonrevenue vehicles. ~~((These))~~ The  
607 standards shall apply to fleets managed by the Metro transit department as well as the fleet  
608 services, solid waste and airport divisions, and shall be developed as follows:

Ordinance 19738

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609           ~~((1-))~~ A. The fleet managers of the Metro transit department as well as the fleet  
610 services, solid waste and airport divisions shall annually review the inventory of cars,  
611 trucks, sport utility vehicles, and any other nonrevenue vehicles identified to be replaced in  
612 the coming year. The fleet managers shall assign a standard for each class of vehicle. If a  
613 vehicle meeting the standard is not available through an existing procurement contract, the  
614 fleet managers shall collaborate to determine the best method of procurement of the  
615 vehicle;

616           ~~((2-))~~ B. To the extent practicable, the original equipment manufacturer's  
617 recommended routine maintenance schedules, as specified by the use of the vehicle, shall  
618 be adhered to for all nonrevenue county fleet vehicles. Fleet managers may, at their  
619 discretion, document and adjust the frequency of routine service intervals where a deviation  
620 from the recommended routine maintenance schedule is indicated due to factors including,  
621 but not limited to, vehicle age, mileage, service hours, or operating environment;

622           ~~((3-a.))~~ C.1. Vehicle replacement cycles shall, to the extent practicable, be  
623 consistent for each class of vehicle. The optimal mileage at which each class of vehicle  
624 should be replaced shall be established by the fleet managers using criteria such as  
625 purchase price, depreciation, and maintenance costs. All county fleets will apply the same  
626 criteria to establish the optimal mileage and the maximum life cycle.

627           ~~((b.))~~ 2. Fleet managers shall prepare an alternative fuel technology vehicle  
628 integration plan, describing necessary and appropriate steps towards the successful  
629 integration of alternative fuel vehicles into the county fleets. Plan elements may include:

630           ~~((1+))~~ a. a description of the challenges and barriers that alternative fuel  
631 vehicles may encounter in efforts to integrate them into the county fleet;

Ordinance 19738

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632            ~~((2))~~ b. a description of opportunities for such vehicles in service to county  
633 government transportation needs;

634            ~~((3))~~ c. identification and a specific timeline for ascertainment of needed  
635 planning and analytical information in support of plan preparation, including:

636            ~~((a))~~ (1) vehicle maintenance and repair histories, and related information  
637 that will support development of appropriate vehicle life cycle replacement standards; and

638            ~~((b))~~ (2) vehicle utilization data;

639            ~~((4))~~ d. a summary of appropriate steps needed to integrate such vehicles into  
640 the county fleet; and

641            ~~((5))~~ e. other elements;

642            ~~((4-))~~ D. The countywide fleet standards shall be evaluated by county fleet  
643 managers biannually, to coincide with the biennial budget cycle, and updated if needed;

644 and

645            ~~((5-))~~ E. The manager of the fleet services division shall have lead responsibility  
646 for facilitating the biannual evaluation of countywide fleet standards.

647            ~~((B- The executive shall annually transmit an electronic copy and one paper copy  
648 of the King County fleet standards to the clerk of the council by August 31 for distribution  
649 to all councilmembers and the lead staff for the transportation, economy and environment  
650 committee, or its successor. The report shall include:~~

651            1. ~~Vehicle types for purchase for standard passenger cars, trucks and sport utility  
652 vehicles for the next calendar year;~~

653            2. ~~Standard maintenance schedules for routine safety and service work for each  
654 type of vehicle; and~~

Ordinance 19738

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655           ~~3. Vehicle life including both optimal mileage and maximum life cycle for~~  
656 ~~vehicle replacement planning.))~~

657           SECTION 14. Ordinance 620, Section 4, as amended, and K.C.C. 4A.100.100 are  
658 hereby amended to read as follows:

659           A. The following reports shall be prepared:

660           1. A comprehensive annual financial report. The executive shall annually prepare  
661 and publish a comprehensive financial report covering all funds and financial transactions  
662 of the county during the preceding fiscal period;

663           2. Internal county audit reports. The county auditor shall periodically prepare and  
664 publish the results of examinations performed by the county auditor's office of the  
665 effectiveness, efficiency and equity of the operation of county agencies. The examination  
666 report and any departmental response to the audit shall be made available by the county  
667 auditor, either electronically or in print formats, and by posting on the Internet;

668           3. A ~~((S))~~state audit report. The examination report of the county's financial  
669 affairs and transactions issued annually by the Office of the State Auditor and the county  
670 response to the audit shall be made available to the State Auditor annually, either  
671 electronically or in print formats, and by posting on the Internet; and

672           4. Quarterly budget management reports.

673           a. The executive shall submit to the council a report detailing the results of  
674 actual revenue collections and expenditures for each fund. The report shall:

675           (1) present current financial plans for operating and capital funds that have  
676 gone through the office of performance, strategy, and budget's financial monitoring

Ordinance 19738

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677 process, as described in the current comprehensive financial management policies adopted  
678 by council motion during the current quarter, including actual expenditures and revenues;

679 (2) identify significant variances in revenue and expenditure estimates for the  
680 general fund;

681 (3) list any transfer of emergent need contingency expenditure authority that  
682 would increase the total budget of a capital project, identifying those increases that are  
683 greater than fifteen percent;

684 (4) list any transfer of grant contingency expenditure authority;

685 (5) list any capital budget appropriations that have lapsed because the project  
686 has been completed(;) or abandoned, or because no encumbrance or expenditure has been  
687 made for three years;

688 (6) report scope, schedule, and budget status for capital projects that has a  
689 baseline with total estimated cost greater than one million dollars;

690 (7) summarize the risks included in the risk assessment register for baselined  
691 risk monitored projects in the design phase, the acquisition phase, and the implementation  
692 phase, summarize change orders and amendments, explain change orders and amendments  
693 that have the cumulative potential to carry the project over project baseline, and summarize  
694 the results of the latest earned value analysis;

695 (8) ~~((list all new donations to the department of public health of two thousand  
696 dollars or more, as described in K.C.C. 2.35A.200, including the name of the person  
697 making the donation, the amount of the donation, and the public health purpose for which it  
698 is intended to be expended. In any case where the donation originates from social media~~

Ordinance 19738

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699 ~~activity such as crowdsourcing, the list shall include the name of the person sponsoring this~~  
700 ~~activity;~~

701           ~~(9))~~ report on all incremental changes to sections and attachments to the  
702 biennial budget appropriations ordinance made during the quarter, including the ordinance  
703 numbers making the changes; and

704           ~~((40))~~ (9) report on waivers to the regulations of K.C.C. chapter 18.17, in  
705 compliance with K.C.C. 18.17.060.

706           b. The report shall be electronically filed with the clerk of the council, who shall  
707 retain an electronic copy and provide an electronic copy to all councilmembers and the  
708 lead staff of the budget and fiscal management committee, or its successor, no later than  
709 June 1 for the first quarterly report, September 1 for the second quarterly report, December  
710 1 for the third quarterly report and March 1 for the fourth quarterly report. The director of  
711 performance, strategy, and budget shall also be responsible for posting the report on the  
712 Internet.

713           B. The King County project control officer is requested to report annually on the  
714 process used to ensure that all departments and divisions adhere to King County's  
715 construction management policies and procedures, the compliance rate for following the  
716 county's construction management policies and procedures and the steps being taken to  
717 increase compliance with King County's construction management policies and procedures.  
718 Additionally, the report shall summarize all findings in regards to any changes in a  
719 contract's scope, schedule or budget. The King County project control officer shall  
720 electronically file the report by June 1 of each calendar year with the clerk of the council,  
721 who shall retain an electronic copy and provide an electronic copy to all councilmembers,

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Ordinance 19738

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722 the lead staff for the budget and fiscal management committee or its successor and the  
723 county auditor's office.

724 SECTION 15. Ordinance 12787, Section 6, as amended, and K.C.C. 12.16.175  
725 are hereby amended to read as follows:

726 The administrator shall submit an annual report to the executive detailing  
727 performance of the apprenticeship program under this chapter, and the priority hire  
728 program as required under K.C.C. 12.18A.050, by April 15 of each year. The report shall  
729 be (~~forwarded~~) electronically filed with the clerk of the council no later than April 30.

730 The clerk of the council shall retain and electronic copy of the report and provide an  
731 electronic copy to all council members and the lead staff of the committee of the whole.

732 The report shall include, but not be limited to the following:

733 A. The number and kinds of public works projects and contracts on which  
734 apprenticeship and priority hire requirements were established;

735 B. The percentage of labor hours actually worked by apprentices and priority hire  
736 workers on each such project and the total number of labor hours on each project;

737 C. The number of apprentices and priority hire workers by contractor broken  
738 down by trade and craft category, home ZIP ((e))Codes for priority hire workers, the  
739 wages paid by category of work or trade, the number and percentage of minorities,  
740 women, persons with disabilities, and disadvantaged youth utilized as apprentices and  
741 priority hire workers, and the degree of compliance with the percentage goals to be  
742 established under K.C.C. 12.16.155 through 12.16.180;

743 D. A description of problems encountered in the implementation of the  
744 requirements of K.C.C. 12.16.155 through 12.16.180, which shall include, but not be

Ordinance 19738

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745 limited to, access by open shop contractors to state-approved training program  
746 apprentices and the resolution of any problems arising therefrom;

747 E. A description of barriers encountered by participating apprentices and priority  
748 hire workers and steps taken to resolve those problems and to insure their continued  
749 participation in the program;

750 F. The number of new apprentices indentured during the reporting year as  
751 reported by the Washington state Department of Labor and Industries; (~~and~~)

752 G. The percentage of apprentices in training who have graduated to journey level  
753 during the reporting year;

754 H. Contracts completed under the priority hire program by women-owned and  
755 minority-owned businesses, open shop contractors, and small contractors and suppliers;

756 I. A description of barriers encountered by women-owned and minority-owned  
757 businesses, open shop contractors, and small contractors and suppliers that participate or  
758 attempt to participate in the priority hire program;

759 J. The share of the work on priority hire contracts that was awarded to women-  
760 owned and minority-owned businesses, open shop contractors, and small contractors and  
761 suppliers; and

762 K. Administrative costs for the division related to the priority hire program.

763 SECTION 16. Ordinance 12643, Section 23, as amended, and K.C.C. 28.94.265

764 are hereby amended to read as follows:

765 The director shall submit annually to the council, by September 30, a report on the  
766 services and fares authorized by K.C.C. 28.94.035, (~~4A.700.230~~) 28.94.045,  
767 4A.700.130, (~~4A.700.090, 4A.700.070, 4A.700.050, 4A.700.450, 4A.700.410,~~

Ordinance 19738

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768 ~~4A.700.110)), 28.94.225, 4A.700.530, 4A.700.350, 4A.700.610, and 4A.700.210. ((The~~  
769 ~~report shall also describe any commercial parking agreements permitted by K.C.C.~~  
770 ~~28.96.220 that are in place, revenues generated and comments from users of the facilities~~  
771 ~~where agreements are in place. The report shall also describe the parking facilities user~~  
772 ~~fees program established by K.C.C. 4A.700.650.)) The report shall be filed ((in the form~~  
773 ~~of a paper original and an electronic copy)) with the clerk of the council, who shall retain~~  
774 ~~((the original)) an electronic copy and provide an electronic copy to all councilmembers.~~

775 SECTION 17. Ordinance 13325, Section 3, as amended, and is hereby amended  
776 to read as follows:

777 The work plan submitted by the board for 1999, as shown in Attachment B to  
778 Ordinance 13325, is hereby approved. ~~((The executive shall report to the council~~  
779 ~~annually on the work program of the noxious weed control board. The report shall also~~  
780 ~~include the status of noxious weed control on county owned lands and rights of way.))~~

781 SECTION 18. Ordinance 15805, Section 4, is hereby repealed.

782 SECTION 19. Ordinance 18627, Section 1, is hereby amended to read as follows:

783 A. The executive shall prepare a report and recommendations addressing issues  
784 related to staff concerns at the West Point Treatment Plant, including:

785 1. How to provide an ongoing staff reporting tool by which plant operational  
786 staff can anonymously communicate suggestions or concerns to agency management.  
787 The reporting tool may be in the form of an electronic staff hotline or suggestions box, or  
788 other means of allowing for candid and unreserved identification of conditions of  
789 concern. The reporting tool may build on the existing safety hotline or Bright Ideas, but  
790 shall also provide for reporting on broader plant operational issues; and

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Ordinance 19738

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791           2. The identification of issues that result in problematic low levels of staff  
792 retention at the West Point Treatment Plant.

793           B. The executive shall prepare a plan, based on the report, for the implementation  
794 of the recommendations of the report, addressing both:

795           1. Instituting or augmenting an anonymous staff reporting tool; and

796           2. Means to improve staff satisfaction and retention, such as staff incentives or  
797 other strategies intended to strengthen retention outcomes at the West Point Treatment  
798 Plant.

799           ~~((C. The executive shall also prepare an annual summary of the suggestions and  
800 concerns received through the plan's reporting tool, as well as responsive actions taken.))~~

801           SECTION 20. Ordinance 18628, Section 2, is hereby amended to read as follows:

802           The executive shall prepare and transmit ~~((quarterly))~~ annual reports describing  
803 progress in implementing the West Point Treatment Plant Independent Assessment Final  
804 Report Implementation Plan and the requirements of the administrative order against  
805 King County wastewater treatment division issued on September 12, 2017, by the  
806 Washington state Department of Ecology. The reports shall address both the summary  
807 recommendations and the mitigation strategies of the independent assessment; they shall  
808 also address the corrective action requirements of the Washington state Department of  
809 Ecology administrative order. The executive shall prepare and transmit an  
810 implementation plan by February 15, 2018, with ~~((quarterly))~~ annual reports transmitted  
811 no later than forty-five days after the close of each fiscal ~~((quarter))~~ year thereafter,  
812 through the date that the implementation plan timeline required by Ordinance 18628,  
813 ~~((s))~~Section 1 ~~((of this ordinance))~~, indicates completion of accomplishment of

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Ordinance 19738

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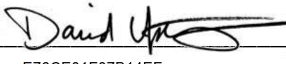
814 recommendations.

815 SECTION 21. Ordinance 19161, Section 4, is hereby repealed.


Ordinance 19738 was introduced on 11/14/2023 and passed by the Metropolitan King County Council on 2/6/2024, by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Upthegrove, von Reichbauer and Zahilay


KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

DocuSigned by:  
  
E76CE01F07B14EF...  
Dave Upthegrove, Chair

ATTEST:

DocuSigned by:  
  
8DE1BB375AD3422...  
Melani Hay, Clerk of the Council

APPROVED this \_\_\_\_\_ day of 2/13/2024, \_\_\_\_\_.

DocuSigned by:  
  
4FBCAB8196AE4C6...  
Dow Constantine, County Executive

**Attachments:** None

**Certificate Of Completion**

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Subject: Complete with DocuSign: Ordinance 19738.docx	
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	Cherie.Camp@kingcounty.gov
	IP Address: 198.49.222.20

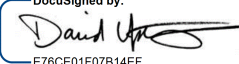
**Record Tracking**

Status: Original	Holder: Cherie Camp	Location: DocuSign
2/7/2024 11:03:26 AM	Cherie.Camp@kingcounty.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: King County-Council	Location: DocuSign

**Signer Events**

Dave Upthegrove  
dave.upthegrove@kingcounty.gov  
Chair  
Security Level: Email, Account Authentication (None)

**Signature**

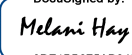
DocuSigned by:  
  
E76CE01F07B14EF...  
Signature Adoption: Uploaded Signature Image  
Using IP Address: 198.49.222.20

**Timestamp**

Sent: 2/7/2024 11:05:42 AM  
Viewed: 2/7/2024 11:29:01 AM  
Signed: 2/7/2024 11:29:43 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 2/7/2024 11:29:01 AM  
ID: af358bca-e3ed-44ee-932a-eed24536d09a

Melani Hay  
melani.hay@kingcounty.gov  
Clerk of the Council  
King County Council  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
8DE1BB375AD3422...  
Signature Adoption: Pre-selected Style  
Using IP Address: 198.49.222.20

Sent: 2/7/2024 11:29:45 AM  
Viewed: 2/7/2024 11:32:38 AM  
Signed: 2/7/2024 11:33:05 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 9/30/2022 11:27:12 AM  
ID: 639a6b47-a4ff-458a-8ae8-c9251b7d1a1f

Dow Constantine  
Dow.Constantine@kingcounty.gov  
King County Executive  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
4FBCAB8196AE4C6...  
Signature Adoption: Uploaded Signature Image  
Using IP Address: 146.129.84.117

Sent: 2/7/2024 11:33:07 AM  
Viewed: 2/13/2024 12:35:47 PM  
Signed: 2/13/2024 12:36:27 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 2/13/2024 12:35:47 PM  
ID: d46fdad4-f5ea-4c00-99d7-f74f4f35e10a

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Ames Kessler akessler@kingcounty.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 2/7/2024 11:33:07 AM Viewed: 2/9/2024 12:15:20 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/7/2024 11:05:42 AM
Certified Delivered	Security Checked	2/13/2024 12:35:47 PM
Signing Complete	Security Checked	2/13/2024 12:36:27 PM
Completed	Security Checked	2/13/2024 12:36:27 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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- ii. send us an email to [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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