

# King County Sheriff's Office

## Records Management System Project

Integrated Solutions Group LLC

QA Follow-on Assessment Report

**August 16<sup>th</sup>, 2017**

## Agenda


- Introduction 2 min.
- Executive Summary 2 min.
- Risk Assessment 5 min.

## Closing/Questions


# Follow-on Assessment Report




# Follow-on Assessment Report





- Impact Assessment rating has decreased from previous reporting period 

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- Impact Assessment rating has not changed from previous reporting period 

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- Impact Assessment rating has increased from previous reporting period 

Assessment Category	Impact Trending	Baseline Assessment	Follow-on Assessment #1
<b>Overall Project Rating</b>		6.7	6.9
<b>1.0 Integration Management</b>		6.0	6.0
<b>2.0 Scope Management</b>		6.0	7.0
<b>3.0 Schedule Management</b>		8.0	8.0
<b>4.0 Cost Management</b>		5.0	5.0
<b>5.0 Quality Management</b>		8.0	8.0
<b>6.0 Human Resource Management</b>		5.0	5.0
<b>7.0 Communications Management</b>		8.0	8.0
<b>8.0 Risk Management</b>		6.0	6.0
<b>9.0 Procurement Management</b>		8.0	8.0
<b>10.0 Stakeholder Management</b>		8.0	8.0

# Executive Summary

## Follow-on Response

1. **Closure Status:** 5 QA recommendations were closed
2. **Progress Status:** 16 QA recommendations made steps towards closure; 3 are deferred to later this year (Q4).
3. **Overall Status:** The impact assessment rating increased for the overall project and the Scope Management category. The assessment rating for all other categories remained the same.

# Executive Summary – Cont.

## Follow-on Assessment

1. **Project Management:** The Mark43 Work Breakdown Structure (WBS) is not final. Critical milestones are not fully defined or approved by the KC Project Teams.
2. **Mark43 SaaS Configuration:** Without the recast WBS, the full scope, resources and duration of completing configuration activities are not fully defined and is a risk to the revised “first of the year” implementation timeline.
3. **Mark43 SaaS and KC Business Process:** Several factors mean the new Mark43 system will result in potentially significant changes for KCSO staff, either in process flow or data collection requirements (e.g., the decision to adapt to Mark43 rather than customize; the requirement to comply with national crime reporting standards, etc.)
4. **Data Conversion:** Data conversion may not be ready prior to the “go-Live”.



# Recommendations

- 1) **Project Management:** Focus on and finalize the WBS
  - Potential coordination of project workstreams with SPD
- 2) **Mark43 SaaS Configuration:** Finalize GAP analysis and then prepare thorough OCM plan for “first of the year” implementation date
- 3) **Mark43 SaaS and KC Business Process:** Support and emphasis for having the OCM plan by early September as next step in mitigating risk
- 4) **Data Conversion:** through WBS, monitor Data Conversion activity to inform OCM plan in preparation for “go-live”

