

**AGREEMENT  
BY AND BETWEEN  
KING COUNTY  
AND**

**KING COUNTY PROSECUTING ATTORNEYS ASSOCIATION**

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1 **AGREEMENT BETWEEN**

2 **KING COUNTY**

3 **AND**

4 **KING COUNTY PROSECUTING ATTORNEYS ASSOCIATION**

5  
6 **PREAMBLE:**

7 These articles constitute an Agreement, the terms of which have been negotiated in good faith,  
8 between King County, referred to as the "Employer," and the King County Prosecuting Attorneys  
9 Association, hereinafter referred to as the "Association."

10 **ARTICLE 1: PURPOSE**

11 The intent and purpose of this Agreement and the parallel Agreement between the Association  
12 and the King County Prosecuting Attorney is to promote the continued improvement of the relationship  
13 between the Employer and the employees by providing a uniform basis for implementing the right of  
14 public employees to join organizations of their own choosing, and to be represented by such  
15 organizations in matters concerning their employment relations with the Employer and to set forth the  
16 wages, hours and other working conditions of such employees in appropriate bargaining units.

17 This Agreement sets forth the agreement of the parties on wages and wage-related matters.  
18 Matters not related to wages are covered in a separate but parallel Agreement between the King County  
19 Prosecuting Attorney and the Association. It is expressly understood and agreed by the parties that both  
20 Agreements are to be construed together, in *pari materia*.

21 **ARTICLE 2: RECOGNITION**

22 The Employer recognizes the Association as the exclusive bargaining representative of all full  
23 time and regular part-time non-senior deputy prosecutors in the Criminal Division of the King County  
24 Prosecutor's Office.

25 **ARTICLE 3: DEFINITIONS**

26 **Section 1.** "Prosecuting Attorney" means the elected Prosecuting Attorney of King County.

27 **Section 2.** "Employer" means King County.

28 **Section 3.** "Deputy" means all full-time and regular part-time non-senior deputy prosecutors in

1 the Criminal Division of the King County Prosecutor's Office.

2       **Section 4.** "Regular part-time deputies" are those deputies employed in regular deputy  
3 prosecutor positions regularly assigned to work less than full time or sharing one full-time equivalent  
4 position with another deputy.

5       **Section 5.** "Anniversary date," for purposes of salary classification and administration, shall be  
6 either the first or the sixteenth of the month, whichever is closest to the deputy's first day of  
7 employment as a deputy, provided that where the Employer has assigned a deputy an earlier anniversary  
8 date under a prior Agreement, the deputy shall retain that earlier anniversary date. In the event that a  
9 deputy has been separated from employment with the Prosecuting Attorney's Office for any reason and  
10 subsequently rehired, the deputy's anniversary date shall reflect the full and actual amount of service in  
11 the Prosecuting Attorney's Office.

12       **Section 6.** "Association" means the King County Prosecuting Attorneys Association.

13       **Section 7.** "Association representative(s)" means those members of the bargaining unit who  
14 have been designated to represent the Association on matters referenced in this Agreement. The  
15 Association shall give advance notice in writing to the Employer of the names of the Association  
16 representative(s).

17       **Section 8.** "Effective date of this Agreement" shall be the first date upon which this agreement  
18 is effective as that period is defined under ARTICLE 16: DURATION of this Agreement.

#### 19 **ARTICLE 4: RIGHTS OF MANAGEMENT**

20       **Section 1.** The management of the King County Prosecuting Attorney's Office and the  
21 direction of the workforce is vested by both the Washington State Constitution and State law  
22 exclusively in the King County Prosecuting Attorney's Office. All matters, other than wages and  
23 benefits directly related to wages, or otherwise not specifically and expressly covered or referenced by  
24 the language of this Agreement, shall be administered for its duration by the King County Prosecuting  
25 Attorney.

26       **Section 2. Bi-weekly pay:** The right to define and implement a new payroll system,  
27 including but not limited to a bi-weekly payroll system, is vested exclusively in King County.  
28 Implementation of such system may include a conversion of wages and leave benefits into hourly

1 amounts and the parties recognize King County's exclusive right to make the changes necessary to  
2 implement such payroll system.

### 3 **ARTICLE 5: WORK STOPPAGES AND EMPLOYER PROTECTION**

4 **Section 1.** The Employer and the Association agree that the public interest requires efficient and  
5 uninterrupted performance of all services and to this end pledge their best efforts to avoid or eliminate  
6 any conduct contrary to this objective. Specifically, during the term of this Agreement the Association  
7 shall not cause or condone any work stoppage, including any strike, slowdown or refusal to perform any  
8 customarily assigned duties, sick leave absence which is not bona fide, or other interference with the  
9 Prosecuting Attorney's functions by employees under this Agreement and should same occur, the  
10 Association agrees to take appropriate steps to end such interference. Any concerted action by any  
11 employees in the bargaining unit shall be deemed a work stoppage if any of the above activities have  
12 occurred.

13 **Section 2.** Upon notification in writing by the Employer to the Association that any of its  
14 members are engaged in such a work stoppage, the Association shall immediately in writing order such  
15 members to immediately cease engaging in such work stoppage and provide the Employer with a copy  
16 of such order. In addition, if requested by the Employer, a responsible official of the Association shall  
17 publicly order such deputy to cease engaging in a work stoppage.

### 18 **ARTICLE 6: HOLIDAYS**

19 **Section 1.** Deputies shall be granted the following paid holidays:

20	New Year's Day	January 1
21	Martin Luther King's Birthday	Third Monday in January
22	President's Day	Third Monday in February
23	Memorial Day	Last Monday in May
24	Independence Day	July 4
25	Labor Day	First Monday in September
26	Veterans' Day	November 11
27	Thanksgiving Day	Fourth Thursday in November
28	Day after Thanksgiving	Fourth Friday in November
	Christmas Day	December 25

1 and any days designated by public proclamation of the Governor of the State of Washington as a legal  
2 holiday.

3           Whenever a holiday falls upon a Sunday, the following Monday shall be observed as the holiday,  
4 and any holiday falling on a Saturday shall be observed on the preceding Friday.

5           **Section 2.** Each deputy shall receive two (2) additional personal holidays. The days will be  
6 credited on October 1 and November 1 of each calendar year. Personal holidays may be used in the  
7 same manner as any vacation day earned.

8           **Section 3.** A deputy must be in a pay status on the day prior to and the day following a holiday  
9 to be eligible for holiday pay; provided, however, that a deputy who has at least five years of County  
10 service and who retires at the end of the month, the last regularly scheduled working day of which is  
11 observed as a holiday, shall be eligible for holiday pay if the employee is in a pay status the day before  
12 the day observed as a holiday.

13           **Section 4.** Holiday benefits for regular, covered part-time deputies will be pro-rated to reflect  
14 their part-time position (e.g., a 0.60 FTE will receive 60% pay for the holiday).

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1 **ARTICLE 7: VACATIONS**

2 **Section 1.** Regular full-time deputies shall receive vacation benefits as indicated in the  
3 following table:

<i>Years of Continuous Service</i>	<i>Equivalent Annual Vacation Credit</i>
<i>Upon beginning of Year 1</i>	<i>12 days</i>
<i>Upon beginning of Year 3</i>	<i>13 days</i>
<i>Upon beginning of Year 4</i>	<i>15 days</i>
<i>Upon beginning of Year 6</i>	<i>16 days</i>
<i>Upon beginning of Year 7</i>	<i>17 days</i>
<i>Upon beginning of Year 9</i>	<i>18 days</i>
<i>Upon beginning of Year 11</i>	<i>19 days</i>
<i>Upon beginning of Year 13</i>	<i>20 days</i>
<i>Upon beginning of Year 17</i>	<i>21 days</i>
<i>Upon beginning of Year 18</i>	<i>22 days</i>
<i>Upon beginning of Year 19</i>	<i>23 days</i>
<i>Upon beginning of Year 20</i>	<i>24 days</i>
<i>Upon beginning of Year 21</i>	<i>25 days</i>
<i>Upon beginning of Year 22</i>	<i>26 days</i>
<i>Upon beginning of Year 23</i>	<i>27 days</i>
<i>Upon beginning of Year 24</i>	<i>28 days</i>
<i>Upon beginning of Year 25</i>	<i>29 days</i>
<i>Upon beginning of Year 26</i>	<i>30 days</i>

14 **Section 1A.** No deputy shall be permitted to carry over more than 420 hours of accrued vacation  
15 from one calendar year to another.

16 **Section 2.** Vacation benefits for regular covered part-time deputies will be pro-rated to reflect  
17 their part-time position (e.g., a 0.60 FTE will receive 60% of the full-time benefit).

18 **Section 3.** Any deputy who leaves employment for any non-disciplinary reason and is rehired  
19 within two years after separation shall accrue vacation benefits at the same rate as when the separation  
20 occurred. The deputy's employment anniversary shall reflect the full amount of service in King County.

1 **ARTICLE 8: SICK LEAVE**

2 **Section 1. General Provisions**

3 (a) Regular full-time deputies will receive one day (7 hours) of sick leave per month.  
4 Regular part-time deputies will receive sick leave benefits pro-rated to reflect their part-time position  
5 (e.g., a 0.60 FTE will receive 60% sick leave benefits per month).

6 (b) No deputy shall earn sick leave credit during a month in which the deputy is absent  
7 without pay more than three days.

8 (c) There shall be no limit to the hours of sick leave benefits accrued by a deputy.

9 (d) Separation from County employment, except by reason of retirement, shall cancel all  
10 sick leave currently accrued to the deputy. Should the deputy resign in good standing or be laid off and  
11 return to the County within two years, the deputy's accrued sick leave shall be restored.

12 (e) Upon the effective date of this Agreement, deputies who have at least five years of  
13 County service and who retire as a result of length of service, or who terminate by reason of death, shall  
14 be paid an amount equal to thirty-five percent of their unused, accumulated sick leave. All payments  
15 shall be based on the deputy's base rate. If the bargaining unit has elected to participate in a voluntary  
16 employee beneficiary association (VEBA) plan pursuant to KCC 3.12.220(F)(2), then the terms of such  
17 plan, and the benefits provided therein, shall preempt the terms and benefits of this provision.

18 (f) Deputies injured on the job may not simultaneously collect sick leave and workers'  
19 compensation payments in a total amount greater than the net regular pay of the deputy.

20 (g) Sick leave benefits for covered part-time deputies will be established based upon the  
21 ratio of hours actually worked to a standard work year. For example, see Article 6, Section 4.

22 **ARTICLE 9: CLASSIFICATION AND SALARY ADMINISTRATION**

23 **Section 1. Rates of Pay.**

24 (a) Full-time deputies shall be paid at the Step 1 rate of pay for the classification of the  
25 position to which the deputy is appointed by the Prosecuting Attorney as provided in the salary schedule  
26 set forth in the Addendum A to this Agreement. Deputies classified as a Deputy I, II, III or IV advance a  
27 classification each year on their anniversary date until they reach the classification of Deputy V,  
28 although the Prosecuting Attorney may advance a deputy to a higher classification at any time. Deputies

1 classified as a Deputy V advance a step each year on their anniversary date until they reach the top step  
2 within the pay range for the classification, although the Prosecuting Attorney may advance a deputy to a  
3 higher step at any time. Decisions concerning step placement or advancement are within the sole  
4 discretion of the Prosecuting Attorney and are not subject to the dispute resolution provisions of this  
5 Agreement, nor are they subject to the dispute resolution provisions of the parallel Agreement between  
6 the Association and the King County Prosecuting Attorney; provided, however, if a deputy in any  
7 classification except the Deputy V, Step 7 classification is, for disciplinary reasons, not promoted into a  
8 higher classification on his or her anniversary date according to the standard yearly progression, that  
9 decision is subject to the dispute resolution procedures set forth in Article 18 of the parallel Agreement.

10 (b) Regular part-time deputies shall be paid at a salary equivalent to the hourly rate of  
11 pay for their classification, based on a 35-hour work week.

12 (c) Cost-of-Living ("COLA") increases for 2012, 2013 and 2014 shall be in  
13 accordance with the provisions of the COLA Memorandum of Agreement (MOA) between King  
14 County and King County Prosecuting Attorneys Association Addressing the 2011 Budget Crisis.  
15 Specifically, the parties agree that wages will be increased by percentage amounts shown below:

16 - January 1, 2012, employees will receive 90% of the annual average growth rate of  
17 the bi-monthly Seattle-Tacoma-Bremerton Area Consumer Price Index for Urban Wage Earners and  
18 Clerical Workers (CPI-W), July of the previous year to June of the current year. Zero floor and no  
19 ceiling.

20 - January 1, 2013, employees will receive 95% of the annual average growth rate of  
21 the bi-monthly Seattle-Tacoma-Bremerton Area Consumer Price Index for Urban Wage Earners and  
22 Clerical Workers (CPI-W), July of the previous year to June of the current year. Zero floor and no  
23 ceiling.

24 - January 1, 2014, employees will receive 95% of the annual average growth rate of  
25 the bi-monthly Seattle-Tacoma-Bremerton Area Consumer Price Index for Urban Wage Earners and  
26 Clerical Workers (CPI-W), July of the previous year to June of the current year. Zero floor and no  
27 ceiling.

28 (d) Wage Reopener: Notwithstanding, Article 9(c) and the COLA Memorandum



1 Between King County and the King County Prosecuting Attorneys Association, at the request of either  
2 party, the parties mutually agree to re-open the agreement for the purpose of bargaining wages.

3 (e) Successor Collective Bargaining Agreement (CBA): Nothing in Article 9(c) or the  
4 COLA Memorandum Between King County and the King County Prosecuting Attorneys Association  
5 prohibits the parties from negotiating different wages in the parties' successor agreement. If the parties  
6 agree to different wages as part of the successor CBA, beginning July 1, 2013, the successor agreement  
7 will control. Absent an agreement changing the terms and conditions of the COLA Memorandum  
8 Between King County and the King County Prosecuting Attorneys Association, the terms of the COLA  
9 MOA remain in effect until the MOA expires on December 31, 2014.

#### 10 **ARTICLE 10: DISPUTE RESOLUTION PROCEDURES**

11 The Prosecuting Attorney, in consultation with the Director of the Office of Labor Relations  
12 ("OLR"), recognizes the importance and desirability of settling grievances promptly and fairly in the  
13 interest of continued good employee relations and morale and to this end the following procedure is  
14 outlined. To accomplish this, every effort will be made to settle grievances at the lowest possible level  
15 of supervision.

16 Deputies will be unimpeded and free from restraint, interference, coercion, discrimination or  
17 reprisal in seeking adjudication of their grievance.

##### 18 **Section 1. Definition.**

19 A grievance shall be defined as an issue raised by a deputy or deputies or the Association  
20 involving the interpretation or application of the specific provisions of this Agreement, except any  
21 decision expressly described in this Agreement as within the discretion of the Employer or the  
22 Prosecuting Attorney.

##### 23 **Section 2. Procedure.**

24 **Step One** - A grievance shall be presented in writing by the aggrieved deputy, and such  
25 deputy's Association representative if the deputy wishes, within ten (10) working days of the occurrence  
26 or knowledge of the occurrence of such grievance, to the deputy's immediate supervisor. The  
27 supervisor shall gain all relevant facts and shall attempt to adjust the matter and notify the deputy within  
28 three working days. If a grievance is not pursued to the next level within seven working days of the

1 supervisor's decision, it shall be presumed resolved.

2           **Step Two** - If, after thorough discussion with the supervisor, the grievance has not been  
3 satisfactorily resolved, the deputy and Association representative shall reduce the grievance to writing  
4 and present it to the Chief Criminal Deputy Prosecuting Attorney. During Step 2 of this process,  
5 mediation may be used with agreement of the Deputy, the Association, and the Chief Criminal Deputy  
6 in consultation with the Director, OLR. If mediation is agreed to, mediation services will be selected  
7 from a mutually agreeable source. If mediation is not chosen or is not successful in resolving the  
8 grievance, the Chief Criminal Deputy, after consultation with the Director of OLR or designee, shall  
9 schedule a meeting within five working days to discuss the matter with the deputy and representative of  
10 the Association. The Chief Criminal Deputy, after consultation with the Director of OLR or designee,  
11 shall make his/her written decision available to the aggrieved deputy and an Association representative  
12 within ten working days of the meeting. If the grievance is not pursued to the next higher level within  
13 five working days, it shall be presumed resolved.

14           **Step Three** - If, after thorough evaluation, the decision of the Chief Criminal Deputy, in  
15 consultation with the Director of OLR or designee, has not resolved the grievance to the satisfaction of  
16 the deputy and the Association, the Association may present the grievance to the Prosecuting Attorney,  
17 in consultation with the Director of OLR or designee. Grievances at Step 3 must be processed through  
18 the Association. All letters, memoranda and other written materials previously submitted to lower  
19 levels of supervision shall be made available for the review and consideration of the Prosecuting  
20 Attorney in consultation with the Director of OLR or designee. The Prosecuting Attorney, after  
21 consultation with the Director of OLR or designee, may interview the deputy and/or his/her  
22 representative and receive any additional related information which he may deem pertinent to the  
23 grievance. The Prosecuting Attorney, after consultation with the Director of OLR or designee, shall  
24 make his/her written decision available within ten working days of the date the Association presents the  
25 grievance to the Prosecuting Attorney.

26           **Step Four** - If, after thorough evaluation, the decision of the Prosecuting Attorney, in  
27 consultation with the Director of OLR or designee, has not resolved the grievance to the satisfaction of  
28 the deputy and the Association, the Association may request arbitration within 30 calendar days of the

1 conclusion of Step 3 and must specify the exact question which it wishes arbitrated. Grievances at  
2 Step 4 must be processed through the signatory parties. The Association and the Prosecuting Attorney,  
3 after consultation with the Director of OLR or designee, shall select a disinterested party, who must be a  
4 member of the Washington State Bar Association, to serve as an arbitrator. In the event the parties are  
5 unable to agree upon an arbitrator, then the arbitrator shall be selected from a panel of seven labor  
6 arbitrators, each of whom must be a member of the Washington State Bar Association, furnished by the  
7 American Arbitration Association (“AAA”). The arbitrator will be selected from the list by both the  
8 Employer and the Association, each alternately striking a name from the list until only one name  
9 remains. The arbitrator, under voluntary local arbitration rules of the AAA, shall be asked to render a  
10 decision within thirty (30) days and the decision of the arbitrator shall be final and binding on both  
11 parties.

12 The arbitrator shall have no power to change, alter, detract from or add to the provisions of this  
13 Agreement, but shall have the power only to apply and interpret the provisions of this Agreement in  
14 reaching a decision.

15 The arbitrator’s fee and expenses and any agreed upon court reporter’s fee and expenses shall be  
16 borne equally by both parties. Each party shall bear its own costs associated with the  
17 grievance/arbitration process, including, but not limited to any and all cost of legal representation and  
18 the cost of any witnesses appearing on that party’s behalf.

19 The time limits set forth in this article may be extended by mutual agreement of the parties.

20 No matter may be grieved which the County by law has no authority over or no authority to  
21 change.

22 **Section 3. Alternative Dispute Resolution Procedures.**

23 **A. Unfair Labor Practice.** The parties agree that 30 days prior to filing a ULP  
24 complaint with PERC, the complaining party will notify the other party, in writing, meet, and make a  
25 good faith attempt to resolve the concerns unless the deadline for filing with PERC would otherwise  
26 pass or the complaining party is seeking a temporary restraining order as relief for the alleged Unfair  
27 Labor Practice.

28 **B. Grievance.** After a grievance is initially filed under the provisions of this

1 Agreement, the following Alternative Dispute Resolution (ADR) process may be followed, with mutual  
2 consent of the Association and the Employer. This process will not exceed 10 days:

3                   1. A meeting will be arranged by the Association Representative, the Employer  
4 and OLR representative (or their designees) to attempt to resolve the matter.

5                   2.       a. The meeting will include a mediator(s) and the affected parties.

6                               b. The parties may mutually agree to other participants such as  
7 Association and Employer representatives or subject matters experts.

8                   3. The parties will meet at mutually agreeable times to attempt to resolve the  
9 matter.

10                   4. If the matter is resolved, the grievance will be withdrawn.

11                   5. If the matter is not resolved, the grievance will continue through the dispute  
12 resolution process.

13                   6. Either party can initiate the next step in the dispute resolution process at the  
14 appropriate times, irrespective of this process.

15                   7. Offers to settle and aspects of settlement discussions will not be used as  
16 evidence or referred to if the grievance is not resolved by this process.

17           This Section does not supersede or preclude any use of grievance mediation later in the  
18 grievance process.

19 **ARTICLE 11: MEDICAL, DENTAL AND LIFE INSURANCE**

20           **Section 1.** The County shall maintain the current level of benefits under its medical, dental,  
21 vision and life insurance programs during the life of this Agreement except as may be otherwise  
22 provided for in Section 2.

23           **Section 2.** The Employer and the Association shall implement any changes in deputy insurance  
24 benefits, including dates of coverage, which result from any agreement of the King County Joint Labor  
25 Management Insurance Committee.

26 **ARTICLE 12: MISCELLANEOUS**

27           **Employer/Employee Relations.** The parties recognize that matters of concern may be raised by  
28 either party at either time. The parties further recognize that by mutual agreement they may reopen this

1 contract to negotiate any issue.

2 **ARTICLE 13: WAIVER CLAUSE**

3         The parties acknowledge that each has had the unlimited right within the law and the opportunity  
4 to make demands and proposals with respect to any matter deemed a proper subject for collective  
5 bargaining. The results of the exercise of that right and opportunity are set forth in this Agreement and  
6 in the separate but parallel Agreement between the Association and the King County Prosecuting  
7 Attorney. Therefore, the Employer and the Association, for the duration of this Agreement and the  
8 Agreement between the Association and the King County Prosecuting Attorney, each agree to waive the  
9 right to oblige the other party to bargain with respect to any subject or matter not specifically referred to  
10 or covered by this Agreement or the Agreement between the Association and the King County  
11 Prosecuting Attorney.

12 **ARTICLE 14: SAVINGS CLAUSE**

13         Should any part hereof or any provision herein contained be rendered or declared invalid by  
14 reason of any existing or subsequently enacted legislation or by any decree of a court of competent  
15 jurisdiction in a final judgment not appealed from, such invalidation of such part or portion of this  
16 Agreement shall not invalidate the remaining portions hereof; provided, however, upon such  
17 invalidation the parties agree to meet and negotiate such parts or provisions affected. The remaining  
18 parts and provisions shall remain in full force and effect.

19 **ARTICLE 15: SUPREMACY AND EXTRA AGREEMENTS**

20         The Employer agrees not to enter into any agreement or contract with deputies covered by the  
21 provisions of this Agreement, individually or collectively, which is inconsistent with the terms of this  
22 Agreement and not approved by the Association.  
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1 **ARTICLE 16: DURATION**

2 This Agreement and each of its provisions shall become effective on the latter of July 1, 2011 or  
3 the date upon which the Agreement is fully ratified by both parties, and shall remain in effect until and  
4 including June 30, 2013. The effectiveness of this Agreement is expressly dependent on the  
5 consummation by all formal requisite means of the parallel Agreement between the Association and the  
6 King County Prosecuting Attorney.

7  
8 APPROVED this 15th day of May, 2012.

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10  
11 By: [Signature]  
12 [Signature] King County Executive  
13

14 KING COUNTY PROSECUTING ATTORNEYS ASSOCIATION:

15  
16 [Signature]  
17 JENNIFER ATCHISON  
18 President

19 [Signature]  
20 JASON SIMMONS  
21 Vice-President

22 [Signature]  
23 CHARLES SHERER  
24 Secretary

25 [Signature]  
26 STEPHANIE KNIGHTLINGER  
27 Treasurer

28 Approved as to form:

[Signature]  
LEESA MANION  
Prosecuting Attorney Chief of Staff