



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Rod Dembowski, Chair;
Reagan Dunn, Vice Chair;
Claudia Balducci, Larry Gossett, Jeanne Kohl-Welles
Staff: Melani Pedroza, Committee Clerk (206-477-1025)*

3:00 PM

Monday, September 16, 2019

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 4:08 p.m.

2. **Roll Call**

Present: 4 - Ms. Balducci, Mr. Dembowski, Mr. Dunn and Ms. Kohl-Welles

Excused: 1 - Mr. Gossett

3. **Approval of Minutes of July 15, 2019**

Councilmember Dunn moved to approve the minutes of the July 15, 2019, meeting as presented. Seeing no objection, the Chair so ordered.

Briefing

4. **Chair Update**

Chair Dembowski discussed personnel system and pay disparity assessments and requested a scope of work and list of potential consultants at the next meeting.

5. **Chief of Staff Update**

Carolyn Busch, Chief of Staff, reported on new hires and current recruitment processes, the Ombud reappointment process and a recent break in at their office, and an overview of the recent Council staff retreat.

Discussion and Possible Action

6. Review and possible re-appointment of Kendall Moore as Deputy Chief Legal Counsel

Councilmember Dunn moved to recommend renewal of contract for Kendall Moore for Deputy Chief Legal Counsel. The motion carried.

7. Review and possible appointment of applicants to the Citizen Elections Oversight Committee

Kristina Logsdon, Chief of Staff to Chair Dembowski, Samantha Porter, Legislative Analyst, and Erin Arya, External Relations Manager, briefed the Committee and answered questions.

The Committee took a consent vote on the following items:

Councilmember Dunn moved to recommend appointing Phil Hernandez to the Citizens' Elections Oversight Committee to represent an academic institution who has knowledge of elections (pending receipt of a letter from Green River College stating their approval of his service on CEOC). The motion carried. This is final action by the Employment and Administration Committee.

Councilmember Dunn moved to recommend appointing Maya Manus to the Citizens' Elections Oversight Committee to represent a nonpartisan organization in King County that promotes equality and the advancement of blacks or African Americans, such as the Urban League of Metropolitan Seattle. The motion carried. This is final action by the Employment and Administration Committee.

Councilmember Dunn moved to recommend appointing Hillary Coleman to the Citizens' Elections Oversight Committee to represent King County registered voters for a revised term of three years. The motion carried. This is final action by the Employment and Administration Committee.

8. Review and recommend approval of an Equity and Social Justice Coordinator position description

Vazaskia Crockrell, Equity and Social Justice Director, and Ms. Busch briefed the Committee on the proposed position description.

The Chair recessed the meeting into Executive Session at 5:00 p.m. to review the performance of a public employee and to discuss with legal counsel litigation or potential litigation to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county. The Chair reconvened the meeting at 5:07 p.m.

Councilmember Dunn moved to recommend approval of an Equity and Social Justice Coordinator position description with King County Council, contingent upon the chief of staff determining the appropriate salary range. The motion carried.

Briefing

9. Chief Policy Officer Update

Jeff Muhm, Chief Policy Officer, provided an update on the fourth quarter workload for Policy staff.

Other Business

Adjournment

The meeting was adjourned at 5:09 p.m.

Approved this _____ day of _____

Clerk's Signature