



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Claudia Balducci, Chair;
Joe McDermott, Vice-Chair;
Rod Dembowski, Reagan Dunn, Jeanne Kohl-Welles,
Kathy Lambert, Dave Upthegrove,
Pete von Reichbauer, Girmay Zahilay*

*Staff: Janine Weihe, Acting Chief of Staff (206-477-0997)
Melani Pedroza: Committee Clerk (206-477-1025)*

1:30 PM

Tuesday, September 28, 2021

Virtual Meeting

PUBLIC NOTICE: To help prevent the spread of the COVID 19 virus, all Councilmembers and staff will be participating in this meeting remotely.

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order

The meeting was called to order at 3:18 p.m.

2. **Roll Call**

Present: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. von Reichbauer, Mr. Upthegrove and Mr. Zahilay

3. **Approval of Minutes of July 20, 2021**

Councilmember McDermott moved to approve the minutes of the July 20, 2021, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Proposed Motion No. 2021-0354**

A MOTION approving the job description for the position of special projects administrator.

Sponsors: Ms. Balducci

Janine Weihe, Acting Chief of Staff, briefed the Committee.

Chair Balducci expedited Item 4 to the October 5, 2021, Council meeting.

A motion was made by Councilmember McDermott that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:

Yes: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. von Reichbauer, Mr. Upthegrove and Mr. Zahilay

5. **Proposed Motion No. 2021-0353**

A MOTION approving the job description for the position of council chief of staff.

Sponsors: Ms. Balducci

Ms. Weihe briefed the Committee.

Councilmember McDermott moved Amendment 1. The motion carried.

Chair Balducci expedited Item 5 to the October 5, 2021, Council meeting.

A motion was made by Councilmember McDermott that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. von Reichbauer, Mr. Upthegrove and Mr. Zahilay

6. [Proposed Motion No. 2021-0351](#)

A MOTION approving renewal of contract for deputy chief legal counsel to the King County council.

Sponsors: Ms. Balducci

Monique Cohen, Chief Legal Counsel, briefed the Committee.

Councilmember Zahilay moved Amendment 1. Councilmember Zahilay made an oral amendment to insert "13" in place of XX for step. Voting on Amendment 1, as amended, the motion carried.

Chair Balducci expedited Item 6 to the October 5, 2021, Council meeting.

A motion was made by Councilmember Zahilay that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. von Reichbauer, Mr. Upthegrove and Mr. Zahilay

7. [Proposed Motion No. 2021-0352](#)

A MOTION approving renewal of contract for chief legal counsel to the King County council.

Sponsors: Ms. Balducci

Ms. Weihe briefed the Committee.

The Chair recessed the meeting into executive session under RCW 42.30.110 (1.g and 1.i) to discuss with legal counsel legal risks of a proposed action when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county and to review the performance of a public employee at 3:48 p.m. for 12 minutes to 4:00 p.m. At 4:00 p.m., the Chair extended executive session for 5 minutes to 4:05 p.m. The meeting reconvened at 4:05 p.m.

Councilmember McDermott moved Amendment 1. Councilmember McDermott made an oral amendment to insert "11" in place of XX for step. Voting on Amendment 1, as amended, the motion carried.

Chair Balducci expedited Item 7 to the October 5, 2021, Council meeting.

A motion was made by Councilmember McDermott that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. von Reichbauer, Mr. Upthegrove and Mr. Zahilay

Briefing

8. Chief of Staff Update

Ms. Weihe reported on the hiring of Mike Hoover to update Council personnel policies and the redistribution of Council Initiative Director work in 2022.

9. Executive Session – The grounds for the session under RCW 42.30.110 (1.g) are to review the performance of a public employee.

The Chair recessed the meeting into executive session under RCW 42.30.110 (1.g and 1.i) to discuss with legal counsel legal risks of a proposed action when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county and to review the performance of a public employee at 4:20 p.m for 10 minutes to 4:30 p.m.. The meeting reconvened at 4:30 p.m.

Other Business

Deandra Stanley, Human Resources Manager, introduced herself and made remarks.

Adjournment

The meeting was adjourned at 4:30 p.m.

Approved this _____ day of _____

Clerk's Signature