

September 10, 2002

## Attachment B

Contaminated Sites Management Program Staffing and  
Prioritization of Brownfields Projects

- A. Staffing levels and primary duties for the major program elements of the Contaminated Sites Management Program, as described in the business plan dated May 6, 2002, will be as follows for 2002 and 2003:
- Brownfields Program (.90 FTE): administer the County/City Brownfields Showcase, seek grants/loans for public and private sites, oversee education and outreach activities, initiate appropriate regional studies and activities. The Brownfields Program element integrates with the Site Investigation and Remediation Services element by obtaining grants/loans for cleanup of properties that the County owns or has ownership interests, such as tax delinquent properties.
  - Site Investigation and Remediation Services (.50 FTE): provide technical assistance consultations, contamination studies, and oversight of site cleanups for properties that the County owns or has ownership interest in. Provide general coordination of the contaminated sites program. The Site Investigation and Remediation Services element integrates with the Brownfields Program element by providing technical assistance for projects funded/assisted under the Brownfields Program.
  - Illegal Drug Lab Intervention Program (0.40 FTE Solid Waste Division; 2.6 FTEs Health Department). Public Health - Seattle & King County's Illegal Drug Lab Intervention Program oversees decontamination of properties contaminated by illegal drug lab activity as mandated by RCW 64.44 and 246-205 WAC. Public Health's responsibilities include posting warnings to the public, assessing contamination, requiring decontamination of sites deemed unfit for use, approving site work plans, overseeing decontamination, and releasing properties for re-occupancy. While most owners assume responsibility for decontaminating their property, some do not – this then requires that Public Health take action to protect the public and the environment. These actions may include fencing property, boarding up structures and in some cases decontaminating the site.

Currently, funding for the Illegal Drug Lab Program comes from Washington State Department of Ecology and the Local Hazardous Waste Management Program in King County (LHWMP). Funding supports 2.6 FTE (1.6 FTE funded by LHWMP and 1.0 FTE funded by WADOE). LHWMP also funds 0.4 FTE at the Solid Waste Division to assist with contract management regarding use of the abatement fund (described below). LHWMP funding for the Illegal Drug Lab Intervention Program is approved through 2004.

The Local Hazardous Waste Management Program also established an Illegal Drug Lab Abatement Fund as a means of providing funding for the decontamination of illegal drug lab sites in those instances when the owner can not or will not do so. This fund, approved for \$150,000 per year through 2004, can be accessed by Public Health for the use(s) intended.

- Program support services are provided by the Prosecuting Attorney's Office and Property Services Division. This support work is already incorporated into existing staffing levels of these divisions.
- Staff from other Departments will be asked to assist in identifying properties for inclusion in the program and in facilitating site access. These efforts are not expected to require significant FTE expenditures.
- Most of the cleanup fieldwork is conducted by consultants and contractors, with technical oversight and coordination by county staff.
- Staffing levels beyond 2003 will depend on workload volume and reimbursement of expenditures as projected in the business plan. Additional factors affecting future staffing levels include: the potential to use county employees versus contractors for conducting site investigations and cleanups. The decision to utilize in-house staffing will be dependent upon staff qualifications and workload. Additional staffing may require approval in future budget requests.

B. The following criteria establish the priorities for the three major elements of the Contaminated Sites Management Program: Site Investigation and Remediation Services, Brownfields Grants and Drug Lab Cleanup.

Site Investigation and Remediation Services Element

1. Highest priority is to assist in the cleanup of County surplus property to improve market value and marketability.
2. Secondary target is investigation and cleanup of potentially contaminated properties that the County may want to acquire.
3. The third priority consists of investigation and cleanup at County-owned contaminated property that is not intended for sale.
4. The fourth priority is providing contaminated site technical assistance services to the County/City Brownfields Program and County divisions that are managing their own cleanups.

Brownfield Grants Element

1. Priority for projects in the private sector located in the County's Manufacturing and Industrial Centers for cleanup and redevelopment.
2. Priority in the public sector is for greenspace and redevelopment projects.
3. Secondary priority is for facilities that are removing underground petroleum tanks.
4. Projects are awarded mainly on a first come first served basis.

Drug Lab Cleanup Element

Prioritized, requested and directed by Seattle-King County Department of Public Health based on:

1. Risk to human health,
2. Risk to the environment; and,
3. Ability of property owner to implement controls