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# AN INTERLOCAL AGREEMENT BETWEEN KING COUNTY AND THE KING CONSERVATION DISTRICT RELATING TO NATURAL RESOURCE CONSERVATION

THIS AGREEMENT is entered into by and between King County, a Washington municipal corporation (hereinafter referred to as the "County"), and the King Conservation District, a governmental subdivision of the state of Washington organized under Chapter 89.08 RCW (hereinafter referred to as the "District").

#### **RECITALS**

WHEREAS, pursuant to Chapter 39.34 RCW (Interlocal Cooperation Act) and RCW 89.08.341, the County and the District are authorized to enter into this Agreement for the purpose of engaging in cooperative efforts to promote, facilitate and undertake programs and activities relating to the conservation of natural resources; and

WHEREAS, the District was established in 1949 pursuant to Chapter 89.08 RCW with the purpose and authority to undertake programs and activities to protect and conserve natural resources throughout King County; and

 WHEREAS, since its inception the District has developed an expertise in the management of soil, water and natural resources to protect and conserve the environment and local economies and the District has earned a reputation among landowners as an organization that understands and appreciates their needs; and

WHEREAS, the District historically has worked predominantly with farm and rural landowners and more recently the District is being called upon to apply its land and resource management expertise to support landowners in urban, suburban and marine shoreline areas in King County; and

WHEREAS, the District's relationship with the Natural Resources Conservation Service of the United States Department of Agriculture and other federal and state agencies strengthens its ability to preserve and protect natural resources in King County through access to federal and state funded programs; and

WHEREAS, the County has an interest in protecting the quality of its water to enhance human health and the health of its aquatic and riparian habitats, and is obligated under its National Pollution Discharge Elimination System permit to do so; and

WHEREAS, the County's Critical Areas Ordinance provides for King County landowners to work with the District to bring agricultural practices into compliance with water quality and critical area standards and that the District is likely to be requested by King County to provide similar services under the County's Zoning Code; and

 WHEREAS, the County has a variety of programs and regulations that relate to farm practices and the preservation of natural resources that are best implemented in cooperation and coordination with the District; and

WHEREAS, municipal and county governments and other stakeholders have over the past six years invested major efforts in completing salmon habitat conservation plans through the mechanism of Water Resource Inventory Area (WRIA) planning processes authorized by the Washington Salmon Recovery Act, Chapter 77.85 RCW, and these planning processes have been coordinated by the WRIA 8 Forum, the WRIA 9 Forum, and the Snoqualmie Watershed Forum, which are composed of local jurisdictions and stakeholders that have joined themselves under interlocal agreements to promote salmon recovery in the WRIA 8 and 9 and Snoqualmie watershed areas; and

WHEREAS, the District over the past six years has been instrumental in the development of the WRIA 8, WRIA 9 and the Snoqualmie Watershed salmon habitat conservation plans by providing on an annual basis critical funding resources to the forums through a grants program that has helped the member jurisdictions successfully complete such plans and implement early actions and projects that were consistent with the developing plans; and

WHEREAS, the member jurisdictions of each of the forums have approved the salmon habitat conservation plans and now seek continued assistance from the District so as to further implement the activities and projects recommended by the approved plans in order to promote the recovery of salmon in the Puget Sound region; and

WHEREAS, the County, both in its capacity as a member jurisdiction within each forum, and as service provider to each of the three forums, supports the implementation of the approved plans and supports the District's continued involvement in providing financial assistance to the forums so as to bring about the successful implementation of the plans; and

WHEREAS, a key component of the WRIA watershed plans is a focus on programmatic efforts working with private landowners on a voluntary basis to educate and support the voluntary implementation of Best Management Practices (BMPs) on private lands; and

 WHEREAS, such programmatic efforts are known to be critical to the success of natural resource conservation programs and are congruent with the District's mission and statutory mandate; and

WHEREAS, pursuant to RCW 89.08.400 the County has been given the authority to impose special assessments on lands within the District for a period or periods each not to exceed ten years in duration to fund the District's conservation programs and activities; and

 WHEREAS, pursuant to RCW 89.08.400 the District is required on or before the first day of August in the year prior to which the District is proposing that a special assessment be imposed to file with the County a proposed system of assessments, indicating the years

during which the District proposes that a special assessment be imposed, along with a proposed budget for the District's Program of Work for the succeeding year; and

WHEREAS, in order for the County to adopt a system of assessments under RCW 89.08.400 for the benefit of the District's conservation programs and activities, the County must find that the public interest will be served by the imposition of the special assessments and that the special assessments to be imposed on any land will not exceed the special benefit that the land receives or will receive from the District's programs and activities; and

WHEREAS, the County and the District desire to work cooperatively on natural resource conservation efforts, including projects and activities to improve the quality of water in the County and to assist landowners in King County to comply with laws and regulations that protect the quality of the County's water, which activities have been declared to be of a special benefit to lands pursuant to RCW 89.08.400(1); and

WHEREAS, the District acknowledges the County's responsibility to review annually the Programs of Work approved by the District to ensure that the conservation programs and activities to be funded by the special assessments satisfy the public interest requirement and to confirm that the amount of special assessments imposed on any lands does not exceed the special benefits to lands derived from the District's conservation programs and activities; and

WHEREAS, the County acknowledges that the District has historically prepared its Programs of Work and associated budgets on an annual basis and that the District needs to retain the right to prepare annually its Programs of Work and associated budgets so that they may be based on current information and circumstances and, further, so that the District can maintain some flexibility to address new or emerging conservation needs and requirements which may vary from year to year and which may impact the District's Programs of Work and associated budgets; and

WHEREAS, the County and the District share a mutual goal of providing a stable and predictable source of funding for the District's conservation programs and activities so that the District, the County, member jurisdictions, and other stakeholders who receive grants from the District can develop and implement long range plans for natural resource conservation activities which are congruent with the District's mission and statutory mandate.

NOW, THEREFORE, in consideration of the mutual promises, benefits and covenants contained herein, the parties hereto agree as follows:

## I. PURPOSE OF THE AGREEMENT:

- A. The recitals set forth above are incorporated herein by this reference.
- B. The purpose of this Agreement is to establish and define the terms and conditions for the cooperative efforts to be undertaken by the County and the District to promote,

facilitate and undertake certain conservation programs and activities to be funded, in whole or in part, by the District's special assessment funds imposed under RCW 89.08.400.

## II. <u>DEFINITIONS</u>:

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- A. "Program of Work" means a detailed statement or description of the conservation programs and activities to be undertaken by the District for a particular calendar year using special assessment funds authorized and imposed by the County for the benefit of the District pursuant to RCW 89.08.400. A Program of Work will include a budget, broken out by major activities, identifying the anticipated expenditure of the special assessment funds for the District's conservation programs and activities described in the Program of Work.
- B. "Advisory Committee" means a committee consisting of representatives of the District and key stakeholder groups, including the County, member jurisdictions, and other interested parties, that will assist the District in developing its Programs of Work and reviewing the administration and implementation of such Programs of Work. The District shall constitute the Advisory Committee in a manner that reflects its commitment to the private landowner and to programmatic efforts, while including financial and scientific expertise from the County and balanced representation from the District, member jurisdictions and the three WRIA watershed forums. The committee shall meet as often as is reasonably necessary to assist in the District's development of its Programs of Work and to adequately review the administration and implementation of such Programs of Work. The committee will investigate the existence of updated or new relevant best science data or indicators relating to, or affecting, natural resource conservation efforts, and will also identify and make funding recommendations for landowner incentive programs which are consistent with the WRIA-based Salmon Recovery Plans. The committee is advisory in nature only and the committee does not have the authority to require the District to implement the committee's recommendations. At the direction of the District, the committee may present its best science and landowner incentive findings and recommendations to the WRIA watershed forums and member jurisdictions.

#### III. RESPONSIBILITIES OF THE PARTIES:

#### A. THE DISTRICT

1. Cooperation with the County: The District agrees that it will cooperate with the County by performing certain services or responsibilities that (a) have been properly defined and formally accepted by the District, (b) are consistent with the requirements of Chapter 89.08 RCW, and (c) are adequately funded through special assessment funds designated for such activities and approved by the District, or through other funding sources provided by the County or third parties. The District agrees that these three standards set forth in (a), (b), and (c) above are met for the services described in subsections (a) through (f) below, and agrees to provide such services consistent with past practice and at historical levels. The District further agrees that the provision of such services shall include:

- a. Working with the County in performing specific natural resource conservation functions as identified in the King County Code Titles 2, 9, 16 and 21A, including continuation of collaborative work with King County and rural property owners for natural resource conservation, landowner assistance and farm planning, particularly as provided for in Title 21A and in accordance with past practices and historical levels for farm plans.
  - b. Responding to citizen requests for natural resource conservation assistance from landowners within District boundaries.
- c. Convening the Advisory Committee at least twice a year to assist the District in the development of its Programs of Work, and so that the committee can provide input to the District on the District's administration and implementation of the Programs of Work.
- d. Providing annual reports, at the time of submittal of the annual Program of Work, to the King County Council and Executive detailing work completed the prior year.
- e. Administering grant programs with the WRIA forums and the member jurisdictions, as provided for herein, in an efficient and timely manner.
- f. Making a good faith effort to assist agencies of the County where its expertise may be of use in performing other conservation programs or activities, to the extent such programs and activities are consistent with Chapter 89.08 RCW and as District staffing and resources allow.
- 2. Proposed System of Assessments and Program of Work: In accordance with RCW 89.08.400, the District will submit to the County on or before August 1 of each year (a) its proposed system of assessments if a new, amended, or extended assessment is being sought and (b) its Program of Work for the succeeding year, which shall include the allocations as specified in Section 3 below for calendar years 2007, 2008 and 2009. The District shall work cooperatively with the Advisory Committee to develop each Program of Work. However, the District shall not be obligated to accept the committee's recommendations if the District believes that the committee's recommendations are not in the best interest of the District's goals and program priorities. The District agrees that it will spend funds collected through the special assessment imposed by the County in a manner which is consistent with each Program of Work submitted to the County and that no such funds will be spent for activities that are not specified in the annual Program of Work.
- a. <u>2007 Program of Work.</u> Prior to December 31, 2006, the District agrees that it will adopt a revised 2007 Program of Work to include the allocations of assessment funds raised through assessments imposed against parcels of real property in 2007 in accordance with the allocations specified in Section 3 below.
  - b. <u>Future Programs of Work.</u> Future Programs of Work and associated budgets approved by the District and submitted to the County for review during the term of

this Agreement are anticipated to be substantially similar to the 2007 Program of Work. However, the District and the County agree that they will reconsider the allocations provided for in Section 3 below and if necessary the system of assessments provided for in Section B.1. below and consider an amendment to such allocations pursuant to Article IX below in the event of (1) new statutory requirements that the District's Board of Supervisors are subject to general election laws under Title 29 RCW which would result in significant election expenses being incurred by the District, or (2) new unfunded mandates or program requirements that are imposed by federal, state or local jurisdictions upon the District such that the District is able to demonstrate that the cost of fulfilling such mandates amounts to 10% or more of the total amount collected by the District pursuant to the terms of Section 3.c.below.

- 3. The Board of Supervisors of the King Conservation District agrees to prepare an annual *King Conservation District Program of Work* that shall include the following stakeholder allocations each year for the duration of the conservation assessment, effective from January 1, 2007 through December 31, 2009:
- a.) 50% of special assessment collections remitted to the District will be used to fund a grant program in partnership with the three King County WRIA watershed forums identified as follows: the Snoqualmie Watershed Forum, the WRIA 8 Watershed Forum<sup>1</sup>, and the WRIA 9 Watershed Forum. The grant program will fund projects and programs as provided for and in accordance with the priorities in the WRIA-based Salmon Recovery Plans approved by the forum member jurisdictions as recommended to the District by each of the forums. In addition, the District will work with the WRIA watershed forums to identify, implement and fund landowner incentive programs which are consistent with the WRIA-based Salmon Recovery Plans. The 50% allocation of special assessment collections is equivalent to approximately \$5 per assessed parcel, less the fees authorized in 3.d. below. The WRIA watershed forum stakeholder 50% allocation of special assessment collections will be divided among the three King County WRIA watershed forums so that 20% of the stakeholder allocation will be used to fund projects and programs in partnership with the Snoqualmie Watershed Forum, 40% of the stakeholder allocation will be used to fund activities in partnership with the WRIA 8 Watershed Forum, and 40% of the stakeholder allocation will be used to fund activities in partnership with the WRIA 9 Watershed Forum.
- b. 20% of special assessment collections remitted to the District will be used to fund a grant program in partnership with member jurisdictions. The grant program will fund projects and programs within a given jurisdiction as recommended to the District by that member jurisdiction. The 20% allocation of special assessment collections is equivalent to approximately \$2 per parcel within each jurisdiction, less the fees authorized in 3.d. below. Each jurisdiction is to receive grant funds on the basis of the number of parcels assessed within that jurisdiction.

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<sup>&</sup>lt;sup>1</sup> The WRIA 8 Watershed Forum will undergo a name change, effective January 1, 2007, and will be called the "WRIA 8 Salmon Recovery Council." All references herein to the WRIA 8 Watershed Forum or WRIA 8 Forum shall be interpreted as applying to the WRIA 8 Salmon Recovery Council, to the extent that such references apply on or after January 1, 2007. The use of the term "forums" shall likewise be interpreted to include and apply to the WRIA 8 Salmon Recovery Council.

c. 30% of special assessment collections remitted to the District will be used to fund other District programs and services. The 30% allocation of special assessment collections is equivalent to approximately \$3 per parcel, adjusted for the fees authorized in 3.d. below.

 d. The King County Treasurer is authorized to deduct one percent of the collected special assessments to cover the costs incurred by the County Treasurer and County Assessor in spreading and collecting the special assessments; provided, however, that any portion of such amount in excess of the actual costs of such work shall be transferred to the District to be used in accordance with the terms of 3.c. above. The District is authorized to retain a fiscal administration fee to be used to cover administrative expenses, including costs associated with providing oversight of all assessment collections remitted to the District, and for all contracts and grants administered by the District; such fee shall not exceed 1% of all revenues derived from the special assessments.

- 4. <u>Service to Incorporated Areas</u>: The District's Programs of Work will include services to be provided to incorporated areas within the County, for which the District may enter into separate agreements with other local governments.
- 5. Annual Reports: The District shall provide annual reports including specific performance measures for completed work program activities to the King County Council and Executive at the time of submittal of the annual Work Program detailing work completed the prior year. The annual report shall be filed with the clerk of the council for distribution to the chair of the natural resources and utilities committee, or its successor committee, to the Executive, to each councilmember and to the lead staff for the natural resources and utilities committee, or its successor committee. The annual reports shall describe progress achieved towards work plan goals in terms of performance measures and report any barriers towards achieving work plan goals. Specifically, the reports should address the completion of farm plans, dairy nutrient management planning, landowner conservation services and administration and finance operations of the District.

#### B. THE COUNTY

1. Approval of Assessment: The County will consider a system of special assessments for the District in accordance with the requirements of RCW 89.08.400, which shall be effective for one or more years, up to a maximum duration of ten years, to fund the District's conservation programs and activities described in the Programs of Work. The District has proposed a system of assessments for the period from January 1, 2007 through December 31, 2011, which would provide a 5 year special assessment in the amount of \$9.98 per parcel with an additional fee of \$0.00 for parcels less than 1 acre in size, an additional fee of \$0.01 for parcels between 1 and 5 acres in size, and an additional fee of \$0.02 for parcels

greater than 5 acres in size. This special assessment would apply to all lands within the boundary of the District except those classified forestry, those owned by the federal government, and those owned by federally recognized tribes or members of such tribes that are located within the historical boundaries of a reservation.

- 2. Review of Programs of Work and Assessment: The special assessment for the remaining years beyond the first year of any multi-year special assessment imposed by the County may be modified or repealed by the County in its sole discretion on or before January 1 of any year. Any assessment funds collected by or for the benefit of the District based on a previously adopted system of assessment will be used by the District in accordance with the previously submitted Programs of Work submitted to support each such year's assessments.
- 3. <u>Authorized Collection Fees</u>: The King County Treasurer is authorized to deduct one percent of the collected special assessments to cover the costs incurred by the County Treasurer and County Assessor in spreading and collecting the special assessments; provided, however, that any portion of such amount in excess of the actual costs of such work shall be transferred to District to be used in accordance with the terms of III.A.3.c. above.4. <u>Cooperation with the District</u>: The County, working through the Advisory Committee or at the invitation of the District, will assist the District in the development and implementation of the Programs of Work. Any agency of the County that has expertise, which may be of use to the District, will make a good faith effort to assist the District, as requested and as resources allow.

## IV. MAINTENANCE OF RECORDS:

- A. The parties agree to maintain accounts and records, including personnel, property, financial and programmatic records and other such records as may be deemed necessary by either party to ensure proper accounting for all funds expended from the District's assessment. All such records shall sufficiently and properly reflect all direct and indirect costs of any nature expended and services provided under this Agreement.
- B. Records shall be maintained for a period of six (6) years after termination hereof unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW, or unless a longer retention period is required by law.

#### V. AUDITS AND EVALUATION:

- A. To the extent permitted by law, the records and documents of the parties hereto with respect to all matters covered by this Agreement shall be subject to inspection, review, or audit by the other party during the performance of this Agreement and for six (6) years after termination hereof.
- B. The parties will cooperate with each other in order to review and evaluate the procedures used to authorize the special assessments and the services provided under this Agreement. The parties will make available to each other all information reasonably required

by any such review and evaluation process. Provided, however, each party may require the other party to submit a formal request for information in accordance with applicable internal policies or law.

## VI. EFFECTIVENESS AND TERMINATION:

- A. This Agreement shall become effective upon its signature by both the County and the District, and shall terminate on December 31, 2009, unless it is terminated at an earlier date pursuant to Section VI B. of this Agreement.
  - B. This Agreement also shall terminate if:
  - (1) The County, in its sole discretion, repeals the District's assessment
  - (2) The District requests that the County repeal its assessment.

Notwithstanding any of these actions, any assessment funds collected by or for the benefit of the District based on a previously adopted system of assessment will be used by the District in accordance with previously submitted Programs of Work.

### VII. <u>NONDISCRIMINATION</u>:

Each party shall comply fully with applicable federal, state and local laws, ordinances, executive orders and regulations, which prohibit discrimination. These laws include, but are not limited to, Chapter 49.60 RCW, Titles VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Executive Order 11246 issued by the President of the United States and Executive Order 2001-R issued by the King County Executive.

#### VIII. INDEMNIFICATION:

Each party hereto agrees, as authorized by law, to indemnify and hold harmless the other party, its elected officials, employees and agents, for all claims (including demands, suits, penalties, liabilities, damages, costs, expenses or loss of any kind or nature whatsoever arising from or out of this Agreement) to the extent such a claim arises or is caused by the indemnifying party's own negligence or that of its elected officials, employees or agents, in performance of this Agreement. The foregoing indemnity is specifically and expressly intended to constitute a waiver of each party's immunity under Washington's Industrial Insurance act, RCW Title 51, as respects the other party only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the indemnitor's employees. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

#### IX. AMENDMENTS:

Amendments to the terms of this Agreement must be agreed to in writing by each party and be approved by the County Council and the District's Board of Supervisors.

# X. <u>ENTIRE CONTRACT-WAIVER OF DEFAULT:</u>

The parties hereto agree that this Agreement is a complete expression of the terms hereto and any oral or written representations or understandings not incorporated herein are excluded. Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such through written approval of the parties to this Agreement. IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day of , 2006. King Conservation District King County Chair, Board of Supervisors King County Executive Approved as to Form: Approved as to Form:

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District Legal Counsel

**Deputy Prosecuting Attorney**