



King County

Dow Constantine

King County Executive

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August 31, 2023

The Honorable Dave Upthegrove
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember Upthegrove:

Pursuant to Ordinance 16959, I am pleased to transmit the 2023 Permit Processing Times Report.

The principal finding documented in the report is that the planning assumptions used to calculate fixed fee amounts have been largely accurate. Division timekeeping for the reporting period validates this conclusion. Generally, average processing time for most permit types is within two hours of the expected processing time. No fee changes are recommended based on the findings contained in this report.

As a division that is primarily funded by permit fees, accurately and transparently setting fixed fee amounts is vital to matching permit fee revenues with the cost of providing permitting services.

Thank you for your consideration of this report. If your staff have questions, please contact Jim Chan, Director, Permitting Division, Department of Local Services, at 206-477-0385.

Sincerely,

 for

Dow Constantine
King County Executive

Enclosure

The Honorable Dave Upthegrove

August 31, 2023

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cc: King County Councilmembers

ATTN: Stephanie Cirkovich, Chief of Staff

Melani Pedroza, Clerk of the Council

Karan Gill, Chief of Staff, Office of the Executive

Mina Hashemi, Council Relations Director, Office of the Executive

John Taylor, Director, Department of Local Services (DLS)

Jim Chan, Director, Permitting Division, DLS